



Town of Shelburne
Regular Council Meeting - Agenda

February 6, 2023

6:30 pm

Council Chambers

203 Main St. E, Shelburne

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Pages

1. Call to Order

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further research and educate oneself:

<https://www.dccrc.ca/educational-links/>

2. Disclosure of Pecuniary Interest and General Nature Thereof

3. Motions and By-law for Decision

1. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Report CAO 2023-06 from the Chief Administrative Officer regarding Estimated Costs - Cricket at KTH Park 3

Recommendation:

BE IT RESOLVED THAT Council receives report CAO 2023-06 Estimated Costs – Cricket at KTH Park for information;

AND THAT Capital investments by the Town of Shelburne for Cricket be considered in the 2024 capital budget and when a permanent park site is recommended through the Parks and Recreation Master Plan.

2. 2023 Budget Discussions 10

4. Confirming By-law

1. Confirming By-law # 07-2023 - February 6, 2023 89

Recommendation:

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law #07-2023 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its special council meeting held February 6, 2023.

5. Adjourn

Recommendation:

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.



A People Place, A Change of Pace
SHELBURNE
ONTARIO, CANADA

Meeting Date: Monday, February 06, 2023

To: Mayor Mills and Members of Council

From: Denyse Morrissey, Chief Administrative Officer

Report: CAO 2023 -06

Subject: Estimated Costs – Cricket at KTH Park

Recommendation

Be it Resolved that Council:

1. Receives report CAO 2023-06 Estimated Costs – Cricket at KTH Park for information; and that
2. Capital investments by the Town of Shelburne for Cricket be considered in 2024 capital budget and when a permanent park site is recommended through the Parks and Recreation Master Plan.

Background

On October 3, 2022, Council provided the following direction to staff via notice of motion:

BE IT RESOLVED that staff be directed to look at the cost of astro-turf to be installed in the pitch/bowling area for cricket teams playing at KTH Park and report back to Council. Also, that this report be considered in the upcoming budget discussions.

Analysis

Staff have been provided estimates the site work and artificial turf installation at KTH park is around \$52,000 plus taxes and some additional costs have to be confirmed.

The scope of work for Cricket site preparation, 1350 sf area:

- Excavation and disposal
- geotextile to separate the sub base from base
- all base material including Granular B, Granular A and Limestone
- All travel and deliveries
- Base to be a total of 20 inches

Artificial Turf Surface:

- Supply deliver and install cricket pitch on aggregate base
- 2 lbs per sf of silica sand infill
- Max Turf area 15x90
- Sport Turf TBD: 15x90 green
- SGX glue for complete glue down

Total: \$ 52,000 plus tax*, terms TBD.

The warranty terms of the turf are also impacted if cleats are used as the surface will deteriorate more quickly vs regular turf shoes.

*NOTES:

- staging area to be provided
- no safety fencing included
- 4" lines OPTIONAL not included
- optional foam under padding not included
- max width of 15' and length of 90' (can change)
- Access Area Remediation TBD upon visit
- WICKET AND WICKET BASE included

Large and "heavy duty rollers" - range is \$100,000 (used) to \$130,000 (new). An example of a heavy roller is shown in Appendix 1. The Town also rents one comparable to the heavy roller each year for about 4 days to roll all fields (excluding Thunder as irrigated) and parks. The rental cost in 2022 was \$4,000.

The Town currently has a roller that is shown in Appendix 2. However, this roller was not used for cricket during the 2022 season and it was explained to the Shelburne Cricket Club in May 2022 that this roller cannot achieve the outcome/impact to the grounds that they wanted. In 2022, the grass at KTH was cut twice per week and staff mowed the pitch crosshatch (mowing length wise, then mowing over again width wise).

KTH Park – Shared Sport Use

KTH Park is currently a shared sport use park. Sport field use includes baseball, cricket and soccer. Most recently 2 courts were installed which are jointly used for tennis and pickleball.

Unless other local sport users were not scheduled at this park in 2023 via the facility allocation policy or those sports agreed to not use KTH park whereby baseball for example would be discontinued, it would continue to have shared use in 2023.

The installation of a permanent artificial cricket pitch in what is currently the outfield of a baseball field would also create field height differences between natural grass and the artificial turf. This creates risk and liability issues for anyone running backwards in applicable sports for example.

The parks and recreation master plan will be completed in early to late spring 2023. It will recommend what park location would be most suitable for a permanent cricket field for 2024. Staff are also reviewing operating costs related to public and municipal cricket field maintenance and grass cutting standards, equipment as well as irrigation requirements and costs with a number of other municipalities.

It is not strategic to invest significant capital costs at KTH park unless that is the recommended permanent location and then baseball use, with consultation with all impacted sport users, is discontinued. For that reason this report has recommended that capital investments by the Town of Shelburne for Cricket be considered in 2024 capital budget and when a permanent park site is recommended through the Parks and Recreation Master Plan.

The local cricket clubs have provided a number of suggestions on what is needed to improve the playability of cricket at KTH Park. Staff will continue to meet with the representatives of the local clubs regarding the 2023 season regarding possible interim and affordable options that can support this growing sport and one that is currently played in a shared use park.

Financial

The costs for artificial turf for a cricket pitch and heavy duty rolling equipment are not included in the 2023 draft capital budget. The 2024 capital budget lists \$230,000 for a cricket field. The 2020 DC Study showed a Permanent Cricket Pitch for 2024 in the amount of \$230,000 was included in the 5 year capital plan Council adopted in 2022. The park location however for a permanent cricket field is not known as that would be determined and recommended via parks and recreation master plan.

The following were also purchased by the Town for Cricket in 2021:

Pitch mat	\$1,679.04 net of HST.
The storage unit (shared now by two cricket clubs)	\$4,146.72 net of HST.

Capital investments in other parks have included local sport organizations also contributing to those costs. The local cricket clubs will be asked to confirm if they would be willing to contribute to current or future capital improvement costs.

Policies & Implications

Not applicable

Consultation and Communications

Requests from the Shelburne Cricket Club for capital investments at KTH Park and equipment in 2023.

Council Strategic Priorities

Council's Strategic Priorities has three Goals - Sustainable, Engaged and Livable. There are a total of 12 targets with the three Goals.

This report aligns with the Sustainable Goals within the Targets:

Target T10	Improve and enhance parks and recreation services
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Supporting Documentation

Appendix 1 Example of large and “heavy duty roller” – new cost is \$130,000

Appendix 2 Roller Town currently owns and uses

Respectfully submitted:

Denyse Morrissey, CAO

2021 Bomag BW177D-5

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\$130,000

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Phone Number - Optional

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189 of 4,397
8

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**TOWN OF SHELBURNE
2023 DRAFT OPERATING BUDGET**

EXPENDITURE SUMMARY

Budget Page	DEPARTMENT EXPENDITURES	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	GENERAL GOVERNMENT SERVICE										
4	TAXATION WRITE-OFFS	35,000	73,897	40,000	123,559	40,000	0	0	50,000	50,500	51,005
7	COUNCIL	163,040	155,440	150,788	140,395	158,690	7,902	5	159,361	162,251	165,153
8	ADMINISTRATION	1,346,888	1,713,819	1,425,402	1,941,879	1,680,975	255,573	18	1,919,800	1,934,766	1,946,151
10	COMMUNICATIONS	0	0	106,828	102,756	124,436	17,608	16	126,924	129,463	132,052
12	HUMAN RESOURCES	40,000	91,633	135,000	108,446	145,590	10,590	8	146,850	150,073	152,855
15	TOWN HALL	472,734	501,296	450,374	442,390	502,312	51,938	12	567,115	548,046	520,072
16	COMMITTEES	6,000	5,000	21,000	20,500	20,500	(500)	(2)	20,500	20,500	20,500
		2,063,662	2,541,085	2,329,393	2,879,925	2,672,503	343,110	15	2,990,551	2,995,599	2,987,788
	PLANNING & DEVELOPMENT										
17	BIA	10,500	10,500	10,500	19,795	10,500	0	0	10,500	10,500	10,500
19	PLANNING / ENGINEERING	953,298	1,466,000	1,158,049	824,327	1,190,791	32,743	3	857,027	1,009,168	891,651
22	EDC	181,469	145,671	157,922	133,531	175,009	17,087	11	238,109	171,272	174,497
		1,145,267	1,622,171	1,326,471	977,653	1,376,301	49,830	4	1,105,637	1,190,939	1,076,648
	PROTECTION PERSONS PROPERTY										
24	NVCA	54,058	52,714	56,404	56,404	61,429	5,025	9	62,964	64,539	66,152
25	FIRE PROTECTION	455,155	425,252	473,086	468,193	638,425	165,339	35	669,396	701,916	736,062
27	POLICE PROTECTION	3,364,630	3,905,893	3,600,581	3,098,260	3,138,862	(461,720)	-13	3,199,639	1,724,915	1,759,176
29	CROSSING GUARDS	113,721	60,330	136,628	100,808	142,313	5,685	4	164,136	167,418	170,767
31	PROPERTY STANDARDS/BYLAWS	106,521	98,138	166,432	181,311	184,377	17,947	11	182,965	186,624	190,356
		4,094,085	4,542,326	4,433,131	3,904,975	4,165,405	(267,724)	-6	4,279,100	2,845,413	2,922,513
	ROADS/PUBLIC WORKS/TRANSPORT.										
33	WORKS ROAD ADMINISTRATION	1,718,303	1,619,782	1,961,591	2,017,610	2,178,270	216,679	11	2,744,116	3,745,558	4,193,882
35	TRANSIT CONVENTIONAL	33,000	53,277	63,600	55,968	67,500	3,900	6	90,000	91,800	93,636
		1,751,303	1,673,059	2,025,191	2,073,578	2,245,770	220,579	11	2,834,116	3,837,358	4,287,518
	STORM SEWER										
36	STORM SEWER	85,050	50,898	129,237	164,623	37,500	(91,737)	(71)	37,850	38,607	39,379
		85,050	50,898	129,237	164,623	37,500	(91,737)	-71	37,850	38,607	39,379
	ENVIRONMENTAL SERVICE										
37	WASTE MANAGEMENT	78,040	72,930	78,040	67,450	67,000	(11,040)	(14)	68,340	69,707	89,265
		78,040	72,930	78,040	67,450	67,000	(11,040)	-14	68,340	69,707	89,265
	HEALTH & SOCIAL SERVICES										
39	CEMETERY	106,600	102,860	113,065	97,070	128,627	15,561	14	154,100	153,380	126,467
		106,600	102,860	113,065	97,070	128,627	15,561	14	154,100	153,380	126,467
	RECREATION & CULTURAL SERVICES										
40	HERITAGE COMMITTEE	2,800	4,943	2,800	589	11,100	8,300	296	1,122	1,144	1,167
41	ARTS & CULTURE COMMITTEE	0	0	15,000	15,000	15,000	0	0	0	0	0
42	SHARE OF LIBRARY	215,288	208,589	215,288	211,872	218,228	2,940	1	222,593	227,045	231,585
43	LOCAL CULTURAL GRANTS	25,000	24,100	37,300	38,050	41,300	4,000	11	42,126	42,969	43,828
45	PARKS & RECREATION	715,374	761,177	829,139	656,455	886,721	57,582	7	904,346	922,373	940,760
46	FIDDLE PARK	10,500	7,051	10,500	13,700	15,000	4,500	43	15,300	15,606	15,918
47	TOWN EVENTS	23,839	12,020	36,026	21,457	38,512	2,486	7	28,050	28,601	29,166
		992,801	1,017,881	1,146,053	957,123	1,225,861	79,809	7	1,213,536	1,237,737	1,262,425
	TOTAL GENERAL EXPENDITURES	10,316,809	11,623,211	11,580,580	11,122,398	11,918,966	338,388	3	12,683,229	12,368,741	12,792,023

REVENUE SUMMARY

Budget Page	DEPARTMENT REVENUES	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	GENERAL GOVERNMENT SERVICE										
4	TAXATION	8,233,281	8,140,585	8,933,351	9,084,693	9,505,476	572,125	6	10,679,163	10,688,201	11,212,459
5	GENERAL REVENUES	1,010,974	1,064,242	934,163	1,034,431	1,319,563	385,400	41	1,297,141	1,117,020	1,153,824
12	HUMAN RESOURCES REVENUES	25,000	70,000	95,000	92,195	49,213	(45,787)	(48)	0	0	0
14	TOWN HALL REVENUES	150	158	2,150	5,273	5,250	3,100	144	7,755	7,910	8,068
16	COMMITTEE REVENUES	0	0	0	0	15,000	15,000	100	0	0	0
		9,269,405	9,274,985	9,964,663	10,216,592	10,894,502	929,839	9	11,984,058	11,813,131	12,374,352
	PLANNING & DEVELOPMENT										
17	BIA LEVY	10,500	10,500	10,500	16,324	10,500	0	0	10,500	10,500	10,500
18	PLANNING REVENUES	301,190	949,056	687,445	498,207	600,180	(87,265)	(13)	236,020	263,080	140,182
21	EDC REVENUES	72,000	51,628	7,000	0	10,000	3,000	43	80,000	10,000	10,000
		383,690	1,011,184	704,945	514,531	620,680	(84,265)	-12	326,520	283,580	160,682
	PROTECTION SERVICE										
25	FIRE REVENUES	12,500	14,113	12,500	19,334	19,000	6,500	52	19,000	19,000	19,000
26	POLICE REVENUES	449,113	1,129,839	563,125	45,489	41,589	(521,536)	(93)	41,489	38,500	38,500
30	BY-LAW REVENUES	35,000	39,323	34,500	43,925	55,500	21,000	61	56,610	57,742	58,897
		496,613	1,183,275	610,125	108,749	116,089	(494,036)	-81	117,099	115,242	116,397
	ROADS/PUBLIC WORKS										
32	WORKS ADMIN FEES & CHARGES	10,000	18,475	12,000	11,341	33,584	21,584	180	12,240	31,235	12,734
35	TRANSIT CONVENTIONAL	0	0	25,000	25,000	0	(25,000)	(100)	0	0	0
		10,000	18,475	37,000	36,341	33,584	(3,416)	-9	12,240	31,235	12,734
	STORM SEWER REVENUES										
36	STORM SEWER REVENUES	50,000	0	50,000	101,818	0	(50,000)	(100)	0	0	0
		50,000	0	50,000	101,818	0	(50,000)	-100	0	0	0
	ENVIRONMENTAL SERVICE										
37	WASTE MANAGEMENT REVENUE	24,000	37,471	24,000	45,819	37,000	13,000	54	42,040	42,881	43,738
		24,000	37,471	24,000	45,819	37,000	13,000	54	42,040	42,881	43,738
	HEALTH & SOCIAL SERVICES										
38	CEMETERY REVENUES	37,000	54,364	38,000	59,589	44,100	6,100	16	44,982	45,882	46,799
		37,000	54,364	38,000	59,589	44,100	6,100	16	44,982	45,882	46,799
	RECREATION & CULTURAL SERVICES										
40	HERITAGE REVENUE	0	3,943	0	0	0	0	0	0	0	0
41	ARTS & CULTURE REVENUE	0	0	0	0	14,960	14,960	100	0	0	0
44	PARKS & RECREATION REVENUE	40,300	31,505	132,647	23,070	135,052	2,405	2	135,090	15,386	15,688
46	FIDDLE PARK REVENUE	1,000	600	1,000	308	1,000	0	0	1,000	1,000	1,000
47	TOWN EVENTS REVENUE	4,800	7,409	18,200	15,581	22,000	3,800	21	20,200	20,404	20,612
		46,100	43,458	151,847	38,960	173,012	21,165	14	156,290	36,790	37,300
	TOTAL GENERAL REVENUE	10,316,808	11,623,212	11,580,580	11,122,398	11,918,967	338,386	3	12,683,229	12,368,740	12,792,002

