



Town of Shelburne  
Diversity Equity and Inclusion  
October 27, 2022 | 6:30 pm  
Committee Meeting - Agenda  
Virtual Town Hall – 203 Main Street East



## AGENDA

This document can be made available in other accessible formats and with communication supports as soon as practicable and upon request.

1. Call to Order
2. Land Acknowledgment Statement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further research and educate oneself:

<https://www.dccrc.ca/educational-links/>

3. Disclosure of Pecuniary Interest
4. Approval of July 21, 2022, minutes\*

**Recommendation:** THAT we approve the minutes from the meeting held July 21, 2022.

**Moved by:**

**Seconded By:**

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\*It is noted that quorum was not met for the DEI meeting on August 18, 2022, or September 15, 2022.

5. Orange Shirt Day September 30, 2022 – Event Follow Up
  - Update from Sub-Working Group Meetings – August 18, 2022 and September 21, 2022
6. Black History Month – February 2023
  - General program and activities
  - Budget
7. Discussion
  - Continuation from previous Sub-Working Group Meetings – Police Presence in Schools
  - August 21, 2022, meeting at CDRC – information to be provided from those who attended
  - September 25, 2022, community meeting – information to be provided from those who attended
8. Budget Update
9. 2022-2026 Committee Appointments and Process - Staff
10. New Business
11. Confirm Date and Time of the Next Meeting – Not applicable
12. Adjourn

**Recommendation:** BE IT RESOLVED THAT we now adjourn to reconvene at the call of the Chair

**Moved By:**

**Seconded By:**



Town of Shelburne  
Diversity Equity and Inclusion  
July 21, 2022 | 6:30 pm  
Committee Meeting - Minutes  
Virtual Town Hall – 203 Main Street East



**MINUTES**

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**Members in Attendance**

- David Egbert, Chair
- Alethia O’Hara-Stephenson, Vice Chair
- Stella Aluze-ele
- Leonard Guchardi
- Karen Lang

**Council**

- Deputy Mayor Steve Anderson
- Councillor Kyle Fegan
- Councillor Lindsay Wegener

**Staff**

- Denyse Morrissey, Chief Administrative Officer
- Alice Byl, Deputy Clerk and Committee Coordinator

**Absent**

- Nicolas Knight
- Jonathan Lemoine
- Vijay Nandkumar

1. Call to Order

Quorum was not present at 6:30 pm.  
Vice Chair Alethia O’Hara Stephenson joined the meeting at 6:34 pm  
Deputy mayor Steve Anderson joined the meeting at 6:35 pm  
Len Guchardi joined the meeting at 6:41 pm

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Meeting called to order at 6:37pm

2. Land Acknowledgment Statement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

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<https://www.dccrc.ca/educational-links/>

3. Disclosure of Pecuniary Interest

No disclosures.

4. Approval of June 16, 2022 Minutes

Motion # 1

Moved By: Deputy Mayor Steve Anderson

Seconded By: Karen Lang

BE IT RESOLVED THAT we approve the minutes from the meeting held June 16, 2022

CARRIED

5. Approval of June 21, 2022 Special Meeting Minutes

Motion #2

Moved By: Deputy Mayor Steve Anderson

Seconded By: Karen Lang

BE IT RESOLVED THAT we approve the minutes from the special meeting held June 21, 2022

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6. Committee Matrix – Update/Review

Councillor Lindsay Wegener joined the meeting at 6:55 pm  
Len Guchardi left the meeting at 7:00 pm

a Sub-working Groups Reports and Updates

A Discussion ensued regarding the Orange Shirt Day event and the potential activities for the day. Decision was reached that Sub-working group would reach out to the Dufferin County Cultural Resource Circle (DCCRC) and Streams to ensure that proposed activities were appropriate and acceptable to the indigenous community and to get their involvement and engagement.

