

Town of Shelburne Regular Council Meeting - Agenda

June 26, 2023 6:30 pm Council Chambers 203 Main St. E, Shelburne

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Pages

1. Call to Order

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further research and educate oneself:

https://www.dccrc.ca/educational-links/

2. Disclosure of Pecuniary Interest and General Nature Thereof

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. Adoption of Minutes

| 1. | Minutes | from | the | June | 12, | 2023 | Council | meeting |
|----|---------|------|-----|------|-----|------|---------|---------|
| | | | | | | | | |

6

Recommendation:

BE IT RESOLVED THAT the minutes from the Regular Council meeting held June 12, 2023 be approved as presented and circulated.

4. Public Participation

1. Public Question Period

16

Questions relating to agenda business can be submitted to the Legislative services Department at clerk@shelburne.ca or 519-925-2600 by 12:00 pm June 26, 2023.

Questions received from Ken Topping relating to Walters Creek Pump House

2. Presentations

To register as a presenter please contact the Legislative Services Department directly at clerk@shelburne.ca or 519-925-2600.

3. Deputations on Agenda Items

5. Council Inquiries

6. Motions and By-law for Decision

- Consideration of Items all reports and By-laws in this section will be voted on separately
 - Report CAO 2023-15 from the Chief Administrative Officer regarding Naming of Splash Pad at Greenwood Park

17

Recommendation:

BE IT RESOLVED THAT Council, receives report CAO 2023-15 regarding the naming of the Splash Pad at Greenwood Park for information;

AND THAT the Splash Pad be named the Rotary Splash Pad at Greenwood Park.

2. Presentation and Interim Report from Steve Wever, President GSP group regarding Parks and Recreation Master Plan

Recommendation:

BE IT RESOLVED THAT Council receives the presentation and interim report from Steve Wever, President GSP group regarding Parks and Recreation Master Plan as information.

3. Report FS 2023-08 from the Director of Financial Services/Treasurer regarding Development Charges Interest Rate Policy Amendment - Rescind By-law 12-2020

203

Recommendation:

BE IT RESOLVED THAT Council of the Town of Shelburne receives the staff report FS 2023-08 with respect to rescinding By-Law 12-2020 and amending the Development Charges Interest Rate Policy;

AND THAT leave be given for the reading and enacting of By-Law 39-2023, being a By-Law to rescind By-Law 12-2020;

AND THAT Council adopts the amended Development Charges Interest Rate Policy dated June 26, 2023 as amended and presented.

213

4. Memo from the Application Review Committee regarding Additional Review of 2022-2026 Committee and Boards Applications as a result of resignations/vacancies

Recommendation:

BE IT RESOLVED THAT the memo from the Application Review Committee regarding Additional Review of 2022-2026 Committee and Boards Applications as a result of resignations/vacancies be received as information;

AND THAT leave be given for the reading and enacting of By-law #38-2023 being a by-law to amend by-law #03-2023 to appoint municipal committee and board members for the 2022-2026 term of Council.

7. Councillor Motions (Notice of Motion)

8. Communications

| 1. | Adopted Minutes from the Shelburne Public Library Board | 215 |
|----|--|-----|
| | Adopted minutes from: | |
| | | |
| | • May 17, 2022 | |
| | • July 19, 2022 | |
| | • August 16, 2022 | |
| | • September 20, 2022 | |
| | • November 15, 2022 | |
| | • January 17, 2023 | |
| | • February 21, 2023 | |
| | March 21, 2023 | |
| | • April 18, 2023 | |
| 2. | Adopted Minutes from the Shelburne and District Fire Board | 239 |
| | Adopted minutes from May 2, 2023 and May 31, 2023 | |
| 3. | Correspondence from the Shelburne and District Fire Board | 249 |
| 4. | Correspondence from the Township of Melancthon regarding School Bus Stop Arm Cameras | 251 |
| 5. | Correspondence from Dufferin County - Notice of Public Meeting - County of Dufferin Official Plan Amendment Municipal Comprehensive Review Phase II - Schedule and Maps | 253 |
| 6. | Media Release from the Nottawasaga Valley Conservation Authority regarding launch of online store to help raise funds for conservation areas | 256 |
| 7. | Correspondence from the Ministry of Municipal Affairs and Housing, the Town of Fort Erie and the Township of South Stormont regarding Bill 97 and Draft Provisional Policy Statement | |
| 8. | Correspondence from the County of Lennox and Addington and the Town of Newmarket regarding Bill 5 Stopping Harassment and Abuse by Local Leaders Act, 2022 | 257 |
| 9. | Correspondence from the Town of Amherstburg and the Town | 260 |

| | of Fort Erie regarding amendments to the Highway Traffic Act | |
|-----|---|-----|
| 10. | Correspondence from the Municipality of Mississippi Mills and the Town of Fort Erie regarding Municipal Elections and Protecting Privacy of Candidates | 266 |
| 11. | Correspondence from the Municipality of Mississippi Mills regarding Reducing Municipal Insurance Costs | 272 |
| 12. | Correspondence from the Municipality of Mississippi Mills regarding Support for Oath of Office | 275 |
| 13. | Policy Updates from the Association of Municipalities of Ontario - Strong Mayor Powers Updated and Action on Municipal Codes of Conduct, Summary of Ending Homelessness Symposium, Bill 97 Passes | 278 |
| | Recommendation: BE IT RESOLVED THAT Council receives the items listed under communications for information. | |

9. Closed Session (if required)

10. Confirming By-law

1. Confirming By-law # 40-2023 - June 26, 2023

282

Recommendation:

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law 40-2023 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held June 26, 2023.

11. Adjourn

Recommendation:

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.



Corporation of the Town of Shelburne Council Minutes

June 12, 2023 6:30 pm Electronic Participation

Members in attendance: Mayor Wade Mills

Councillor Walter Benotto
Councillor Kyle Fegan
Councillor Len Guchardi
Deputy Mayor Shane Hall
Councillor Dan Sample

Councillor Lindsay Wegener

Staff attending: Denyse Morrissey, CAO

Carey Holmes, Director of Financial

Services/Treasurer

Jennifer Willoughby, Director of Legislative

Services/Clerk

Jim Moss, Director of Development and

Operations

1. Call to Order

Council meeting called to order at 6:30pm by Mayor Mills.

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further research and educate oneself:

https://www.dccrc.ca/educational-links/

2. Disclosure of Pecuniary Interest and General Nature Thereof

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No Disclosures

3. Adoption of Minutes

1. Minutes from the May 29, 2023, Council meeting

Motion # 1

Moved By Councillor Sample **Seconded By** Councillor Benotto

BE IT RESOLVED THAT the minutes from the Regular Council meeting held May 29, 2023, be approved as presented and circulated.

CARRIED, W. Mills

4. Closed Session

1) Chief Administrative Officer Annual Performance Review

Motion # 2

Moved By Councillor Benotto **Seconded By** Councillor Sample

BE IT RESOLVED THAT according to Section 239 (2) (b) of the *Municipal Act*, Council enters closed session for personal matters about an identifiable individual, including municipal or local board employees

CARRIED, W. Mills

Entered closed session at 6:37pm.

Motion # 3

Moved By Councillor Wegener **Seconded By** Councillor Guchardi

BE IT RESOLVED THAT Council rises from closed session to resume regular business.

CARRIED, W. Mills

Rose from closed session at 6:50pm.

Motion # 4

Moved By Deputy Mayor Hall **Seconded By** Councillor Guchardi

BE IT RESOLVED THAT Council receives the report from Ward & Uptigrove regarding the CAO's annual performance review as information.

CARRIED, W. Mills

5. Public Participation

1. Public Question Period

Questions relating to agenda business can be submitted to the Legislative services Department at clerk@shelburne.ca or 519-925-2600 by 12:00 pm June 12, 2023.

No Questions

2. Presentations

To register as a presenter please contact the Legislative Services Department directly at clerk@shelburne.ca or 519-925-2600.

1. Proclamation - National Indigenous Peoples Day

WHEREAS on June 21, Canada will celebrate National Indigenous Peoples Day. This is a day for all Canadians to acknowledge the unique heritage, diverse cultures, and outstanding contributions of First Nations, Inuit, and Métis peoples;

AND WHEREAS in cooperation with Indigenous organizations, the Government of Canada chose June 21, the summer solstice, for National Aboriginal Day now known as National Indigenous Peoples Day;

AND WHEREAS for generations, many Indigenous Peoples and Communities have celebrated their culture and heritage on or near this day due to the significance of the summer solstice as the longest day of the year;

AND WHEREAS Shelburne is home to a strong Indigenous community and would like to acknowledge their continued contributions;

NOW THEREFORE I, Mayor Wade Mills on behalf of Council do hereby proclaim June 21, 2023, as National Indigenous Peoples Day in the Town of Shelburne.

2. Proclamation - Canadian Multiculturalism Day

WHEREAS June 27 is Canadian Multiculturalism Day, a day to celebrate the cultural diversity of Canadians, and the history that brought us to this day. It was on October 8, 1971, in a statement to the House of Commons, that Prime Minister Pierre Trudeau announced multiculturalism as an official government policy. The intent was not only to preserve the cultural freedom of all individuals, but also to recognize the cultural contributions of diverse ethnic groups to Canadian society; and

WHEREAS Canadians celebrate Canadian multiculturalism on June 27th, a day to discover and appreciate the wealth and diversity of Canadian society, show your love of Canada and your pride in being Canadian; and

WHEREAS the Town of Shelburne is committed to advancing a culture of cooperation, equality and respect with appreciation for the contributions of the various multicultural groups and communities;

NOW THEREFORE I, Mayor Wade Mills, on behalf of Council do hereby proclaim June 27, 2023, as "Canadian Multiculturalism Day" in the Town of Shelburne and urge all residents to take notice of the importance of the diversity that makes up our lives and our community.

3. Deputations on Agenda Items

6. Council Inquiries

Council directed inquiries to and received responses from Staff.

7. Motions and By-law for Decision

- 1. Consideration of Items all reports and By-laws in this section will be voted on separately
 - 1. Report CAO 2023-14 from the Chief Administrative Officer regarding Two Agreements with the Upper Grand District School Board: Hyland Park maintenance and Centre Dufferin District High School Encroachment

The CAO reviewed her report with Council.

Motion # 5

Moved By Councillor Sample **Seconded By** Councillor Wegener

Be it Resolved that Council, receives report CAO 2023-14 regarding Two Agreements with the Upper Grand District School Board: Hyland Park Maintenance Agreement, and Centre Dufferin District High School Encroachment Agreement for information;

AND THAT leave be given for the reading and enacting of Bylaw#35-2023 being a bylaw to enter into an agreement with the Upper Grand District Board for use and maintenance of Hyland Park known municipally as 200 Fourth Avenue, Shelburne;

AND THAT leave be given for the reading and enacting of Bylaw #36-2023 being a bylaw to enter into an encroachment agreement with the Upper Grand District School Board for property known municipally as 150 Fourth Avenue.

CARRIED, W. Mills

2. Report LS 2023-05 from the Economic Development Officer regarding Economic Development committee member Appointments

The Economic Development Officer reviewed her report with Council.

Motion # 6

Moved By Councillor Guchardi **Seconded By** Councillor Sample

BE IT RESOLVED THAT Council receives report LS 2023-05, Economic Development Committee Member Appointments for information;

AND THAT Council appoints the following candidates to the Economic Development Advisory Committee for the remaining term of Council:

- Althea Morgan, Adlai Law Professional Corporation
- Chuck Thibeault, Executive Director, Central Counties Tourism
- Charlene Hofbauer, Executive Director, Workforce Planning Board of Waterloo Wellington Dufferin

3. Memo to Council #2 - Municipal Grant Funding Committee regarding Further Review of 2023 Grant Funding Applications

Deputy Mayor Hall reviewed the recommendation provided to Council from the committee.

Motion # 7

Moved By Councillor Benotto **Seconded By** Councillor Wegener

BE IT RESOLVED THAT a donation in the amount of \$300 be made to the Dufferin County Multicultural Foundation;

AND THAT the Town of Shelburne place the \$5000 originally awarded to the Rotary Club for the Heritage Music Festival, into reserves for future consideration of other local food security needs including an additional 2023 donation to the Shepherds Cupboard Foodbank on an as needed basis.

CARRIED, W. Mills

4. Request from Shelburne Supreme Slo Pitch for Permission to Serve Alcohol at Hyland Park on July 15, 2023

A brief discussion ensued regarding permit and fencing requirements for the tournament.

Motion # 8

Moved By Councillor Benotto **Seconded By** Councillor Sample

BE IT RESOLVED THAT the request from Shelburne Supreme Slo Pitch be received as information;

AND THAT Council authorizes and grants permission for the serving of alcohol during the tournament being held July 15, 2023.

8. Councillor Motions (Notice of Motion)

9. Communications

- 1. Correspondence from the Centre Dufferin Recreation Complex regarding Adopted Budget for 2023
- 2. Adopted Minutes from the Centre Dufferin Recreation Complex April 26, 2023, meeting
- 3. Adopted Minutes from the Canada Day Festival Committee
- 4. Correspondence from Centennial Hylands Elementary School thanking Council for donation
- 5. Letter from Residents on Muriel St. regarding the new pump house
 - A discussion ensued regarding the letter from residents. The Director of Development and Operations updated Council members regarding the status of the project.
- 6. Correspondence from Dufferin County regarding Bill 74 Missing Persons Amendment Act 2023
- 7. Correspondence from the Township of Melancthon regarding Fire Prevention and Protection Services

Motion # 9

Moved By Deputy Mayor Hall **Seconded By** Councillor Fegan

THAT Council supports the resolution from the Township of Melancthon regarding Fire Prevention and Protection Services.

- 8. Correspondence from the Town of Coburg and the Town of Plympton-Wyoming regarding Removing Addresses on Municipal election Forms
- 9. Correspondence from the Municipality of Huron Shores regarding School Board Elections

- Correspondence from the Town of Bancroft and the Township of Georgian Bay regarding Retaining of Surplus Proceeds from Tax Sales
- 11. Correspondence from the United Counties of Stormont, Dundas and Glengarry regarding Bill 98 and Proposed Changes to the Provincial Policy Statement
- 12. Correspondence from the Township of Georgian Bay regarding Reducing Municipal Insurance Costs
- 13. Correspondence from Multiple Municipalities regarding Highway
 Traffic Act Amendments
- 14. Correspondence from the Township of Evanturel and the Township of Woolwich regarding support for Bill 5 Stopping Harassment and Abuse by Local Leaders Act

A discussion ensued regarding Bill 5 failing in the legislature.

15. Correspondence from the Association of Municipalities of Ontario
 Policy Update - Housing Submissions, CMHC Housing
 Accelerator Fund Webinar & Policing Legislation

Motion # 10

Moved By Councillor Fegan **Seconded By** Councillor Benotto

BE IT RESOLVED THAT Council receives the items listed under communications for information.

CARRIED, W. Mills

10. Confirming By-law

1. Confirming By-law #37-2023 - June 12, 2023

Motion # 11

Moved By Councillor Sample **Seconded By** Deputy Mayor Hall

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law 37-2023 being a By-law to confirm certain

proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held June 12, 2023.

CARRIED, W. Mills

| 1 | 1 | Adjou | rn |
|---|---|-------|----|
| | | | |

Motion # 12

Moved By Deputy Mayor Hall **Seconded By** Councillor Benotto

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

| Council meeting adjourned at 7:32pm. | |
|--------------------------------------|-------|
| | |
| | Mayor |
| | Clerk |

We would like to attend June 26 Council Meeting to ask questions related to the item noted in Correspondence (from June 12).

Questions:

- 1. What is the realistic completion date for this project?
- 2. What tree plantings or other landscaping plans are in place?
- 3. Where will the pathway be to the walking trail?
- 4. What surface will be on the path?

Ken Topping With Ondine Servinis, Pat Philips and Lynn Topping



Meeting Date: Monday, June 26, 2023

To: Mayor Mills and Members of Council

From: Denyse Morrissey, Chief Administrative

Officer

Report: CAO 2023–15

Subject: Naming of Splash Pad at Greenwood Park

Recommendation

Be it Resolved that Council, receives report CAO 2023-15 regarding the naming of the Splash Pad at Greenwood Park for information; and that

The Splash Pad be named the Rotary Splash Pad at Greenwood Park.

Background

The Shelburne splash pad at Greenwood Park is a partnership project with the Rotary Club of Shelburne. The project was initiated by the Rotary and they led a very successful community fundraising initiative which was widely supported to contribute \$300,000 of the estimated \$700,000 total project cost.

The 2020 budget included a new splash pad within Shelburne. Due to COVID-19 the project was delayed. The project was re-included in the Council approved capital budget for 2022.

Construction of the splash pad started January 2023 with connecting storm and water services to existing municipal systems.

The installation of the splash pad started May 2023 with the preparation of ground and site. Works completed to date:

- Preparation of ground for the splash pad forming.
- Installation of the 2500-gallon tank.
- Installation of the rain diverter.
- Installation of the meter building.
- Installation of the plumbing for the splash pad equipment.
- Plumbing connections between tank, drain, pad, and meter building.
- Concrete pour for the splash pad.

The approximate size of the splash pad will be 2500 sqft (232 sq meter). Features and amenities include:

- Aqua cannon
- Five buckets
- Aqua Loop Set
- Tractor
- Aqua Bash
- Spray N Wash
- Activator
- Parking spaces (with accessible parking)

More background on the project is provided on the Town's web site, and the Shelburne Rotary's splash pad project web site"

https://www.shelburne.ca/en/town-hall/shelburne-splash-pad.aspx

https://www.shelburnesplashpad.com/

Analysis

Splash Pads are a priority project of Rotary clubs across Ontario. In reviewing the recommended name for the Splash Pad, the projects in a number of other communities were looked at.

In recognition of the significant fundraising campaign of the Shelburne Rotary and the \$300,000 contributed towards the total estimated project cost of \$700,000, this report recommends that the Splash Pad at Greenwood Park be named the Rotary Splash Pad at Greenwood Park.

This naming approach is consistent with what has been used with the many splash pads or other features in parks in other communities, including Orangeville where the name is the Rotary Splash Pad at Fendley Park. A link to that project is Orangeville "Rotary Splash Pad at Fendley Park" - https://www.orangeville.ca/en/things-to-do/splash-pads.aspx

The Town's 2016 Property Naming and Renaming policy, which is our current policy (and is expected to updated in 2024) is included as Appendix 1.

Staff would work with the Rotary to finalize the sign design, appearance, specifications, and file for any applicable permits where required to Dufferin County for the sign.

A permanent donor sign, funded by the Rotary, will also be installed in the park. That draft sign design is being completed by the Rotary. It will recognize the many funders and contributors to the project.

The opening day for the splash pad is expected to be the July 1, 2023 long weekend. A special grand opening event will be held by the Rotary in partnership with the Town and that date has not yet been determined. It would include the unveiling of the signs, and a range of family activities.

Financial

The new splash pad sign and any applicable sign permit costs would be included as part of the Town's financial project contribution.

Policies & Implications

Not applicable

Consultation and Communications

Shelburne Rotary and review of numerous other signs for splash pads in other Ontario communities that have partnerships with a Rotary club.

Council Priorities

Council's Priorities has three Pillars - Sustainable, Engaged and Livable.

There is a total of 14 Priorities within the three Pillars. This report aligns with the Engaged Pillars and Livable Pillars within the Priorities of:

- EP1 Promote effective partnerships
- LP2 Improve and enhance parks and recreation services

Supporting Documentation

Appendix 1 – Town of Shelburne, Property Naming and Renaming policy, 2016.

| Respectfully | submitted: | |
|--------------|------------|------|
| | | |
| | | |

Denyse Morrissey, CAO

Appendix 2



CORPORATE POLICY

Schedule A to By-law #13-2016

DEPARTMENT: ADMINISTRATION –CLERK'S OFFICE

SECTION: PROPERTY AND FACILITIES NAMING OR RENAMING

APPROVAL: COUNCIL

POLICY NUMBER: 2016-03-01

DATE OF PRESENTATION: March 7, 2016

EFFECTIVE DATE: March 7, 2016

1. PURPOSE:

This policy establishes the process and criteria for naming, re-naming, or dedicating certain parklands, recreational facilities, buildings, features and properties owned by the Town and within the Town's sphere of jurisdiction.

2. POLICY STATEMENT:

- Provide a practice for naming municipal property, buildings, and features after significant geographical or historical elements.
- Recognize on an exceptional basis, significant contributions that organizations or individuals have made to the public life and the well-being of the Town of Shelburne.
- Provide direction of how to apply for approval to name, rename or dedicate municipal property, buildings or features.

This policy is intended to address naming situations related to sponsorships or naming rights as it relates to those instances where public properties, buildings, and features have their naming rights sold, usually for a specified term, as part of a naming partnership involving agreements normally comprised of a variety of benefits and opportunities for both the sponsor and the municipality as outlined in Section 9.

3. **DEFINITION**:

For the purposes of this policy, "facilities" refers to all Town-owned property and facilities including buildings and rooms within those buildings, parks and elements of the park, trails, walkways, pavilions etc.