TOWN OF SHELBURNE
 GENERAL GOVERNMENT
2023 ADOPTED OPERATING BUDGET
BALANCED CASH BUDGET SUMMARY

Budget Page	DEPARTMENT REVENUES	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
3	TOTAL GENERAL EXPENDITURES	10,316,809	11,623,211	11,580,580	11,122,398	11,918,966	338,388	3	12,683,229	12,368,741	12,792,003
3	LESS TOTAL GENERAL REVENUES	10,316,808	11,623,212	11,580,580	11,122,398	11,918,967	338,388	3	12,683,229	12,368,740	12,792,002
	DIFFERENCE	(0)	(0)	0	0	(0)	(0)	0	0	0	0

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: GENERAL GOVERNMENT TAXATION
REVENUES: 01-0400

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
4010	RESIDENTIAL & FARM TAX	6,544,997	6,542,348	7,159,477	7,159,481	7,645,058	485,581	7	8,638,916	8,811,694	9,252,279
4011	COMMERCIAL & INDUSTRIAL TX	1,288,799	1,291,446	1,479,243	1,479,242	1,454,418	(24,825)	-2	1,643,492	1,676,362	1,760,180
4013	SUPPLEMENTAL TAXATION	399,485	306,791	294,631	445,970	406,000	111,369	38	396,755	200,145	200,000
	TOTAL TAX REVENUE	8,233,281	8,140,585	8,933,351	9,084,693	9,505,476	572,125	6	10,679,163	10,688,201	11,212,459
4017	TAXES WRITTEN OFF RESIDENTIAL	10,000	29,078	15,000	35,306	15,000	0	0	20,000	20,200	20,402
4018	TAXES WRITTEN OFF COMM	25,000	44,819	25,000	88,253	25,000	0	0	30,000	30,300	30,603
	TOTAL TAX WRITEOFFS	35,000	73,897	40,000	123,559	40,000	0	0	50,000	50,500	51,005
	NET GOVERNMENT TAXATION	8,198,281	8,066,688	8,893,351	8,961,134	9,465,476	572,125	6	10,629,163	10,637,701	11,161,454

Note:

- 4010 Tax Assessment used is based upon MPAC control totals (still no phase in)
- 4013 Supplemental based on estimated Fieldgate occupancies occurring in 2023
- 4018 Assessment Appeals

(In 2020 1% was \$74,793; 2021 1% was \$78,338; 2022 was \$86,387)

In this budget represents 1% levy increase/decrease \$ 90,994.76

INCREASE IN TAX RATE OF 5%	2022	2023
Average Single Home Assessment	335,366	335,366
Town Portion of Taxes - NO PHASE IN ASSESSMENT INCREASE	\$2,611.82	\$2,637.94
Annual Increase - Town Portion increase on average assessed home	\$26.12	
Monthly Increase - Town Portion	\$2.18	

2023 SUMMARY WITH THIS BUDGET	
Taxable Assessment Increase	4.39%
- of which Growth increase was	4.39%
Tax Rate Increase	1.00%
Levy (\$\$) Increase	5.33%
Average Home Increase	1.00%

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: GENERAL GOVERNMENT REVENUES
REVENUES: 01-0401

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
4601	CANADA POST PIL	8,350	8,157	8,350	8,364	8,400	50	1	8,568	8,739	8,914
4602	BOARD OF MANAGEMENT PIL	7,911	8,180	7,911	8,589	8,600	689	9	8,772	8,947	9,126
4622	LCBO PIL	4,445	4,597	4,445	4,827	4,878	433	10	4,976	5,075	5,177
4625	ONTARIO HYDRO PIL	3,092	3,255	3,092	3,347	3,350	258	8	3,417	3,485	3,555
4811	OMPF GRANT	421,300	421,300	426,700	426,700	445,600	18,900	4	426,700	425,000	425,000
6200	TAX CERTIFICATES	8,000	7,920	8,000	7,260	8,000	0	0	8,160	8,323	8,490
6201	GENERAL ADMIN FEES & CHARG	4,000	9,020	4,000	1,836	4,000	0	0	4,080	4,162	4,245
6202	TRADE LICENSES, SIGN PERMITS	4,500	4,140	4,500	6,940	4,500	0	0	4,590	4,682	4,775
6203	PROVINCIAL OFFENCES ACT	50,000	27,497	20,000	94,628	70,000	50,000	250	71,400	72,828	74,285
6205	MARRIAGE PERMITS	7,000	11,245	7,000	9,342	8,000	1,000	14	8,160	8,323	8,490
6206	LOTTERY LICENSES	3,000	64	1,000	90	500	(500)	-50	510	520	531
6207	TAXI LICENCES	2,000	275	1,500	310	0	(1,500)	-100	0	0	0
6208	MARRIAGE CEREMONY	8,000	13,591	8,000	12,800	10,000	2,000	25	10,200	10,404	10,612
6300	PENALTIES/INTEREST ON TAXES	105,000	139,909	125,000	136,308	135,000	10,000	8	137,700	140,454	143,263
6375	HST REBATE - ALLOWANCES	500	132	0	130	130	130	100	130	130	130
6421	BANK INTEREST EARNED	140,000	94,875	100,000	244,208	393,500	293,500	294	401,370	409,397	417,585
6421	5 YR GIC INTEREST EARNED	0	0	15,000	15,000	12,225	(2,775)	-19	9,408	6,549	3,647
6603	TSF FROM ADMIN RESERVE	2,976	0	2,976	1,000	0	(2,976)	-100	0	0	0
6603	TSF FROM ELECTION RESERVE	0	4,172	15,000	15,828	0	(15,000)	-100	0	0	26,000
6603	TSF FROM TAX STAB. RESERVE	118,500	0	169,289	0	200,000	30,711	18	189,000	0	0
6603	TSF FROM COVID RESERVE	100,000	100,000	0	0	0	0	0	0	0	0
6700	HOME HARDWARE LEASE PAYMENT	2,400	2,400	2,400	2,880	2,880	480	20	0	0	0
6710	FCM GRANT FOR CITYWIDE WORKS	0	36,288	0	0	0	0	0	0	0	0
6710	GRANT FROM COUNTY - GENERATOR	10,000	10,000	0	0	0	0	0	0	0	0
6710	GRANT FROM KTH FOR SIGNAGE	0	10,000	0	0	0	0	0	0	0	0
6710	COVID SAFE RESTART FUNDING	0	147,225	0	0	0	0	0	0	0	0
6711	WSIB SURPLUS FUNDS	0	0	0	34,045	0	0	0	0	0	0
	GENERAL REVENUES	1,010,974	1,064,242	934,163	1,034,431	1,319,563	385,400	41	1,297,141	1,117,020	1,153,824

ACCOUNT DESCRIPTIONS

- 4811 OMPF Actual Amount Received Nov 9, 2022
- 6201 Commissioner Fees, NSF Fees, Pins, Photocopies, Faxing, Other Miscellaneous Fees
- 6207 No longer collecting Taxi Licenses - Using Vehicle for Hire
- 6421 RBC Interest Rate - Prime less 1.85%
- 6603 Tsf from Tax Stabilization Reserve - budget framework down
- 6700 Lease Agreement ends 2023 - will not be renewing due to STP expansion

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: MEMBERS OF COUNCIL

EXPENDITURES 01-1010

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7106	COUNCIL SALARIES	116,966	121,464	121,600	119,391	122,884	1,285	1	125,342	127,849	130,406
7150	COUNCIL BENEFITS (CPP)	4,443	4,131	4,867	4,376	5,159	292	6	5,262	5,368	5,475
7151	COUNCIL EHT	2,281	2,361	2,371	2,461	2,396	25	1	2,444	2,493	2,543
7152	COUNCIL WSIB - BRD MEMBERS	50	40	50	50	50	0	0	50	50	50
7367	COUNCIL CONFERENCES/EDUCATION	6,000	509	6,000	5,814	14,000	8,000	133	12,000	12,000	12,000
7369	COUNCIL NEWSLETTERS	4,000	2,627	2,800	153	2,800	0	0	2,856	2,927	2,986
7370	COUNCIL MATERIALS/SUPPLIES	3,500	1,159	7,000	5,602	6,000	(1,000)	-14	6,000	6,150	6,273
7371	CDRC PUBLIC BOARD MEMBERS	1,000	450	1,000	400	1,000	0	0	1,000	1,000	1,000
7372	LIBRARY PUBLIC BOARD MEMBERS	2,000	1,250	2,000	1,200	2,000	0	0	2,000	2,000	2,000
7374	POLICE SERVICE BRD WAGE	1,800	1,200	2,100	700	2,100	0	0	2,100	2,100	2,100
7375	ANTI-RACISM INITIATIVES	20,000	4,416	0	0	0	0	0	0	0	0
7380	COUNCIL TSF TO RESERVES	0	15,584	0	0	0	0	0	0	0	0
7401	COUNCIL CELL PHONE(S)	1,000	249	1,000	250	300	(700)	-70	306	314	320
	COUNCIL EXPENDITURES	163,040	155,440	150,788	140,395	158,690	7,902	5	159,361	162,251	165,153

- 7106 In accordance with By-Law 37-2018 setting Council Annual Remuneration
- 7367 In accordance with Council Conference Policy adopted in 2018 - \$2,000/councillor
(Mayor & Deputy Mayor picked up at County Level) & Education Sessions/ Strategic Priorities
- 7370 Includes potential costs for council chambers temporary set up locations

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: ADMINISTRATION

EXPENDITURES 01-1020

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	ADMIN SALARIES	775,501	674,057	787,562	759,909	810,564	23,002	3	826,775	843,311	860,177
7101	MARKET CHECK - JULY 1 2023	0	0	0	0	124,000	124,000	100	248,000	252,960	258,019
7150	ADMIN BENEFITS	196,760	167,150	206,822	208,037	215,697	8,876	4	220,011	224,412	228,900
7151	ADMIN EHT	16,374	14,057	16,057	16,054	16,570	513	3	18,402	18,770	19,145
7152	ADMIN WSIB	21,444	17,803	20,630	20,940	23,978	3,348	16	25,957	26,477	27,006
7302	ADMIN OFFICE SUPPLIES	10,000	12,936	10,000	10,000	10,000	0	0	10,200	10,404	10,612
7303	ADMIN COPYING & PRINTING	10,000	13,704	10,000	15,727	15,000	5,000	50	15,300	15,606	15,918
7305	ADMIN LEASED EQUIPMENT	7,000	10,283	10,000	11,161	13,000	3,000	30	13,000	13,000	13,000
7306	ADMIN EDUCATIONAL COURSE	5,000	2,439	5,000	1,841	5,000	0	0	5,100	5,202	5,306
7314	ADMIN OTHER & SUPPLIES	16,000	16,678	16,000	16,000	16,700	700	4	17,034	17,375	17,722
7315	ADMIN COMPUTER / SUPPORT	72,033	133,492	92,325	90,917	138,563	46,238	50	157,251	160,396	163,604
7317	ADMIN ASSET MGMT (CITYWIDE)	15,000	8,040	22,530	16,889	22,631	100	0	28,242	20,966	21,386
7351	ADMIN CONFERENCE EXPENSES	9,500	3,382	9,500	1,767	9,500	0	0	9,690	9,884	10,081
7352	ADMIN MEMBERSHIP FEES	7,500	7,680	10,500	11,332	10,000	(500)	-5	10,200	10,404	10,612
7353	ADMIN AUDIT FEES	35,000	39,036	35,000	35,757	35,000	0	0	35,700	36,414	37,142
7361	ADMIN INSURANCE	87,000	73,473	95,000	95,000	135,000	40,000	42	137,700	140,454	143,263
7362	ADMIN LEGAL FEES	12,000	25,096	12,000	15,000	18,000	6,000	50	18,360	18,727	19,102
7364	ADMIN POSTAGE & COURIER	12,000	17,202	15,000	13,985	15,000	0	0	15,300	15,606	15,918
7401	ADMIN TELEPHONE/CELL/FIBRE	15,000	15,349	15,000	18,399	25,772	10,772	72	26,287	26,813	27,349
7403	ADMIN BANK SERVICE CHARGE	8,800	9,192	8,800	9,044	10,000	1,200	14	10,200	10,404	10,612
7405	ADMIN ADVERTISING	5,000	9,018	2,700	5,123	2,500	(200)	-7	2,550	2,601	2,653
7406	ADMIN BIRD CONTROL PROG	2,000	1,724	2,000	1,734	2,000	0	0	2,040	2,081	2,122
7408	ADMIN ELECTIONS	0	4,172	15,000	20,648	0	(15,000)	-100	0	6,000	20,000
7409	TSF TO ELECTION RESERVE	5,000	5,000	5,000	5,000	6,500	1,500	30	6,500	6,500	6,500
7510	ADMIN TSF TO ADMIN CAPITAL	0	10,000	0	0	0	0	0	60,000	40,000	0
7520	BACK LANE NAMING SIGNS	2,976	0	2,976	0	0	(2,976)	-100	0	0	0
7600	TSF TO ADMIN RESERVE		11,000	0	0	0	0	0	0	0	0
7600	TSF TO HR RESERVE	0	0	0	34,045		0	0	0	0	0
7601	TSF TO CONTINGENCY RESERVE	0	0	0	0	0	0	0	0	0	0
7607	TRANSFER TO CAPITAL RESERVE	0	411,854	0	507,571	0	0	0	0	0	0
	ADMIN EXPENDITURES	1,346,888	1,713,819	1,425,402	1,941,879	1,680,975	255,573	18	1,919,800	1,934,766	1,946,151

