



Corporation of the Town of Shelburne
Council Minutes

October 3, 2022
6:30 pm
Electronic Participation

Members in attendance: Deputy Mayor Steve Anderson
Councillor Walter Benotto
Councillor Lynda Buffett
Councillor Kyle Fegan
Councillor Shane Hall
Councillor Lindsay Wegener

Members absent: Mayor Wade Mills (with notice)

Staff attending: Denyse Morrissey, CAO
Carey Holmes, Director of Financial Services/Treasurer
Jennifer Willoughby, Director of Legislative Services/Clerk
Jim Moss, Director of Development and Operations
Alice Byl, Deputy Clerk/Committee Coordinator
Steve Wever, Town Planner

1. Call to Order

Deputy Mayor Anderson called the meeting to order at 7:45 pm

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further research and educate oneself:

<https://www.dccrc.ca/educational-links/>

2. Disclosure of Pecuniary Interest and General Nature Thereof

No disclosures.

3. Adoption of Minutes

1. Minutes from the September 26, 2022, Council meeting

Motion # 1

Moved By Councillor Hall

Seconded By Councillor Wegener

BE IT RESOLVED THAT the minutes from the Regular Council meeting held September 26, 2022, be approved as presented and circulated.

CARRIED, S. Anderson

4. Planning Public Meeting

1. Report P2022-28 from the Town Planner regarding Extension of Temporary Use By-law - 443 Main Street West

Tonight's Public meeting under section 34 of the Planning Act is to consider an application for a zoning by-law amendment, for lands municipally known as 443 Main Street West.

The purpose and effect of the amendment is to authorize an extension of the Special Commercial Exception Three (C4-3) Zone to permit a temporary use for up to three (3) years from the date of the passing of the by-law by Council.

I will ask the Clerk for the method of notice for the public meeting.

The Clerk indicated that notice of tonight's public meeting was advertised in local media sources. Notice has been posted on the Town's website and notice was provided to property owners within a 120-metre radius of the subject property.

We will have a presentation by the Town Planner, following which there will be an opportunity for members of the public and Council to ask questions or provide comments. The Clerk will also accept written submissions. All submissions, written and oral, will be given consideration by the Council prior to any decision being made.

The Town Planner presented his report to Council.

Mr. Albert Kamata - Business Manager of IKW spoke to Council about the business and the request for the By-law extension.

Council asked and received answers to questions regarding if residential homes were to be built around the location and the effect on the location at that time.

Motion # 2

Moved By Councillor Buffett

Seconded By Councillor Wegener

BE IT RESOLVED that Council receives report P2022-28 for information;

AND THAT leave be given for the reading and enacting of By-law #49-2022 being a by-law to amend Zoning By-law #38-2007, as amended by By-law #51-2019, by authorizing an extension of the Special Commercial Exception Three (C4-3) Zone to permit a temporary use for up to three (3) years from the date of the passing of the by-law by Council, for the land known municipally as 443 Main Street West, in the Town of Shelburne, as shown on Schedule "A1" to the By-law.

CARRIED, S. Anderson

5. Public Participation

1. Public Question Period

Questions relating to agenda business can be submitted to the Clerk at clerk@shelburne.ca or 519-925-2600 Ext. 223 by 12:00 pm Monday October 3, 2022.

No Questions.

2. Presentations

To register as a presenter please contact the Clerk directly at clerk@shelburne.ca or 519-925-2600 Ext. 223.

3. Deputations on Agenda Items

6. Council Inquiries

Council directed inquiries to and received responses from Staff.

7. Motions and By-law for Decision

1. Consent Agenda – all items in this list shall be the subject of one motion

2. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Report P2022-29 from the Town Planner Regarding Adoption of the Community Improvement Plan & Establishment of CIP Project Areas

The Town Planner presented his report to Council.

Council asked questions about potential for heritage signs in the downtown core and the timeline that this would come into effect.

Motion # 3

Moved By Councillor Fegan

Seconded By Councillor Wegener

BE IT RESOLVED THAT Report P2022-29 regarding the Community Improvement Plan be received for information;

AND THAT leave be given for the reading and enacting of By-law #50-2022 being a by-law to establish Community Improvement Project Areas for the Town of Shelburne;

AND THAT leave be given for the reading and enacting of By-law #51-2022 being a by-law to adopt a Community Improvement Plan for the Town of Shelburne;

AND THAT Council directs staff to submit the adopted Community Improvement Plan to the County of Dufferin for approval.