4. GUIDELINES:

Prominent Individuals and/or Organizations

Names affiliated with individuals or organization which may include, but are not limited to:

- Individuals or families having an historical connection to a site (such as a previous landowner)
- Individuals or organizations having made a significant contribution to the community in one or more of the following areas:
 - > Service as an elected representative to the municipal, provincial or federal government for at least 2 terms
 - > Service as a member of a public board, committee, or commission.
 - Service in a voluntary capacity in community organizations such as service clubs, cultural groups, unions, ethnic organizations, community associations, professional organizations etc.
 - Service in a voluntary or philanthropic capacity or having made a significant contribution in the following areas: environment, agriculture, arts, cooperatives, education, business or industry, journalism, medicine, politics, religion, science, public service, recreation or sports on a local, national, or international scale

In those cases where names are affiliated with individuals or organizations, the following criteria must be met:

- The contributions of the individual or group must be well documented and broadly acknowledged within the community (staff will contact the relevant professional, religious, fraternal, philanthropic, social, recreational, or other organization to verify this information).
- To the extent where possible, a direct relationship should exist between the individual *I* organization and the facility or feature being considered.
- In the case of an elected official or civil servant, they must be retired from public service or deceased to be eligible.
- Where a park or facility is to be named after an individual or group, permission and
 agreement must be obtained from the individual or their legal representative involved
 prior to consideration and review by the department. In the case of a deceased
 individual, recognition shall only be considered with the approval of the legal
 representative, prior to consideration and review by the department.
- The reputation of the individual or organization must be honorable, as the term implies, to be considered for naming.



5. CRITERIA:

The naming of facilities is the function of the appropriate department with consultation with the Staff, Board or Committee Members and with Council approval. Designation of names is generally based upon geographical, historical or ecological relationships to the area. Facilities can also be named to honour individuals or to recognize individuals or companies that have made exceptional contributions for a specific purpose or project.

Donor recognition for significant financial gifts should follow the criteria and guidelines as outlined in Section 9.

6. PROCESS:

Names may be proposed by members of the public, elected officials and members of staff. All suggestions must be forwarded to the department responsible for naming the facility. Staff will solicit input from other departments, most specifically those that are affected by the renaming of the facility, and/or the public as considered appropriate by the department directly responsible for the operation and maintenance of the facility. Department staff will submit one recommended name and, if necessary, one alternative for review and approval by Council. Suggestions for names inhonour of individuals must be accompanied by a written description of the individual's contribution.

7. PUBLIC SUPPORT:

All private individuals or organizations seeking the renaming of any municipal property or buildings will be required to submit a letter of community support for the naming initiative.

Where a renaming initiative is initiated by the Town of Shelburne, a public support letter is not required.

The letter must be in a format acceptable to the Town of Shelburne and must include the name, address, telephone number, and signature of all supporters within the Town.

The letter must also have consideration to the owners of the property immediately surrounding the proposed site.

Where there is joint ownership of the property, only one signature per property is permissible. Signed letters must be submitted with the request.



8. APPROVAL PROCESS:

Council will receive the staff recommendations and allow at least thirty (30) days for public comment and input.

At the Council meeting scheduled to ratify a proposed name, the staff will provide a summary of any public comments or input received. Council will consider any staff recommendations, and public comment and vote on the matter.

Once a name has been approved by Council, staff will be directed to implement appropriate communication.

When a Facility is named or re-named, appropriate signage shall be installed and a ceremony will be held to honour the official dedication.

Notwithstanding the processes set out herein, Council may, by way of motion at any meeting open to the public, propose to name or re-name a Facility, and a majority decision of Council on the question will be sufficient to name or re-name the said Facility upon any terms or conditions contained within the motion.

9. DONOR RECOGNITION

The Town of Shelburne will consider naming a public building or property or features of a building or property as a means of providing recognition for significant financial gifts to the Town, in accordance with this and other applicable Town policies. The term "Significant Financial Gifts" implies a minimum monetary donation of 35% of the total real or capital cost or, appraised value, whichever is greater, of the amenity being considered for naming.









Parks & Recreation Master Plan

Draft - June 2023



| 01 | Community / Sports Parks | | |
|----|--|-----------------|---------------|
| | 1.1 Greenwood Park1.2 Hyland Park / Natasha Paterson Memorial Park1.3 KTH Park | | 5 10 12 |
| 02 | Neighbourhood Parks / Parkettes | | |
| | 2.1 Renewal of Existing Neighbourhood Parks | •••• | 14 |
| | 2.2 New / Future Neighbourhood Parks | | 17 |
| 03 | Community Trails | | |
| | 3.1 Trail Improvements | | 20 |
| | 3.2 New / Future Trail Connections | ••••• | 22 |
| 04 | Recreation Facilities, Programming | & Service Deliv | very |
| | 4.1 Recreation & Culture Facilities | | 25 |
| | 4.2 Programming & Service Delivery | •••• | 28 |



Community/Sports Parks

- 1 Greenwood Park
- 2 Hyland Park / Natasha Paterson Memorial Park
- 3 KTH Park

Neighborhood Parks/Parkettes

- 4 Simon Street Park
- 5 Greenbrook Parkette
- Greenwood Crescent Parkette
- 7 Summerhill Park
- 8 Simon Court Parkette
- 9 Walters Creek Park

Linkages/Linear Parks

- 10 Franklyn Street Linkage
- 11 Rintoul Linkage
- 12 Berry Street Linkage
- 13 Greenbrook Linkage
- 14 Greenwood Linkage
- 15 Willow Street Linkage
- 16 Summerhill Linkage
- 17 Shelburne Meadows

Special Tourism / Other Park

- 18 Jack Downing Park
- 19 Fiddle Park
- 20 Green Park (Watertower)

Future Parks

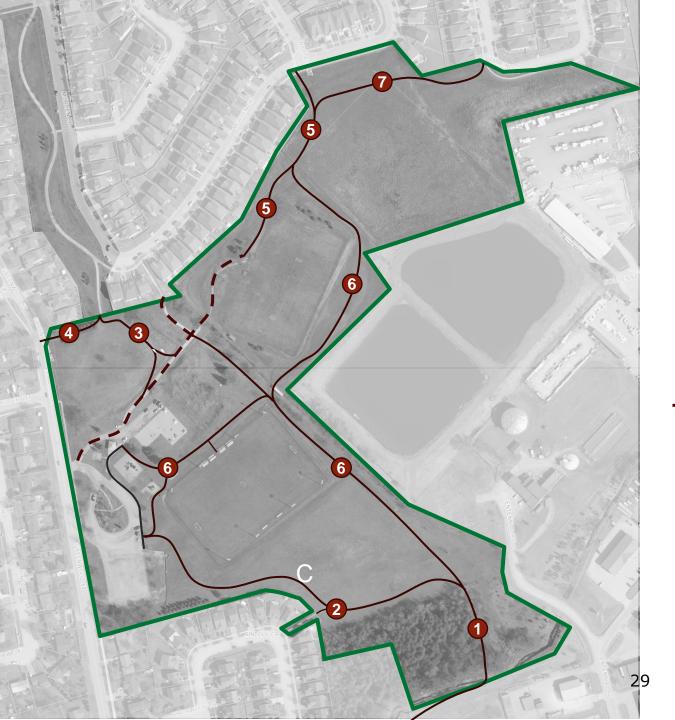
- 21 Hyland Village Linkage
- 22 Hyland Village Park
- 23 Ghant Park

Natural Areas

- 24 Fiddle Park Woodlands
- 25 Summerhill Natural Area

01 Community / Sports Parks





Multi-use Trails Plan

- Ravines Edge / Main Street connection (250m)
- 2 Rintoul Crescent walkway connection (220m)
- 3 Greenwood Linkage / north connection (100m)
- 4 Greenwood Crescent sidewalk connection (50m)
- 5 Tansley Street connection (200m)
- 6 Internal park connections (780m)
- 7 Hammond Street connection (180m)
- Pave existing trails with implementation of new multi-use connections (200m)

Total new multi-use trails: 1,780m Total existing trails upgrade: 180m Total new + existing trails: 1,960m









Parking & Landscape Enhancements

- 8 Pave existing parking areas
- Tansley Street Parking Area (40-60 spaces)
- 1 Trees/plantings to screen parking area
- Plant acoustic berm with native trees
- Potential trail head / parking area, natural areas restoration, community gardens and/or maintain as open space

---- Potential nature trail loop











Park Expansion Area

- Multi-use sports field (cricket / soccer)
- Washroom building and park shelter











New / Renewed Facilities in Existing Park

- Trees/plantings and seating near new Splash Pad (opening 2023)
- Park shelter / shade structure
- Basketball / multi-use courts / outdoor rink (remove former BMX track)
- 19 Consolidated play structures with accessible pathways (AODA compliant)
- New / renewed park lighting (dark sky compliant, timer/motion-activated)













Hyland Park / Natasha Paterson Memorial Park

New / Renewed Facilities in Existing Park

- Multi-use trail connections within park and connection to rail trail (420m); increase visual connectivity to rail trail (wayfinding)
- Accessible pathway (AODA compliant) to pavilion/washrooms from parking area (20m)
- Update and consolidate play structures with connectivity to larger park area (10m)

Total new multi-use trails / pathways: 450m



01 Community / Sports Parks





KTH Park

New / Renewed Facilities in Existing Park

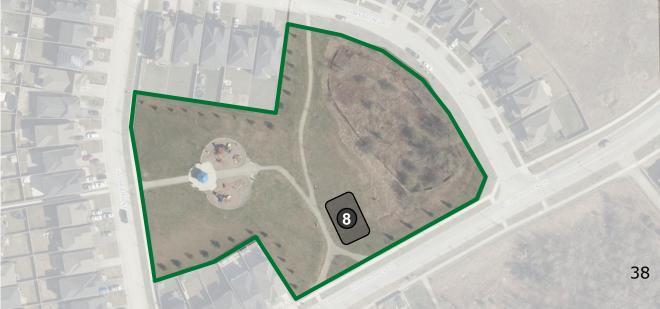
- 1 Extend multi-use trail connection from Simon Street Park to School access point and internal park connection to sidewalk on Homestead Drive accessible (350m)
- Optional alternative location for multi-use sports field retrofit (from baseball/soccer to cricket/soccer)
- 3 Parks shelter / shade structure
- 4 New park washroom building











Existing Neighbourhood Parks

Walters Creek Park

- Replace play structures
- Provide accessible pathway (AODA compliant) to park elements (10m)
- Review potential for multi-use or secondary trail connection to west / rail trail (190m)

Simon Street Park

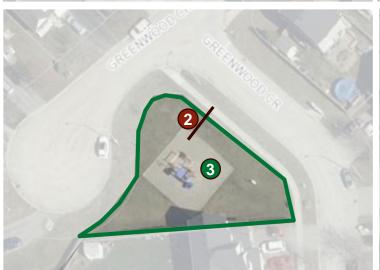
- Resurface trail connection from Simon Street to Franklin Street make accessible (135m)
- Provide accessible pathway (AODA compliant) to park elements (20m)
- 6 Consider potential trailhead with enlarged parking area
- Consider potential basketball half-court (relocation from Simon Court Parkette)

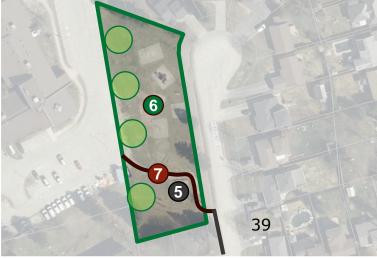
Summerhill Park

8 Review potential opportunity to add a multi-use court









Parkettes

Jack Downing Park

1 Continue to review event, programming and public art opportunities for recently redeveloped park area

Greenwood Crescent Parkette

- Provide accessible sidewalk connection to play area from sidewalk on Greenwood Crescent
- Update safety surfacing and sidewalk connection with playground equipment replacement.

Morden Drive Park

4 Add benches, bike rack and tree plantings

Simon Court Parkette

- Decommission basketball half-court (review potential relocation to Simon Street Park)
- Remove play equipment; add benches/seating areas, tree plantings, consider decorative fencing along Simon Crt
- Formalize pathway connection, add sidewalk connection to Simon Street sidewalk







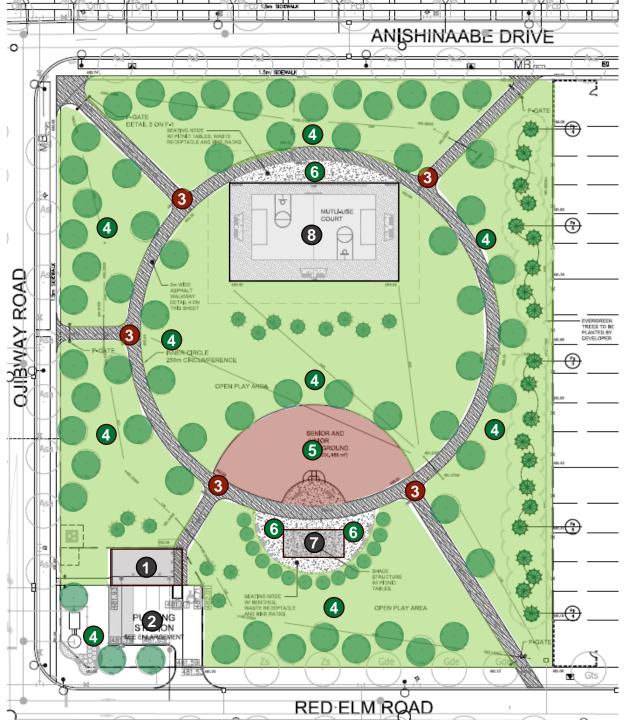
New Neighbourhood Parks

Hyland Village Park – Facility Fit Concept Plan

- 1 Existing park washroom building / sanitary pumping station (unassumed)
- 2 Existing driveway and parking area (3 spaces) (unassumed)
- Planned multi-use park pathways / trail connection between Main Street, Stewart Street and Barnett Drive
- Planned tree plantings
- Proposed junior and senior children's playgrounds
- 6 Proposed benches or armourstone seating areas
- Proposed park shelter / shade structure / gazebo
- 8 Proposed basketball / multi-use court / outdoor ice rink
- 9 Potential future spray feature

41

Potential future community garden



New Neighbourhood Parks

Ghant Park (Emerald Crossing)

- 1 Existing park washroom building / sanitary pumping station (unassumed)
- 2 Existing driveway and parking area (4 spaces) (unassumed)
- Planned multi-use park pathways / trail connection between Red Elm Road Ojibway Road and Anishinaabe Drive
- 4 Proposed tree plantings
- **5** Proposed junior and senior children's playgrounds
- 6 Proposed benches, bike racks and waste receptacles
- Proposed park shelter / shade structure
- 8 Proposed basketball / multi-use court / outdoor ice rink





Trail Improvements

Greenwood Ave Linkage

- 1 Provide improved trail surface at north end
- Consider trail upgrade to paved surface to incorporate trail as part of primary multi-use trail network (595m)

Simon Street Trail Linkage

- 3 Provide lighting along linkage
- 4 Resurface trail e.g., boardwalks, asphalt (530m)















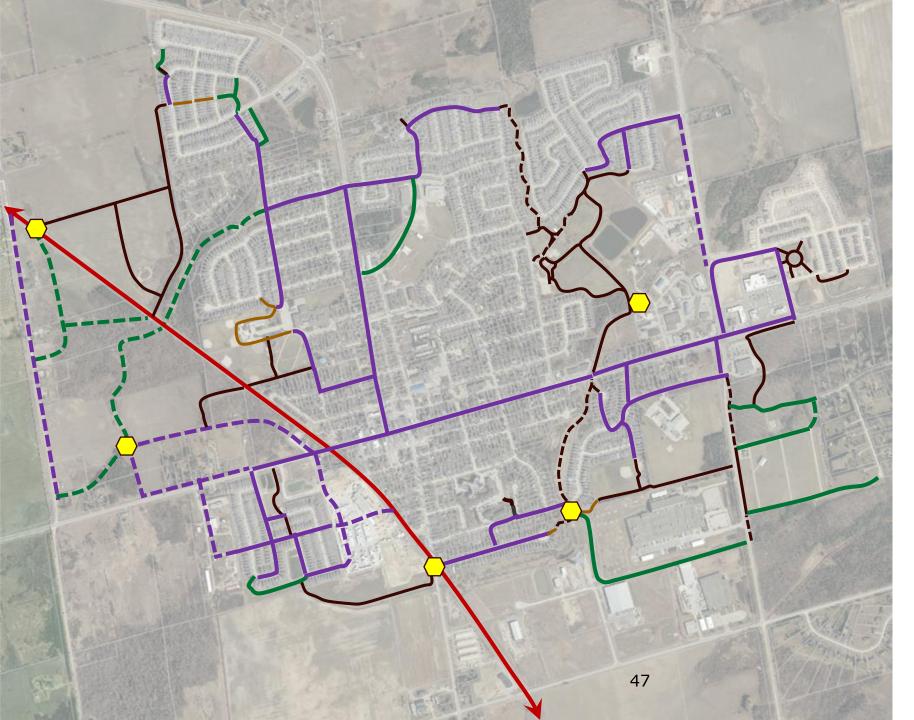
New / Future Trail Connections

Simon Street Park & KTH Park Trail

1 Extend paved multi-use trail from Simon Street Park through KTH Park to County Road 11 / Fiddle Park (requires agreement with School Board to route trail along south edge of Centennial Hylands school property) (560m)

Hyland Village / Victoria Steet Trail

Connect trail along Besley Drain from Hyland Village (McMullen Street access) to Victoria Street (requires agreement with Stella-Jones and approvals from the Township of Amaranth and NVCA to route trail through private property in the Township, along the Besley Drain) (540m)



Trails Plan

Regional Connection

Existing Dufferin County Rail Trail

Primary Multi-use Trail System

- Existing paved trails/pathway connections
- Existing limestone/gravel trails proposed for multi-use surfacing (paved / boardwalk)
- Proposed future multi-use trails
- Existing on-street connections
- Future on-street connections or primary trails
- Potential trailhead location(s)

Secondary Trails

- Existing Secondary Trails
- Proposed future Secondary Trails









Recreation & Culture Facilities

Facility Conditions Assessment & Asset Management

- Complete Facility Condition Assessment to assess the structural integrity of the Town's indoor facility assets to maintain existing assets in good operating condition for the next 10-year period.
- Commission a professional Landscape Architect to assess park assets by category (playstructures, lighting, splashpads, trails, furnishings, pavilions, washrooms, parking lots), and prepare a lifecycle capital plan for replacements and/or repairs/revitalization.
- Integrate the results into Asset Management Plans and corresponding capital budget and tenyear forecasts.
- Ensure that annual capital budget allocations and reserves are adequate to fund future capital repairs.

Grace Tipling Hall

49

 The Grace Tipling Hall Feasibility Study should continue to be used to guide future capital, programming and staffing resources and be included in future annual budgets for the consideration of Council

2

Recreation & Culture Facilities

Centre Dufferin Recreation Complex

- Maintain and periodically review financial contribution agreement with area municipalities for the ongoing operation of the current Centre Dufferin Recreation Complex (CDRC), subject to the following.
 - That the CDRC undergo a Facility Conditions Assessment that assesses the structural integrity of the ice pad, outdoor pool, and all meeting/multi-use spaces, and determine the annual capital expenditures required to maintain the facility in good operating condition for the next 10-year period.
 - That the results of the Facility Conditions Assessment report be merged into respective municipal Asset Management Plans with corresponding target dates, budget estimates and financing sources.
 - That the CDRC municipalities ensure that their respective portions of the capital requirements are contained within their respective capital budgets and are subject to an annual review to ensure coordinated project timing.
 - That the CDRC Board support funding for facility scheduling and recreation registration software that can produce utilization reports for each facility amenity, and that such reports be provided to the Board on a monthly, seasonal, and annual basis for their review.
 - That the CDRC Board work with staff to set performance targets on a seasonal and annual basis with corresponding action plans if targets are not being met.
 - That CDRC staff prepare a contingency prime-time ice allocation policy to be implemented should the demand for prime-time ice exceeds 100% utilization.
 - That the CDRC have policies and cost recovery formulas to determine when ice is extended from the prime season (October to March)
 - That the CDRC develop new, proactive communication tools in conjunction with their Municipal partners to ensure coordinated promotion of all events and activating as well as space availability.
 - Launch an annual "Call" for new service providers and or event hosts (or bi-annual)?



Programming & Service Delivery

Community Services Department

- Staffing initiate the creation of a Community Services Department by establishing a dedicated position for a recreation programmer and special event coordinator to implement master plan and deliver program and marketing targets, for indoor and outdoor recreation and culture facilities and spaces and including facilitation of community use of schools in collaboration with the School Board and connecting interested residents with available facilities and programs in other nearby communities (e.g. indoor aquatics in Orangeville) as well as available transportation services and resources
- Develop new, proactive communication tools to ensure coordinated promotion of all events and activities including a designated municipal resource for social media to coordinate live and weekly content.
- Continue to invest in community signs and digital information to promote community events i.e., Fiddle Park, CDRC. Build awareness of culture and recreational programs available within the community inventory of providers and services.