COMMUNICATIONS

ACCOUNT DESCRIPTIONS

7315	Bang the Table Engagement (50%)	\$	3,920	(formerly under 1020-7315)	
	Website Licensing & Hosting	\$	7,312	(GHD Digital - formerly Esolutions Group)	
	Cludo - Essential Search Site Package	\$	3,200	(annual)	
	Cludo - website cleanup	\$	1,000	(every 5 years)	
	Website Upgrades to homepage	\$	3,000	(video)	
	Hootsuite	\$	398	(social media service) previously in EcDev Budget	
	123 RF	\$	389	(subscription)	
	Voice Recognition Add-On	\$	2,100	(done through Cludo)	another 5 yrs - have to replace existing signs - only good for 10 yrs
		\$	21,694		(\$90,000-\$100,000)
7405	Billboard LED sign Hosting Fees	\$	600	(\$20/mth data storage plus maintenance)	
	Washing Billboard Signs	\$	2,000	(could be moved to 2024)	
	Monthly Page in Shelburne Free Press	\$	8,820	(\$735/mth x12)	
		\$	11,420		

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: HUMAN RESOURCES

REVENUES 01-1027

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	GRANT REVENUE	0	70,000	70,000	81,408	0	(70,000)	-100	0	0	0
5403	TRANSFER FROM RESERVES	25,000	0	25,000	10,787	49,213	24,213	97	0	0	0
	HUMAN RESOURCE REVENUES	25,000	70,000	95,000	92,195	49,213	(45,787)	-48	0	0	0

5402 Municipal Modernization Grant (received in 2021 & 2022)

EXPENDITURES 01-1027

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	HUMAN RESOURCES LABOUR	0	0	0	0	70,788	70,788	100	72,204	73,648	75,121
7150	HUMAN RESOURCES BENEFITS	0	0	0	0	20,859	20,859	100	21,276	21,701	22,135
7151	HUMAN RESOURCES EHT	0	0	0	0	1,398	1,398	100	1,426	1,454	1,483
7152	HUMAN RESOURCES WSIB	0	0	0	0	2,132	2,132	100	2,175	2,219	2,263
7302	HUMAN RESOURCES SUPPLIES	0	0	0	0	2,000	2,000	100	2,040	2,081	2,122
7306	HUMAN RESOURCES EDUCATION	0	0	0	0	2,000	2,000	100	2,040	2,081	2,122
7315	HUMAN RESOURCES GENERAL	30,000	81,942	125,000	98,446	19,213	(105,787)	-85	20,000	20,400	20,808
new	HR - STAFF ENGAGEMENT	0	0	0	0	2,000	2,000	100	2,040	2,081	2,122
new	HR - LONG SERVICE AWARDS	0	0	0	0	2,700	2,700	100	700	1,000	800
new	HR - TOWNWIDE STAFF TRAINING	0	0	0	0	3,000	3,000	100	3,060	3,121	3,184
7351	HUMAN RESOURCES CONFERENCE	0	0	0	0	1,000	1,000	100	1,020	1,040	1,061
7352	HUMAN RESOURCES MEMBERSHIPS	0	0	0	0	6,500	6,500	100	6,630	6,763	6,898
7405	HUMAN RESOURCES ADVERTISING	0	0	0	0	2,000	2,000	100	2,040	2,081	2,122
7440	HEALTH & SAFETY	10,000	9,691	10,000	10,000	10,000	0	0	10,200	10,404	10,612
	HUMAN RESOURCE EXPENSES	40,000	91,633	135,000	108,446	145,590	10,590	8	146,850	150,073	152,855

NET FUNDS TO BE RAISED (15,000) (21,633) (40,000) (16,251) (96,377) (56,377) (56) (146,850) (150,073) (152,855)

HUMAN RESOURCES
ACCOUNT DESCRIPTIONS

7315	Includes items such as Market Check - SDR - Pay Equity - Outside Consultants	
7352	CCDI (DEI) Membership	3,000
	HR Downloads - software	2,935
	OMHRA	150
	HRPA	369
		<u>6,454</u>
7440	Health & Safety Services provided by County of Duffeirn (formerly listed under Committees)	

FUNCTION: GENERAL GOVERNMENT SERVICE

SERVICE: TOWN HALL

REVENUES 01-1035

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5409	CONCERT HALL RENT	150	158	2,150	5,037	5,000	2,850	133	7,500	7,650	7,803
5410	CTY - ELECTRIC VEHICLE CHARGING	0	0	0	236	250	250	100	255	260	265
5411	TOWN HALL TSF FROM RESERVES	0	0	0	0	0	0	0	0	0	0
	TOWN HALL REVENUE	150	158	2,150	5,273	5,250	3,100	144	7,755	7,910	8,068

5409 Pending - Grace Tipling Revitalization, Fee Review & Rental Strategy, COVID Implications

5410 Reimbursement from County of Dufferin for Hydro Costs for Electric Vehicle Charging Stations MOU ends Nov 30, 2024

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: COMMITTEES

REVENUES 01-1060

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5411	DEI TSF FROM RESERVES	0	0	0	0	15,000	15,000	100	0	0	0
	COMMITTEE REVENUES	0	0	0	0	15,000	15,000	100	0	0	0

5411 From DEI Reserve to offset 2023

EXPENDITURES 01-1060

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7110	EMERGENCY MANAGEMENT	500	0	500	500	500	0	0	500	500	500
7109	EMERGENCY MGMT TSF TO RESERVE	5,000	5,000	5,000	5,000	5,000	0	0	5,000	5,000	5,000
7111	ACCESSIBILITY COMMITTEE	500	0	500	0	0	(500)	-100	0	0	0
7115	DEI COMMITTEE	0	0	15,000	5,876	15,000	0	0	15,000	15,000	15,000
new	TSF TO ANTI-RACISM RESERVE	0	0	0	9,124		0	0	0	0	0
	COMMITTEE EXPENDITURES	6,000	5,000	21,000	20,500	20,500	(500)	-2	20,500	20,500	20,500

NET FUNDS TO BE RAISED	(6,000)	(5,000)	(21,000)	(20,500)	(5,500)	15,500	102	(20,500)	(20,500)	(20,500)
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7109 Emergency Management Reserve set up starting in 2020 as per [2020 Budget Framework Report](#)

7111 Combined with the DEI committee in 2022

7115 DEI Committee expenses transferred from Council Anti-Racism Initiatives starting 2022

Oct 27 2022 motion from the DEI committee to put any unused funds into a reserve at year end (approx \$9,123.95)

FUNCTION: PLANNING & DEVELOPMENT
SERVICE: PLANNING & DEVELOPMENT

REVENUES 01-1090

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5400	PLANNING APPLICATION FEES	75,000	308,760	125,000	95,825	70,000	(55,000)	-44	71,400	72,828	74,285
5401	ZONING CERTIFICATES	750	1,650	750	1,695	1,000	250	33	1,020	1,040	1,061
5403	MUNICIPAL APPROVALS	20,000	30,470	20,000	31,500	30,000	10,000	50	30,600	31,212	31,836
5406	SEWER SHARE OF DEVELOPMENT	9,000	9,000	9,000	9,000	9,000	0	0	9,000	9,000	9,000
5407	DC SHARE OF GROWTH STUDIES	155,000	101,592	272,034	88,680	294,000	21,966	8	0	125,000	0
5408	DEVELOPER LOT FEES	2,440	98,950	117,650	96,015	41,180	(76,470)	-65	15,000	15,000	15,000
5409	WATER SHARE OF DEVELOPMENT	9,000	9,000	9,000	9,000	9,000	0	0	9,000	9,000	9,000
5411	RECOVERABLE FROM DEVELOPERS	0	105,051	0	166,492	0	0	0	0	0	0
5413	CASH IN LIEU OF PARKLAND REV	0	272,261	0	0	0	0	0	0	0	0
5420	TSF FROM PLANNING RESERVE	30,000	12,323	134,011	0	146,000	11,989	9	100,000	0	0
	PLANNING REVENUES	301,190	949,056	687,445	498,207	600,180	(87,265)	-13	236,020	263,080	140,182

REVENUES INCLUDE:

- 5400 Includes : Rezoning, Consents, Minor Variances & Site Plan Revenues & Developer Driven Revenues
- 5403 Includes : Building Permit Approvals
- 5407 DC transfer to help offset costs of studies
- 5408 Estimated Developer Lot Fees
- 5420 Tsf from Planning Reserve to offset New Junior Planner Position & Additional Planning Expenses

FUNCTION: PLANNING & DEVELOPMENT
SERVICE: PLANNING & DEVELOPMENT

EXPENDITURES 01-1090

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	TOWN STAFF PLANNING LABOUR	5,000	5,000	5,000	5,000	5,000	0	0	5,100	5,202	5,306
7101	TOWN STAFF LABOUR	169,934	159,106	219,568	164,134	234,227	14,659	7	238,911	243,690	248,563
7102	PLANNER CONTRACT LABOUR (GSP)	280,000	288,593	280,000	280,000	260,000	(20,000)	-7	265,200	270,504	275,914
7103	ENGINEER CONTRACT LABOUR (SBA)	200,000	295,954	200,000	205,000	200,000	0	0	204,000	208,080	212,242
7104	GIS & ESRI LICENSE & PSD Member	10,000	6,106	10,000	7,632	12,000	2,000	20	13,740	14,015	14,295
new	COMMITTEE OF ADJUSTMENT	0	0	0	0	5,400	5,400	100	5,508	5,618	5,731
7107	PLANNING ADVERTISING	5,000	3,498	4,000	2,324	4,000	0	0	4,080	4,162	4,245
7108	PLANNING SUPPLIES & OTHER	4,000	326	4,000	1,042	4,000	0	0	2,000	2,040	2,081
7110	PLANNING & DEV LEGAL	40,000	96,892	40,000	20,637	30,000	(10,000)	-25	30,600	31,212	31,836
7150	PLANNING & DEV - BENEFITS	45,343	45,058	63,112	45,373	68,282	5,169	8	69,647	71,040	72,461
7151	PLANNING & DEV - EHT	3,620	3,515	4,599	3,278	4,936	337	7	5,035	5,136	5,239
7152	PLANNING & DEV - WSIB	4,902	4,692	6,224	4,400	7,446	1,222	20	7,595	7,747	7,902
7153	GROWTH STUDIES - DC/OP/ZONING	25,000	18,044	0	6,009	100,000	100,000	100	0	60,000	0
7153	MASTER SERVICING STUDY et al	75,000	86,903	75,000	41,052	29,000	(46,000)	-61	0	75,000	0
7153	PARK & RECREATION MASTER PLAN	80,000	12,323	65,000	36,945	30,000	(35,000)	-54	0	0	0
7153	TMP/HAMP/BY-PASS STUDY	0	0	176,045	0	191,000	14,955	8	0	0	0
7160	TRANSFER TO RESERVES	0	167,000	0	0	0	0	0	0	0	0
7401	PLANNING & DEV - CELL PHONES	1,500	731	1,500	1,500	1,500	0	0	1,530	1,561	1,592
7451	PLANNING & DEV - EDUCATION	1,000	0	1,000	0	1,000	0	0	1,020	1,040	1,061
7452	PLANNING & DEV - CONFERENCES	3,000	0	3,000	0	3,000	0	0	3,060	3,121	3,184
7511	TSF TO CASH IN LIEU OF PARKING	0	0	0	0	0	0	0	0	0	0
7512	TSF TO CASH IN LIEU OF PARKLAND	0	272,261	0	0	0	0	0	0	0	0
	PLANNING EXPENDITURES	953,298	1,466,000	1,158,049	824,327	1,190,791	32,743	3	857,027	1,009,168	891,651

NET FUNDS TO BE RAISED (652,108) (516,944) (470,604) (326,120) (590,611) (120,008) 26 (621,007) (746,087) (751,469)

FUNCTION: PLANNING & DEVELOPMENT

SERVICE: PLANNING & DEVELOPMENT

7101	Share of Clerk's Dept Labour & Director of Development & Operations & GIS Technician and Junior Planning position		
7102	Includes Contract Planning services		
7103	Engineering Contract Labour - General Services		
7104	Includes ESRI License; Arcgis online		
7108	Includes Supplies, Postage, Mileage, etc		
7110	Planning Legal Costs		
7153	Master Servicing Study	\$ 29,000	offset by Transfer from DC's (Total cost estimated up to \$175,000 spread over multiple years)
	CSP - Sustainable Goal Target T1 Long Term Financial & T3 Invest in Infrastructure		
7153	Parks & Recreation Master Plan (2023)	\$ 30,000	CSP - Livable Goal Target T10 - Improve and enhance parks and rec - KPI A/D
7153	Official Plan, Zoning Review & Urban Design	\$ 100,000	
7153	Traffic Master Plan	\$ 191,000	
7452	Includes OGRA for Director of Dev & Operations; Public Sector Digest for GIS Coordinator		

FUNCTION: PLANNING & DEVELOPMENT
SERVICE: ECONOMIC DEVELOPMENT

REVENUES 01-1095

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5405	EcDEV FUNCTION REVENUE	3,000	0	3,000	0	3,000	0	0	3,000	3,000	3,000
5407	EcDEV SPONSORSHIP & DONATIONS	4,000	0	4,000	0	4,000	0	0	4,000	4,000	4,000
5408	EcDEV TSF FROM RESERVES	0	0	0	0	0	0	0	0	0	0
5408	EcDEV TSF FROM RES - GRACE T.H.	0	9,444	0	0	0	0	0	0	0	0
5408	EcDEV TSF FROM RES - TRAIL/CYL MP	40,000	30,000	0	0	0	0	0	0	0	0
5409	EcDEV INNOVATION GUELPH	0	7,184	0	0	0	0	0	0	0	0
5409	EcDEV GRANTS	25,000	0	0	0	0	0	0	70,000	0	0
5411	EcDEV PROJECT CONTRIBUTORS	0	5,000	0	0	3,000	3,000	100	3,000	3,000	3,000
	EDC REVENUES	72,000	51,628	7,000	0	10,000	3,000	43	80,000	10,000	10,000

5409 In 2024 - possible grant to offset the cost of an EcDev Strategic Plan

5411 BIA Contribution to "Music in the Park" Jack Downing Park - Support the Burne initiative - Carried through to subsequent years