CARRIED, S. Anderson

2. Report CAO 2022-15 from the Chief Administrative Officer regarding Grey County Transit Weekend Transit Service 2023 Extension, and Bus Stop Locations Update

The CAO presented her report to Council.

Council discussed the usage by the public of the service and discussed the proposed options.

Motion # 4

Moved By Councillor Fegan

Seconded By Councillor Benotto

BE IT RESOLVED that Council receives report CAO 2022-15 regarding Grey County Weekend Transit 2023 Extension and Bus Stop Locations Update for information;

AND provides direction to staff that Option 2 and suspending weekend service as of January 1, 2023, is preferred and approved and subsequently be considered for the 2023 budget.

CARRIED, S. Anderson

Deputy Mayor Anderson called a recess at 9:00 pm

Deputy Mayor Anderson resumed the meeting at 9:06 pm

3. Report CAO 2022-16 from the Chief Administrative Officer regarding the Electronic Monitoring Policy

The CAO presented her report to Council.

Council discussed the monitoring of devices, specifically for Councillors and the usage of the information being monitored.

Motion # 5

Moved By Councillor Hall

Seconded By Councillor Benotto

BE IT RESOLVED THAT Council receives report CAO 2022-16 Electronic Monitoring Policy for information.

CARRIED, S. Anderson

4. Report FS2022-12 from the Director of Financial Services/Treasurer regarding Financial Report 3rd Quarter

The Director of Financial Services/Treasurer presented her report to Council.

Motion # 6

Moved By Councillor Benotto

Seconded By Councillor Fegan

BE IT RESOLVED THAT Council receives report FS 2022-12 with respect to the September 2022 Financial Report for information;

AND FURTHER THAT Staff be directed to investigate with Infrastructure Ontario the option of changing the term of the Elevated Water Storage Tower loan from 20 years to 15 years in order to reduce the associated interest costs related to the borrowing of \$5 million dollars.

CARRIED, S. Anderson

5. Report DO2022-05 from the Director, Development and Operations regarding Connecting Links Program 2023-24 - Grant Application

The Director of Development and Operations presented his report to Council.

Motion # 7

Moved By Councillor Hall

Seconded By Councillor Fegan

BE IT RESOLVED that Council receives report DO2022-05 "Connecting Links Program 2023-24 Grant Application" from the Director of Development and Operations dated October 03, 2022, as presented and circulated;

AND THAT Council supports and authorizes the submission of grant applications to the Connecting Links Program 2023/24 for funding for the resurfacing of the Owen Sound Street portion of the Connecting Link;

AND THAT the Town of Shelburne's portion of the funding for the resurfacing project be funded from the Roads Construction Reserve.

CARRIED, S. Anderson

6. Report LS2022-18 From the Director of Legislative Services/Clerk regarding the Noise Bylaw

The Director of Legislative Services/Clerk presented her report to Council.

Council inquired as to By-law Enforcement mechanisms and enforcement of the subject by-law.

Motion # 8

Moved By Councillor Buffett

Seconded By Councillor Benotto

BE IT RESOLVED THAT Council receives report LS 2022-18 for information;

AND THAT leave be given for the reading and enacting of Bylaw #52-2022 being a bylaw to prohibit and regulate noise in the Town of Shelburne.

CARRIED, S. Anderson

7. Report LS2022-19 from the Director of Legislative Services/Clerk regarding the Road Occupancy/Road Closure By-law

The Director of Legislative Services/Clerk presented her report to Council.

Motion # 9

Moved By Councillor Hall

Seconded By Councillor Buffett

BE IT RESOLVED THAT Council receives report LS 2022-19 for information;

AND THAT leave be given for the reading and enacting of Bylaw #53-2022 being a bylaw to govern uses that occupy or require the temporary closure of, or otherwise affect highways within the Town of Shelburne.

CARRIED, S. Anderson

8. Report LS2022-20 from the Director of Legislative Services/Clerk Regarding Renaming of Simon Court Park to Heritage Park

The Director of Legislative Services/Clerk presented her report to Council.

Motion # 10

Moved By Councillor Hall

Seconded By Councillor Buffett

BE IT RESOLVED THAT Council receives report LS 2022-20 for information;

AND THAT further consideration regarding renaming and proposed uses for Simon Court Park will be considered within the Parks and Recreation Master Plan.