Service Providers & Programming

- Launch an annual request for opportunities and interest for service providers and/or event hosts to encourage new, emerging, and/or established service providers.
- Conduct a survey to determine community desired programs, locations and providers/delivery options.
 Provide volunteer/partner support financially and resources startup fund, insurance, volunteer development/training, grant writing.
- Improve the school board relationship, booking communication and procedures and develop grass root programming. Work with third parties like school board and others to build programming up in the community. Maintain a proactive working relationship with Boards of Education to facilitate reciprocal use of both school and community assets to optimize utilization by students and the community.
- Municipality will have to lead the gaps in programming if service providers can't be secured.
- Fees complete a review of fees and adapt the approach to ensure playfields, building rentals and ice are at competitive rates while recognizing and building awareness of the cost of maintaining municipal assets and services.. Consider user fees subsidy program fund allocated by the municipality.

| Item | Preliminary Capital Cost Estimate | Operating Considerations |
|--|--------------------------------------|--|
| 1.1 (#1-7) – Greenwood Park Multi-use Trails (1,960m total) | \$350,000 | Additional equipment and staff time for year- |
| 1.1 (#8-13) – Greenwood Park Parking & Landscape Enhancements | \$1,500,000 | round maintenance and repair. |
| 1.1 (#14-15) – Greenwood Park – Park Expansion Area (Cricket/Soccer Field & Washroom Building / Park Shelter) | \$1,000,000 | Staff time and materials for turf maintenance/repair, washroom cleaning, maintenance/repair. |
| 1.1 (#16-20) – Greenwood Park – New / Renewed Facilities | \$650,000 | No significant operating impacts. |
| 1.1 Subtotal – Greenwood Park | \$3,500,000 | |
| 1.2 (#1-2) Hyland Park / Natasha Paterson Memorial Park – trails/wayfinding | \$90,000 | Additional equipment and staff time for year- round maintenance and repair. |
| 1.2 (#3) Hyland Park / Natasha Paterson Memorial Park – new play equipment | \$350,000 | No significant operating impacts. |
| 1.2 Subtotal – Hyland Park / Natasha Paterson Memorial Park | \$440,000 | |
| 1.3 (#1) – KTH Park – Multi-Use Trails / Internal Park Connection | \$60,000 | Additional equipment and staff time for year- round maintenance and repair. |
| 1.3 (#2-4) – KTH Park – OPTION – Alternative location for Multi-use Cricket/Soccer Field & Washroom Building / Park Shelter | *same as Item 1.1 | *same as Item 1.1 |
| Total – Community / Sports Parks | \$4,000,000 | |

| Item | Preliminary Capital Cost Estimate | Operating Considerations | |
|---|--------------------------------------|---|--|
| 2.1 (#1-3) - Walters Creek Park - Replace play structures, new pathways/trails | \$125,000 | | |
| 2.1 (#4-7) – Simon Street Park – Resurface trail, accessible pathways, enlarge parking, trailhead, basketball half-court | \$100,000 | No significant operating impacts. | |
| 2.1 (#8) - Summerhill Park - Multi-use Court | | | |
| 2.1 Subtotal – Existing Neighbourhood Parks | \$350,000 | | |
| 2.1 (#1) Jack Downing Park – Events, Programming, Public Art | - | See Item 4.2 – Programming & Service Delivery | |
| 2.1 (#2-3) Greenwood Crescent Parkette – Sidewalk / Accessible Pathway, Replace Play Equipment and Safety Surface | \$80,000 | No significant operating impacts. | |
| 2.1 (#4) Morden Drive Park – add benches, bike rack, tree plantings | \$20,000 | No significant operating impacts. | |
| 2.1 (#5-7) Simon Court Parkette – convert to passive park, remove basketball half-court and play equipment, resurface pathway, add sidewalk | \$50,000 | No significant operating impacts. | |
| 2.1 Subtotal – Existing Parkettes | \$150,000 | | |
| Total – Existing Neighbourhood Parks and Parkettes | \$500,000 | | |

| Item | Preliminary Capital Cost Estimate | Operating Considerations |
|---|--------------------------------------|--|
| 2.2 (#1-8) – Hyland Village Park – New Neighbourhood Park | \$650,000 | Staff time, equipment and materials for park facilities and turf maintenance/repair, multi-use |
| 2.2 (#1-8) – Ghant Park (Emerald Crossing) – New Neighbourhood Park | \$900,000 | pathways maintenance, washroom cleaning, maintenance/repair. |
| Total – New Neighbourhood Parks | \$1,550,000 | |
| 3.1 (#1-2) Greenwood Avenue Linkage – trail resurfacing / upgrades | \$100,000 | Additional equipment and staff time for year- |
| 3.1 (#3-4) Simon Street Trail Linkage – resurface, add lighting | \$200,000 | round maintenance and repair. |
| 3.1 Subtotal – Trail Improvements | \$300,000 | |
| 3.2 (#1) Simon Street Park – KTH Park – Fiddle Park Connecting Trail | \$50,000 | |
| 3.2 (#2) Hyland Village – Victoria Street – Trail Connection | \$100,000 | Additional equipment and staff time for year-round maintenance and repair. |
| 3.2 Trails Plan – Provision for Other Primary & Secondary Trails and Supports | \$1,050,000 | · |
| 3.2 Subtotal – New Trails | \$1,200,000 | |
| Total – Trail Improvements and New Trails | \$1,500,000 | |

| Item | Preliminary Capital Cost Estimate | Operating Considerations |
|--|--------------------------------------|---|
| 4.1 (#1) – Facility Condition Assessment – CDRC and other Town-owned recreation and culture buildings/facilities | \$250,000 | Staff time to coordinate condition audits, update |
| 4.1 (#2) – Grace Tipling Hall Feasibility Study Implementation | To be determined | asset management database and develop implementation plans. |
| 4.2 (#3) - Centre Dufferin Recreation Complex Capital Contributions | To be determined | |
| Total – Recreation and Culture Facilities Assessment | \$250,000 | |
| 4.2 (#1) – Community Services Department | To be determined- | Additional FTE – Recreation Programmer / Events Coordinator: \$100,000 (if full year 2024); |
| 4.2 (#2) – Service Providers & Programming | To be determined | Communications and community engagement tools and initiatives; Collaboration and facilitation with partners and volunteers, and other service providers |
| Total – Recreation Facilities, Programming and Service Delivery | \$250,000 | |
| Total Estimated Capital Cost to Implement PRMP Recommendations | | \$7,800,000 |
| Total Estimated Capital Cost to Implement Fiddle Park Plan Recommendat | ions | \$9,500,000 |
| Grand Total Capital Cost Estimate | | \$17,300,000 |

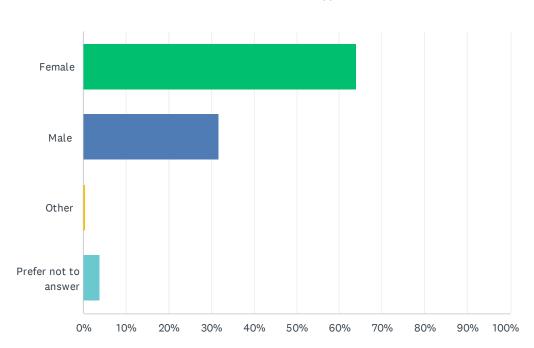


Next Steps

- Parks & Recreation Master Plan (PRMP) Draft Report July
- Online posting of PRMP and Fiddle Park Plan July/Aug
- Fiddle Park Plan display boards available for public review at Town Hall – July/Aug
- Community & Stakeholder Review & Engagement July/Aug
 - Livestreamed / recorded presentations
 - Online feedback / comments
- Revise / Finalize PRMP and Fiddle Park Plan Aug
- Final Council Presentation Sept 25th
- Implementation (10-year+ Capital Plan)

Q1 What is your gender?

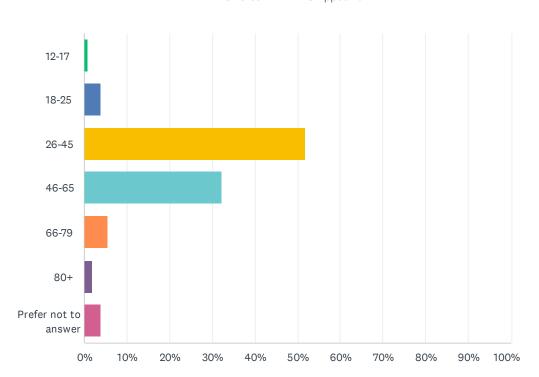
Answered: 214 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------------|-----------|-----|
| Female | 64.02% | 137 |
| Male | 31.78% | 68 |
| Other | 0.47% | 1 |
| Prefer not to answer | 3.74% | 8 |
| TOTAL | | 214 |

Q2 What age group do you belong to?

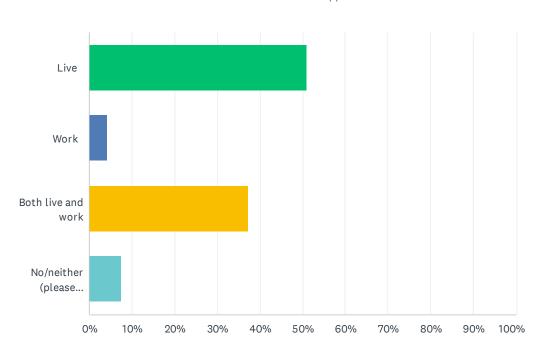
Answered: 214 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------------|-----------|-----|
| 12-17 | 0.93% | 2 |
| 18-25 | 3.74% | 8 |
| 26-45 | 51.87% | 111 |
| 46-65 | 32.24% | 69 |
| 66-79 | 5.61% | 12 |
| 80+ | 1.87% | 4 |
| Prefer not to answer | 3.74% | 8 |
| TOTAL | | 214 |

Q3 Do you live and/or work in Shelburne?

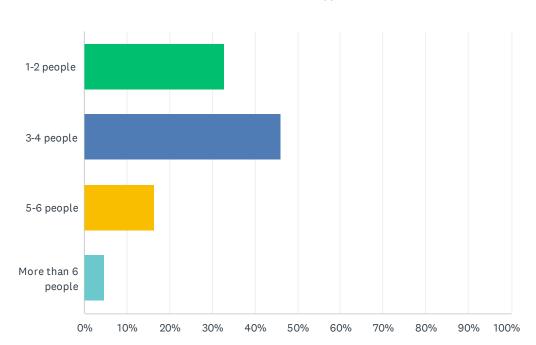




| ANSWER CHOICES | RESPONSES | |
|-----------------------------|-----------|-----|
| Live | 50.93% | 109 |
| Work | 4.21% | 9 |
| Both live and work | 37.38% | 80 |
| No/neither (please specify) | 7.48% | 16 |
| TOTAL | | 214 |

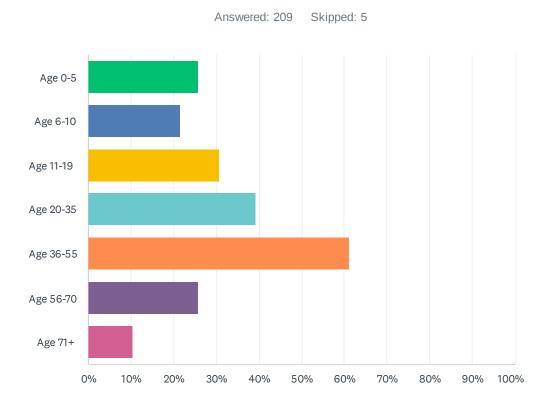
Q4 Including yourself, how many people are there in your household?





| ANSWER CHOICES | RESPONSES | |
|--------------------|-----------|-----|
| 1-2 people | 32.86% | 70 |
| 3-4 people | 46.01% | 98 |
| 5-6 people | 16.43% | 35 |
| More than 6 people | 4.69% | 10 |
| TOTAL | 2 | 213 |

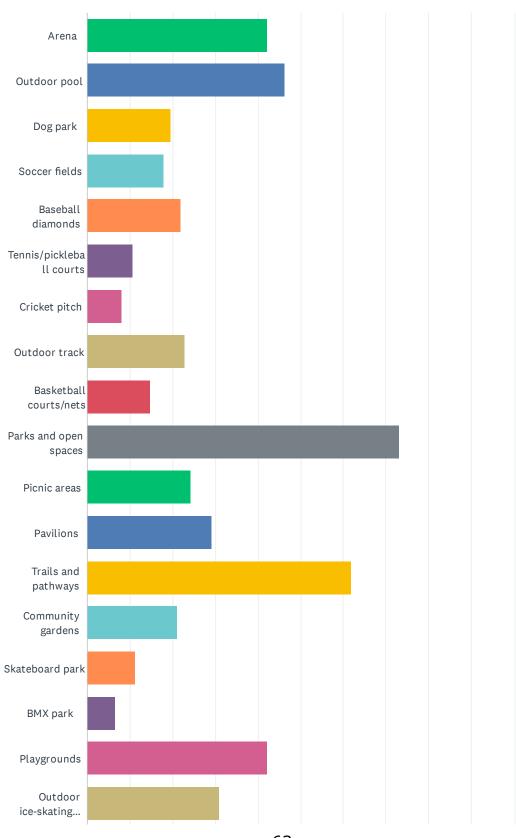
Q5 Including yourself, what are the ages of the people who live in your household? (Select all that apply)



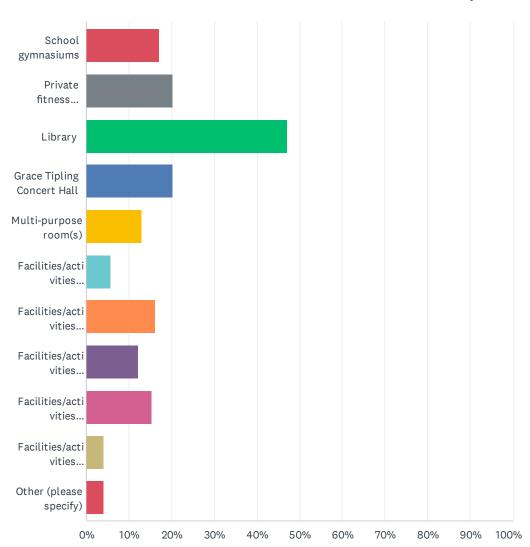
| ANSWER CHOICES | RESPONSES |
|------------------------|------------|
| Age 0-5 | 25.84% 54 |
| Age 6-10 | 21.53% 45 |
| Age 11-19 | 30.62% 64 |
| Age 20-35 | 39.23% 82 |
| Age 36-55 | 61.24% 128 |
| Age 56-70 | 25.84% 54 |
| Age 71+ | 10.53% 22 |
| Total Respondents: 209 | |

Q6 Which type(s) of facilities and activities do you and/or members of your household use or participate in within Shelburne?





Town of Shelburne Parks and Recreation Master Plan Survey

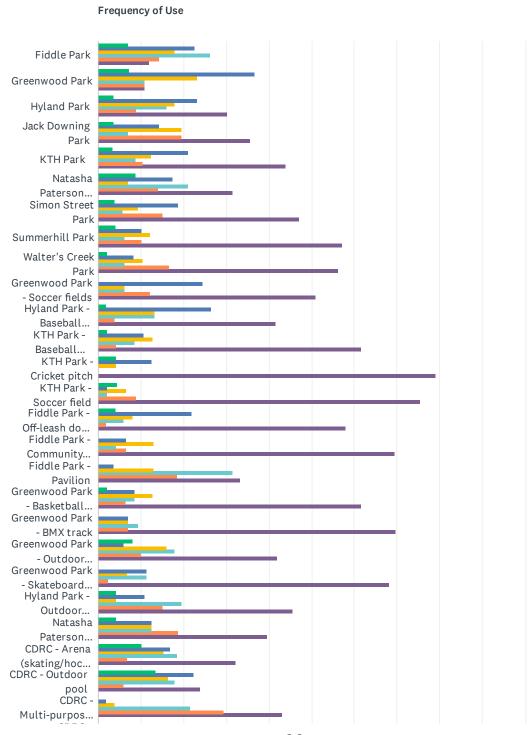


Town of Shelburne Parks and Recreation Master Plan Survey

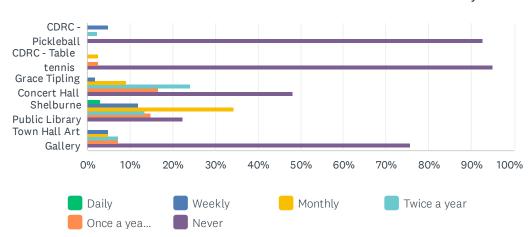
| ANSWER CHOICES | RESPONSES | 3 |
|---|-----------|----|
| Arena | 42.28% | 52 |
| Outdoor pool | 46.34% | 57 |
| Dog park | 19.51% | 24 |
| Soccer fields | 17.89% | 22 |
| Baseball diamonds | 21.95% | 27 |
| Tennis/pickleball courts | 10.57% | 13 |
| Cricket pitch | 8.13% | 10 |
| Outdoor track | 22.76% | 28 |
| Basketball courts/nets | 14.63% | 18 |
| Parks and open spaces | 73.17% | 90 |
| Picnic areas | 24.39% | 30 |
| Pavilions | 29.27% | 36 |
| Trails and pathways | 61.79% | 76 |
| Community gardens | 21.14% | 26 |
| Skateboard park | 11.38% | 14 |
| BMX park | 6.50% | 8 |
| Playgrounds | 42.28% | 52 |
| Outdoor ice-skating rinks and/or skating trail | 30.89% | 38 |
| School gymnasiums | 17.07% | 21 |
| Private fitness centres/gyms | 20.33% | 25 |
| Library | 47.15% | 58 |
| Grace Tipling Concert Hall | 20.33% | 25 |
| Multi-purpose room(s) | 13.01% | 16 |
| Facilities/activities designated for seniors | 5.69% | 7 |
| Facilities/activities designated for children 5 and under | 16.26% | 20 |
| Facilities/activities designated for children and teens | 12.20% | 15 |
| Facilities/activities designated for adults | 15.45% | 19 |
| Facilities/activities designated for persons with special needs or disabilities | 4.07% | 5 |
| Other (please specify) | 4.07% | 5 |
| Total Respondents: 123 | | |

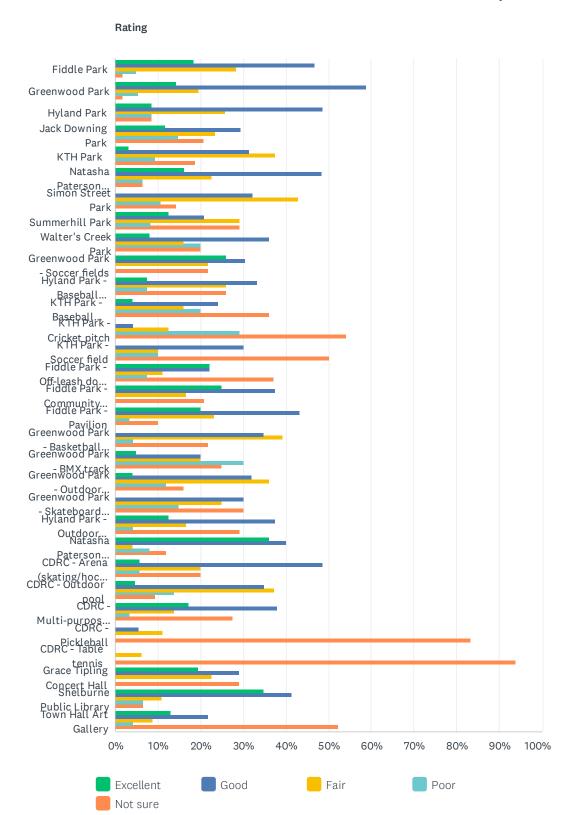
Q7 For the town's parks, recreation, and culture facilities listed below, please tell us how often you and/or members of your household use the facility (Frequency), how you would rate its current condition (Rating), and how important it is to the community as a whole (Importance). Please skip any facilities that do not pertain to you and/or your household.CDRC = Centre Dufferin Recreation Complex



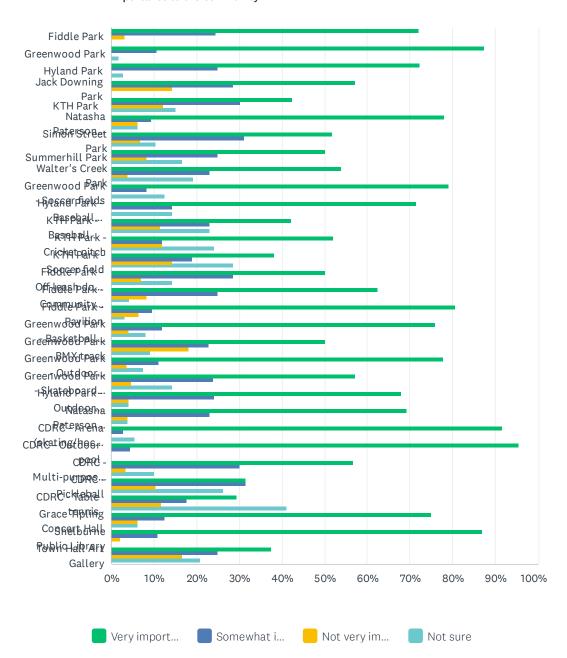


Town of Shelburne Parks and Recreation Master Plan Survey





Importance to the Community



| Frequency of Use | | | | | | | |
|---|------------|--------------|--------------|-----------------|------------------------|--------------|-------|
| | DAILY | WEEKLY | MONTHLY | TWICE A YEAR | ONCE A YEAR OR LESS | NEVER | TOTAL |
| Fiddle Park | 7.14% 6 | 22.62% 19 | 17.86% 15 | 26.19% 22 | 14.29% 12 | 11.90% 10 | 84 |
| Greenwood Park | 7.32% 6 | 36.59% 30 | 23.17% 19 | 10.98% | 10.98% | 10.98% 9 | 82 |
| Hyland Park | 3.57% | 23.21% 13 | 17.86% 10 | 16.07% 9 | 8.93% 5 | 30.36% 17 | 56 |
| Jack Downing Park | 3.57% | 14.29% 8 | 19.64% 11 | 7.14% 4 | 19.64% 11 | 35.71% 20 | 56 |
| KTH Park | 3.51% | 21.05% 12 | 12.28% 7 | 8.77% 5 | 10.53% | 43.86% 25 | 57 |
| Natasha Paterson Memorial Park | 8.77% 5 | 17.54% 10 | 7.02% | 21.05% 12 | 14.04% | 31.58% 18 | 57 |
| Simon Street Park | 3.77% | 18.87% 10 | 9.43% | 5.66% | 15.09% 8 | 47.17% 25 | 53 |
| Summerhill Park | 4.08% | 10.20% 5 | 12.24% | 6.12% | 10.20% | 57.14% 28 | 49 |
| Walter's Creek Park | 2.08% | 8.33% 4 | 10.42% | 6.25% | 16.67% 8 | 56.25% 27 | 48 |
| Greenwood Park - Soccer fields | 0.00% | 24.49% 12 | 6.12% | 6.12% | 12.24% | 51.02% 25 | 49 |
| Hyland Park - Baseball diamonds | 1.89% | 26.42% 14 | 13.21% 7 | 13.21% 7 | 3.77% | 41.51% 22 | 53 |
| KTH Park - Baseball diamond | 2.13% | 10.64% 5 | 12.77% 6 | 8.51% 4 | 4.26% | 61.70% 29 | 47 |
| KTH Park - Cricket pitch | 4.17% | 12.50% 6 | 4.17% | 0.00% | 0.00% | 79.17% 38 | 48 |
| KTH Park - Soccer field | 4.44% 2 | 2.22% | 6.67% | 2.22% | 8.89% | 75.56% 34 | 45 |
| Fiddle Park - Off-leash dog park | 4.00% | 22.00% 11 | 8.00% | 6.00% | 2.00% | 58.00% 29 | 50 |
| Fiddle Park - Community garden | 0.00% | 6.52% | 13.04% | 4.35% | 6.52% | 69.57% 32 | 46 |
| Fiddle Park - Pavilion | 0.00% | 3.70% | 12.96% 7 | 31.48% 17 | 18.52% 10 | 33.33% 18 | 54 |
| Greenwood Park - Basketball court | 2.13% | 8.51% 4 | 12.77% 6 | 8.51% 4 | 6.38% | 61.70% 29 | 47 |
| Greenwood Park - BMX track | 0.00% | 6.98% | 6.98% | 9.30% | 6.98% | 69.77% 30 | 43 |
| Greenwood Park - Outdoor ice-skating rink | 8.00% | 6.00% | 16.00% | 18.00% | 10.00% | 42.00% 21 | 50 |
| Greenwood Park - Skateboard park | 0.00% | 11.36% 5 | 6.82% | 11.36% 5 | 2.27% | 68.18% 30 | 44 |
| Hyland Park - Outdoor ice-skating track | 4.35% | 10.87% | 4.35% | 19.57% | 15.22% 7 | 45.65% 21 | 46 |
| Natasha Paterson Memorial Park - | 4.17% | 12.50% | 12.50% | 12.50% | 18.75% | 39.58% | |