FUNCTION: PLANNING & DEVELOPMENT
SERVICE: ECONOMIC DEVELOPMENT

EXPENDITURES 01-1095

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	EcDEV COORDINATOR LABOUR	65,498	63,612	66,735	65,407	71,931	5,196	8	73,370	74,837	76,334
7150	EcDEV BENEFITS	17,857	17,819	19,060	19,585	20,695	1,635	9	21,109	21,531	21,961
7151	EcDEV EHT	1,283	1,225	1,308	1,306	1,420	112	9	1,448	1,477	1,507
7152	EcDEV WSIB	1,937	1,791	1,976	1,918	2,140	164	8	2,183	2,226	2,271
7254	EcDEV PROJECT - G. TIPLING REVITAL	0	14,444	0	0	0	0	0	0	0	0
7256	EcDEV PROJECT - Trails & Cycling MP	65,000	0	0	0	0	0	0	0	0	0
7256	EcDEV - TRAIL IMPROVEMENTS	0	29,905	0	0	10,000	10,000	100	0	0	0
7257	EcDEV - BIA EXPANSION STUDY	0	0	5,000	0	0	(5,000)	-100	70,000	0	0
7301	EcDEV MEMBERSHIP/SUBSCRIPTIONS	1,829	1,871	2,373	1,685	2,054	(319)	-13	2,095	2,136	2,179
7302	EcDEV MARKETING/ADVERTISING	10,000	1,989	10,000	4,592	34,000	24,000	240	34,680	35,374	36,081
7303	CONFERENCE/TRAINING/MILEAGE	5,245	1,097	2,150	1,087	2,150	0	0	2,193	2,237	2,282
7305	EcDEV WEBSITE ENGAGEMENT TOOL	3,920	3,717	3,920	3,562	3,920	0	0	3,998	4,078	4,160
7306	EDC COMMITTEE EXPENSES	500	0	1,500	0	1,500	0	0	1,530	1,561	1,592
7307	SMALL BUSINESS ENTERPRISE	2,900	2,900	2,900	2,900	2,900	0	0	2,958	3,017	3,078
7308	EcDEV PUBLIC RELATIONS	4,000	5,300	7,000	1,410	8,300	1,300	19	8,466	8,635	8,808
7309	EcDEV TSF TO RESERVES	0	0	30,000	30,000	10,000	(20,000)	-67	10,000	10,000	10,000
7314	EcDEV MATERIALS & SUPPLIES	1,500	0	1,500	80	1,000	(500)	-33	1,020	1,040	1,061
7316	JOB FAIR & SKILLED TRADES HUB	0	0	0	0	3,000	3,000	100	3,060	3,121	3,184
7510	EcDEV TRANSFER TO CAPITAL	0	0	2,500	0	0	(2,500)	-100	0	0	0
	EDC EXPENDITURES	181,469	145,671	157,922	133,531	175,009	17,087	11	238,109	171,272	174,497
	NET FUNDS TO BE RAISED	(109,469)	(94,043)	(150,922)	(133,531)	(165,009)	(14,087)	9	(158,109)	(161,272)	(164,497)

EDC ACCOUNT DESCRIPTION

7257	EcDEV Strategic Plan / BIA Expansion Costs	\$ 70,000	- CSP Livable Goal Target T11 - Improve community connections
7301	Memberships & Subscriptions		
	EDCO	\$ 350	Membership
	EDAC	\$ 480	Membership
	OBIAA	\$ 306	Membership
	PIC Monkey	\$ 120	Graphic Design
	Canva	\$ 150	Graphic Design
	Constant Contact	\$ 522	Email Service
	Befunky	\$ 90	Graphic Design
		\$ 2,054	
7302	EcDEV Marketing & Advertising		
	Photography Contract	\$ 9,000	- CSP Engaged Goal Targets T5 to T8
	General Advertising	\$ 2,000	
	Research & Development Environics	\$ 3,000	
	Music in JD Park - #Support the Burne	\$ 20,000	(asking BIA for \$3,000) Carried through to subsequent years
		\$ 34,000	
7303	Cell / Mileage/Workshops/Education/Virtual Conferences	\$ 2,150	(combined in 2022 from line 7250)
7305	Bang the Table Online Engagement (50%)	\$ 3,920	(other 50% charged to Communications)
7306	EDC Committee Members Expenses	\$ 1,500	
7308	Public Relations / EcDev Events		
	EcDev Breakfast	\$ 4,000	- CSP Engaged Goal Target T8 - Enhance Marketing & Education
	EcDev Golf	\$ 800	
	Speakers, Subject Matter Experts, Education	\$ 2,000	
	Ecommerce Shopify	\$ 1,500	
		\$ 8,300	Functions costs offset by Revenue Line 5405
7316	Job Fair		
	Shelburne Job Fair	\$ 2,500	Collaboration with UGDSB and CLAC
	Skilled Trades	\$ 500	CLAC Returning Spring of 2023 (skilled trades promotion)
		\$ 3,000	

FUNCTION: PROTECTION SERVICES

SERVICE: NVCA

EXPENDITURES 01-1050

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7700	NVCA REQUISITION	54,058	52,714	56,404	56,404	61,429	5,025	9	62,964	64,539	66,152
	NVCA EXPENDITURES	54,058	52,714	56,404	56,404	61,429	5,025	9	62,964	64,539	66,152

Budget Provided by NVCA

7700 NVCA Operating Costs	\$ 58,851
7700 NVCA Capital Costs	\$ 2,578
	<u>\$ 61,429</u>

FUNCTION: PROTECTION SERVICES
SERVICE: FIRE PROTECTION

REVENUES 01-2010

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5403	FIRE - BELL TOWER LEASE PYMT	12,500	14,113	12,500	19,334	19,000	6,500	52	19,000	19,000	19,000
	FIRE REVENUES	12,500	14,113	12,500	19,334	19,000	6,500	52	19,000	19,000	19,000

EXPENDITURES 01-2010

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7151	FIRE - REQUISITION TO SDFD	442,655	411,140	460,586	448,859	619,425	158,839	34	650,396	682,916	717,062
7365	FIRE - BELL LEASE OWED TO FIRE	12,500	14,113	12,500	19,334	19,000	6,500	52	19,000	19,000	19,000
	FIRE EXPENDITURES	455,155	425,252	473,086	468,193	638,425	165,339	35	669,396	701,916	736,062

NET FUNDS TO BE RAISED **(442,655)** **(411,140)** **(460,586)** **(448,859)** **(619,425)** **(158,839)** **17** **(650,396)** **(682,916)** **(717,062)**

5403 Revenue is reimbursed to the fire dept on line 7365
7151 Based on 2022 Actual + 38% as per motion of SDFD from Jan 3

FUNCTION: PROTECTION SERVICES - SHELBURNE POLICE BOARD BUDGET (SPSB)

SERVICE: POLICE PROTECTION

REVENUES 01-2020

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5201	GAIN OR LOSS ON SALE OF ASSET	0	69,420	0	4,003	0	0	0	0	0	0
XXXX	FORMER SPS EXPENSES	3,450	22,745	0	0	0	0	0	0	0	0
5407	POLICE RIDE GRANT	1,500	8,637	8,500	8,698	8,800	300	4	8,700	8,500	8,500
5428	TSF FROM OPERATING RESERVE	0	794,483	554,625	0	0	(554,625)	-100	0	0	0
5434	TSF FROM DC'S - ONE TIME START UP	417,913	208,304	0	0	0	0	0	0	0	0
5439	COMMUNITY SAFETY & POLICING GR	26,250	26,250	0	32,789	32,789	32,789	100	32,789	30,000	30,000
	POLICE (SPSB) REVENUES	449,113	1,129,839	563,125	45,489	41,589	(521,536)	-93	41,489	38,500	38,500

ACCOUNT DESCRIPTION

FINAL Budget Provided by Shelburne Police Services Board

5407 RIDE Grant approved for 2023

5439 CSP Grant approved again for another 3 year intake 2022-2024

FUNCTION: PROTECTION SERVICES - SHELBURNE POLICE DEPARTMENT
SERVICE: POLICE ADMINISTRATION & OPP CONTRACT

EXPENDITURES 01-2020

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7705	ADMINISTRATION SALARIES	35,402	35,673	5,000	5,000	2,000	(3,000)	-60	2,000	2,000	2,040
7710	UTILITIES, BLDG MAINT, AUDIT, HR	19,500	11,808	0	0	0	0	0	0	0	0
7715	OPP CONTRACT POLICING AGR.	2,377,229	2,195,908	3,028,456	3,034,681	3,076,629	48,173	2	3,138,162	1,662,691	1,695,945
7716	OPP ONE TIME START UP COSTS	417,913	425,754	0	0	0	0	0	0	0	0
7717	OPP RIDE PROGRAM COSTS	0	3,611	8,500	8,698	8,800	300	4	8,700	8,500	8,500
	POLICE DEPT EXPENDITURES	2,850,044	2,672,754	3,041,956	3,048,379	3,087,429	45,473	1	3,148,862	1,673,191	1,706,485

NET FUNDS TO BE RAISED 2,850,044 2,672,754 3,041,956 3,048,379 3,087,429 45,473 1 3,148,862 1,673,191 1,706,485

7705 Administration of Treasury/Payroll/Payables - CSP Sustainable Goal Target T2 Municipal Service Review & Evaluation

7715 OPP Annual Billing Statement for 2023 Received Sept 29, 2022

2% increase built in for 2024 and for 2025 amount indicated in POMAX Schedule for Projected OPP Billing Model effective Jan 1 2025

FUNCTION: PROTECTION SERVICES
SERVICE: CROSSING GUARDS

EXPENDITURES 01-2030

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	CROSSING GUARD LABOUR	99,920	52,725	120,670	89,802	122,506	1,836	2	141,997	144,837	147,734
7150	CROSSING GUARD BENEFITS	5,006	2,547	6,154	4,415	9,620	3,466	56	10,968	11,187	11,411
7151	CROSSING GUARD EHT	1,948	1,002	2,353	1,778	2,389	36	2	2,769	2,824	2,881
7152	CROSSING GUARD WSIB	2,848	1,464	3,451	2,614	3,798	347	10	4,402	4,490	4,580
7153	CROSSING GUARD MISCELLANEOUS	4,000	2,592	4,000	2,199	4,000	0	0	4,000	4,080	4,162
	CROSSING GUARD EXPEND	113,721	60,330	136,628	100,808	142,313	5,685	4	164,136	167,418	170,767

ACCOUNT DESCRIPTION

7101 2022 -three more crossing guards added for Fieldgate Subdivision Fall 2022 and 1 new crossing guard at Gordon & 4th

7150 Includes OMERS employer costs starting 2023

7153 Flashing Crossing Signs for all locations/Replacements as needed, Ontario Traffic Council membership (\$450); Reflective Clothing; PPE's, Annual Training

FUNCTION: PROTECTION SERVICES
SERVICE: PROPERTY STANDARDS/BY-LAW

REVENUES 01-2040

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
6222	PARKING FINE REVENUE	5,000	6,111	5,000	14,623	25,000	20,000	400	25,500	26,010	26,530
6223	BY-LAW FINES	0	0	0	0	0	0	0	0	0	0
6230	RE-INSPECTION FEES	0	0	0	1,750	1,700	1,700	100	1,734	1,769	1,804
6235	RECOVERABLE COSTS	0	0	0	0	0	0	0	0	0	0
6240	DOG TAG FEE REVENUE	25,000	24,217	27,000	23,060	25,000	(2,000)	-7	25,500	26,010	26,530
6245	PARKING PERMIT REVENUE	5,000	3,996	2,500	4,492	3,800	1,300	52	3,876	3,954	4,033
6255	CANNABIS RETAIL IMPLEMENT'N GR	0	5,000	0	0	0	0	0	0	0	0
	PARKING FINES	35,000	39,323	34,500	43,925	55,500	21,000	61	56,610	57,742	58,897

- 6222 Parking Fines increasing from \$10 to \$40 ticket - March/April
- 6230 New account for Property Standards Reinspection Fees
- 6240 Dog Tag Collections - new part time officers will be going door to door in 2023
- 6245 Parking Permit Fees (Approx 45 lots @ \$150/yr or \$35/month)
- 6255 Ontario Cannabis Legalization Implement Fund

FUNCTION: TRANSPORTATION SERVICES

SERVICE: WORKS ROAD ADMINISTRATION

REVENUES 01-2501

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5302	RDS TSF FROM RESERVES	0	0	0	0	21,584	21,584	100	0	18,750	0
5401	ROAD FEES & CHARGES	1,000	7,042	3,000	5,965	3,000	0	0	3,060	3,121	3,184
5404	HIGH SPEED COMMUNICATION	5,500	5,446	5,500	5,376	5,500	0	0	5,610	5,722	5,837
5405	GRANT FUNDING - STUDENTS	3,500	5,987	3,500	0	3,500	0	0	3,570	3,641	3,714
	ROAD ADMIN REVENUES	10,000	18,475	12,000	11,341	33,584	21,584	180	12,240	31,235	12,734

