



Corporation of the Town of Shelburne
Council Minutes

January 9, 2023
6:30 pm
Council Chambers
203 Main St. E, Shelburne

Members in attendance: Mayor Wade Mills
Deputy Mayor Shane Hall
Councillor Walter Benotto
Councillor Kyle Fegan
Councillor Len Guchardi
Councillor Dan Sample
Councillor Lindsay Wegener

Staff attending: Denyse Morrissey, CAO
Carey Holmes, Director of Financial
Services/Treasurer
Jennifer Willoughby, Director of Legislative
Services/Clerk
Jim Moss, Director of Development and Operations
Alice Byl, Deputy Clerk/Committee Coordinator

1. Call to Order

Meeting called to order at 6:30 pm by Mayor Mills.

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of

the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further research and educate oneself:

<https://www.dccrc.ca/educational-links/>

2. Disclosure of Pecuniary Interest and General Nature Thereof

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No disclosures.

3. Adoption of Minutes

1. Minutes from the December 12, 2022, Council meeting

Motion # 1

Moved By Councillor Guchardi

Seconded By Councillor Fegan

BE IT RESOLVED THAT the minutes from the Regular Council meeting held December 12, 2022 be approved as presented and circulated.

CARRIED, W. Mills

4. Closed Session

- 1) Presentation of Report from Ward & Uptigrove regarding Town of Shelburne 2022 Compensation Review Report

Motion # 2

Moved By Councillor Benotto

Seconded By Councillor Sample

THAT according to section 239(2)(b) of the Municipal Act, Council enters closed session for personal matters about an identifiable individual, including municipal or local board employees.

CARRIED, W. Mills

Entered closed session at 6:35 pm.

Rose from closed session at 7:30 pm.

Motion # 3

Moved By Councillor Benotto

Seconded By Councillor Guchardi

THAT Council receives the presentation of the report from Ward & Uptigrove.

CARRIED, W. Mills

Motion # 4

Moved By Councillor Benotto

Seconded By Councillor Guchardi

BE IT RESOLVED THAT the option to review the implementation of corporate wide compensation adjustments and the estimated costs as of July 1, 2023, be included in the draft 2023 budget for the consideration of Council.

A review of the current compensation policy related to paid overtime for applicable management positions be reviewed and revised.

CARRIED, W. Mills

5. Special Education Session

1. Budget Education Session

The Director of Financial Services/Treasurer presented the Budget Education Session to Council.

Motion # 5

Moved By Councillor Sample

Seconded By Councillor Wegener

BE IT RESOLVED THAT Council receive the Budget Education Session as information.

CARRIED, W. Mills

6. Public Participation

1. Public Question Period

No questions.

2. Presentations

To register as a presenter please contact the Legislative Services Department directly at clerk@shelburne.ca or 519-925-2600.

1. Dufferin Film Society - Alex Carter - Verbal Introduction to the society, Greetings and Congratulations

Alex Carter of the Dufferin Film Society discussed and gave some background information regarding the Dufferin Film Society with Council.

3. Deputations on Agenda Items

7. Council Inquiries

Council directed inquiries to and received responses from Staff.

8. Motions and By-law for Decision

1. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Report CAO 2023-01 from the Chief Administrative Officer regarding Operations Review Town of Shelburne - Report and Recommendations

The Chief Administrative Officer presented her report to Council. Jesse Burns and David Lynch of Optimus were present to answer questions of Council.

Motion # 6

Moved By Councillor Benotto

Seconded By Councillor Fegan

BE IT RESOLVED THAT Council receives report CAO 2023-01 Operations Review Town of Shelburne – Report and Recommendations for information;

AND THAT the additional three labourer positions recommended be included in the draft 2023 operating budget of the Development and Operations Department for the consideration of Council.

CARRIED, W. Mills

2. Report CAO 2023-02 from the Chief Administrative Officer regarding Sports Fields and Outdoor Facilities Allocation Policy

The Chief Administrative Officer presented her report to Council.