Town of Shelburne Parks and Recreation Master Plan Survey

| Pavilion | 2 | 6 | 6 | 6 | 9 | 19 | 48 |
|---------------------------------------|--------|--------|--------|--------|--------|--------|----|
| CDRC - Arena | 10.17% | 16.95% | 15.25% | 18.64% | 6.78% | 32.20% | |
| (skating/hockey/lacrosse/ball hockey) | 6 | 10 | 9 | 11 | 4 | 19 | 59 |
| CDRC - Outdoor pool | 13.43% | 22.39% | 16.42% | 17.91% | 5.97% | 23.88% | |
| | 9 | 15 | 11 | 12 | 4 | 16 | 67 |
| CDRC - Multi-purpose room(s) | 0.00% | 1.96% | 3.92% | 21.57% | 29.41% | 43.14% | |
| | 0 | 1 | 2 | 11 | 15 | 22 | 51 |
| CDRC - Pickleball | 0.00% | 4.88% | 0.00% | 2.44% | 0.00% | 92.68% | |
| | 0 | 2 | 0 | 1 | 0 | 38 | 41 |
| CDRC - Table tennis | 0.00% | 0.00% | 2.50% | 0.00% | 2.50% | 95.00% | |
| | 0 | 0 | 1 | 0 | 1 | 38 | 40 |
| Grace Tipling Concert Hall | 0.00% | 1.85% | 9.26% | 24.07% | 16.67% | 48.15% | |
| . 0 | 0 | 1 | 5 | 13 | 9 | 26 | 54 |
| Shelburne Public Library | 2.99% | 11.94% | 34.33% | 13.43% | 14.93% | 22.39% | |
| ŕ | 2 | 8 | 23 | 9 | 10 | 15 | 67 |
| Town Hall Art Gallery | 0.00% | 4.88% | 4.88% | 7.32% | 7.32% | 75.61% | |
| , | 0 | 2 | 2 | 3 | 3 | 31 | 41 |

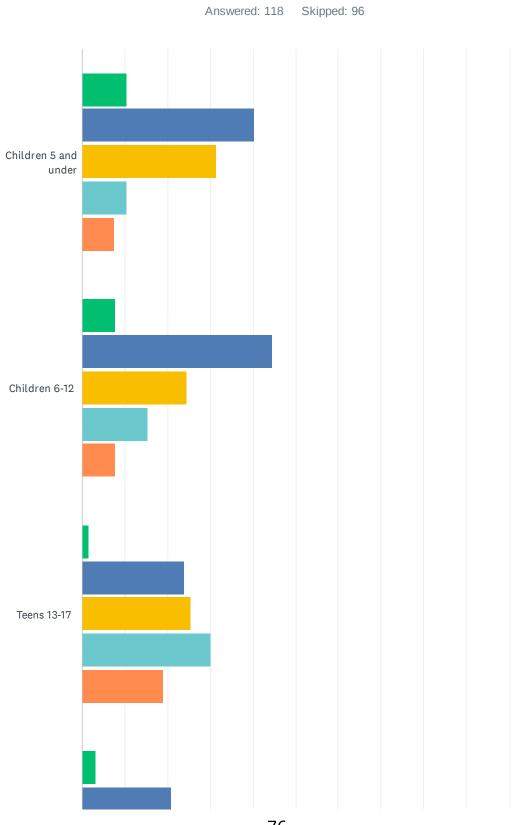
| Rating | | | | | | |
|---|--------------|--------------|--------------|-------------|--------------|-------|
| | EXCELLENT | GOOD | FAIR | POOR | NOT SURE | TOTAL |
| Fiddle Park | 18.33% 11 | 46.67% 28 | 28.33% 17 | 5.00% 3 | 1.67% 1 | 60 |
| Greenwood Park | 14.29% 8 | 58.93% 33 | 19.64% 11 | 5.36% | 1.79% | 56 |
| Hyland Park | 8.57% 3 | 48.57% 17 | 25.71% 9 | 8.57% | 8.57% 3 | 35 |
| Jack Downing Park | 11.76% 4 | 29.41% 10 | 23.53% | 14.71% 5 | 20.59% | 34 |
| KTH Park | 3.13% | 31.25% 10 | 37.50% 12 | 9.38% | 18.75% 6 | 32 |
| Natasha Paterson Memorial Park | 16.13% 5 | 48.39% 15 | 22.58% 7 | 6.45% | 6.45% | 31 |
| Simon Street Park | 0.00% | 32.14% 9 | 42.86% 12 | 10.71% | 14.29% 4 | 28 |
| Summerhill Park | 12.50% 3 | 20.83% | 29.17% 7 | 8.33% | 29.17% 7 | 24 |
| Walter's Creek Park | 8.00% 2 | 36.00% 9 | 16.00% 4 | 20.00% | 20.00% | 25 |
| Greenwood Park - Soccer fields | 26.09% 6 | 30.43% | 21.74% 5 | 0.00% | 21.74% 5 | 23 |
| Hyland Park - Baseball diamonds | 7.41% 2 | 33.33% 9 | 25.93% 7 | 7.41% 2 | 25.93% 7 | 27 |
| KTH Park - Baseball diamond | 4.00% 1 | 24.00% 6 | 16.00% 4 | 20.00% | 36.00% 9 | 25 |
| KTH Park - Cricket pitch | 0.00% | 4.17% 1 | 12.50% 3 | 29.17% 7 | 54.17% 13 | 24 |
| KTH Park - Soccer field | 0.00% | 30.00% | 10.00% | 10.00% | 50.00% 10 | 20 |
| Fiddle Park - Off-leash dog park | 22.22% 6 | 22.22% 6 | 11.11% | 7.41% 2 | 37.04% 10 | 27 |
| Fiddle Park - Community garden | 25.00% 6 | 37.50% 9 | 16.67% 4 | 0.00% | 20.83% 5 | 24 |
| Fiddle Park - Pavilion | 20.00% | 43.33% 13 | 23.33% | 3.33% | 10.00% | 30 |
| Greenwood Park - Basketball court | 0.00% | 34.78% 8 | 39.13% 9 | 4.35% 1 | 21.74% 5 | 23 |
| Greenwood Park - BMX track | 5.00% 1 | 20.00% | 20.00% | 30.00% | 25.00% 5 | 20 |
| Greenwood Park - Outdoor ice-skating rink | 4.00% 1 | 32.00% 8 | 36.00% 9 | 12.00% | 16.00% 4 | 25 |
| Greenwood Park - Skateboard park | 0.00% | 30.00% | 25.00% 5 | 15.00% 3 | 30.00% | 20 |
| Hyland Park - Outdoor ice-skating track | 12.50% 3 | 37.50% 9 | 16.67% 4 | 4.17% 1 | 29.17% 7 | 24 |
| Natasha Paterson Memorial Park - Pavilion | 36.00% 9 | 40.00% 10 | 4.00% 1 | 8.00% | 12.00% | 25 |

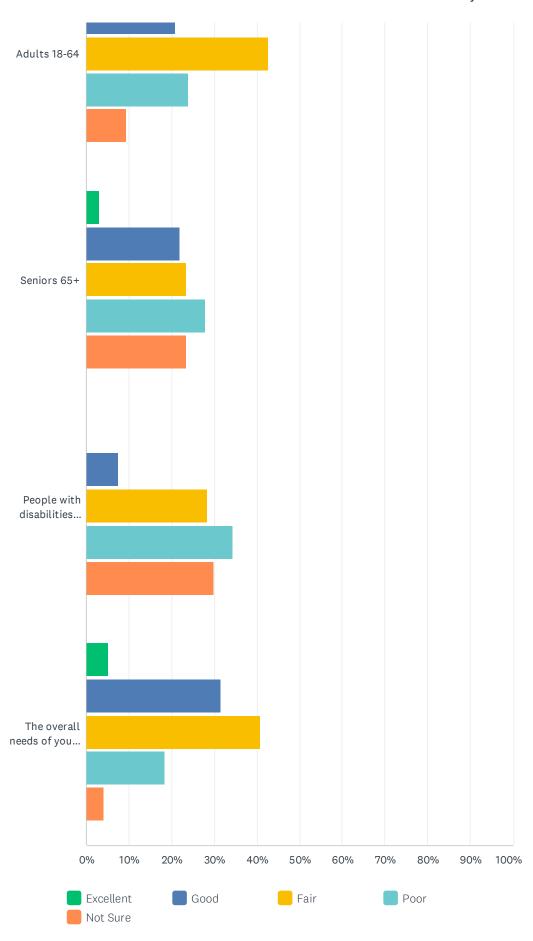
| CDRC - Arena (skating/hockey/lacrosse/ball hockey) | 5.71% 2 | 48.57% 17 | 20.00% | 5.71% | 20.00% | 35 |
|--|------------|--------------|--------|--------|--------|----|
| CDRC - Outdoor pool | 4.65% | 34.88% | 37.21% | 13.95% | 9.30% | |
| | 2 | 15 | 16 | 6 | 4 | 43 |
| CDRC - Multi-purpose room(s) | 17.24% | 37.93% | 13.79% | 3.45% | 27.59% | |
| | 5 | 11 | 4 | 1 | 8 | 29 |
| CDRC - Pickleball | 0.00% | 5.56% | 11.11% | 0.00% | 83.33% | |
| | 0 | 1 | 2 | 0 | 15 | 18 |
| CDRC - Table tennis | 0.00% | 0.00% | 6.25% | 0.00% | 93.75% | |
| | 0 | 0 | 1 | 0 | 15 | 16 |
| Grace Tipling Concert Hall | 19.35% | 29.03% | 22.58% | 0.00% | 29.03% | |
| | 6 | 9 | 7 | 0 | 9 | 31 |
| Shelburne Public Library | 34.78% | 41.30% | 10.87% | 6.52% | 6.52% | |
| • | 16 | 19 | 5 | 3 | 3 | 46 |
| Town Hall Art Gallery | 13.04% | 21.74% | 8.70% | 4.35% | 52.17% | |
| • | 3 | 5 | 2 | 1 | 12 | 23 |
| | | | | | | |

| | VERY IMPORTANT | SOMEWHAT IMPORTANT | NOT VERY IMPORTANT | NOT SURE | TOTAL |
|---|-------------------|-----------------------|-----------------------|-------------|-------|
| Fiddle Park | 72.13% 44 | 24.59% 15 | 3.28% | 0.00% | 61 |
| Greenwood Park | 87.50% 49 | 10.71% 6 | 0.00% | 1.79% 1 | 56 |
| Hyland Park | 72.22% 26 | 25.00% 9 | 0.00% | 2.78% | 36 |
| Jack Downing Park | 57.14% 20 | 28.57% 10 | 14.29% 5 | 0.00% | 35 |
| KTH Park | 42.42% 14 | 30.30% 10 | 12.12% 4 | 15.15% 5 | 33 |
| Natasha Paterson Memorial Park | 78.13% 25 | 9.38% | 6.25% 2 | 6.25% | 32 |
| Simon Street Park | 51.72% 15 | 31.03% 9 | 6.90% 2 | 10.34% | 29 |
| Summerhill Park | 50.00% 12 | 25.00% 6 | 8.33% 2 | 16.67% 4 | 24 |
| Walter's Creek Park | 53.85% 14 | 23.08% | 3.85% 1 | 19.23% 5 | 26 |
| Greenwood Park - Soccer fields | 79.17% 19 | 8.33% | 0.00% | 12.50% 3 | 24 |
| Hyland Park - Baseball diamonds | 71.43% 20 | 14.29% 4 | 0.00% | 14.29% 4 | 28 |
| KTH Park - Baseball diamond | 42.31% 11 | 23.08% 6 | 11.54% 3 | 23.08% | 26 |
| KTH Park - Cricket pitch | 52.00% 13 | 12.00% 3 | 12.00% 3 | 24.00% 6 | 25 |
| KTH Park - Soccer field | 38.10% 8 | 19.05% 4 | 14.29% 3 | 28.57% 6 | 21 |
| Fiddle Park - Off-leash dog park | 50.00% 14 | 28.57% 8 | 7.14% 2 | 14.29% 4 | 28 |
| Fiddle Park - Community garden | 62.50% 15 | 25.00% 6 | 8.33% 2 | 4.17% 1 | 24 |
| Fiddle Park - Pavilion | 80.65% 25 | 9.68% | 6.45% 2 | 3.23% | 31 |
| Greenwood Park - Basketball court | 76.00% 19 | 12.00% | 4.00% 1 | 8.00% 2 | 25 |
| Greenwood Park - BMX track | 50.00% | 22.73% 5 | 18.18% 4 | 9.09% | 22 |
| Greenwood Park - Outdoor ice-skating rink | 77.78% 21 | 11.11% | 3.70% | 7.41% | 27 |
| Greenwood Park - Skateboard park | 57.14% 12 | 23.81% | 4.76% 1 | 14.29% | 21 |
| Hyland Park - Outdoor ice-skating track | 68.00% 17 | 24.00% | 4.00% | 4.00% | 25 |
| Natasha Paterson Memorial Park - Pavilion | 69.23% | 23.08% | 3.85% | 3.85% | |

| | 18 | 6 | 1 | 1 | 26 |
|---------------------------------------|--------|--------|--------|--------|----|
| CDRC - Arena | 91.67% | 2.78% | 0.00% | 5.56% | |
| (skating/hockey/lacrosse/ball hockey) | 33 | 1 | 0 | 2 | 36 |
| CDRC - Outdoor pool | 95.45% | 4.55% | 0.00% | 0.00% | |
| | 42 | 2 | 0 | 0 | 44 |
| CDRC - Multi-purpose room(s) | 56.67% | 30.00% | 3.33% | 10.00% | |
| | 17 | 9 | 1 | 3 | 30 |
| CDRC - Pickleball | 31.58% | 31.58% | 10.53% | 26.32% | |
| | 6 | 6 | 2 | 5 | 19 |
| CDRC - Table tennis | 29.41% | 17.65% | 11.76% | 41.18% | |
| | 5 | 3 | 2 | 7 | 17 |
| Grace Tipling Concert Hall | 75.00% | 12.50% | 6.25% | 6.25% | |
| , , | 24 | 4 | 2 | 2 | 32 |
| Shelburne Public Library | 86.96% | 10.87% | 2.17% | 0.00% | |
| · · | 40 | 5 | 1 | 0 | 46 |
| Town Hall Art Gallery | 37.50% | 25.00% | 16.67% | 20.83% | |
| • | 9 | 6 | 4 | 5 | 24 |

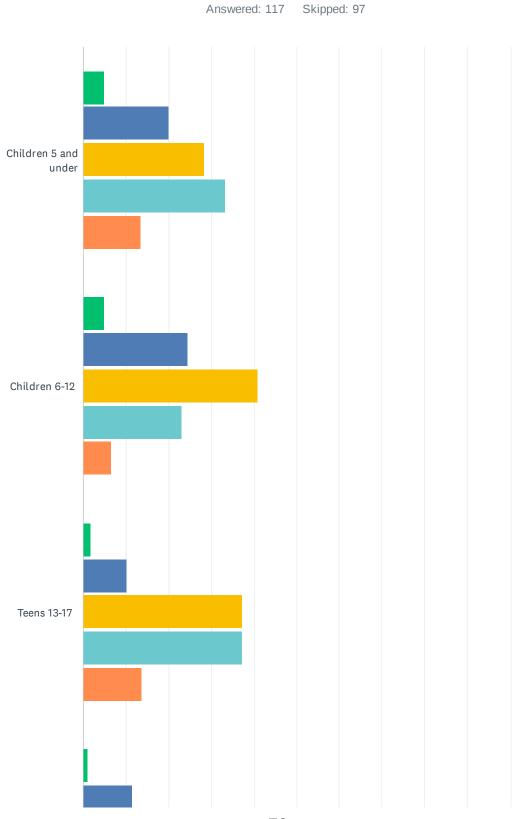
Q8 When it comes to meeting the overall needs of the people who live in your household, how would you rate the parks available in Shelburne? Please skip any categories that do not pertain to you and/or your household.

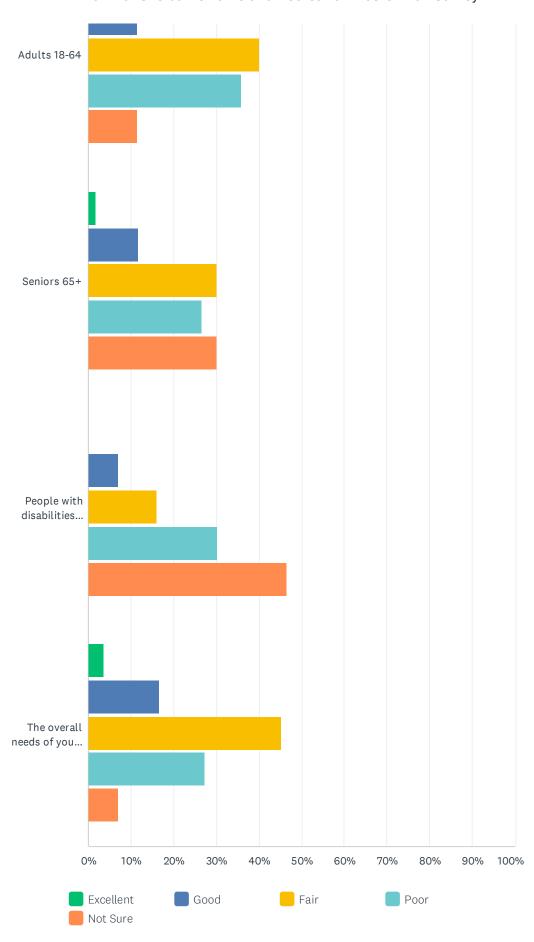




| | EXCELLENT | GOOD | FAIR | POOR | NOT SURE | TOTAL |
|---|-------------|--------------|--------------|--------------|--------------|-------|
| Children 5 and under | 10.45% 7 | 40.30% 27 | 31.34% 21 | 10.45% 7 | 7.46% 5 | 67 |
| Children 6-12 | 7.69% 5 | 44.62% 29 | 24.62% 16 | 15.38% 10 | 7.69% 5 | 65 |
| Teens 13-17 | 1.59% 1 | 23.81% 15 | 25.40% 16 | 30.16% 19 | 19.05% 12 | 63 |
| Adults 18-64 | 3.13% | 20.83% | 42.71% 41 | 23.96% 23 | 9.38% | 96 |
| Seniors 65+ | 2.94% | 22.06% 15 | 23.53% 16 | 27.94% 19 | 23.53% 16 | 68 |
| People with disabilities or special needs | 0.00% | 7.46% 5 | 28.36% 19 | 34.33% 23 | 29.85% 20 | 67 |
| The overall needs of your household | 5.10% 5 | 31.63% 31 | 40.82% 40 | 18.37% 18 | 4.08% 4 | 98 |

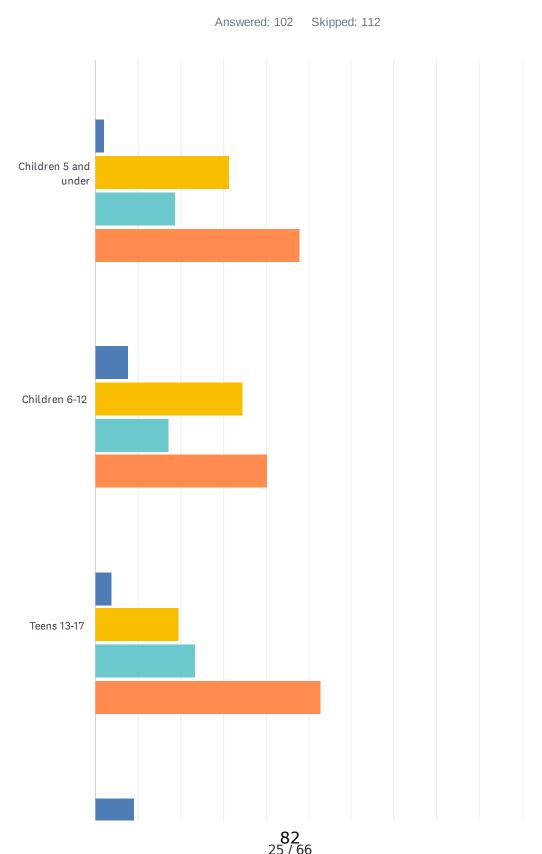
Q9 When it comes to meeting the overall needs of the people who live in your household, how would you rate the recreation programs and facilities available in Shelburne? Please skip any categories that do not pertain to you and/or your household.