5302 Tsf from Boulevard Tree Reserve set up in 2022 - to offset 2023 increased costs

5401 Includes grass cutting services at CDRC; snow removal in unassumed subdivisions

FUNCTION: TRANSPORTATION SERVICES

SERVICE: WORKS ROAD ADMINISTRATION

EXPENDITURES 01-2501

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	WORKS ADMIN LABOUR	347,337	308,907	396,453	442,271	529,297	132,844	34	539,883	550,680	561,694
7102	WORKS WINTER CONTROL LABOUR	155,000	161,902	160,000	134,267	185,000	25,000	16	188,700	192,474	196,323
7107	WORKS STAND BY	35,002	60,980	32,944	29,616	34,618	1,674	5	35,310	36,017	36,737
7150	WORKS BENEFITS	166,235	115,162	149,236	147,344	188,188	38,952	26	158,100	161,262	164,487
7151	WORKS EHT	14,034	11,222	12,412	13,565	15,381	2,969	24	15,688	16,002	16,322
7152	WORKS WSIB	20,512	16,356	18,219	19,952	24,473	6,254	34	24,963	25,462	25,971
7309	WORKS PROFESSIONAL SERVICES	25,000	30,291	25,000	39,000	30,000	5,000	20	30,600	31,212	31,836
7310	WORKSHOP MATERIALS/SERVICES	45,000	33,186	45,000	45,000	45,000	0	0	45,900	46,818	47,754
7320	WORKSHOP UTILITIES	25,000	21,245	25,000	25,000	25,000	0	0	25,500	26,010	26,530
7365	CONFERENCE/TRAINING/MEMBERS	10,000	5,434	10,000	9,785	14,900	4,900	49	15,198	15,502	15,812
7369	WORKS PHONES & CELL PHONES	9,500	4,816	9,500	9,500	9,500	0	0	9,690	9,884	10,081
7370	WORKS RADIO LICENCE/GPS FEES	6,520	6,018	6,520	4,909	5,385	(1,135)	-17	5,493	5,603	5,715
7371	WORKS TSF EQUIPMENT RESERVES	50,000	50,000	50,000	50,000	80,000	30,000	60	50,000	50,000	50,000
7371	WORKS TSF WORKSHOP RESERVES	10,000	10,000	10,000	10,000	16,000	6,000	60	10,000	10,000	10,000
7371	WORKS TSF TO TREE RESERVE (new)	0	0	0	21,584	21,584	21,584	100	0	0	0
7373	WORKS TRANSFER TO CAPITAL	14,356	51,521	150,000	150,000	0	(150,000)	-100	640,200	1,578,817	2,013,575
7375	SISTER STREET LOAN INTEREST	16,376	16,183	16,376	13,694	10,945	(5,431)	-33	8,125	5,234	2,270
7380	ELECTRICAL SAFETY AUTHORITY	8,000	6,261	8,000	5,722	8,000	0	0	8,160	8,323	8,490
7381	ROADS NEEDS STUDY	0	0	0	0	0	0	0	0	25,000	0
7500	ROADSIDE MATERIALS/SERVICES	38,500	6,841	10,000	5,000	10,000	0	0	10,200	10,404	10,612
7505	BOULEVARD TREES	0	50,000	50,000	28,416	85,000	35,000	70	86,700	88,434	90,203
7510	HARDTOP MATERIALS/SERVICES	42,000	35,373	57,000	50,000	57,000	0	0	58,140	59,303	60,489
7520	LOOSETOP MATERIALS/SERVICES	12,500	10,998	12,500	5,000	12,500	0	0	12,750	13,005	13,265
7530	SAFETY DEV. MATERIALS/SERVICES	19,000	26,711	19,000	19,000	22,000	3,000	16	22,440	22,889	23,347
7540	CON. LINK - MATERIALS / SERVICES	18,500	17,214	18,500	19,000	19,000	500	3	19,380	19,768	20,163
7545	CON. LINK - TRAFFIC LIGHT MAINT.	11,731	10,048	11,731	8,861	12,000	269	2	12,240	12,485	12,734
7550	CON. LINK - TRAFFIC LIGHT UTILITIES	6,500	6,681	6,500	6,700	6,800	300	5	6,936	7,075	7,216
7570	SIDEWALK / LANE / RD REPAIRS	83,000	30,707	83,000	42,065	75,000	(8,000)	-10	76,500	78,030	79,591
7580	TRUCKS MATERIALS/SERVICES	40,000	54,915	40,000	40,000	40,000	0	0	40,800	41,616	42,448
7590	EQUIPMENT MATERIALS/SERVICES	54,500	41,560	54,500	55,500	55,500	1,000	2	46,000	46,920	47,858
7600	LICENCES & INSURANCE	70,000	90,030	90,000	106,859	120,000	30,000	33	122,400	124,848	127,345
7610	FUEL & OIL & TANK RENTAL	70,000	69,332	90,000	140,000	91,000	1,000	1	92,820	94,676	96,570
7620	WINTER CONTROL MAT'LS/SERVICES	100,000	103,624	100,000	145,000	125,000	25,000	25	127,500	130,050	132,651
7630	STREET LIGHTS - UTILITIES	130,000	122,821	130,000	130,000	140,000	10,000	8	142,800	145,656	148,569
7640	STREET LIGHTS - MAINTENANCE	64,200	33,442	64,200	45,000	64,200	0	0	55,000	56,100	57,222
	WORKS ADMINISTRATION EX	1,718,303	1,619,782	1,961,591	2,017,610	2,178,270	216,679	11	2,744,116	3,745,558	4,193,882

NET FUNDS TO BE RAISED

(1,708,303)

(1,601,306)

(1,949,591)

(2,006,270)

(2,144,686)

(195,095)

10

(2,731,876)

(3,714,323)

(4,181,147)

TRANSPORTATION SERVICES

SERVICE: WORKS ROAD ADMINISTRATION

EXPENDITURES 01-2501

7101	Realignment of Mgr of Operations, Parks & Facilities % of salary; new Operations, Parks & Facilities Clerk % of salary		
7309	Includes OSIM Bridge Inspections \$7,500		
7365	OGRA Membership (\$900) & Conference - \$2,000 x 2 ppl; Staff Training of \$10,000		
7369	Cell Phones, Ipads, Accessories (vehicle chargers), hardware		
7370	Reflect costs of GPS in the vehicles for the year (\$435x12)		
7371	Set aside \$50,000 for future capital equipment purchases Set aside \$10,000 for future workshop expansion		
7373	Tsf to Capital for Capital Projects		
7500	Miscellaneous Materials & Supplies		
7505	Blvd Tree Removals & Replacements	\$ 85,000	68 Trees need replaced & 40 Stumps need grinding from 2022
7510	Includes Contractor to Paint High Traffic Lines		
7530	Includes Annual Cloud Network Fee	\$ 1,600	(\$400 x 4) pd to TrafficLogix; & sign replacements
7540	Includes Annual Agreement with OHM (IMOS) for winter maintenance on Hwy 10 & 89 (\$16,500) & Line painting		
7545	New Account in 2020	\$ 9,731	track traffic light maintenance & Annual Inspection Fee of \$2,000
7570	Annual Sidewalk Repairs	\$ 60,000	
	Back Lane Resurfacing	\$ 15,000	
	TOTAL	\$ 75,000	
7610	Fuel Costs now apportioned out for Water/Sewer, Cemetery and By-Law		
7620	Includes Loader Rental - \$26,712 (5 months) (new company)		
7640	Includes Extra Poles & Fixtures for West End Lighting Requirements		
7640	Replace 2 Lamp Posts per year	\$ 3,000	
	Street Light Fixtures for West End	\$ 16,200	(as per report to Council Jan 14/19)

FUNCTION: TRANSPORTATION SERVICE
SERVICE: TRANSIT CONVENTIONAL

REVENUES: 01-2550

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	GRANT REVENUE	0	0	0	0	0	0	0	0	0	0
5404	TSF FROM TRANSIT RESERVES	0	0	25,000	25,000	0	(25,000)	-100	0	0	0
	TRANSIT CONVENTIONAL REVENUE	0	0	25,000	25,000	0	(25,000)	-100	0	0	0

REVENUE DESCRIPTION

EXPENDITURES: 01-2550

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	BUS STOP MAINTENANCE	8,000	0	0	0	0	0	0	-	-	-
7505	TRANSIT SERVICE COSTS	0	28,277	63,600	55,968	67,500	3,900	6	90,000	91,800	93,636
7510	TRANSIT TSF TO CAPITAL	25,000	25,000	0	0	0	0	0	0	0	0
	TRANSIT CONVENTIONAL EXPENSE	33,000	53,277	63,600	55,968	67,500	3,900	6	90,000	91,800	93,636

NET FUNDS TO BE RAISED (33,000) (53,277) (38,600) (30,968) (67,500) (28,900) (106) (90,000) (91,800) (93,636)

7505 \$7,500 Month X 9 for 2023 - Weekend Service - starting in Quarter 2

FUNCTION: HEALTH SERVICES

SERVICE: CEMETERY

REVENUES 01-3550

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5102	BURIAL PERMITS	1,000	4,260	2,000	1,950	2,100	100	5	2,142	2,185	2,229
5401	CEMETERY PLOT FEES	5,000	16,014	5,000	11,280	8,000	3,000	60	8,160	8,323	8,490
5402	CEMETERY BURIAL, MORTUARY	20,000	25,505	20,000	33,730	21,000	1,000	5	21,420	21,848	22,285
5403	CEMETERY INTEREST	5,000	5,455	5,000	8,379	7,000	2,000	40	7,140	7,283	7,428
5404	COLUMBARIUM SALES	6,000	3,130	6,000	4,250	6,000	0	0	6,120	6,242	6,367
5405	TSF FROM CEMETERY RESERVE	0	0	0	0	0	0	0	0	0	0
	CEMETERY REVENUES	37,000	54,364	38,000	59,589	44,100	6,100	16	44,982	45,882	46,799

FUNCTION: RECREATION & CULTURE
SERVICE: SHARE OF LIBRARY COST

EXPENDITURES 01-3570

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7700	LIBRARY EXPENDITURES	215,288	208,589	215,288	211,872	218,228	2,940	1	222,593	227,045	231,585
	SHARE OF LIBRARY EXPEND	215,288	208,589	215,288	211,872	218,228	2,940	1	222,593	227,045	231,585

7700 2023 represents estimated 3% increase over 2022 actual

FUNCTION: RECREATION & CULTURE
SERVICE: LOCAL CULTURAL GRANTS

EXPENDITURES 01-3585

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	AGRICULTURAL GRANT	1,000	1,000	1,000	1,000	1,000	0	0			
7102	HORTICULTURAL GRANT	600	600	800	800	800	0	0			
7103	FIDDLE CONTEST GRANT (Rotary)	5,000	5,000	5,000	5,000	5,000	0	0			
7112	BREAKFAST CLUBS (LOCAL SCHOOLS)	4,000	4,000	3,000	3,000	4,000	1,000	33			
NEW	BACKPACK PROGRAM	0	0	0	0	2,500	2,500	100			
7114	STREAMS COMMUNITY HUB	0	0	7,000	7,000	4,000	(3,000)	-43			
7116	SHELBURNE FARMERS MARKET	0	2,000	0	2,000	0	0	0			
7118	SHEPHERDS CUPBOARD FOOD BANK	3,000	3,000	3,000	3,000	12,000	9,000	300			
7119	GET OUTREACH	2,000	2,000	2,000	2,000	2,000	0	0			
7120	DUFFERIN CTY CDN BLACK ASSOC	5,000	5,000	5,000	5,000	2,500	(2,500)	-50			
7121	SHELBURNE COMMUNITY WELCOME	1,000	1,000	2,500	2,500	500	(2,000)	-80			
7122	DUFFERIN CTY MULTICULTURAL FOU	0	0	3,000	3,250	0	(3,000)	-100			
7123	SHELBURNE CHRISTMAS HAMPER	0	0	2,500	2,500	2,500	0	0			
7200	MISCELLANEOUS GRANTS	3,400	500	2,500	1,000	4,500	2,000	80			
	LOCAL CULTURAL GRANT EXP	25,000	24,100	37,300	38,050	41,300	4,000	11	42,126	42,969	43,828

7200 As per motions passed at Jan 2023 council meeting

CSP - Livable Goal T11 - Improve community connections and Engaged Goal T7 - Promote partnerships and collaboration

2023 Direct Grant Value	\$ 41,300
2023 In-Kind Values	\$ 19,788
2023 Total Grant Value	\$ 61,088

FUNCTION: RECREATION & CULTURE
SERVICE: PARKS & RECREATION

REVENUES 01-4510

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5102	PARKS RENTAL FEES	8,000	1,518	8,000	18,360	12,000	4,000	50	12,240	12,485	12,734
5103	CDRC NON RESIDENT FEES	2,500	2,596	2,500	2,500	2,500	0	0	2,550	2,601	2,653
5107	TSF FROM RESERVES	28,800	27,175	1,695	1,625	0	(1,695)	-100	0	0	0
5107	TSF FROM P&R SPECIAL LEVY RESERVE	0	0	120,152	0	120,152	0	0	120,000	0	0
5109	PARKS DONATIONS	0	0	0	203	0	0	0	0	0	0
5110	COMMUNITY GARDEN PLOT FEES	1,000	217	300	382	400	100	33	300	300	300
	PARKS REVENUE	40,300	31,505	132,647	23,070	135,052	2,405	2	135,090	15,386	15,688

5107 2023 & 2024 - Tsf from Parks and Recreation Special Levy to offset additional Labour Costs, Operational Park Amenity Costs

FUNCTION: RECREATION & CULTURE
SERVICE: EVENTS

REVENUES 01-4520

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5200	CANADA DAY SPONS/DONAT	0	5,000	5,000	362	5,000	0	0	5,100	5,202	5,306
5205	CANADA DAY FEDERAL GRANT	3,600	0	10,000	4,000	10,000	0	0	10,000	10,000	10,000
	TSF FROM CANADA DAY ACCT	0	0	2,000	5,966	2,000	0	0	0	0	0
5900	COMMUNITY EVENT INSURANCE	1,200	2,409	1,200	5,253	5,000	3,800	317	5,100	5,202	5,306
	EVENT REVENUES	4,800	7,409	18,200	15,581	22,000	3,800	21	20,200	20,404	20,612

FUNCTION: RECREATION & CULTURE
SERVICE: EVENTS

EXPENDITURES 01-4520

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	EVENTS LABOUR	13,000	3,965	13,000	4,830	13,000	0	0	13,325	13,658	14,000
7150	EVENTS BENEFITS	3,013	525	2,925	658	2,873	(52)	-2	2,945	3,018	3,094
7151	EVENTS EHT	254	78	243	95	247	3	1	253	259	265
7152	EVENTS WSIB	372	113	357	140	392	35	10	402	412	422
7200	CANADA DAY EXPENSES	6,000	5,605	17,000	10,481	17,000	0	0	6,000	6,000	6,000
7900	COMMUNITY EVENT INSURANCE	1,200	1,734	2,500	5,253	5,000	2,500	100	5,125	5,253	5,384
	EVENT EXPENDITURES	23,839	12,020	36,026	21,457	38,512	2,486	7	28,050	28,601	29,166

NET FUNDS TO BE RAISED **(19,039)** **(4,611)** **(17,826)** **(5,876)** **(16,512)** **1,314** **-7** **(7,850)** **(8,197)** **(8,554)**

7101 Majority of Labour includes "In Kind" labour costs for Canada Day, Pickin' in the Park, Heritage Music Festival, Santa Claus Parade, etc
CSP - Engaged Goals T7 - Promote partnerships and collaboration

