

*Minutes for Shelburne Public Library Board Meeting  
Tuesday, February 15, 2022*

**Present:** Geoff Dunlop            Shane Hall            Mikal Archer  
James Hodder            Gail Little            Margaret Mercer  
Patricia Clark            Sharon Martin

**Also Present:**        Rose Dotten, CEO/ Head Librarian

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.

Participants were to raise their hands to ask questions or comment and wait to be recognized.

Participants were to raise their hands to vote on motions.

Reading of Land Acknowledgement:

“We would like to acknowledge the traditional territory of the Anishinaabe including the Ojibway, Potawatomi and Chippewa and the People of the Three Fires Confederacy.”

**Motion 07-22            M. Mercer, M. Archer**

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

**Carried**

**Motion 08-22            P. Clark, J. Hodder**

Be it resolved that we approve the Agenda of the February 15, 2022, meeting.

**Carried**

**Motion 09-22            G. Little, S. Hall**

Be it resolved that we approve the minutes of the board meeting dated February 15, 2022.

**Carried**

**Motion 10-22            S. Martin, G. Little**

Be it resolved that we approve the Accounts Payable Register for February, 2022, with invoices and payments in the amount of \$29,126.62.

**Carried**

CEO/ Head Librarian’s Report:

- **Statistics—Including Social Media and e-resources**

Since we are using both curbside and in-house systems and e-resources, we have developed a different format for reporting our statistics. Attached is a summary of the Monthly Statistics for January, 2022. Our circulation statistics are steadily increasing and include both in-library and curbside circulation.

- **Library Donor Plaque**

Rose had sent pictures of our new Library Donor Plaque to the Board prior to the meeting. Board members were very pleased with the results of this tribute to our supporters.

- **Programming**

- **Children’s Programming**

Our virtual programs remain the same, although we are thinking about how to accommodate 30 plus children for Story Time. It is unclear if we should have an “in-person” Story Time if they are not wearing masks, especially since if they are under 2 years of age, masks are not required.

We also post new Lego Challenges for children every Wednesday and encourage interaction through social media. On Thursday nights, we have Sleepy Story time.

- **Tween and Teen Programming**

For the Teens and Tweens, we started a new program called *Booking It* which features a weekly book club and crafts. We are excited to welcome 20 registrants already and are hoping for more.

- **Adult Programming** –We have sent out a survey to determine if there is interest to start “Rose’s Book Club” again, either by “in person” or by Zoom. This would be an extension of Rose’s Book Club which has been curtailed because of Covid issues. As a result of the survey results, we are planning for our first meeting on April, probably on the last Thursday of the month.

## **Business**

- **Ongoing Library Protocols**

As of February 1, 2022, we allowed browsing in the library with capacity limits. Also, on March 1, 2022, we will be expanding to regular hours and allowing all 7 of the Public Access Computers to be used, but are limiting each of them to ½ hour of use unless someone has an urgent need for more time.

## **Motion 11-22**

**P. Clark, J. Hodder**

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on March 15, 2022.

**Carried**

- **In Camera session – Not required**

**Motion 12-22 M. Archer, S. Hall**

That we now adjourn at 7:23 p.m., to meet again March 15, 2022, at 7 pm., or at call of the Chair.

**Carried**