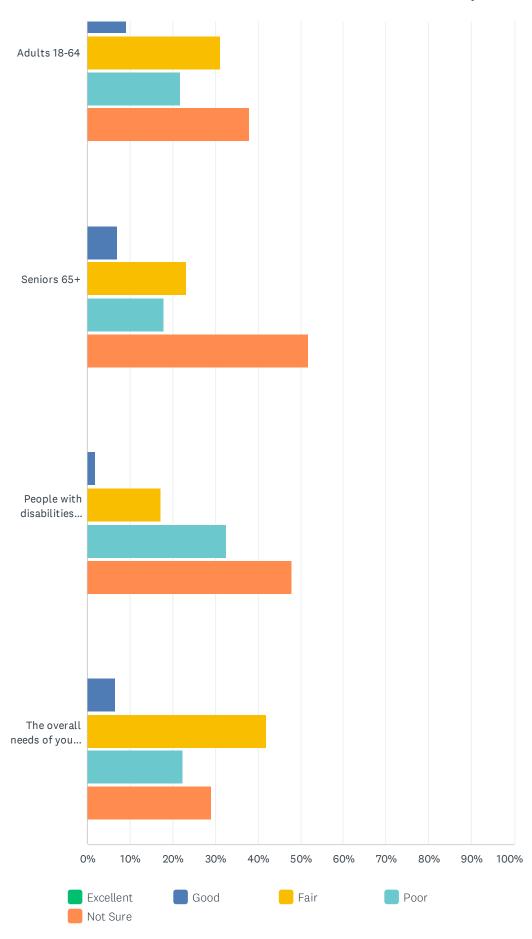




| | EXCELLENT | GOOD | FAIR | POOR | NOT SURE | TOTAL |
|---|------------|--------------|--------------|--------------|--------------|-------|
| Children 5 and under | 5.00% 3 | 20.00% 12 | 28.33% 17 | 33.33% 20 | 13.33% 8 | 60 |
| Children 6-12 | 4.92% 3 | 24.59% 15 | 40.98% 25 | 22.95% 14 | 6.56% 4 | 61 |
| Teens 13-17 | 1.69% 1 | 10.17% 6 | 37.29% 22 | 37.29% 22 | 13.56% 8 | 59 |
| Adults 18-64 | 1.05% 1 | 11.58% 11 | 40.00% 38 | 35.79% 34 | 11.58% 11 | 95 |
| Seniors 65+ | 1.67% 1 | 11.67% 7 | 30.00% 18 | 26.67% 16 | 30.00% 18 | 60 |
| People with disabilities or special needs | 0.00% | 7.14% 4 | 16.07% 9 | 30.36% 17 | 46.43% 26 | 56 |
| The overall needs of your household | 3.57% | 16.67% 14 | 45.24% 38 | 27.38% 23 | 7.14% 6 | 84 |

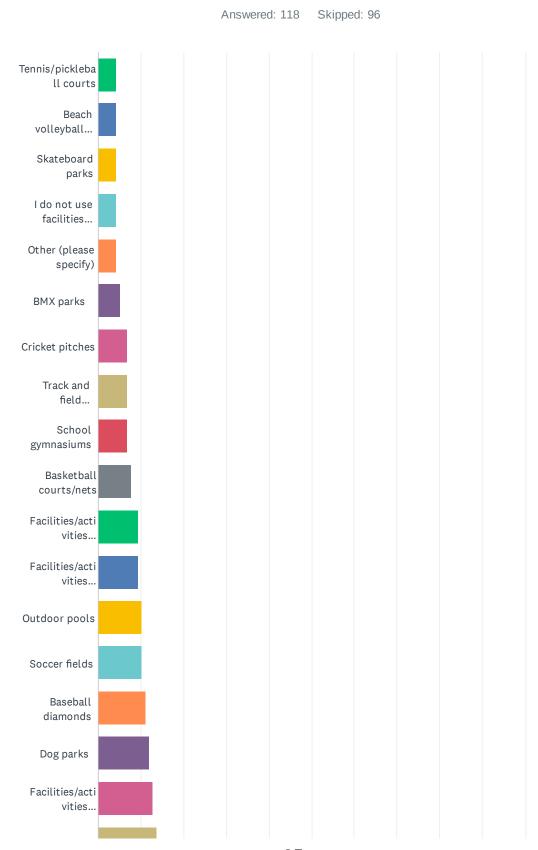
Q10 When it comes to meeting the overall needs of the people who live in your household, how would you rate the arts and culture programs and facilities available in Shelburne? Please skip any categories that do not pertain to you and/or your household.

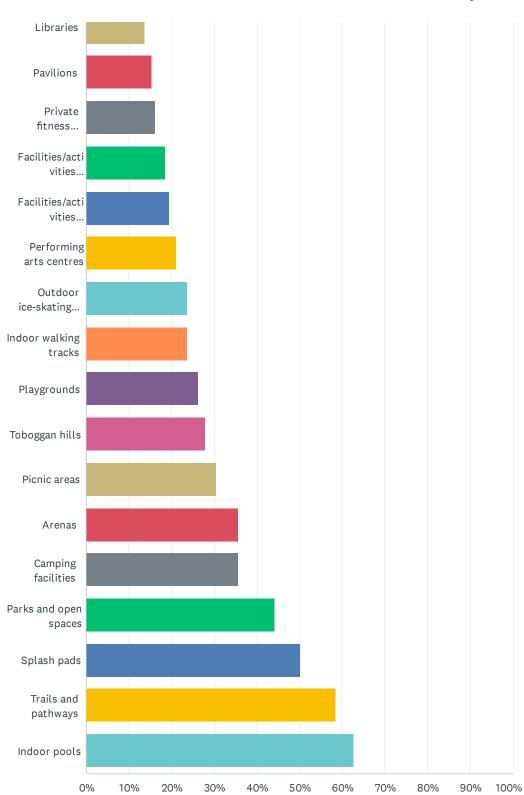




| | EXCELLENT | GOOD | FAIR | POOR | NOT SURE | TOTAL |
|---|-----------|-------|--------------|-------------|--------------|-------|
| Children 5 and under | 0.00% | 2.08% | 31.25% 15 | 18.75% 9 | 47.92% 23 | 48 |
| Children 6-12 | 0.00% | 7.69% | 34.62% | 17.31% | 40.38% | |
| | 0 | 4 | 18 | 9 | 21 | 52 |
| Teens 13-17 | 0.00% | 3.92% | 19.61% | 23.53% | 52.94% | |
| | 0 | 2 | 10 | 12 | 27 | 51 |
| Adults 18-64 | 0.00% | 9.20% | 31.03% | 21.84% | 37.93% | |
| | 0 | 8 | 27 | 19 | 33 | 87 |
| Seniors 65+ | 0.00% | 7.14% | 23.21% | 17.86% | 51.79% | |
| | 0 | 4 | 13 | 10 | 29 | 56 |
| People with disabilities or special needs | 0.00% | 1.92% | 17.31% | 32.69% | 48.08% | |
| | 0 | 1 | 9 | 17 | 25 | 52 |
| The overall needs of your household | 0.00% | 6.58% | 42.11% | 22.37% | 28.95% | |
| | 0 | 5 | 32 | 17 | 22 | 76 |

Q11 What parks, recreation, and culture facilities do you and/or members of your household regularly use outside of Shelburne (e.g. in Orangeville, Alliston, Fergus, etc.)? (Select all that apply)



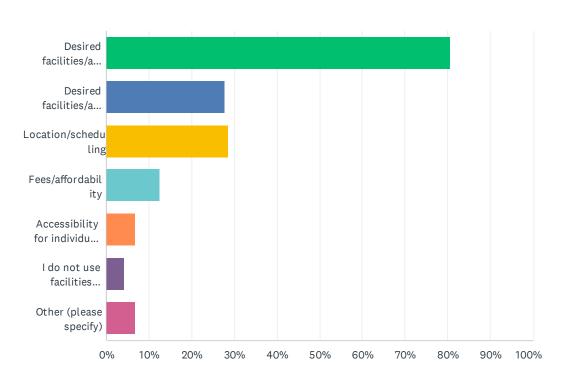


| ANSWER CHOICES | RESPONSES | |
|---|-----------|----|
| Tennis/pickleball courts | 4.24% | 5 |
| Beach volleyball courts | 4.24% | 5 |
| Skateboard parks | 4.24% | 5 |
| I do not use facilities outside of Shelburne | 4.24% | 5 |
| Other (please specify) | 4.24% | 5 |
| BMX parks | 5.08% | 6 |
| Cricket pitches | 6.78% | 8 |
| Track and field facilities | 6.78% | 8 |
| School gymnasiums | 6.78% | 8 |
| Basketball courts/nets | 7.63% | 9 |
| Facilities/activities designated for seniors | 9.32% | 11 |
| Facilities/activities designated for persons with special needs or disabilities | 9.32% | 11 |
| Outdoor pools | 10.17% | 12 |
| Soccer fields | 10.17% | 12 |
| Baseball diamonds | 11.02% | 13 |
| Dog parks | 11.86% | 14 |
| Facilities/activities designated for children 5 and under | 12.71% | 15 |
| Libraries | 13.56% | 16 |
| Pavilions | 15.25% | 18 |
| Private fitness centres/gyms | 16.10% | 19 |
| Facilities/activities designated for children and teens | 18.64% | 22 |
| Facilities/activities designated for adults | 19.49% | 23 |
| Performing arts centres | 21.19% | 25 |
| Outdoor ice-skating rinks or skating track | 23.73% | 28 |
| Indoor walking tracks | 23.73% | 28 |
| Playgrounds | 26.27% | 31 |
| Toboggan hills | 27.97% | 33 |
| Picnic areas | 30.51% | 36 |
| Arenas | 35.59% | 42 |
| Camping facilities | 35.59% | 42 |
| Parks and open spaces | 44.07% | 52 |
| Splash pads | 50.00% | 59 |

| Trails and pathways | 58.47% | 69 |
|------------------------|--------|----|
| Indoor pools | 62.71% | 74 |
| Total Respondents: 118 | | |

Q12 Why do you and/or members of your household use parks, recreation, and culture facilities outside of Shelburne? (Select all that apply)

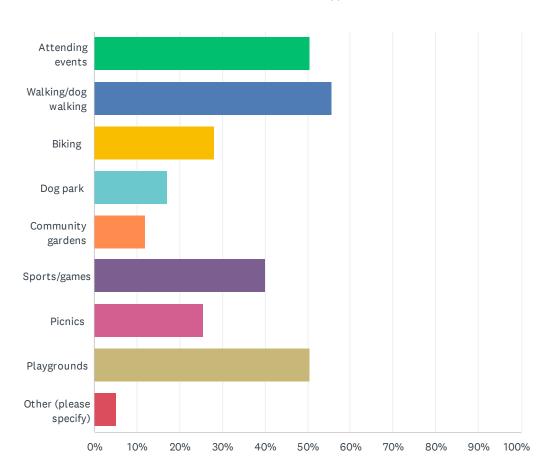




| ANSWER CHOICES | RESPONSES | |
|---|-----------|----|
| Desired facilities/activities are not available in Shelburne | 80.67% | 96 |
| Desired facilities/activities are available in Shelburne but are unsatisfactory | 27.73% | 33 |
| Location/scheduling | 28.57% | 34 |
| Fees/affordability | 12.61% | 15 |
| Accessibility for individuals with disabilities or special needs | 6.72% | 8 |
| I do not use facilities outside of Shelburne | 4.20% | 5 |
| Other (please specify) | 6.72% | 8 |
| Total Respondents: 119 | | |

Q13 What types of activities do you and/or members of your household participate in when visiting parks in Shelburne? (Select all that apply)

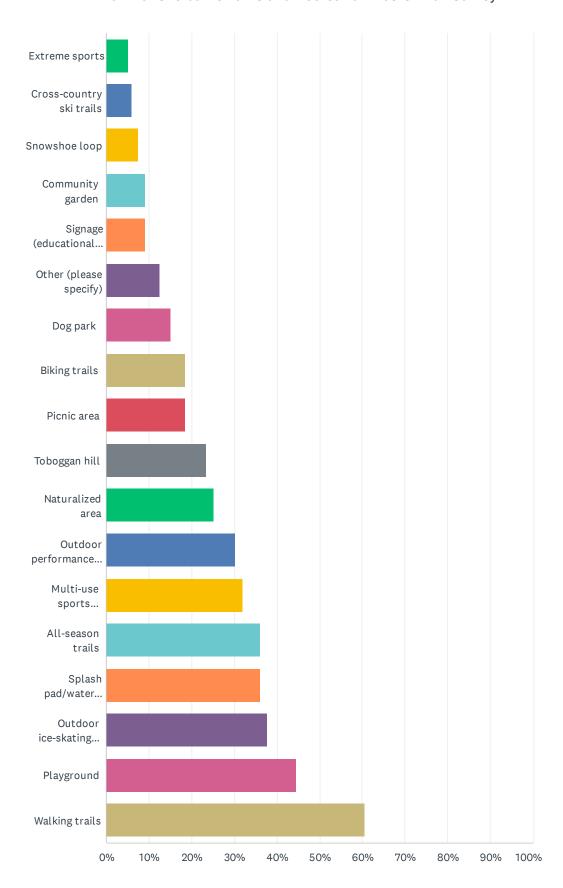




| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|----|
| Attending events | 50.43% | 59 |
| Walking/dog walking | 55.56% | 65 |
| Biking | 28.21% | 33 |
| Dog park | 17.09% | 20 |
| Community gardens | 11.97% | 14 |
| Sports/games | 40.17% | 47 |
| Picnics | 25.64% | 30 |
| Playgrounds | 50.43% | 59 |
| Other (please specify) | 5.13% | 6 |
| Total Respondents: 117 | | |

Q14 What types of programs and activities (things to do) do you prioritize at the parks in Shelburne? (Select your top 5 priorities)

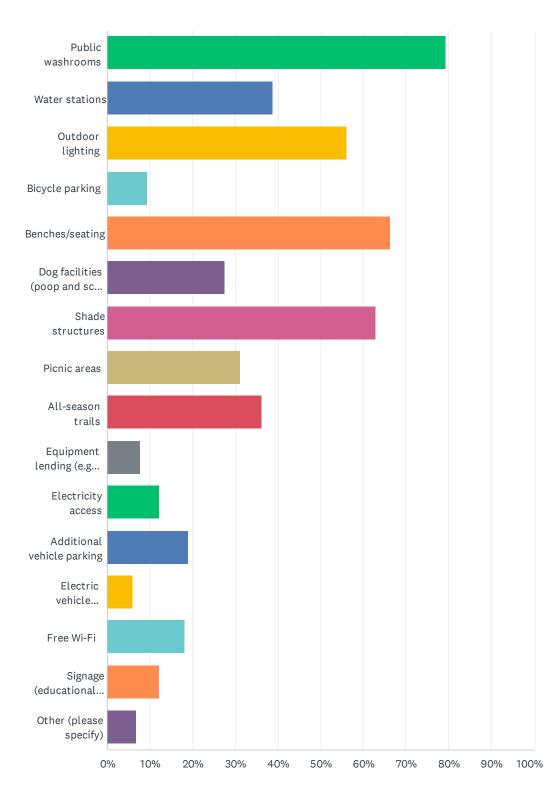
Answered: 119 Skipped: 95



| ANSWER CHOICES | RESPONSES | |
|--|-----------|----|
| Extreme sports | 5.04% | 6 |
| Cross-country ski trails | 5.88% | 7 |
| Snowshoe loop | 7.56% | 9 |
| Community garden | 9.24% | 11 |
| Signage (educational and/or directional) | 9.24% | 11 |
| Other (please specify) | 12.61% | 15 |
| Dog park | 15.13% | 18 |
| Biking trails | 18.49% | 22 |
| Picnic area | 18.49% | 22 |
| Toboggan hill | 23.53% | 28 |
| Naturalized area | 25.21% | 30 |
| Outdoor performance space/amphitheatre | 30.25% | 36 |
| Multi-use sports facilities | 31.93% | 38 |
| All-season trails | 36.13% | 43 |
| Splash pad/water feature | 36.13% | 43 |
| Outdoor ice-skating rink/trail/track | 37.82% | 45 |
| Playground | 44.54% | 53 |
| Walking trails | 60.50% | 72 |
| Total Respondents: 119 | | |

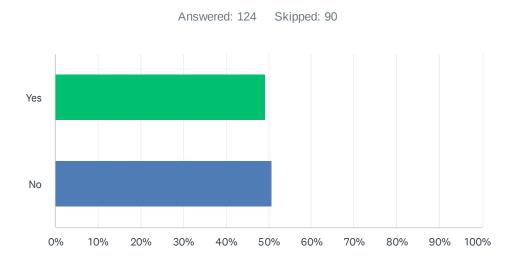
Q15 What types of facilities (things to support your visit) do you prioritize at the parks in Shelburne? (Select your top 5 priorities)





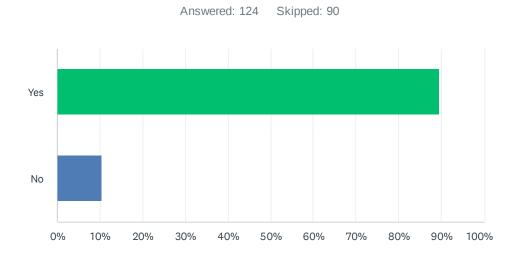
| ANSWER CHOICES | RESPONSES | |
|--|-----------|----|
| Public washrooms | 79.31% | 92 |
| Water stations | 38.79% | 45 |
| Outdoor lighting | 56.03% | 65 |
| Bicycle parking | 9.48% | 11 |
| Benches/seating | 66.38% | 77 |
| Dog facilities (poop and scoop stations) | 27.59% | 32 |
| Shade structures | 62.93% | 73 |
| Picnic areas | 31.03% | 36 |
| All-season trails | 36.21% | 42 |
| Equipment lending (e.g. frisbees, snowshoes, etc.) | 7.76% | 9 |
| Electricity access | 12.07% | 14 |
| Additional vehicle parking | 18.97% | 22 |
| Electric vehicle charging stations | 6.03% | 7 |
| Free Wi-Fi | 18.10% | 21 |
| Signage (educational and/or directional) | 12.07% | 14 |
| Other (please specify) | 6.90% | 8 |
| Total Respondents: 116 | | |

Q16 Are you aware that the Centre Dufferin Recreation Complex is not directly managed by the Town of Shelburne, but by a separate board of management comprised of 4 municipalities?



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 49.19% | 61 |
| No | 50.81% | 63 |
| TOTAL | | 124 |

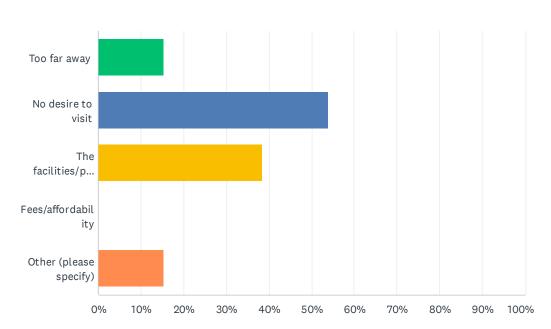
Q17 Have you and/or members of your household ever visited the Centre Dufferin Recreation Complex?