A discussion ensued regarding the potential for a crosswalk estimated to be \$5000.00 to be installed at William Street at Jack Downing Park. Decision was to not proceed with a crosswalk, to be reviewed is banners for streetlights, or something more permanent like an Every Child Matters memorial and the potential location. Sub-Group to discuss further and report back to Committee.

7. Update: DEI Logo award Event – Kyle Fegan Councillor

Chair David Egbert provided an update on the T-shirts and Councillor Kyle Fegan provided an update on presenting the award on June 7, 2022.

8. Update: Emancipation Day event – Alethia O’Hara-Stephenson Vice Chair

Co-Chair Alethia O’Hara-Stephenson provided an update on the plan for Emancipation Day and the Video recorded for Dufferin County Canadian Black Association (DCCBA). The zoom link will be shared with the committee and the entire video will be captured, edited and posted on the DCCBA YouTube channel.

9. Update: National Indigenous Day Event – Jonathan Lemoine

No update was provided.

10. Request for Funding: Shelburne Rotary Club Bands, Brew and BBQ Event August, 6, 2022

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A discussion ensued regarding supporting the request from the Rotary Club for supporting the Bands, Brew and BBQ event on August 6, 2022 and having a member of the Committee introduce the band and having information on the DEI Committee at the event.

Motion #3

Moved By: Deputy Mayor Steve Anderson

Seconded By: Councillor Kyle Fegan

BE IT RESOLVED THAT we approve a donation of \$1000.00 for the Shelburne Rotary Club Bands, Brew and BBQ Event on August 6, 2022.

CARRIED

11. Concerned Citizen Invitation from Mr. Gary Whitworth – August 21, 2022 at CDRC

A Discussion ensued regarding the invitation and the format for the meeting regarding the high school incident of June 13, 2022. The committee was provided with the recent article from the Free Press on this issue. Information was also provided about a meeting that the Dufferin County Canadian Black Association had at Glenbrook Elementary School in relation to the incident at the high school. Decision was made to seek clarification and request more information as to the format and the agenda for the meeting. Councillor Kyle Fegan to reach out to the Concerned Citizen.

12. DEI 2022 Budget

A discussion ensued about the status of the 2022 DEI budget.

13. New Business

There was no new business discussed.

14. Confirm Date and Time of Next Meeting – August 18, 2022, at 6:30 pm

Subgroup next Thursday, July 28, 2022, at 6:30 pm

15. Adjourn

Motion # 4

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Moved By: Vice Chair Alethia O'Hara-Stephenson  
Seconded By: Councillor Kyle Fegan

BE IT RESOLVED THAT we now adjourn to reconvene at the call of the  
Chair.