TOWN OF SHELBURNE
GENERAL GOVERNMENT
2023 DRAFT CAPITAL BUDGET
EXPENDITURE SUMMARY

Budget Page	DEPARTMENT EXPENDITURES	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	GENERAL GOVERNMENT SERVICE										
3	ADMINISTRATION	0	0	0	0	13,000	13,000	100	75,000	40,000	0
4	TOWN HALL	153,382	290,403	30,000	51,894	339,000	309,000	1,030	80,000	35,000	0
		153,382	290,403	30,000	51,894	352,000	322,000	1,073	155,000	75,000	0
	PLANNING & DEVELOPMENT										
5	EDC CAPITAL PROJECT	0	0	25,000	0	284,643	259,643	1,039	0	0	0
		0	0	25,000	0	284,643	259,643	1,039	0	0	0
	PROTECTION PERSONS PROPERTY										
6	BYLAW	0	0	0	0	0	0	0	0	31,000	0
		0	0	0	0	0	0	0	0	31,000	0
	ROADS/PUBLIC WORKS/TRANSPORT.										
7	ROAD CONSTRUCTION CAPITAL	808,233	1,749,575	1,211,427	589,107	1,600,212	388,785	32	300,000	300,000	300,000
8	INFRASTRUCTURE PROJECT	173,361	179,418	737,757	920,218	182,265	(555,492)	(75)	186,887	3,731,934	6,196,486
10	ROADS WORKSHOP CAPITAL	200,000	19,623	400,000	96,455	1,350,000	950,000	238	100,000	0	0
11	TRUCK & EQUIPMENT PURCHASES	248,000	158,245	431,524	291,775	637,318	205,794	48	859,200	757,800	303,000
13	TRANSIT CONVENTIONAL	25,000	25,000	0	0	0	0	0	0	0	0
		1,454,594	2,131,859	2,780,708	1,897,556	3,769,795	989,087	36	1,446,087	4,789,734	6,799,486
	WATER/SEWER CAPITAL PROJECTS										
14	STORM SEWER CAPITAL PROJECTS	0	0	93,187	42,187	100,000	6,813	7	0	0	0
		0	0	93,187	42,187	100,000	6,813	7	0	0	0
	HEALTH & SOCIAL SERVICES PROJECT										
15	CEMETERY CAPITAL PROJECT	0	0	0	0	18,000	18,000	100	43,000	34,000	0
		0	0	0	0	18,000	18,000	100	43,000	34,000	0
	RECREATION & CULTURE										
16	RECREATION CAPITAL PROJECTS	420,000	31,467	1,106,418	684,014	814,650	(291,768)	(26)	730,000	2,315,000	0
		420,000	31,467	1,106,418	684,014	814,650	(291,768)	(26)	730,000	2,315,000	0
	TOTAL CAPITAL EXPENDITURES	2,027,976	2,453,730	4,035,313	2,675,651	5,339,088	1,303,775	32	2,374,087	7,244,734	6,799,486
	LESS CAPITAL REVENUES	2,027,976	2,453,730	4,035,313	2,675,651	5,339,089	1,303,775	32	2,374,087	7,244,734	2,560,060
	DIFFERENCE	0	0	0	0	(0)	(0)	0	(0)	(0)	(4,239,425)

REVENUE SUMMARY

Budget Page	DEPARTMENT REVENUES	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	GENERAL GOVERNMENT SERVICE										
3	ADMINISTRATION	0	0	0	0	13,000	13,000	100	75,000	40,000	0
4	TOWN HALL	153,382	290,403	30,000	51,894	339,000	309,000	1,030	80,000	35,000	0
		153,382	290,403	30,000	51,894	352,000	322,000	1,073	155,000	75,000	0
	PLANNING & DEVELOPMENT										
5	EDC CAPITAL PROJECT	0	0	25,000	0	284,643	259,643	1039	0	0	0
		0	0	25,000	0	284,643	259,643	1,039	0	0	0
	PROTECTION CAPITAL PROJECTS										
6	BY-LAW	0	0	0	0	0	0	0	0	31,000	0
		0	0	0	0	0	0	0	0	31,000	0
	ROADS/PUBLIC WORKS										
7	ROAD CONSTRUCTION CAPITAL	808,233	1,749,575	1,211,427	589,107	1,600,212	388,785	32	300,000	300,000	300,000
8	INFRASTRUCTURE PROJECT	173,361	179,418	737,757	920,218	182,265	(555,492)	(75)	186,887	3,731,934	1,957,060
10	ROAD WORKSHOP CAPITAL PROJECT	200,000	19,623	400,000	96,455	1,350,000	950,000	238	100,000	0	0
11	TRUCK & EQUIPMENT PURCHASES	248,000	158,245	431,524	291,775	637,318	205,794	48	859,200	757,800	303,000
13	TRANSIT CONVENTIONAL	25,000	25,000	0	0	0	0		0	0	0
		1,454,594	2,131,860	2,780,708	1,897,556	3,769,796	989,087	36	1,446,087	4,789,734	2,560,060
	WATER/SEWER CAPITAL PROJECTS										
14	STORM SEWER CAPITAL PROJECTS	0	0	93,187	42,187	100,000	6,813	7	0	0	0
		0	0	93,187	42,187	100,000	6,813	0	0	0	0
	HEALTH & SOCIAL SERVICES PROJECT										
15	CEMETERY CAPITAL PROJECT	0	0	0	0	18,000	18,000	100	43,000	34,000	0
		0	0	0	0	18,000	18,000	100	43,000	34,000	0
	RECREATION & CULTURE										
16	RECREATION CAPITAL PROJECTS	420,000	31,467	1,106,418	684,014	814,650	(291,768)	(26)	730,000	2,315,000	0
		420,000	31,467	1,106,418	684,014	814,650	(291,768)	(26)	730,000	2,315,000	0
	TOTAL CAPITAL REVENUES	2,027,976	2,453,730	4,035,313	2,675,651	5,339,089	1,303,775	32	2,374,087	7,244,734	2,560,060

FUNCTION: TRANSPORTATION CAPITAL PROJECTS
CAPITAL PROJECT: INFRASTRUCTURE CAPITAL PROJECT

REVENUES: 02-2509

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	0	1,231,017	1,760,575
5405	TSF FROM CAPITAL RESERVE	0	6,057	0	0	0	0	0	0	1,509,291	0
5406	AMO GAS TAX	105,750	105,750	668,432	850,893	111,182	(557,250)	-83	114,001	916,892	119,856
5410	TRANSFER FR SEWER RATES	41,607	41,607	42,662	42,662	43,744	1,082	3	44,853	45,990	47,157
5411	TRANSFER FR WATER RATES	26,004	26,004	26,664	26,664	27,340	676	3	28,033	28,744	29,473
	INFRASTRUCTURE REVENUE	173,361	179,418	737,757	920,218	182,265	(555,492)	-75	186,887	3,731,934	1,957,060

EXPENDITURES: 02-2509

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	0	6,057	560,000	742,461	0	(560,000)	-100	0	3,540,308	6,000,000
7504	TRANSFER TO ROAD RESERVE	0	0	0	0	0	0	0	0	0	0
7506	LONG TERM DEBT PYMT - SISTERS	173,361	173,361	177,757	177,757	182,265	4,508	3	186,887	191,626	196,486
	INFRASTRUCTURE EXPENDITURES	173,361	179,418	737,757	920,218	182,265	(555,492)	-75	186,887	3,731,934	6,196,486

NET FUNDS TO BE RAISED (0) 0 (0) 0 0 0 0 0 (0) (0) (4,239,425)

CAPITAL PROJECT: INFRASTRUCTURE CAPITAL PROJECT (Continued)		
Long Term Loan for Sister Street Project: Principle only		
10 year loan \$1,760,000 ending Dec 29, 2026 @ 2.52%		
BREAKDOWN OF LOAN PRINCIPAL DEPARTMENT ALLOCATION		
Roads Share of Project	\$ 111,182	61%
Sewer Share of Project	\$ 43,744	24%
Water Share of Project	\$ 27,340	15%
Long Term Loan Payment	\$ 182,265	100%

CAPITAL PROJECT DESCRIPTION

7500 No Project for 2023/2024 \$ - (projects identified in future could also be partially funded if grant opportunities are present at the time)

FUTURE CAPITAL PROJECTS with start years of 2025 after residential development has been completed (cost inflated each year with CPI)

2025 - Future Project - Pinegrove \$ 3,540,308 (standard urbanization & infiltration savings)

2026 - Future Project - Steeles Street, full reconstruction \$ 2,574,770 (timing in conjunction with STP Upgrades - not shown in the budget above)

2026- Future Project - Centennial, Industrial Rd, reconstruction & realignment \$ 6,000,000 (timing in conjunction with Fieldgate Development) - partly unfunded

\$ 12,115,078

FUNCTION: TRANSPORTATION CAPITAL PROJECTS
CAPITAL PROJECT: ROAD WORKSHOP CAPITAL PROJECT

REVENUES: 02-2522

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	TSF FROM RD. DEV CHGS	0	0	0	0	378,000	378,000	100	70,000	0	0
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	30,000	0	0
5405	TSF FROM CAPITAL RESERVE	200,000	19,623	400,000	96,455	972,000	572,000	143	0	0	0
	RD WORKSHOP CAPITAL REV	200,000	19,623	400,000	96,455	1,350,000	950,000	238	100,000	0	0

5405 Tsf from Workshop Reserve 32,000 for the expansion project
5405 Tsf from Capital Reserve 250,000 for 420 Victoria
5405 Tsf from Capital Reserve 690,000 for the expansion project
972,000

EXPENDITURES: 02-2522

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	200,000	19,623	400,000	96,455	1,350,000	950,000	238	100,000	0	0
7501	TSF TO WORKS BLDG RESERVES	0	0	0	0	0	0	0	0	0	0
	RD WORKSHOP CAPITAL EXPENSE	200,000	19,623	400,000	96,455	1,350,000	950,000	238	100,000	0	0

NET FUNDS TO BE RAISED 0 0 0 0 0 0 0 0 0 0 0 0

CAPITAL PROJECT DESCRIPTION		
7500	2023 420 Victoria Cleanup	\$ 250,000
	2018	\$ 159,708
	2019	\$ 106,142
	2020	\$ 415,783
	2021	19,623
	2022	96,455
	To Date	\$ 1,047,711
	Potential to Surplus this property to offset cleanup costs incurred	

FUTURE CAPITAL PROJECTS	AMOUNT	YEAR
Cold Storage (Luxton Way)	\$ 300,000	2023
Workshop Expansion (2-3 Bays Luxton Way)	\$ 800,000	2023
	<u>\$ 1,100,000</u>	
Generator (Luxton Way)	\$ 100,000	2024
No Capital Project identified		2025

FUNCTION: TRANSPORTATION CAPITAL PROJECTS

CAPITAL PROJECT: GENERAL EQUIPMENT CAPITAL PURCHASES

FUTURE CAPITAL PROJECTS IN ACCORDANCE WITH 5 YEAR CAPITAL PLAN

	<u>Asset ID</u>	<u>Budget</u>	<u>Year</u>	
2024	Addition to Fleet - New Plow Truck	\$ 300,000	2024	* DC Eligible
	Pick Up Truck/Trailer Tandem Axle (shared cost parks)	\$ 110,000	2024	* DC Eligible
	Replace 2013 GMC Pick up	19711 \$ 80,000	2024	(originally listed in 2023)
	2012 Ford Pick Up	19998 \$ 80,000	2024	
	Replace 2007 & 2008 Riding Mowers	13355 & 13356 \$ 40,000	2024	
	Replace Tandem Axle Parks Trailer	14609 \$ 5,000	2024	
	Replace 1997 Snowblower for Trackless	14436 \$ 15,000	2024	
	Replace 5 Way Plow for Trackless	14440 \$ 7,000	2024	
	Replace Mower Deck	14623 \$ 24,100	2024	
	Replace Power Rake	14624 \$ 8,100	2024	
	Replace Rear Mount Sander	19739 \$ 7,000	2024	
	Replace 2005 Trackless - in service 2005 (new)	13359 \$ 183,000	2024	
		\$ 859,200		
2025	2013 Ford F150	19989 \$ 80,000	2025	(originally identified in 2026)
	Replacement 2011 International Plow/Dump Truck	14423 \$ 325,000	2025	
	Replace 2006 Trackless - in service 2011 (demo)	14424 \$ 190,000	2025	
	Replace 2007 Snowblower for Trackless	14437 \$ 15,000	2025	
	Replace Wood Chipper	14438 \$ 16,000	2025	
	Replace 2 Hustler Zero Turn Mowers from 2016	19886 & 19887 \$ 30,000	2025	
	Replace 5 Position Plow Trackless attachment 2015	19850 \$ 7,300	2025	
	Replace 2015 Rear Mount Hydraulic Sander	19851 \$ 9,000	2025	
	Replace 2015 Gearbox Ribbon Snowblower for Trackless	19852 \$ 18,500	2025	
	Replace 2008 Backhoe Breaker	14433 \$ 10,500	2025	
	Replace 2009 Plow attachment & 2009 Mower	14452 \$ 50,000	2025	
	Replace 2010 Salt/Sand Spreader	14459 \$ 6,500	2025	
		\$ 757,800		
2026	Replace Snowblower Tractor Attachment	20190 \$ 8,000	2026	
	Replace Drop Sander Tractor Attachment	20191 \$ 5,000	2026	
	Replace Flail Mower Attachment	20193 \$ 5,000	2026	
	Replace 2003 John Deere Utility Tractor	13354 \$ 55,000	2026	
	Replace F2006 Ford Pick Up	13346 \$ 80,000	2026	
	Replace 2015 Case 580 Loader	19849 \$ 150,000	2026	
		\$ 303,000		

Any gain on sale of surplus assets will be recognized as revenue in operating and transferred to equipment reserves

FUNCTION: RECREATION & CULTURE CAPITAL PROJECTS

CAPITAL PROJECT: PARKS CAPITAL PROJECTS

CAPITAL PROJECT DESCRIPTION	2023	Asset ID
7500 New Zero Turn Mower for Parks	\$ 18,000	*DC eligible
Pave Pathway to Splashpad	\$ 45,000	*DC eligible
Splash Pad	\$ 517,650	(located at Greenwood Park - \$400,000 from DC's)
Pathway behind KTH to FiddlePark	\$ 115,000	*DC eligible
Base Playground Greenwood Pk	\$ 6,000	from Recreation Reserves - Engineered Wood Chips
Hyland Park Fencing (rail line)	\$ 28,000	from Recreation Reserves (prev in 2022 budget)
Walters Creek Playground Equip	\$ 85,000	from Recreation Reserves (prev in 2022 budget)
	\$ 814,650	
CAPITAL PROJECT DESCRIPTION	2024	Asset ID
Permanent Cricket Pitch	\$ 230,000	*DC eligible - Identified in DC study (location to be determined)
Playground Hyland Village	\$ 500,000	*DC eligible - Identified in DC study for 2023 - moved out to 2024
	\$ 730,000	
CAPITAL PROJECT DESCRIPTION	2025	Asset ID
Paving Greenwood Parking Lot	\$ 600,000	*DC eligible - Identified in DC study as \$180,000
Paving Back Parking Lot	\$ 115,000	
Upgrade Washrooms	\$ 800,000	Greenwood Park (to include changerooms/showers/accessibility for SplashPad)
Upgrade Washrooms	\$ 800,000	KTH Park (to include changerooms for Tennis Courts, accessibility)
	\$ 2,315,000	
2026	Future Capital Costs dependent on results and adoption of Community Improvement Plan / Parks & Recreation Master Plan	
	* identified in DC study for 2026 - Fieldgate Playground	