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 89.52% | 111 |
| No | 10.48% | 13 |
| TOTAL | | 124 |

Q18 Why haven't you visited the Centre Dufferin Recreation Complex? (Select all that apply)

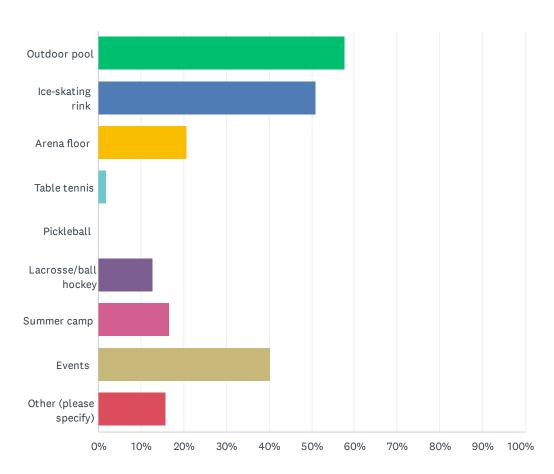




| ANSWER CHOICES | RESPONSES | |
|--|-----------|---|
| Too far away | 15.38% | 2 |
| No desire to visit | 53.85% | 7 |
| The facilities/programs are unsatisfactory | 38.46% | 5 |
| Fees/affordability | 0.00% | 0 |
| Other (please specify) | 15.38% | 2 |
| Total Respondents: 13 | | |

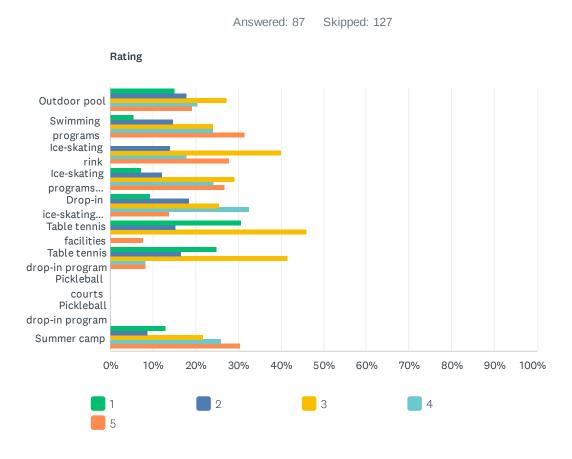
Q19 What programs and facilities do you and/or members of your household use at the Centre Dufferin Recreation Complex? (Select all that apply)





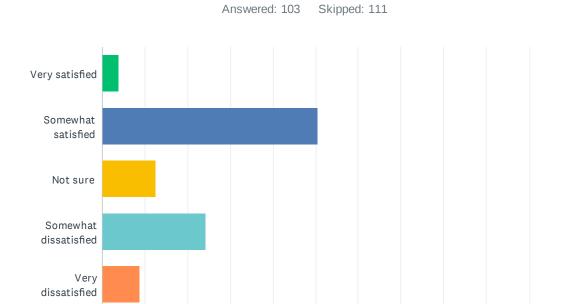
| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|----|
| Outdoor pool | 57.84% | 59 |
| Ice-skating rink | 50.98% | 52 |
| Arena floor | 20.59% | 21 |
| Table tennis | 1.96% | 2 |
| Pickleball | 0.00% | 0 |
| Lacrosse/ball hockey | 12.75% | 13 |
| Summer camp | 16.67% | 17 |
| Events | 40.20% | 41 |
| Other (please specify) | 15.69% | 16 |
| Total Respondents: 102 | | |

Q20 Thinking about the programs and facilities offered at the Centre Dufferin Recreation Complex, please rate each of the following items on a scale from 1 to 5 (1 being the lowest and 5 being the highest). Please skip any items that do not pertain to you and/or your household.



| Rating | | | | | | |
|--|--------------|--------------|--------------|--------------|--------------|-------|
| | 1 | 2 | 3 | 4 | 5 | TOTAL |
| Outdoor pool | 15.07% 11 | 17.81% 13 | 27.40% 20 | 20.55% 15 | 19.18% 14 | 73 |
| Swimming programs | 5.56% 3 | 14.81% 8 | 24.07% 13 | 24.07% 13 | 31.48% 17 | 54 |
| Ice-skating rink | 0.00% | 14.00% 7 | 40.00% 20 | 18.00% 9 | 28.00% 14 | 50 |
| Ice-skating programs (hockey and figure skating) | 7.32% | 12.20% 5 | 29.27% 12 | 24.39% 10 | 26.83% 11 | 41 |
| Drop-in ice-skating programs (public skating and shinny) | 9.30% | 18.60% 8 | 25.58% 11 | 32.56% 14 | 13.95% 6 | 43 |
| Table tennis facilities | 30.77% | 15.38% 2 | 46.15% 6 | 0.00% | 7.69% 1 | 13 |
| Table tennis drop-in program | 25.00% 3 | 16.67% 2 | 41.67% 5 | 8.33% 1 | 8.33% 1 | 12 |
| Pickleball courts | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0 |
| Pickleball drop-in program | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0 |
| Summer camp | 13.04% | 8.70% | 21.74% | 26.09% 6 | 30.43% | 23 |

Q21 Overall, how satisfied are you with the facilities offered at the Centre Dufferin Recreation Complex?



0%

10%

20%

30%

40%

50%

60%

| ANSWER CHOICES | RESPONSES |
|-----------------------|-----------|
| Very satisfied | 3.88% |
| Somewhat satisfied | 50.49% 52 |
| Not sure | 12.62% |
| Somewhat dissatisfied | 24.27% |
| Very dissatisfied | 8.74% |
| TOTAL | 103 |

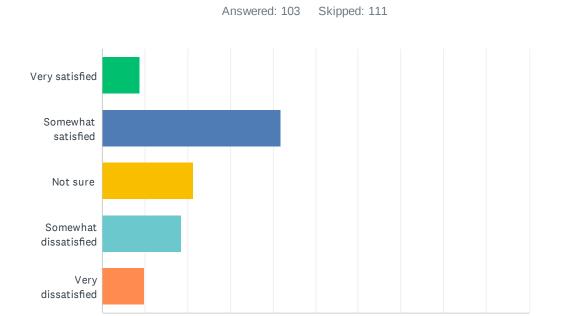
70%

80%

90%

100%

Q22 Overall, how satisfied are you with the programs offered at the Centre Dufferin Recreation Complex?



0%

10%

20%

30%

40%

50%

60%

| ANSWER CHOICES | RESPONSES | |
|-----------------------|-----------|-----|
| Very satisfied | 8.74% | 9 |
| Somewhat satisfied | 41.75% | 43 |
| Not sure | 21.36% | 22 |
| Somewhat dissatisfied | 18.45% | 19 |
| Very dissatisfied | 9.71% | 10 |
| TOTAL | 1 | .03 |

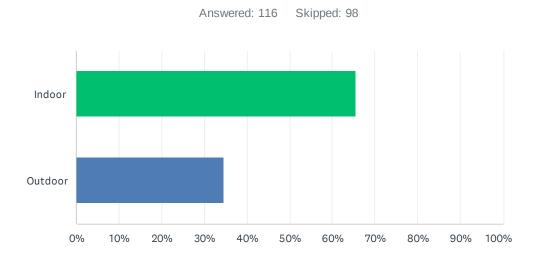
70%

80%

90%

100%

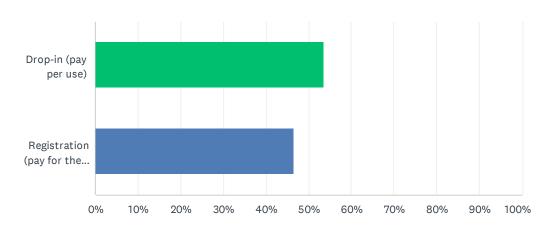
Q23 When looking for recreation programs, which setting do you generally prefer?



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Indoor | 65.52% | 76 |
| Outdoor | 34.48% | 40 |
| TOTAL | | 116 |

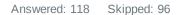
Q24 When looking for recreation programs, which structure do you generally prefer?

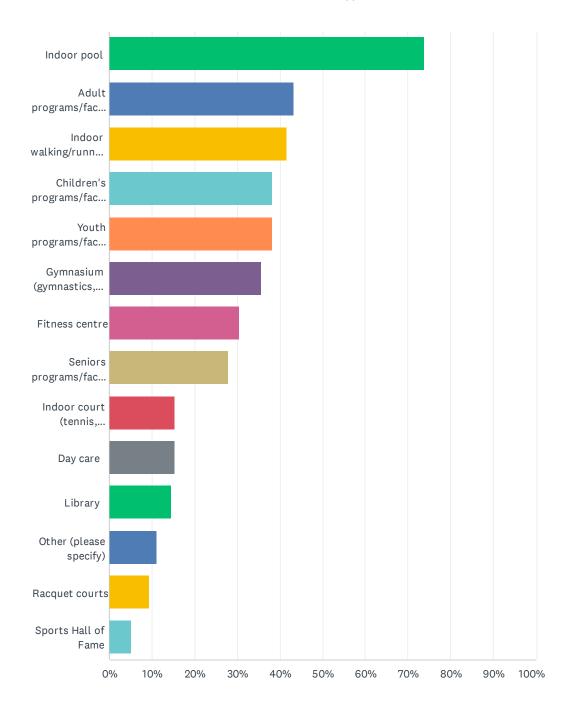




| ANSWER CHOICES | RESPONSES | |
|---|-----------|-----|
| Drop-in (pay per use) | 53.51% | 61 |
| Registration (pay for the season upfront) | 46.49% | 53 |
| TOTAL | | 114 |

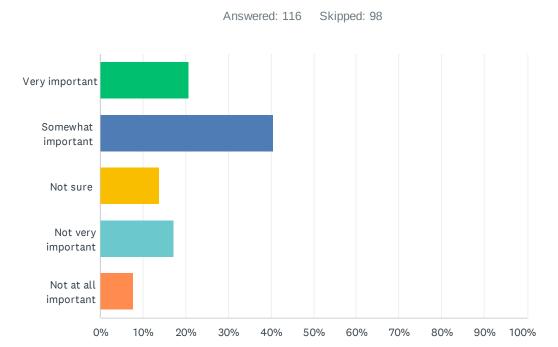
Q25 What types of programs and/or facilities would you like to see provided in Shelburne? (Select your top 3 choices)





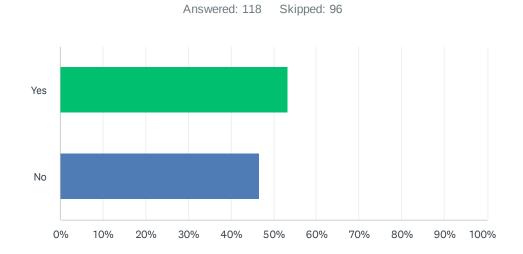
| ANSWER CHOICES | RESPONSES | |
|--|-----------|----|
| Indoor pool | 73.73% | 87 |
| Adult programs/facilities | 43.22% | 51 |
| Indoor walking/running track | 41.53% | 49 |
| Children's programs/facilities | 38.14% | 45 |
| Youth programs/facilities | 38.14% | 45 |
| Gymnasium (gymnastics, martial arts, etc.) | 35.59% | 42 |
| Fitness centre | 30.51% | 36 |
| Seniors programs/facilities | 27.97% | 33 |
| Indoor court (tennis, pickleball, etc.) | 15.25% | 18 |
| Day care | 15.25% | 18 |
| Library | 14.41% | 17 |
| Other (please specify) | 11.02% | 13 |
| Racquet courts | 9.32% | 11 |
| Sports Hall of Fame | 5.08% | 6 |
| Total Respondents: 118 | | |

Q26 How important are arts and culture services to you and/or members of your household?



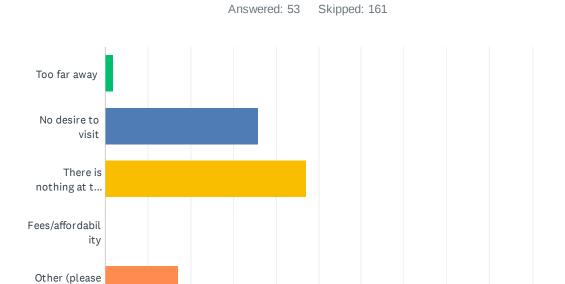
| ANSWER CHOICES | RESPONSES | |
|----------------------|-----------|-----|
| Very important | 20.69% | 24 |
| Somewhat important | 40.52% | 47 |
| Not sure | 13.79% | 16 |
| Not very important | 17.24% | 20 |
| Not at all important | 7.76% | 9 |
| TOTAL | | 116 |

Q27 Have you and/or members of your household ever visited the Grace Tipling Concert Hall?



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 53.39% | 63 |
| No | 46.61% | 55 |
| TOTAL | | 118 |

Q28 Why haven't you visited the Grace Tipling Concert Hall? (Select all that apply)



40%

50%

60%

70%

80%

90% 100%

specify)

0%

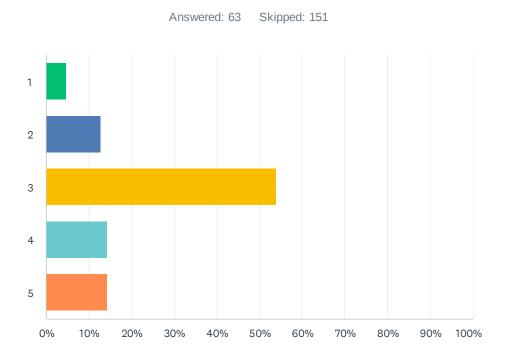
10%

20%

30%

| ANSWER CHOICES | RESPONSES | |
|---|-----------|----|
| Too far away | 1.89% | 1 |
| No desire to visit | 35.85% | 19 |
| There is nothing at the Concert Hall to warrant a visit | 47.17% | 25 |
| Fees/affordability | 0.00% | 0 |
| Other (please specify) | 16.98% | 9 |
| Total Respondents: 53 | | |

Q29 Please rate the services offered at the Grace Tipling Concert Hall on a scale from 1 to 5 (1 being the lowest and 5 being the highest)

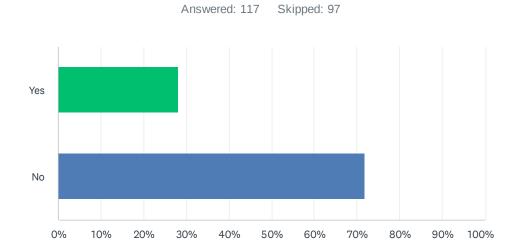


| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|----|
| 1 | 4.76% | 3 |
| 2 | 12.70% | 8 |
| 3 | 53.97% | 34 |
| 4 | 14.29% | 9 |
| 5 | 14.29% | 9 |
| TOTAL | | 63 |

Q30 What could be done to improve the services offered at the Grace Tipling Concert Hall?

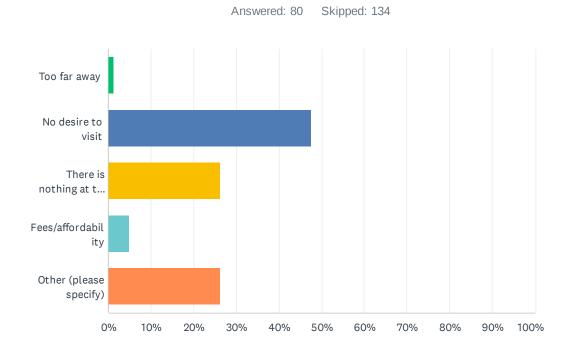
Answered: 25 Skipped: 189

Q31 Have you and/or members of your household ever visited the Town Hall Art Gallery?



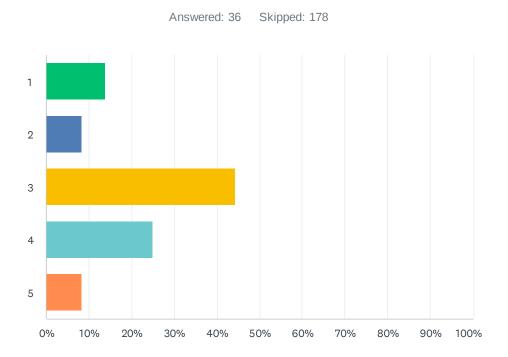
| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 28.21% | 33 |
| No | 71.79% | 84 |
| TOTAL | | 117 |

Q32 Why haven't you visited the Town Hall Art Gallery? (Select all that apply)



| ANSWER CHOICES | RESPONSES | |
|--|-----------|----|
| Too far away | 1.25% | 1 |
| No desire to visit | 47.50% | 38 |
| There is nothing at the Art Gallery to warrant a visit | 26.25% | 21 |
| Fees/affordability | 5.00% | 4 |
| Other (please specify) | 26.25% | 21 |
| Total Respondents: 80 | | |

Q33 Please rate the services offered at the Town Hall Art Gallery on a scale from 1 to 5 (1 being the lowest and 5 being the highest).

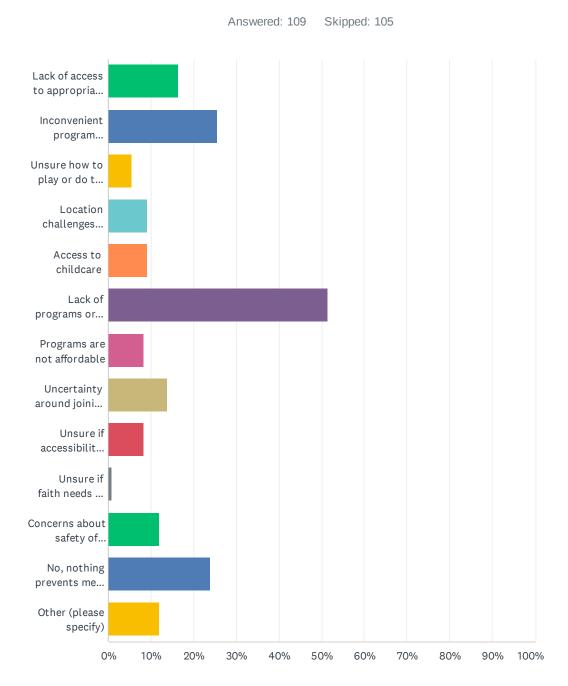


| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|----|
| 1 | 13.89% | 5 |
| 2 | 8.33% | 3 |
| 3 | 44.44% | 16 |
| 4 | 25.00% | 9 |
| 5 | 8.33% | 3 |
| TOTAL | | 36 |

Q34 What could be done to improve the services offered at the Town Hall Art Gallery?

Answered: 10 Skipped: 204

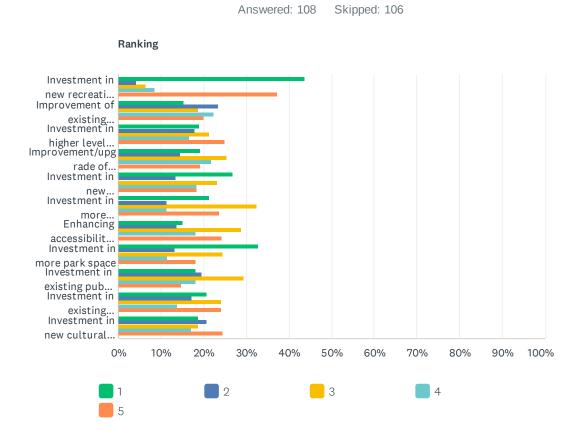
Q35 Is there anything that prevents you and/or members of your household from participating in recreation activities and/or visiting Shelburne's parks, recreation, and culture facilities? (Select all that apply)



Town of Shelburne Parks and Recreation Master Plan Survey

| ANSWER CHOICES | RESPONSES | |
|---|-----------|----|
| Lack of access to appropriate equipment | 16.51% | 18 |
| Inconvenient program schedules | 25.69% | 28 |
| Unsure how to play or do the activity | 5.50% | 6 |
| Location challenges (transit schedules, too far to walk, etc.) | 9.17% | 10 |
| Access to childcare | 9.17% | 10 |
| Lack of programs or amenities of interest | 51.38% | 56 |
| Programs are not affordable | 8.26% | 9 |
| Uncertainty around joining drop-in programs | 13.76% | 15 |
| Unsure if accessibility needs can be met in the facility or program | 8.26% | 9 |
| Unsure if faith needs can be met in the facility or program | 0.92% | 1 |
| Concerns about safety of parks/facilities | 11.93% | 13 |
| No, nothing prevents me from participating or visiting | 23.85% | 26 |
| Other (please specify) | 11.93% | 13 |
| Total Respondents: 109 | | |

Q36 Of the options below, what do you think are the top 5 priorities for parks, recreation, and culture services in Shelburne over the next 5 to 10 years? Please rank the top 5 items you think the Town should be considering in order of priority (1 being the highest priority and 5 being the lowest priority).

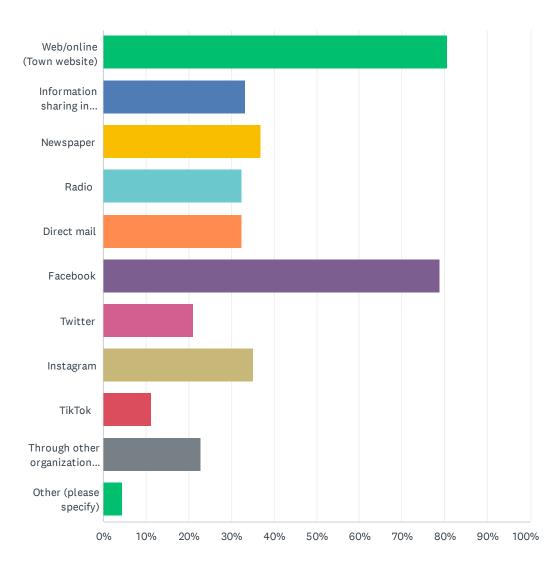


Town of Shelburne Parks and Recreation Master Plan Survey

| Ranking | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|-------|
| | 1 | 2 | 3 | 4 | 5 | TOTAL |
| Investment in new recreation facilities within Shelburne (e.g. indoor pool, racquetball courts, etc.) | 43.62% 41 | 4.26% 4 | 6.38% 6 | 8.51% 8 | 37.23% 35 | 94 |
| Improvement of existing recreation facilities within Shelburne (e.g. upgrading equipment) | 15.29% 13 | 23.53% | 18.82% 16 | 22.35% 19 | 20.00% 17 | 85 |
| Investment in higher levels of park maintenance and safety (e.g. lighting, security, clean-up, etc.) | 19.05% 16 | 17.86% 15 | 21.43% 18 | 16.67% 14 | 25.00% 21 | 84 |
| Improvement/upgrade of existing park infrastructure (e.g. replacing playgrounds, benches, etc.) | 19.28% 16 | 14.46% 12 | 25.30% 21 | 21.69% 18 | 19.28% 16 | 83 |
| Investment in new infrastructure in existing parks (e.g. more washrooms, pavilions, etc.) | 26.83% 22 | 13.41% 11 | 23.17% 19 | 18.29% 15 | 18.29% 15 | 82 |
| Investment in more programs/services at recreation facilities in Shelburne (e.g. activities designated for seniors, persons with special needs or disabilities, fitness, yoga, cards, etc.) | 21.25% 17 | 11.25% 9 | 32.50% 26 | 11.25% 9 | 23.75% 19 | 80 |
| Enhancing accessibility features at the parks, recreation, and cultural facilities in Shelburne | 15.15% 10 | 13.64% 9 | 28.79% 19 | 18.18% 12 | 24.24% 16 | 66 |
| Investment in more park space | 32.79% 20 | 13.11% 8 | 24.59% 15 | 11.48% 7 | 18.03% 11 | 61 |
| Investment in existing public library services | 18.03% 11 | 19.67% 12 | 29.51% 18 | 18.03% 11 | 14.75% 9 | 61 |
| Investment in existing cultural services (e.g. enhancing the Town Hall Art Gallery, Concert Hall, etc.) | 20.69% 12 | 17.24% 10 | 24.14% 14 | 13.79% 8 | 24.14% 14 | 58 |
| Investment in new cultural services (e.g. educational/heritage signage) | 18.87% 10 | 20.75% 11 | 18.87% 10 | 16.98% 9 | 24.53% 13 | 53 |

Q37 What are the best ways for the Town to share information about parks, recreation, and culture programs and services with you? (Select all that apply)





Town of Shelburne Parks and Recreation Master Plan Survey

| ANSWER CHOICES | RESPONSES | |
|---|-----------|----|
| Web/online (Town website) | 80.70% | 92 |
| Information sharing in community spaces (e.g. brochure racks, flyer boards, etc.) | 33.33% | 38 |
| Newspaper | 36.84% | 42 |
| Radio | 32.46% | 37 |
| Direct mail | 32.46% | 37 |
| Facebook | 78.95% | 90 |
| Twitter | 21.05% | 24 |
| Instagram | 35.09% | 40 |
| TikTok | 11.40% | 13 |
| Through other organizations or community groups | 22.81% | 26 |
| Other (please specify) | 4.39% | 5 |
| Total Respondents: 114 | | |

Q38 Is there anything else you would like to tell us about your experience with the parks, recreation, and culture facilities and programs in Shelburne?