CARRIED, S. Anderson

9. Report LS2022-21 from the Director of Legislative services/Clerk Regarding the Administrative Monetary Penalty System Program (AMPS)

The Director of Legislative Services/Clerk presented her report to Council.

Motion # 11

Moved By Councillor Fegan

Seconded By Councillor Benotto

BE IT RESOLVED THAT Council receives report LS 2022-21 for information;

AND THAT Council authorizes staff to investigate the potential of introducing an Administrative Monetary Penalty System Program for the Town of Shelburne;

AND FURTHER THAT staff reports back to Council at a future date with requirements for implementation of the AMPS program including costs associated.

CARRIED, S. Anderson

10. Recommendation from the Arts & Culture Committee for Consideration of their 2022 Budget

Motion # 12

Moved By Councillor Benotto

Seconded By Councillor Fegan

BE IT RESOLVED THAT Council continue the meeting past 10:00 pm.

CARRIED, S. Anderson

Motion # 13

Moved By Councillor Buffett

Seconded By Councillor Fegan

BE IT RESOLVED THAT Council receives the 2022 budget request from the Arts & Culture Committee;

AND THAT the unexpended funds from the 2022 budget be placed in a general arts and culture reserve account.

CARRIED, S. Anderson

11. Recommendation from the Canada Day Festival Committee for Consideration of their 2023 Budget

Council discussed the Canada Day Festival from 2022, the successes, and the increasing costs of the event.

Motion # 14

Moved By Councillor Fegan

Seconded By Councillor Wegener

BE IT RESOLVED THAT Council receives the 2023 budget request from the Canada Day Festival Committee;

AND THAT the amount of \$10,000 be placed in the 2023 budget for consideration during 2023 budget discussions.

CARRIED, S. Anderson

12. Notice of Motion from September 26, 2022 - Deputy Mayor Anderson

Motion # 15

Moved By Deputy Mayor Anderson

Seconded By Councillor Benotto

BE IT RESOLVED that staff be directed to look at the cost of astro-turf to be installed in the pitch/bowling area for cricket teams playing at KTH Park and report back to Council;

AND THAT this report be considered in the upcoming budget discussions.

CARRIED, S. Anderson

8. Councillor Motions (Notice of Motion)

With the October 3, 2022, meeting being the last regular meeting for this term of Council - Consideration of Notice of Motions is not relevant to this meeting.

Roberts Rules of Order notes the following:

When an adjournment ends a session that ends the term of some or all of the body's members, any motion laid on the table and any motion to reconsider that has been moved but not called up falls to the ground. By the same principle, in such circumstances no motion may be postponed to the next session.

9. Communications

1. Memo to Council - Municipal Election Update - Oath of Office Ceremony
2. Minutes from the Arts & Culture Committee from their meetings held on May 18, 2022, and July 20, 2022
3. Minutes from the Shelburne & District Fire Board from their meeting held on June 7, 2022
4. Correspondence from the Town of Grand Valley regarding a Climate Emergency
5. Correspondence from the Town of Grand Valley regarding Physician Shortages

Motion # 16

Moved By Councillor Benotto

Seconded By Councillor Fegan

BE IT RESOLVED THAT the Council of the Town of Shelburne supports the Resolution from the Town of Grand Valley regarding

Physician Shortages leaving many people without access to medical care;

AND THAT this support resolution be sent out to all Dufferin Municipalities and our MPP Sylvia Jones.

CARRIED, S. Anderson

6. Correspondence from the Town of Gravenhurst and the Township of Adjala-Tosorontio regarding Strong Mayors
7. Media Release from Headwaters Health Care Centre regarding Input Needed

Motion # 17

Moved By Councillor Hall

Seconded By Councillor Wegener

THAT Council receives the items listed under communications for information.

CARRIED, S. Anderson

10. Closed Session (if required)

11. Confirming By-law

1. Confirming By-law # 54-2022 - October 3, 2022

Motion # 18

Moved By Councillor Hall

Seconded By Councillor Benotto

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law #54-2022 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held October 3, 2022

CARRIED, S. Anderson

12. Adjourn

Motion # 19

Moved By Councillor Hall
Seconded By Councillor Benotto

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

CARRIED, S. Anderson

Council meeting adjourned at 10:16 pm

Mayor

Clerk