TOWN OF SHELBURNE
 WATER & SEWER
 2023 DRAFT OPERATING BUDGET
 EXPENDITURE SUMMARY

Budget Page	DEPARTMENT	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
4	SANITARY SEWER SYSTEM										
	SEWER OPERATION EXPENDITURES	2,167,001	2,244,925	2,355,330	2,465,000	2,554,484	199,155	8	2,647,145	2,743,508	2,843,723
		2,167,001	2,244,925	2,355,330	2,465,000	2,554,484	199,155	8	2,647,145	2,743,508	2,843,723
7	WATER WORKS SYSTEM										
	WATER OPERATION EXPENDITURE	1,671,538	1,844,282	1,785,957	1,962,050	2,014,915	228,958	13	1,986,703	2,061,339	2,138,965
		1,671,538	1,844,282	1,785,957	1,962,050	2,014,915	228,958	13	1,986,703	2,061,339	2,138,965
	TOTAL EXPENDITURES	3,838,539	4,089,207	4,141,287	4,427,050	4,569,399	428,113	10	4,633,848	4,804,848	4,982,688
	LESS TOTAL REVENUES	3,838,539	4,089,207	4,141,287	4,427,050	4,569,399	428,113	10	4,633,848	4,804,848	4,982,688
	DIFFERENCE	0	(0)	(0)	(0)	(0)	(0)	(0)	(0)	0	0

TOWN OF SHELBURNE
WATER & SEWER
2023 DRAFT OPERATING BUDGET
REVENUE SUMMARY

Budget Page	DEPARTMENT	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	SANITARY SEWER SYSTEM										
3	SEWER BILLING REVENUE	2,041,431	2,131,646	2,241,648	2,340,777	2,436,904	195,255	9	2,534,380	2,635,755	2,741,185
3	TRANSFER FROM RESERVES	0	0	0	0	0	0	0	0	0	0
3	TRANSFER FROM DC'S	54,570	54,570	48,680	48,680	42,581	(6,099)	-13	36,264	29,722	22,946
3	OTHER SEWER REVENUES	71,000	58,709	65,000	75,543	75,000	10,000	15	76,500	78,030	79,591
3	GRANT REVENUE	0	0	0	0	0	0	0	0	0	0
		2,167,001	2,244,925	2,355,329	2,465,000	2,554,485	199,156	8	2,647,144	2,743,507	2,843,722
	WATER WORKS SYSTEM										
6	WATER OPERATION REVENUE	1,587,982	1,633,538	1,699,022	1,766,545	1,822,176	123,153	7	1,895,063	1,970,865	2,049,700
6	TRANSFER FROM RESERVES	0	0	0	0	99,975	99,975	100	0	0	0
6	TRANSFER FROM DC'S	31,056	31,056	29,435	29,435	27,764	(1,672)	-6	26,040	24,262	22,429
6	OTHER WATER REVENUES	52,500	179,687	57,500	166,070	65,000	7,500	13	65,600	66,212	66,836
		1,671,538	1,844,281	1,785,958	1,962,050	2,014,914	228,957	13	1,986,703	2,061,340	2,138,965
	TOTAL REVENUES	3,838,539	4,089,207	4,141,286	4,427,050	4,569,399	428,113	10	4,633,847	4,804,847	4,982,687

FUNCTION: WATER / SEWER SERVICE

SERVICE: SEWER OPERATIONS

REVENUES 01-3010

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	SEWER BILLINGS	2,041,431	2,131,646	2,241,648	2,340,777	2,436,904	195,255	9	2,534,380	2,635,755	2,741,185
5402	CUSTOMER SERVICES	25,000	27,738	25,000	39,412	35,000	10,000	40	35,700	36,414	37,142
5405	SEWER USE SURCHARGE (BMP)	46,000	30,971	40,000	36,130	40,000	0	0	40,800	41,616	42,448
5406	SEWER OWED FROM DC	54,570	54,570	48,680	48,680	42,581	(6,099)	-13	36,264	29,722	22,946
5408	TSF FROM SEWER RESERVE	0	0	0	0	0	0	0	0	0	0
5411	GRANT REVENUE	0	0	0	0	0	0	0	0	0	0
		2,167,001	2,244,925	2,355,329	2,465,000	2,554,485	199,156	8	2,647,144	2,743,507	2,843,722

ACCOUNT DESCRIPTION

- 5401 Rates are \$1.31 for metered portion & \$36.42 for flat rate portion as per Schedule B of By-Law 10-2020
- 5402 Penalty & Interest charges on outstanding accounts and Inspection Fees
- 5405 BMP Surcharge Agreement - expires May 2024 as per By-Law 18-2019
- 5406 DC share of 2023 STP Loan Financing - \$ 42,581

SERVICE: SEWER OPERATIONS

EXPENDITURES 01-3010

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	SEWAGE LABOUR	106,787	103,746	113,296	102,717	120,844	7,549	7	123,261	125,726	128,241
7107	SEWAGE STANDBY	0	0	12,988	15,050	14,562	1,574	12	14,853	15,150	15,453
7150	SEWAGE BENEFITS	18,126	21,564	20,681	28,411	29,725	9,044	44	30,320	30,926	31,545
7151	SEWAGE EHT	1,530	1,820	1,720	2,345	2,054	334	19	2,095	2,137	2,179
7152	SEWAGE WSIB	2,237	2,583	2,525	3,397	3,265	740	29	3,330	3,397	3,465
7307	SEWAGE UTILITIES & TELEPHONE (CELL)	220,565	217,552	227,182	215,932	230,000	2,818	1	234,600	239,292	244,078
7308	BILLING & SOFTWARE COSTS	21,000	18,898	21,000	21,000	21,000	0	0	21,420	21,848	22,285
7310	SEWAGE MATERIAL/SUPPLIES/SERVICES	17,500	19,423	23,000	23,000	23,000	0	0	23,460	23,929	24,408
7315	SEWER MAIN MAINTENANCE	40,000	32,757	40,000	40,000	40,000	0	0	40,800	41,616	42,448
7349	OCWA STP OPERATIONAL CONTRACT	385,004	379,720	396,427	396,427	423,781	27,353	7	432,257	440,902	449,720
7350	SEWAGE PLANT MAINTENANCE	50,000	142,601	50,000	264,218	200,000	150,000	300	210,000	214,200	218,484
7351	SEWAGE COST OF CTY PIL	6,037	6,016	6,037	7,785	7,785	1,748	29	7,941	8,100	8,262
7352	SEWAGE TRAINING/CONFERENCE	3,500	1,051	3,500	290	3,500	0	0	3,570	3,641	3,714
7357	SEWAGE EQUIP MAINTENANCE	5,000	821	5,000	214	5,000	0	0	5,100	5,202	5,306
7358	SEWER PUMPING STATION EXPENSE	0	0	0	7,614	6,000	6,000	100	6,120	6,242	6,367
7359	SEWER TRUCK - MATERIALS/SERVICES	0	5,722	5,000	1,240	5,000	0	0	5,100	5,202	5,306
7360	SEWER - FUEL EXPENSE	0	0	0	0	13,000	13,000	100	13,000	13,260	13,525
7361	SEWAGE PLANT INSURANCE	20,000	22,214	25,000	25,662	28,952	3,952	16	29,531	30,122	30,724
7362	SEWAGE PROFESSIONAL FEES	250,000	165,604	300,000	40,000	200,000	(100,000)	-33	204,000	208,080	212,242
7366	SEWAGE SHARE OF METER EXP	45,000	28,412	45,000	45,550	45,000	0	0	45,900	46,818	47,754
7510	SEWAGE TSF TO SEWER CAPITAL	120,000	32,900	100,000	0	50,000	(50,000)	-50	100,000	50,000	50,000
7521	STP - DEBT PHASE 2 INTEREST	16,052	14,824	13,433	13,433	10,744	(2,690)	-20	7,982	5,145	2,233
7522	STP - DEBT PHASE 3 INTEREST	38,517	38,249	35,247	35,247	31,837	(3,410)	-10	28,283	24,577	20,713
7525	SEWER TSF TO PLANNING (DEVEL)	9,000	9,000	9,000	9,000	9,000	0	0	9,000	9,000	9,000
7515	SEWER TSF TO WATER CAPITAL	7,500	7,556	0	0	0	0	0	0	0	0
7526	SEWER SHARE OF SISTER ST PRINCIPLE	41,607	41,607	42,662	42,662	43,744	1,082	3	44,853	45,990	47,157
7527	SEWER SHARE OF SISTER ST INTEREST	6,443	6,443	5,388	5,388	4,306	(1,082)	-20	3,197	2,059	893
7535	SEWER SHARE OF LOCATE SERVICES	2,330	1,777	2,330	4,593	3,000	670	29	3,060	3,121	3,184
7700	TSF TO SEWER RESERVE GENERAL	723,265	912,065	838,913	1,103,824	969,386	130,473	16	984,114	1,107,825	1,185,037
7700	TSF TO PUMP REBUILD RESERVE	10,000	10,000	10,000	10,000	10,000	0	0	10,000	10,000	10,000
	SEWER OPERATION EXPEND	2,167,001	2,244,925	2,355,330	2,465,000	2,554,484	199,155	8	2,647,145	2,743,508	2,843,723
	NET FUNDS TO BE RAISED	0	(0)	0	0	(0)	(1)	(0)	0	0	(0)

SERVICE: SEWER OPERATIONS (Continued)

7101	Reallocate Salary funds in 2021 to better reflect actual in sewer labour salary		
7150	7151 & 7152, reallocate funds to match salary reallocations		
7307	Includes cost of Hydro & Gas & CPI Increase		
7308	Includes annual Sensus Software Fee (\$9,500 50% sewer) & AWD Maintenance to Software		
7310	Annual SCADA Licensing Fee included (\$4,500 50% sewer); Gas monitor \$1,200; Tripod \$8,500		
7315	Includes Hydro VAC services in fall - cleanouts (Fosters)		
7349	OCWA Fixed Monthly STP Cost plus 6.9% CPI - 10 Yr contract 20-29	\$	423,781
7350	Includes various items listed by OCWA	\$	35,000
7350	Extra sludge haulage outside of contract - higher flows (OCWA)	\$	100,000
7352	Sewer & Watermain Construction Inspections (Training)	\$	3,500
7360	New Line in 2023 to account for Sewer Fuel Costs	\$	13,000
7362	Includes SBA - WPCP EA wrap up & Boyne River Plan with NVCA (\$80,000) & other various professional services provided to Sewer services		
7362	Includes Water Rate Study for 2023 Split with Water 50% - \$35,000/2		
7366	Meter Replacements with new iPearl Meters - Sewer Share 40%		
7525	Sewer Share of Planning & Development	\$	9,000
7535	Sewer share of Locate Software Support		3,663

CSP Sustainable Goal Target T1 Long Term Financial Plan & T2 Service Review

budget extra for every year

<u>ANNUAL SEWER DEBT - 2023</u>		
7521	Phs 2 STP Loan Interest - matures July 15, 2026	\$ 10,744
7522	Phs 3 STP loan Interest - matures Dec 02, 2030	\$ 31,837
7526	Share of Sister Street LTD Principle - matures Dec 2026	\$ 43,744
7527	Share of Sister Street LTD Interest - matures Dec 2026	\$ 4,306
		\$ 90,631

FUNCTION: WATER / SEWER SERVICE

SERVICE: WATER SYSTEM OPERATIONS

REVENUES 01-3030

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	WATER BILLINGS	1,587,982	1,633,538	1,699,022	1,766,545	1,822,176	123,153	7	1,895,063	1,970,865	2,049,700
5402	CUSTOMER SERVICES	20,000	27,126	25,000	34,191	30,000	5,000	20	30,600	31,212	31,836
5403	HYDRANT RENTAL	7,500	10,398	7,500	11,104	10,000	2,500	33	10,000	10,000	10,000
5404	WATER METERS INSTALLATION	25,000	142,105	25,000	120,774	25,000	0	0	25,000	25,000	25,000
5406	WATER CONNECTION FEE - NEW SERV.	0	59	0	0	0	0	0	0	0	0
5408	TSF FROM WATER MAIN BREAK RESERVE	0	0	0	0	0	0	0	0	0	0
5408	TSF FROM WATER METER KIT RESERVE	0	0	0	0	99,975	99,975	100	0	0	0
5410	TSF FROM DC'S FOR WELL 7 INTEREST	31,056	31,056	29,435	29,435	27,764	(1,672)	-6	26,040	24,262	22,429
	WATER OPERATION REVENUE	1,671,538	1,844,281	1,785,958	1,962,050	2,014,914	228,957	13	1,986,703	2,061,340	2,138,965

ACCOUNT DESCRIPTION

- 5401 Rates are .95 for metered portion & \$26.90 for flat rate portion per Schedule B of By-Law Number 10-2020
- 5402 Penalty & Interest charges on outstanding accounts and Inspection Fees, Meter Readings, Connect & Disconnect Fees
- 5404 New Metres Installed
- 5406 Includes Scrap Metal from old meters