Answered: 45 Skipped: 169







Fiddle Park Plan

Prepared for the Town of Shelburne's Parks & Recreation Master Plan



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Executive Summary

The Town of Shelburne recognizes Fiddle Park as an integral piece of the overall Parks and Recreation Master Plan (PRMP) for the community. As part of the Town-wide PRMP, this Fiddle Park Plan report has been created to re-imagine the park as a community destination. Fiddle Park is the largest park property in Shelburne, totaling 114.5 acres. Enhancing a park space of this size calls for careful consideration and planning to guide future improvements and funding strategies.

At the heart of the Fiddle Park Plan is the Town's goal to provide welcoming and sustainable park spaces for all to use and enjoy and to promote healthy lifestyles. Previous planning for parks and recreation and the future of Fiddle Park highlight the desire within the community to not only hold onto this valuable public land but to enhance it and meet the needs of the growing community.

Since the Fiddle Park Management Plan was created in 2006, the Town has been collecting feedback from the community on the future of the park through various site specific and Townwide initiatives which are outlined in the Public Engagement Summary (pg 11) of this report.

The most recent community surveys held in 2021 and 2022 asked for feedback on the future of Fiddle Park and the types of features and programming that the community envisions for this park space. Some of what the Town heard from the community in the 2021 survey was implemented in the park and included high priority features like a community garden and offleash dog park. These features are now present in Fiddle Park and were not included in the focus area of this study.

Data collected in the 2021 survey was the basis of three (3) concept option designs that were prepared and presented to the community in the 2022 survey for comment. Results from this survey were used to prepare the Preferred Concept Design presented in this report. The creation of an overall enhancement plan for Fiddle Park provides the Town a blueprint for park improvement projects that can be implemented in phases over time as funding opportunities become available.



Background Study

Purpose & Objectives

Fiddle Park is the largest park property in Shelburne, totaling 114.5 acres. The majority of the site area is dedicated to preserving natural heritage features with a modest trail network. The Town of Shelburne is looking to enhance Fiddle Park with new and improved park features while maintaining the natural heritage of the site.

This Fiddle Park Plan report provides a blueprint for park improvement projects that can be implemented in phases. Figure 1 demonstrates where existing natural heritage features will be retained and where there is available space for park enhancement. The focus area of this Fiddle Park Plan report is 18.5 acres within the 30 acres available in the park for new and improved park features.

Vision

The Town of Shelburne prides itself on being friendly, welcoming and inclusive. It is with these guiding principles that the Town has established goals of sustainable development, accessible parks, recreation facilities and trails that help encourage and foster healthy lifestyles Community Improvement Plan - Design Guidelines, 2019).

Fiddle Park is a beloved destination within the Town Shelburne for it's long running special events and more recently as a place to socialize at the leash-free dog park or tend to the community garden. The existing park features meet some of the community's interests but the vision is to create to create a space with a range of amenities and facilities that provides opportunity for community access and use throughout the year, while continuing to support local events and tourism.

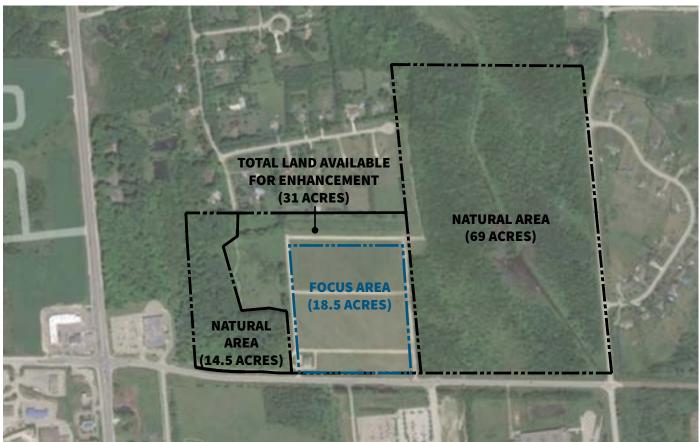


Figure 1: Map of Fiddle Park showing portion of park considered for enhancement.

Background Documents

Community Improvement Plan

In 2019 a Community Improvement Plan (CIP) was created to provide strategies and direction for future enhancement of key areas of Shelburne.

The CIP Design Guidelines highlight the vision for creating accessible spaces and promoting healthy lifestyles, and identify 12 "Big Moves" for Shelburne. This included the "redesign Fiddle Park as a community hub".

The key features listed as desired enhancements at the initial discussions about park improvements were, a lake for winter and summer programming, trail system, reforestation, additional parking, community gardens and a pavilion for special events.

This Master Plan is intended to see Fiddle Park come to life as a community hub, with opportunities for programming all year and to create a destination that will attract community members and tourism.

Natural & Cultural Heritage

Of the 114.5 acres that Fiddle Park totals, 83.5 acres of the site is protected natural heritage. The natural heritage features and areas on the site are designated for long-term conservation and protection in the Town's Official Plan, with public access and facilities limited to designated trails.

The wooded areas bookend the central portion of the park where 30 acres of parkland is available for community use and is currently laid out for events including camping sites accessed by internal gravel roadways.

Past programming in the Fiddle Park has included various outdoor concert and seasonal events that would bring an influx of people to the park a few times a year.

Indigenous history of the site needs to be considered and honoured where appropriate. Consultation is required early on during the detailed design process of park improvements.



Figure 2: Image of Canada Day Event, Source: Youtube



Figure 3: Haunted House. Image from "The Little Family presents: Haunt in The Park "Facebook Page



Figure 4: Group performing in "Canadian Open old Time Fiddle Championship' Source: Canadian Open old Time Fiddle Championship Facebook Page

Inventory & Analysis

Fiddle Park Master Plan Study Area

Fiddle Park is the largest park property in Shelburne, totaling to 114.5 acres. The majority of the site area is dedicated to preserving natural heritage features with a modest trail network. The area in focus for this Master Plan is 18.5 acres within the 30 acres available in the park for redevelopment. The focus area is located along County Road 11 and within the existing internal roads.

The lands designated for future park improvements include open lawn (clear of trees), a series of internal park roads, a concession/ washroom facility, and a covered pavilion used for special events. Directly adjacent to the park improvement area are the recently installed community garden and off-leash dog park. The topography of the improvement area is generally flat around the concession/washroom building and along County Road 11. Moving from the northwest corner of the site to the southeast corner the slope of the land increases.

The site and surrounding topography creates a substantial flooding issue in the spring and during heavy storm events which occurs between the concession building and the pavilion.

The flooding extends from the community garden to County Road 11. There is a small swale in the park intended to collect and move the water but it is not big enough for the volume of water it receives. Although the surface flooding dissipates in as little as 24 hours, the grass areas remain soggy for a considerable time after the storm event. This condition will only worsen in the future as climate change worsens the intensity and frequency of storm events.

In order to correct the ponding, a larger and deeper swale is required. Consideration should be given to accessible access over a new, larger swale in order to connect the concession/washroom building to the existing pavilion.



Figure 5: Flooding that occurs on site



Figure 6: Image of topography of the site



Trail Connections

Fiddle Park also works as a trail head for access to the local trail network. With passive footpaths and more established trail connections to the neighbourhood, Fiddle Park assists in connecting the community but with a few additional trail connections there is an opportunity to optimize connectivity.

Neighbouring Land Use

The properties surrounding Fiddle Park vary from commercial to the north, school to the northwest, industrial to the west/southwest, and rural residential to the south/east. The park is located in close proximity to residential areas along with new developments increasing the population within a short walking distance of the park.

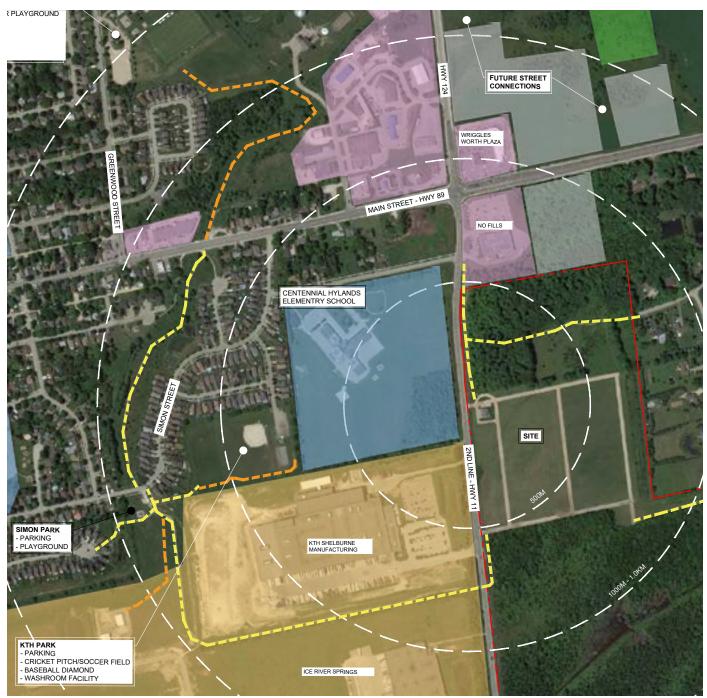


Figure 7: Fiddle Park Context Map

Existing Park Features

Concession & Washroom Building

Located at one of the two main entry points, the concession and washroom facility is located at the North-West corner of the site. There is a small amount of parking located along the building including accessible parking spaces. Currently the building sits atop a small hill. There are no pathway connections from the building to any existing park features.

Figure 9: Photo of Community Garden (2021)

Off-Leash Dog Park

Community Garden

The off-leash dog park was a more recent addition to Fiddle park, opening in June of 2022. This new feature aids in attracting people to the site. It also functions as a gathering space, allowing the community to come together and meet in a safe, designated area for their beloved pets. The dog park is not proposed to be altered with the park enhancements.

Along with the dog park, a community garden has

hobby with others in the community. The addition of this garden also allows for access to a gardening

space for those who may not have a location to do

so, or for people who simply want to garden with

their community. The community garden is not in

the focus area for park enhancements.

been added to the park to address community

interests. This space creates another gathering place, for those to share their knowledge and



Figure 8: Photo of Existing Concession Stand and Washroom Facility (2019)

The existing pavilion in the open green space

of Fiddle Park was funded by Pickin in the Park

and has been a key addition to support special

events that have historically been held in the park.

Some of these events included outdoor concerts

provides shade and weather protection but could

use improvement to the surface below to allow

become barrier free and allow additional uses in

and seasonal events. The pavilion structure



Figure 10: Photo of Existing Pavilion (2021)



Figure 11: Photo of Off Leash Dog Park (2022)

Pavilion

this space.

Existing Park Facilities

Vehicular Circulation

The park area that is subject to this Mater Plan Report is enclosed by the existing outer limits of the internal road network. Within this rectangular loop, there are two additional roads dividing the space into open lawns. See Figure 7 on Page 7.

Parking

Fiddle Park currently has public parking within the site boundaries located at the concession building, community garden and dog park. The stalls are not formally marked with paint and the lots do not have a paved surface at all three parking locations. The current roadway design, in combination with the parking configuration makes it possible for vehicle access and parking throughout much of the open lawn area. A more formal parking lot would provide a contained space for vehicles within the site along with separating pedestrian access and vehicular access within the park.

Dump Station

The park currently includes a dump station for vehicle/RV waste. This feature supported special events that were previously held in Fiddle Park. This type waste service is also available, for a fee, at a number of regional waste treatment plants. The redevelopment of the park and the expansion of community use includes the decommissioning of the dump station.

Servicing

Currently the park is serviced with electricity along the limits of the subject area within the park on the north, south, and west sides. Water servicing runs along all the internal roads to water taps to service the camping sites. Implementation of specific park improvement projects should consider both the availability of service connections and requirements to decommission servicing to suit the project.

Public Engagement Summary

Public Engagement Milestones

The public and stakeholders have been engaged through a series of outreach sessions to give the community an opportunity to provide their ideas and input that ultimately shaped this Fiddle Park Plan report.

The community was also engaged in planning for the future of Fiddle Park through several previous related initiatives:

- Fiddle Park Management Plan (2006)
- Parks Master Plan (2009)
- Community Improvement Plan (2019)
- Fiddle Park Online Survey (2021)
- Fiddle Park Concept Options Online Survey (2022)
- Parks and Recreation Master Plan (Current)

Fiddle Park Management Plan (2006)

The current location of Fiddle Park along the east side of County Road 11 (2nd Line) in the south-east area of Shelburne was established in 2006. At that time, the Fiddle Park Management Plan was created to guide the development of the park primarily to support tourism and recreational activities in addition to the annual Fiddle Fest event. Camping sites and site services, a washroom and concession building, parking, trails and signage were developed. A management model for the park was also established and for many years the event programming in the park was coordinated by the Fiddle Park Committee.

Parks Master Plan (2009)

In 2009, the Town created the first Town-wide Parks Master Plan for Shelburne. The 2009 Master Plan reflects the desires expressed by the community for increasing community use of Fiddle Park. Continued improvements to Fiddle Park were recommended to support increased community access and use.

Community Improvement Plan (2019)

Planning for the continued evolution of Fiddle Park as a community destination park was also identified through the Town's Community Improvement Plan (CIP) completed in 2019. Big Move #7 recommended in the CIP is to redesign Fiddle Park as a community hub. Ideas expressed through community consultation for the future redevelopment and renewal of Fiddle Park are illustrated conceptually in the CIP, with key design recommendations including:

- A community garden that can be used throughout Spring, Summer and Fall - the Shelburne Community Garden has been recently added to the park in 2021
- A pavilion to provide shelter for events a pavilion/pole barn was added to the park in 2017
- Additional vehicle and bicycle parking spaces to improve accessibility
- A lake/pond that would provide a range of water sports during the Summer season and ice skating during Winter
- A trail system that provides access to many parts of the park including the lake/pond and the natural heritage system
- Flexible spaces to host outdoor activities
- Reforestation of key areas to complement the natural heritage system.

Parks and Recreation Master Plan (2021-2023)

As part of the Town-wide Parks and Recreation Master Plan project, this site master plan for Fiddle Park has been created to re-imagine the park as a community destination by:

- Establishing a new vision and direction building on the community input and ideas generated through previous plans and through further community engagement;
- Assessing the current conditions of the park and related opportunities and challenges;
- Developing a concept plan to visualize, consider and evaluate the potential recreational amenities and facilities that may be added to the park in the future;
- Finalizing the park concept plan to define specific improvements to the park and how they may be implemented in phases, estimate related costs and considering potential funding strategies.

The process has been completed in conjunction with the overall assessment of parks and recreational needs through the Town-wide Parks and Recreation Master Plan process.

To initiate the Fiddle Park planning process, a series of online community surveys were launched which are highlighted in the following report sections.

Fiddle Park Online Survey (2021)

In order to update our understanding of community interest in which potential enhancements and new park features are desired in Fiddle Park, an online community survey was launched in September 2021. The survey was live for approximately one month. A total of 481 participants responded to the survey. The amount of feedback received during the 2021 survey is considered greatly successful. This feedback along with an analysis of the existing conditions and site opportunities directly guided the development of three concept options. See the Appendices to view the survey results.

Highlights from the 2021 online survey results are as follows:

How do you get to Fiddle Park

- Walk, 161 participants
- Bicycle, 63 participants

- Car, 391 participants
- Taxi/ride share, 3 participants
- Other, 4 participants

What type of program elements (things to do) would you like to see provided within the park?

- Adult fitness Facilities, 139 participants
- Toboggan Hill, 143 participants
- Skating Paths, 251 participants
- Snow Shoeing, 71 participants
- Trails, 257 participants
- Outdoor Classroom/Amphitheatre, 127 participants
- Community garden, 138 participants
- Bioswales, 33 participants
- Climbing, 39 participants
- Child Playground, 195 participants
- Naturalized area, 185 participants
- Multi-use Sports, 162 participants
- BMX Park, 42 participants
- Dog Park, 179 participants
- Water for passive water sports, 125 participants
- Other, 52 participants

What type of facilities (things to support your visit) would you like to see provided within the park?

- Public washrooms, 414 participants
- Lighting, 307 participants
- Water stations, 235 participants
- · Bicycle parking, 54 participants
- Seating, 273 participants
- Dog facilities (poop and scoop stations), 182 participants
- Shade structure(s), 291 participants
- Electricity access, 80 participants
- WiFi access, 103 participants
- Additional vehicular parking, 75 participants
- Electric vehicle charging stations, 10 participants
- Other, 18 participants

Fiddle Park Concept Options Online Survey (2022)

Concept options for the Fiddle Park Master Plan were developed based on the established community input and feedback provided in the 2021 Online Survey. See the Appendices to view the survey results and concepts in detail.

The concept options were presented at a Public Information Centre (PIC) held in September 2022 to allow the community to evaluate the options based on current and future interests and priorities. Days later, the associated online survey was launched to allow another opportunity for the community to provide feedback. This survey was live for approximately two months. A total of 113 participants provided feedback either through the PIC or online survey.

Highlights from the survey results are as follows:

Fiddle Park Concept Options Feedback Data:

- Concept 1, 42% voted in favour
- Concept 2, 27% voted in favour
- Concept 3, 22% voted in favour
- None/ Abstain, 9% abstained or didn't have a preferred concept

Overall Top 6 Programming Preferences:

- Skating Trail, 22 votes
- Camping, 20 votes
- Nature Themed Playground, 15 votes
- Walking Trails, 14 votes
- Fitness/ Sport Activities, 12 votes
- Ampitheatre Seating/ Outdoor Classroom, 10 votes

Top Missing Programming Elements:

- Drive-In Theatre, 4 votes
- Commentary on how to physically access the site, 4 votes
- Identification of space/ features for rent/ revenue, 2 votes
- Indoor Facility, 2 votes
- Enclosed pool, 2 votes



Figure 12: Concept Option 1



Figure 13: Concept Option 2



Figure 14: Concept Option 3

Guiding Principles



The Guiding Principles that were established after the first Fiddle Park Online Survey in 2021 are outlined in Figure 16. These Guiding Principles along with the specific programming desires we heard from the community became the basis of the three concept options prepared in 2022.

The Preferred Concept Design outlined in the next section of this report responds to all the feedback we've heard to date from the initial Fiddle Park Management Plan in 2006 until the last Fiddle Park Concept Options Online Survey in 2022.