Motion # 7

Moved By Councillor Guchardi

Seconded By Councillor Wegener

BE IT RESOLVED THAT Council receives report CAO 2023-02 Sport Fields and Outdoor Facilities Allocation Policy for information;

AND THAT the Sport Fields and Outdoor Facilities Allocation Policy be adopted.

CARRIED, W. Mills

3. Report CAO 2023-03 from the Chief Administrative Officer regarding Committee terms of Reference for Advisory Committees of Council

The Chief Administrative Officer presented her report to Council.

Motion # 8

Moved By Councillor Sample

Seconded By Councillor Fegan

BE IT RESOLVED THAT Council receives report CAO 2023-03 Committee Terms of Reference for Advisory Committees of Council for information;

AND THAT the Committee Terms of Reference Advisory Committees of Council be adopted.

CARRIED, W. Mills

4. Dufferin Municipal Provincial Offences Act Board Appointment Request

The Director of Legislative Services spoke to the request from the Town of Caledon.

Motion # 9

Moved By Deputy Mayor Hall

Seconded By Councillor Wegener

THAT Council receives the letter from the Town of Caledon regarding the Dufferin Municipal Provincial Offences Act Board Appointment Request dated December 2, 2022 ;

AND THAT Council appoints Deputy Treasurer, Maryon English and Director of Financial Services/Treasurer, Carey Holmes as an alternate to the Provincial Offences Act Board.

CARRIED, W. Mills

5. By-law #02-2023 is ready for Council's consideration being a by-law to authorize the borrowing of \$9,655,515.00

Motion # 10

Moved By Councillor Benotto

Seconded By Councillor Fegan

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law #02-2023 being a By-law to authorize the borrowing of \$9,655,515.00

CARRIED, W. Mills

6. By-law #03-2023 is ready for Council's consideration being a by-law to appoint municipal committee and board members for the 2022-2026 term of Council.

Motion # 11

Moved By Councillor Benotto

Seconded By Councillor Guchardi

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law #03-2023 being a by-law to appoint municipal committee and board members for the 2022-2026 term of Council.

CARRIED, W. Mills

7. Councillor Walter Benotto's Notice of Motion

Motion # 12

Moved By Councillor Benotto

Seconded By Councillor Guchardi

THAT Staff investigate how the Food Bank can fit into the Town's Budget process as it is an essential service and bring a report back to Council.

CARRIED, W. Mills

9. Councillor Motions (Notice of Motion)

No notices of motion were received.

10. Communications

1. Investing in Canada Infrastructure Program Green Stream - Well No. 3 Pumphouse Rehabilitation and well No. 1 Electrical Upgrades Transfer Payment Agreement
2. 2023 Regular Council Meeting Dates
3. 2023 Budget Schedule
4. 2022 Shelburne Public Library Board Minutes
5. Correspondence from the County of Dufferin - Notice of Public Information Centre - Official Plan Amendment
6. New Release from Headwaters Health Care Centre - funding to operate Magnetic Resonance Imaging (MRI) Machine
7. Nottawasaga Valley Conservation Authority Board highlights
8. Correspondence from the Association of Municipalities of Ontario - Policy Updates
9. Correspondence from the Township of Malahide regarding the Federal Cannabis Act Review
10. Correspondence from Lanark County regarding Violence Against Women Renfrew Inquest
11. Correspondence from the Municipality of Tweed regarding Natural Gas Rate Increases
12. Correspondence regarding Bill 23, More Homes Built Faster Act

A brief discussion ensued regarding correspondence received. Staff advised that a report is being brought to Council for consideration on January 23, 2023.

Motion # 13

Moved By Councillor Wegener
Seconded By Councillor Fegan

BE IT RESOLVED THAT Council receives the items listed under communications for information.

CARRIED, W. Mills

11. Confirming By-law

1. Confirming By-law # 04-2023 – January 9, 2023

Motion # 14

Moved By Councillor Benotto
Seconded By Councillor Guchardi

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law #04-2023 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held January 9, 2023.

CARRIED, W. Mills

12. Adjourn

Moved By Councillor Benotto
Seconded By Councillor Sample

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

CARRIED, W. Mills

Council meeting adjourned at 9:50 pm

Mayor

Clerk