CARRIED

Meeting adjourned at 8:25 pm

# General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2022 - Posting Date: 01/01/2022 To 12/31/2022

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
<b>Account: 01-1060-7115</b>			<b>DEI COMMITTEE</b>				
					Beginning Balance	0.00	
02	02/10/2022	093866	GLJL Real DEI Cmte Adv Exp Blk History Mth Ad		407.04	0.00	407.04
				Period 02 Total	407.04	0.00	
					Period Net		407.04
03	03/03/2022	094161	PURCH SHELBURNE FREE PRESS, 9070	DEI COMMITTEE FEB 17 Pd. By Chq: 001526	203.52	0.00	610.56
03	03/31/2022	094669	PURCH BAYSHORE BROADCASTING CORP, 1332-00094-0000	DEI PD ADS-BLK HISTO Pd. By Chq: 001595	457.92	0.00	1,068.48
03	03/31/2022	094669	PURCH BAYSHORE BROADCASTING CORP, 1332-00095-0000	CFDC-FM-DEI BLK HIST Pd. By Chq: 001595	203.52	0.00	1,272.00
				Period 03 Total	864.96	0.00	
					Period Net		864.96
04	04/24/2022	095208	PURCH GIANT TIGER, V MK 3-2022	GIFT CARD DEI BLK HI Pd. By Chq: 002164	25.00	0.00	1,297.00
04	04/24/2022	095208	PURCH JOHNNY'S PIZZA SHELBURNE, V MK 3-2022	GIFT CARD FOR DEI LO Pd. By Chq: 002168	100.00	0.00	1,397.00
04	04/24/2022	095208	PURCH BLITZFUL TREATS, V MK 3-2022	PRIZE DEI COM BLK HI Pd. By Chq: 002160	25.00	0.00	1,422.00
				Period 04 Total	150.00	0.00	
					Period Net		150.00
05	05/31/2022	095728	PURCH TIM HORTONS, V DM 4-2022b	GC- BLK HISTORY MTH Pd. By Chq: 002206	25.00	0.00	1,447.00
05	05/31/2022	095758	GLJL Real DEI Committee Exp to Correct Acct		254.40	0.00	1,701.40
				Period 05 Total	279.40	0.00	
					Period Net		279.40
06	06/26/2022	096244	PURCH JOHNNY'S PIZZA SHELBURNE, V MK 5-2022c	GIFT CARD BLACK HIST Pd. By Chq: 002223	25.00	0.00	1,726.40
				Period 06 Total	25.00	0.00	
					Period Net		25.00



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Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
08	08/03/2022	096865	PURCH SHELBURNE ROTARY CLUB, 2-2022	DEI SPONSOR HMF BAND Pd. By Chq: 041680	1,000.00	0.00	2,726.40
08	08/24/2022	097195	PURCH CUSTOM T-HRIFT, 00563	T-SHIRT & MOCK-UPS Pd. By Chq: 041697	557.65	0.00	3,284.05
			Period 08 Total		1,557.65	0.00	
				Period Net			1,557.65
09	09/25/2022	097863	PURCH AMAZON, V CR 8-2022H	WIRELESS SPKR SYSTEM Pd. By Chq: 002282	91.56	0.00	3,375.61
09	09/25/2022	097863	PURCH AMAZON, V WT 8-2022B	ORANGE LIGHT T.H Pd. By Chq: 002282	37.88	0.00	3,413.49
09	09/25/2022	097863	PURCH GLOWSTORE, V CR 8-2022E	CANDLE VIGIL  Pd. By Chq: 002294	51.91	0.00	3,465.40
09	09/25/2022	097863	PURCH GLOWSTORE, V CR 8-2022F	VIGIL CANDLES Pd. By Chq: 002294	448.62	0.00	3,914.02
			Period 09 Total		629.97	0.00	
				Period Net			629.97
10	10/05/2022	097890	PURCH SHELBURNE HOME HARDWARE BUILD, 367046/1	ORANGE SHIRT DAY SUP Pd. By Chq: 002072	58.91	0.00	3,972.93
10	10/05/2022	097890	PURCH DENYSE MORRISSEY, 1-2022	ORANGE SHIRT DAY: MU Pd. By Chq: 041747	45.74	0.00	4,018.67
10	10/05/2022	097890	PURCH STREAMSIDE SIGNS INC, 1603	STENCIL: ORANGE CROS Pd. By Chq: 041752	203.52	0.00	4,222.19
10	10/13/2022	098027	PURCH DIAMOND LINE PAINTING, 6061	ORANGE CROSSWALK  Pd. By Chq: 041754	1,093.92	0.00	5,316.11
10	10/13/2022	098027	PURCH KAREN VANDENBERG, 1-2022	HONORARIUM -ORG SHIRT Pd. By Chq: 041755	400.00	0.00	5,716.11
			Period 10 Total		1,802.09	0.00	
				Period Net			1,802.09

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Pd.	Date	Trace #	Source	Description	Ref	Debits	Credits	Balance
						YTD Account Total		5,716.11
						Annual Budget		15,000.00
						Report Summary		
						Balance Forward:		0.00
						Total Debits/Credits:	5,716.11	0.00
							Report Net:	5,716.11