SERVICE: WATER SYSTEM OPERATIONS

EXPENDITURES 01-3030

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	WATER LABOUR	183,518	176,283	197,376	184,203	214,309	16,933	9	218,595	222,967	227,426
7107	WATER STANDBY	0	0	12,988	14,968	14,562	1,574	12	14,853	15,150	15,453
7150	WATER BENEFITS	42,295	36,616	48,257	47,816	56,418	8,161	17	57,546	58,697	59,871
7151	WATER EHT	3,571	3,214	4,013	3,965	3,939	(74)	-2	4,018	4,098	4,180
7152	WATER WSIB	5,219	4,508	5,891	5,678	6,263	371	6	6,388	6,516	6,646
7155	WATER MEMBERSHIPS	1,500	1,455	1,500	1,490	1,500	0	0	1,530	1,561	1,592
7307	WATER UTILITIES & TELEPHONES (CELL)	76,500	71,322	78,795	72,000	80,000	1,205	2	81,600	83,232	84,897
7308	BILLING & SOFTWARE COSTS	21,000	18,898	21,000	22,000	25,000	4,000	19	25,500	26,010	26,530
7309	OCWA OPERATIONAL CONTRACT	282,507	278,630	290,890	290,890	310,961	20,071	7	317,180	323,524	329,994
7310	WATER MATERIAL & SUPPLIES	35,000	40,123	35,000	35,000	35,000	0	0	35,700	36,414	37,142
7315	LAB COST & MONITORING	115,000	108,488	115,000	65,000	115,000	0	0	117,300	119,646	122,039
7320	LICENSING & OPERATION PLAN	0	5,235	0	0	0	0	0	20,000	0	0
7351	WATER COST OF PIL'S	4,290	4,276	4,290	4,347	4,347	57	1	4,434	4,523	4,613
7356	WATER MAIN MAINTENANCE	25,000	10,438	18,000	12,000	25,000	7,000	39	18,000	18,360	18,727
7357	WATER EQUIPMENT MAINT	60,000	6,137	50,000	20,000	50,000	0	0	51,000	52,020	53,060
7358	WATER WELL BUILDING MAINT	20,000	19,009	10,000	12,000	15,000	5,000	50	25,000	25,500	26,010
7359	WATER TRUCK - MATERIALS/ SERVICE	0	5,722	5,000	2,000	5,000	0	0	5,000	5,100	5,202
7360	WATER - FUEL EXPENSE	0	0	0	0	13,000	13,000	100	13,000	13,260	13,525
7361	WATER - INSURANCE	19,000	22,214	23,750	25,662	30,000	6,250	26	30,600	31,212	31,836
7362	WATER - PROFESSIONAL FEES	250,000	361,175	240,000	75,000	150,000	(90,000)	-38	150,000	153,000	156,060
7364	EDUCATION & TRAINING	8,500	1,476	10,000	3,500	10,000	0	0	10,200	10,404	10,612
7365	CONFERENCE EXPENSES	1,800	0	1,800	0	2,000	200	11	2,040	2,081	2,122
7366	METER INSTALLATION EXPENSE	50,000	42,618	60,000	68,317	99,975	39,975	67	50,000	51,000	52,020
7451	SOURCE WATER PROTECTION MOE	12,000	3,441	6,000	7,862	6,000	0	0	6,000	6,120	6,242
7510	TRANSFER TO WATER CAPITAL	40,500	7,556	33,000	6,421	0	(33,000)	-100	0	0	0
7510	TRANSFER TO WELL CAPITAL	49,123	49,123	50,822	50,822	52,581	1,758	3	54,400	56,281	58,228
7523	WATER METER LOAN DEBT INTEREST	25,385	24,943	23,685	23,685	21,927	(1,758)	-7	20,108	18,226	16,279
7524	WATER TRANSFER TO PLANNING	9,000	9,000	9,000	9,000	9,000	0	0	9,000	9,000	9,000
7525	WATER SHARE OF SISTER ST PRINCIPAL	26,004	26,004	26,664	26,664	27,340	676	3	28,033	28,744	29,473
7526	WATER SHARE OF SISTER ST INTEREST	4,027	4,027	3,367	3,367	2,691	(676)	-20	1,998	1,287	558
7527	WELL 7 DEBT INTEREST	31,056	30,985	29,435	29,435	27,764	(1,672)	-6	26,040	24,262	22,429
7529	WATER STORAGE DEBT INTEREST	0	0	127,215	19,958	233,485	106,270	84	222,005	209,963	197,331
7535	WATER SHARE OF LOCATES	2,330	1,777	2,330	4,593	4,500	2,170	93	2,377	2,425	2,473
7540	FIRE HYDRANT MAINTENANCE	25,000	15,239	5,000	2,000	13,000	8,000	160	5,000	22,000	10,000
7600	TSF TO WATER RESERVE GENERAL	212,414	424,348	205,888	682,430	344,354	138,466	67	347,258	413,757	492,392
7600	TSF TO WATER MAIN BREAK RESERVE	25,000	25,000	25,000	25,000	0	(25,000)	-100	0	0	0
7600	TSF TO WATER RESERVE - NEW TRUCK	5,000	5,000	5,000	5,000	5,000	0	0	5,000	5,000	5,000
7600	TSF TO WATER METER KIT RESERVE	0	0	0	99,975	0	0	0	0	0	0
	WATER OPERATION EXPEND	1,671,538	1,844,282	1,785,957	1,962,050	2,014,915	228,958	13	1,986,703	2,061,339	2,138,965
	NET FUNDS TO BE RAISED	(0)	0	(0)	(0)	0	1	0	0	(0)	0

SERVICE: WATER SYSTEM OPERATIONS (Continued)

ACCOUNT DESCRIPTION

7308	Includes annual Sensus Software Fee (\$9,500 50% sewer) & AWD Maintenance to Software	
7309	OCWA Fixed STP Cost plus CPI - 10 Yr contract 20-29 (2023 - CPI 6.9%)	310,961
7310	Annual SCADA Licensing Fee included (\$4,500 50% sewer) & Wtr Tower Chemical (\$19,000)	
7315	Well 7 monitoring requirement - continued indefinitely (SBA)	\$ 40,800
7315	Well Field Capacity Study plus additional Scope as per SBA	\$ 40,800
7320	Drinking water Licence & Operation Plan - done in 2020 - good until 2024	
7356	Liphook Coupler Tool (\$2,500) & water main breaks	\$ 25,000
7357	Equipment Maintenance as needed; including Well Inspections of 5/6	\$ 60,000
7358	Building Maintenance as needed; including inspections	\$ 10,000
7360	New Line in 2023 to account for Water Fuel Costs	\$ 13,000
7362	Engineering - Pump Tests, Monitoring, Modelling, MNR Interface & Tsf	\$ 200,000
7362	Well 3 Wellhead Protection Plan; Rate Study split with Sewer \$35,000/2	\$ 40,000
7364	Mandatory Courses & Training	\$ 10,000
7366	Starting iPearl Meter Replacements (\$150/each) - 60%	\$ 8,000
7451	Figures provided by NVCA	6,000
7510	Tsf to Water Capital Page 5 Line 5403	\$ -
7524	Water share of offsetting Planning Development	\$ 9,000
7527	Well 7 Debt Interest Payments	\$ 27,764
7535	Water share of Locate Software Support Pelican & Ont One Call	\$ 4,500
7540	Hydrant Flow Reflectors & Repairs/Replacement to 3 Hydrants	
7600	Transfers to Reserves to support various future projects	
	Deferring tsf to watermain break reserve until funds are utilized	

CSP Sustainable Goal Target T1 Long Term Financial Plan & T2 Service Review

<u>ANNUAL WATER DEBT - 2023</u>			
7523	Meter Project Debt Interest - Loan Matures April 18, 2033	\$	21,927
7525	Share of Sister Street Principal - Loan Matures in Feb 2026	\$	27,340
7526	Share of Sister Street Interest - Loan Matures in Feb 2026	\$	2,691
7527	Well Project Debt Interest - Loan Matures Dec 03, 2035	\$	27,764
7510	Transfer to Well Capital - Principal debt payments	\$	52,581
7527	Water Storage Tower Interest - Loan Matures 2037	\$	233,485
		\$	365,788

CAPITAL

**TOWN OF SHELBURNE
WATER & SEWER
2023 DRAFT CAPITAL BUDGET
EXPENDITURE SUMMARY**

CAPITAL

Budget Page	DEPARTMENT	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
3	SANITARY SEWER SYSTEM										
	SEWER CAPITAL PROJECTS	474,323	240,986	2,440,213	280,213	2,136,312	(303,901)	(12)	292,629	249,171	255,947
		474,323	240,986	2,440,213	280,213	2,136,312	(303,901)	(12)	292,629	249,171	255,947
	WATER WORKS SYSTEM										
5	WATER CAPITAL PROJECTS	5,433,600	1,106,620	11,498,679	6,085,703	5,740,574	(5,758,105)	(50)	245,933	457,976	270,608
7	WELL 7/WATER METER DEBENTURE	101,009	356,926	104,330	104,330	107,759	3,430	3	111,302	114,962	118,742
		5,534,609	1,463,546	11,603,008	6,190,033	5,848,333	(5,754,675)	(50)	357,235	572,937	389,349
	TOTAL EXPENDITURES	6,008,932	1,704,532	14,043,221	6,470,246	7,984,646	(6,058,576)	(43)	649,864	822,108	645,296
	LESS TOTAL REVENUES	6,008,932	1,704,532	14,043,221	6,470,246	7,984,646	(6,058,575)	(43)	649,864	822,108	645,296
	DIFFERENCE	0	0	(0)	0	0	0	0	0	0	0

CAPITAL

**TOWN OF SHELBURNE
WATER & SEWER
2023 DRAFT CAPITAL BUDGET
REVENUE SUMMARY**

CAPITAL

Budget Page	DEPARTMENT	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
3	SANITARY SEWER SYSTEM										
	SEWER CAPITAL PROJECTS	474,323	240,986	2,440,213	280,213	2,136,312	(303,901)	(12)	292,629	249,171	255,947
		474,323	240,986	2,440,213	280,213	2,136,312	(303,901)	(12)	292,629	249,171	255,947
	WATER WORKS SYSTEM										
5	WATER CAPITAL PROJECTS	5,433,600	1,106,620	11,498,678	6,085,703	5,740,574	(5,758,104)	(50)	245,933	457,976	270,608
7	WELL 7/WATER METER DEBENTURE	101,009	356,926	104,330	104,330	107,759	3,430	3	111,302	114,962	118,742
		5,534,609	1,463,546	11,603,008	6,190,033	5,848,333	(5,754,674)	(50)	357,235	572,937	389,349
	TOTAL REVENUES	6,008,932	1,704,532	14,043,221	6,470,246	7,984,646	(6,058,575)	(43)	649,864	822,108	645,296

FUNCTION: WATER/SEWER SERVICE CAPITAL PROJECT

CAPITAL PROJECT: SANITARY SEWER CAPITAL PROJECTS

REVENUES: 02-3010

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	CAPITAL GRANT	0	0	0	0		0	0	0	0	0
5402	SEWER DEVELOPMENT CHARGE	176,883	174,323	182,773	180,213	186,312	3,539	2	192,629	199,171	205,947
5403	TRANSFER FROM SEWER RATES	120,000	32,900	100,000	0	50,000	(50,000)	-50	100,000	50,000	50,000
5408	TRANSFER FROM SEWER RESERVE	177,440	33,762	2,157,440	100,000	1,900,000	(257,440)	-12	0	0	0
	STP CAPITAL REVENUES	474,323	240,986	2,440,213	280,213	2,136,312	(303,901)	-12	292,629	249,171	255,947

ACCOUNT DESCRIPTION

5402 DC to cover cost of STP Loan Principle \$ 186,312

EXPENDITURES: 02-3010

GL ACCT	ACCOUNT DESCRIPTION	2021	2021	2022	2022	2023	2023 VS	2023 VS	2024	2025	2026
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2022	2022	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	300,000	66,662	2,260,000	100,000	1,950,000	(310,000)	-14	100,000	50,000	50,000
7503	LONG TERM DEBT PRINC PHS 2	97,449	97,449	100,068	100,068	102,758	2,690	3	105,520	108,356	111,268
7505	LONG TERM DEBT PRINC PHS 3	76,875	76,875	80,145	80,145	83,555	3,410	4	87,109	90,815	94,679
7506	TRANSFER TO SEWER RESERVE	0	0	0	0	0	0	0	0	0	0
	STP CAPITAL EXPENDITURES	474,323	240,986	2,440,213	280,213	2,136,312	(303,901)	-12	292,629	249,171	255,947

NET FUNDS TO BE RAISED 0 0 0 0 0 0 0 0 0 0 0

CAPITAL PROJECT: SANITARY SEWER CAPITAL PROJECTS (Continued)

ACCOUNT DESCRIPTION	
7503 Phase 2 STP Loan matures July 15, 2026	\$ 102,758
7505 Phase 3 STP loan matures Dec 02, 2030	\$ 83,555
	<u>\$ 186,312</u> (from DC's)

CAPITAL PROJECT DESCRIPTION	
7500 Sewer Infiltration Corrections	\$ 50,000 (from Sewer Rates) (RFP going out for video - work will be done in 2024)
WPCP Design - Engineering Costs	\$ 1,900,000 As per SBA report & Council Motion of April 26, 2021 less previous year costs
	<u>\$ 1,950,000</u>

FUTURE CAPITAL PROJECT DESCRIPTION
 See Box Below for WPCP EA Update
 This project is not reflected in the 2023-2025 extensions - have only shown \$50,000 annually for continuing sewer infiltration linings

****Future Projects pending the results of the current Water Pollution Control Plan (WPCP) Environmental Assessment (EA) study****

Refer to the following reports for updated information on the WPCP expansion:
 - CAO 2023-04
 - SBA 2023-01

CAPITAL PROJECT: WATERWORKS CAPITAL PROJECTS (Continued)

CAPITAL PROJECT DESCRIPTION		2023	
7500	Well 3 Arsenic (Grant)	\$	3,968,026 ICIP Green Stream Grant covers 73.33% - balance from water reserves
	Water Truck	\$	64,271 Replace 2008 water truck 100% funded from reserves; RFP issued in 2022/Delivery in 2023
	Box for Water Truck	\$	25,000 From reserves
	Water Storage Construction	\$	923,824 In 2023 All paid from DC's; 2022 costs funded by Reserves and Loan
	Well 9 - Incl Engineering	\$	525,000 Paid by DC's
		\$	5,506,121

Long Term Loan for Water Storage: Paid for by DC's	
15 year loan \$5,000,000 ending November 15, 2037 - 4.79%	
BREAKDOWN OF LOAN PRINCIPAL DEPARTMENT ALLOCATION	
2023	\$ 234,453
2024	\$ 245,933
2025	\$ 257,976
2026	\$ 270,608

CAPITAL PROJECT DESCRIPTION		2025	
	Old Water Tower Relining/Painting Overhang at Old Water Tower	\$	200,000

CAPITAL PROJECT DESCRIPTION		2026	
	Well 5/6 Pump Replacement		unknown cost at budget time

THE CORPORATION OF THE TOWN OF SHELBURNE

BY-LAW #07-2023

Being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its Special Council meeting held February 6, 2023.

WHEREAS Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWN OF SHELBURNE ENACTS AS FOLLOWS:

1. All actions of the Council of the Corporation of the Town of Shelburne at its meeting held on February 6, 2023, in respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate bylaw.
2. The Mayor and the proper officers of the Corporation of the Town of Shelburne are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

BY-LAW READ A FIRST, SECOND and THIRD TIME in Open Council, and enacted this 6th day of February 2023.

MAYOR

CLERK