Part Two PREFERRED CONCEPT DESIGN



PHASED PARK IMPROVEMENTS

- 1 BIOSWALE c/w TREES & NATIVE PLANTING
- 2 COMMUNITY PLAZA c/w WATER FEATURE, SEATING, & SHADE
- 3 NATURE THEMED PLAYGROUND
- 4 MULTI-USE COURT
 - SHADE STRUCTURE WITH SEATING
 - LINE MARKINGS
- 5 MEMORIAL PLAZA
 - SHADE STRUCTURE WITH SEATING
 - MEMORY WALLS
- 6 MEMORIAL FOREST TREE PLANTING
- 7 INFORMAL TRAIL NETWORK
- 8 NEW PATHWAY NETWORK
- 9 NEW & IMPROVED PARKING (111 SPACES TOTAL)
 - PAVE EXISTING PARKING AND DRIVEWAYS
 - PICK-UP & DROP-OFF ZONE
- 10 YEAR ROUND MULTI-FUNCTIONAL TRAIL
- 11 PAVILION IMPROVEMENTS
 - PAVED SURFACE
 - VEHICULAR ACCESS
 - MOVABLE SEATING
- 12 AMPHITHEATRE / OUTDOOR CLASSROOM
 - PAVED STAGE AREA
 - ACCESSIBLE ACCESS
- 13 NEW & IMPROVED PATHWAY NETWORK
- 3LOPED LAWN
- 15 FUTURE MAINTENANCE STORAGE BUILDING
- 16 PEDESTRIAN BRIDGES
- 17 DECOMMISSION DUMP STATION

PROGRAMMING OPPORTUNITIES

COLD SEASON

- FREE WINTER SKATING EVENTS
- SPECIAL WINTER SKATING EVENTS
 - TIKI TORCH NIGHT
- HOLIDAY LIGHTS
- SANTA RUN
- HOLIDAY LIGHTS INSTALLATION
- SEASONAL EVENTS

WARM SEASON

- WARM SEASON ROLLER DERBY
- COMMUNITY FUNDRAISING EVENTS
 - WALK A-THON
- PAVILION PRIVATE EVENT BOOKINGS
- SKATE TRAIL PRIVATE EVENT BOOKINGS
- MOVIE IN THE PARK
- SUMMER MUSIC SERIES
- POP-UP MARKET

ADDITIONAL PROGRAMMING OPPORTUNITIES

MUSKOKA CHAIR PARTNERSHIP

FIDDLE PARK, SHELBURNE



MASTER PLAN - PREFERRED CONCEPT DESIGN - 18.5 ACRES PROPOSED FOR REDEVELOPMENT

Preferred Concept Design

Introduction

The following section provides a profile page for each proposed park improvement project shown on the Preferred Concept Design. When it's time for the detailed design phase, project profiles can be pulled from this report to help guide the design process for the selected improvements.

Below is a description of overall site improvements that shall be considered when designing any new feature in Fiddle Park.

Overall Site Improvements

Barrier free access to the park has been considered in the development of the Preferred Concept Design. Due to site topography, not all features will be completely accessible. When this is the case, a portion of the park project shall be barrier free with no dead ends.

Shaded Seating was a desired feature that came out of the public consultation and should be added into the park. Through different shade structures, plantings as well as furnishing itself, such as picnic tables with umbrellas/permanent shade.

Furnishings shall have a cohesive design language regardless of which phase the park project is implemented. Furnishings materials should consider all-season use of the park to enhance user comfort in colder weather. As possible, donation partnerships should be pursued.

Lighting is proposed for certain features within the Preferred Concept Design to promote safety, enhance the comfort of users, and to extend the usability of certain features into the colder seasons when sunlight hours are reduced.

Planting Opportunities include native and Indigenous significant plants. Native plants should be prioritized to support local fauna and pollinators. Consider grouping plants significant to Indigenous traditional teachings in designated ceremonial gathering areas. The local Indigenous community shall be consulted early in the planning process. As possible, local volunteer groups should be engaged to assist with planting projects throughout the park's redevelopment.

Wayfinding indicators (maps, trail markers, etc.) shall be provided at a minimum for navigating the accessible features of the park.

Materiality for Fiddle Park should be selected for durability, and low-maintenance. Sustainable materials and local manufacturers should be prioritized to reduce the park's carbon footprint. Decorative paving treatments should be coordinated to suit the design theme and historic character of Fiddle Park.

Multi-Functional Trail

Project Scope

- Paved 0.5km Trail
- Inner Loop Connections
- Pavilion Connection
- Accessibility
- Lighting
- Tree Planting
- Wayfinding

Park Project Relationships

Dependent Projects (D) are best constructed at the same time. **Support Projects (S)** will support the function of the space but can be constructed at a later date without impact.

- Skate Trail Supports (\$)
- Amphitheatre & Pavilion Improvements (**D**)
- Pedestrian Circulation & Drainage Improvements (D)
- Permanent On-Site Parking (\$)

Programming Opportunities

- Themed Running Events
- Roller Derby (rental opportunity)
- Linear Pop-Up Market
- Seasonal Events/ Festivals (Dog Parade, Holiday Lights Display, etc.)

Design Considerations

The trail should have a paved surface of at least 4m wide. The design length of the trail should be 0.5km for ease of measuring distance to support programming opportunities.

Inner trail loop connections should be planned strategically to create barrier free connections and shorter walkway loops, provide opportunities to connect back to the concession/ washroom building and other park features, and allow for more programming opportunities along different segments of the trail.

The trail should align with the edge of the existing pavilion to interconnect these park features. The pavilion provides a hub for shade along the trail but tree planting should also be provided along the length of the trail to create rest areas.

Trail markers can be provided along the trail for ease of tracking distance and to direct users along the inner loop connections to navigate to barrier free connections and washroom facilities.



Figure 17: Image from Daily Sentinel, Wiggle Waggle and Walk September 18, 2022



Figure 18: Master Plan Concept Design for Multi-Functional Trail and Internal Pedestrian Connections

Winter Skate Trail Supports

Project Scope

- Portable Roll-Out Refrigeration Piping
- Maintenance/ Equipment Storage Building
- Lighting

Park Project Relationships

Dependent Projects (D) are best constructed at the same time. **Support Projects (S)** will support the function of the space but can be constructed at a later date without impact.

- Multi-Functional Trail (D)
- Amphitheatre & Pavilion Improvements (**D**)
- Pedestrian Circulation & Drainage Improvements (D)
- Permanent On-Site Parking (\$)

Programming Opportunities

- Free Skating
- · Admission Based Skating
- Special Skate Events (Tiki Torch, Holiday Lights, etc.)
- · Private Event Booking
- Rental Opportunities

Design Considerations

Enhancing the Multi-Functional Trail with Winter Skate Trail Supports created the opportunity to use Fiddle Park year-round and increases funding opportunities for the Town.

Implementing an outdoor skate trail feature also provides the opportunity to attract users from the surrounding area and even the GTA. The naturalized setting of Fiddle Park would set the skate trail apart from urban skate trails and would be closer than existing skate trails to the north.

In order to support the functions of a skate trail, a maintenance and equipment storage building would be required on site. Lighting around the trail would also be required since this feature would be used in the colder seasons when sunlight hours are reduced.



Figure 19: Skating Trail. Source: ToDoCanada.ca



Figure 20: Master Plan Concept Design for Winter Skate Trail and Supports

Amphitheatre & Pavilion Improvements

Project Scope

- Earthworks
- Tiered Seating Levels
- Barrier Free Access/ Seating Areas
- Tree Planting
- Paving Under Pavilion
- · Vehicular Access/ Parking at Pavilion

Park Project Relationships

Dependent Projects (D) are best constructed at the same time. **Support Projects (S)** will support the function of the space but can be constructed at a later date without impact.

- Multi-Functional Trail (D)
- Pedestrian Circulation & Drainage Improvements (D)
- Permanent On-Site Parking (\$)

Programming Opportunities

- Outdoor Classroom
- Movie in the Park
- Summer Music Series

Design Considerations

Outdoor amphitheatre seating can be created using earthworks and a series of tiered retaining walls.

The flat surface between tiers shall be wide enough for the passage of one person and someone seated in a folding chair.

A flat surface shall be provided at the base of the amphitheatre with an area designated for accessible viewing space. Barrier free pathways shall be provided along the sides and back of the amphitheatre for additional accessible viewing space in the back. Space shall be planned at the upper barrier free viewing area to allow for a future transfer bench should that be desired in the future.

Tree planting shall be provided to increase access to shade while not disrupting views to the stage area.

Pavilion improvements shall include a paved surface for the stage area as well as a new vehicular access road and parking to support special events.



Figure 21: Outdoor Amphitheatre, Source: Niagara on the Lake website

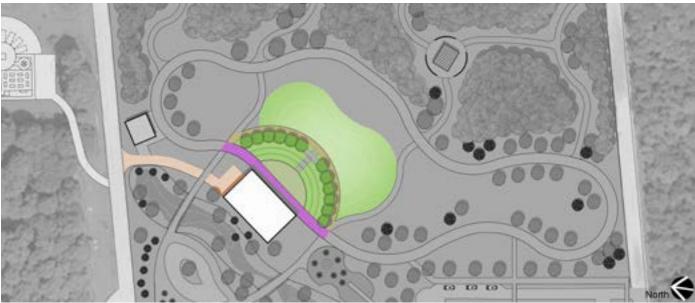


Figure 22: Master Plan Concept Design for outdoor Amphitheatre seating and Pavilion Improvements

Pedestrian Circulation & Drainage Improvements

Project Scope

- Drainage Swale
- Walkway Connections
- Pedestrian Bridges over Swale
- Barrier Free Access to Concession/ Washroom Building
- Earthworks

Park Project Relationships

Dependent Projects (D) are best constructed at the same time. **Support Projects (S)** will support the function of the space but can be constructed at a later date without impact.

- Multi-Functional Trail (D)
- Amphitheatre & Pavilion Improvements (**D**)
- Playground (\$)
- Multi-Use Court (S)
- Community Plaza (\$)

Design Considerations

In order to address the existing drainage issues on site, and to ensure new park features do not make the issue worse, implementing a robust drainage swale is required at the low point of the park. This depressed feature would provide a location for water to collect during the spring melt and storm events.

This feature is not intended to consistently pond water, but during major storm events, it's possible water would pond for a few days until it's able to be absorbed into the ground.

Planting in the drainage swale is encouraged but not required for the function of this feature. Planting can be implemented over time as funding or volunteer programs become available.

To connect the existing concession/ washroom building to the existing pavilion and proposed park features, barrier free walkways shall be provided. Pedestrian bridges will be required to allow barrier free travel over the drainage swale.

At the existing concession/ washroom building barrier free access shall be provided through earthworks and/or ramping.



Figure 23: Drainage feature with bridge. Source: The Roanoke Star News

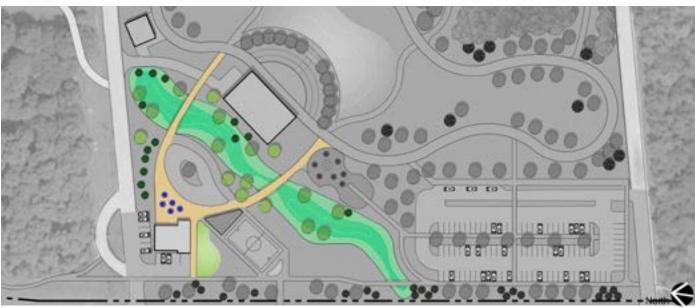


Figure 24: Master Plan Concept Design for Pedestrian Circulation and Drainage Improvements

Playground

Project Scope

- Nature Inspired Play Equipment
- Barrier Free/Inclusive Play Equipment
- Play Surfacing with Barrier Free Area
- Planting
- Access to Shade
- Seating

Park Project Relationships

Dependent Projects (D) are best constructed at the same time. **Support Projects (S)** will support the function of the space but can be constructed at a later date without impact.

- Pedestrian Circulation & Drainage Improvements (D)
- Multi-Use Court (S)
- Permanent On-Site Parking (\$)

Design Considerations

During the consultation period it was heard that most community members desired a nature themed playground to fit into the context of Fiddle Park. Though it shall be noted that it was also heard that included a musical element in the playground would also suit the park's cultural context.

It's important to ensure that barrier free and inclusive play equipment is provided and located strategically to allow barrier free access.

Rubberized Play Surfacing provides optimal accessibility but it is very expensive. Careful consideration shall be given to the location of barrier free surfacing and the arrangement of play equipment.

Planting areas shall be provided in and around the playground to enhance the nature theme and provide opportunities for shade through tree planting. Consideration should be given to planting larger caliper trees to achieve shade faster. Benches shall be strategically located in shade.



Figure 25: Nature themed play. Source: Earthscape Play

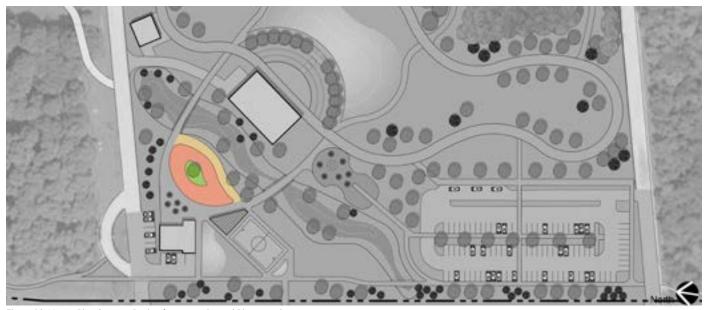


Figure 26: Master Plan Concept Design for nature themed Playground

Multi-Use Court

Project Scope

- Paved Court
- Line Painting for Multiple Sports
- Basketball Nets and Other Desired Court Sport Equipment
- · Shade Structure with Seating
- Buffer Planting

Park Project Relationships

Dependent Projects (D) are best constructed at the same time. **Support Projects (S)** will support the function of the space but can be constructed at a later date without impact.

- Pedestrian Circulation & Drainage Improvements (D)
- Playground (S)
- Permanent On-Site Parking (\$)

Design Considerations

The design of the multi-use court shall consider the optimal layout for incorporating as many sports on the same court as possible while still being legible and comfortable for the user.

Co-locating the Multi-Use Court with the Playground allows some efficiency in sharing supporting features. The location of the shade structure with group seating should be designed to optimize the relationship to the playground.

The proximity of this park feature to County Road 11 requires strategic buffering to mitigate the noise impact. Planting and berms used for noise impact mitigation should also consider site lines into the park for passive surveillance.

The earthworks required to create an accessible path along the south side of the concession/ washroom building could be designed to double as passive seating for the Multi-Use Courts.



Figure 27: Multi-use court. Source: Suburban Line Marking

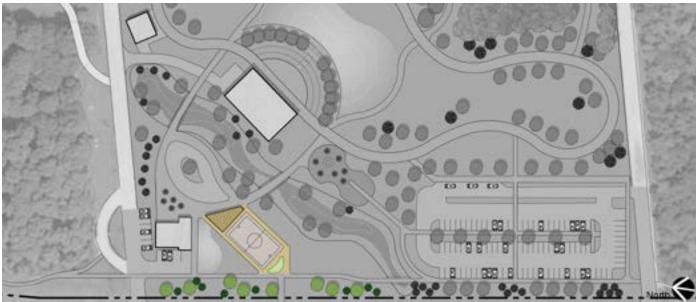


Figure 28: Master Plan Concept Design for proposed Sports areas

Community Plaza

Project Scope

- Enhanced/ Decorative Paving
- Water Spray Feature
- Linear Shade Structure
- Decorative Lighting
- Buffer Planting

Park Project Relationships

Dependent Projects (D) are best constructed at the same time. **Support Projects (S)** will support the function of the space but can be constructed at a later date without impact.

- Multi-Functional Trail (D)
- Pedestrian Circulation & Drainage Improvements (D)
- Permanent On-Site Parking (\$)

Design Considerations

The design of the Community Plaza shall gesture to the shape of the fiddle as a nod to the cultural heritage of the site. Enhanced decorative paving can be used to further reference the fiddle and set the plaza apart from the surrounding paving.

Within the plaza and at the end closest to the existing pavilion, a water spray feature is proposed that can double as a decorative feature and allow park users an opportunity to cool down in the warmer months.

The proposed linear shape of the shade structure would fit well with the gesture to the fiddle and also provides an opportunity to integrate decorative lighting such as string lights.

Consider opportunities for the Community Plaza to further commemorate the cultural heritage of the site through plaques and/or informative history panels.

The proximity of this park feature to the potential future permanent parking lot and the drainage features calls for strategic buffer planting. This can be achieved through carefully placed trees and careful design of the plaza along the edge of the drainage feature.



Figure 29: Water feature, Source: Town of Los Gatos, California website



Figure 30: Master Plan Concept Design for Community Plaza

Enhanced Parking Lot & Drop-Off

Project Scope

- Paved Entrance Driveway & Parking Area
- Designated Barrier Free Parking/ Pathways
- Integrated Pedestrian Circulation
- Designated Drop-Off
- Servicing
- Lighting
- · Buffer Planting

Park Project Relationships

Dependent Projects (D) are best constructed at the same time. **Support Projects (S)** will support the function of the space but can be constructed at a later date without impact.

- Multi-Functional Trail (D)
- Pedestrian Circulation & Drainage Improvements (D)

Design Considerations

Providing permanent on-site parking supports the function and programming opportunities for the proposed park facilities and amenities. The design should optimize vehicular pick-up/drop-off movement during high usage events and should aim to provide at least 110 parking spaces. Additional parking for special events can be established via partnership with local business' in the area of the park, and the school board.

The Enhanced Parking Lot & Drop-Off concept presented in this report is one design option that should be explored further in detailed design to determine the best approach based on site conditions.

The design process should consider tree planting to enhance the user experience. Buffer trees along County Road 11 would mitigate views and sound from the busy road. Trees within the parking lot can provide shade. Tree planting within the parking lot should only be provided in continuous beds with at least 20 m3 of soil volume per tree.

To mitigate cost impacts, the permanent on-site parking could be simplified and enhancements implemented over time as funding becomes available. The design of a simplified parking lot should at least provide barrier free parking, gravel surfacing, servicing, lighting, and barrier free pedestrian access to park features.



Figure 31: Alternate parking paying Source: Totallandscapecare.com

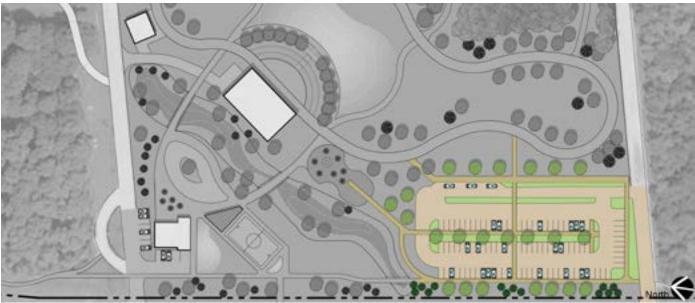


Figure 32: Master Plan Concept Design for Enhanced Parking Lot & Drop-Off

Memorial Forest & Walking Trails

Project Scope

- Paved Plaza Space
- Memorial Walls
- Shade Structure with Seating
- Designated Barrier Free Route
- Naturalized Planting
- Tree Planting

Park Project Relationships

Dependent Projects (D) are best constructed at the same time. **Support Projects (S)** will support the function of the space but can be constructed at a later date without impact.

- Multi-Functional Trail (D)
- Pedestrian Circulation & Drainage Improvements (D)
- Permanent On-Site Parking (\$)

Design Considerations

The eastern half of Fiddle Park is proposed to be re-naturalized with walking trails. Designating this space as a location for memorial tree planting will help fund the extensive tree planting proposed. The Memorial Forest will also help promote stewardship and respect for the land.

To support the function of the Memorial Forest, a plaza space is proposed to accommodate memorial events.

Within the plaza space there is also opportunity to implement memorial walls that could add another layer of funding.

Walking trails shall be planned throughout the Memorial Forest to provide access to various tree planting nodes. Since the topography of the land may not allow for all pathways to be barrier free, a designated barrier free route shall be provided strategically connecting to the plaza and as many tree planting nodes as possible.

Enhanced naturalized planting shall be provided at strategic locations to frame the plaza and key points within the trail network.

Wayfinding strategies shall be provided through maps, trail markers, and/or strategic planting. This is especially important for the barrier free walkway network.



Figure 33: Gravel trail through naturalized area. Source: Guelphtoday.com



Figure 34: Master Plan Concept Design for Memorial Forest and Walking Trails

Community Connectivity Approach

Legend

- Existing Trail Connection to Park
- Proposed Trail Connection to Park
- GTR Weekend Transit Route
 - GTR Weekend Transit Route Bus stop
 - 2 Future Investigation into Road Crossing
 - Future Trail Connection from Hwy 10/89 Option 1

- Future Trail Connection from Hwy 10/89 Option 2
- 5 Future Shade Improvements to Dog Park
- 6 Future Expansion at Community Garden
- 7 Future Trail Connection Along County Road 11
- 8 Future Trail Connection from Simon St / KTH Park

The proposed future trail connections within Fiddle Park provide an opportunity to design one of the trails as a Cultural Heritage Trail complete with information panels on the history of the Town. This could include significant events and topics of interest.



Figure 35: Proposed Pedestrian Circulation Improvements



Part Three Phasing and Costing

Phasing Strategy

Introduction

The Preferred Concept Option for the park improvement focus area within Fiddle Park proposes extensive improvements to the features, servicing, and facilities to transform the lands into a destination park for the community.

This Fiddle Park Master Plan Report will act as a blueprint for implementing potential park improvement projects. It is not expected that the entirety of the Master Plan is implemented all at once, but rather incrementally over time to prioritize the most desired and impactful features in the earlier phases.

Phase 1 - Priority Improvement Projects (0 - 5 Years)

The proposed Phase 1 Priority Improvement Projects take into consideration the Guiding Principles, existing park conditions and priorities we heard from the community through the consultation process. The full Preferred Concept Design and the proposed design for Phase 1 are provided on the following two pages of the report.

Phase 1 Priority Improvement Projects include:

- Multi-Functional Trail:
- Skate Trail Supports;
- Amphitheatre & Pavilion Improvements;
- Pedestrian Circulation & Drainage Improvements; and,
- Interim Permanent Parking Lot.

The Phase 1 Priority Improvement Projects addresses the drainage and accessibility issues in the current park, proposes features that support current special events held in the park, and proposes features that support year round usage of the park.

Future Improvement Projects (5 - 20 Years)

Future Improvement Projects are capable of being implemented with minimal disruption to the improvement projects proposed in Phase 1. These projects can be implemented over time and in any order based on community priorities and as funding opportunities become available.

Future Improvement Projects Include:

- Playground;
- Multi-Use Court;
- Community Plaza;
- · Enhanced Parking Lot & Drop-Off; and,
- Memorial Forest & Walking Trails.

Decision making on the implementation of future park improvement projects should seek community input to ensure community values and priorities are met.

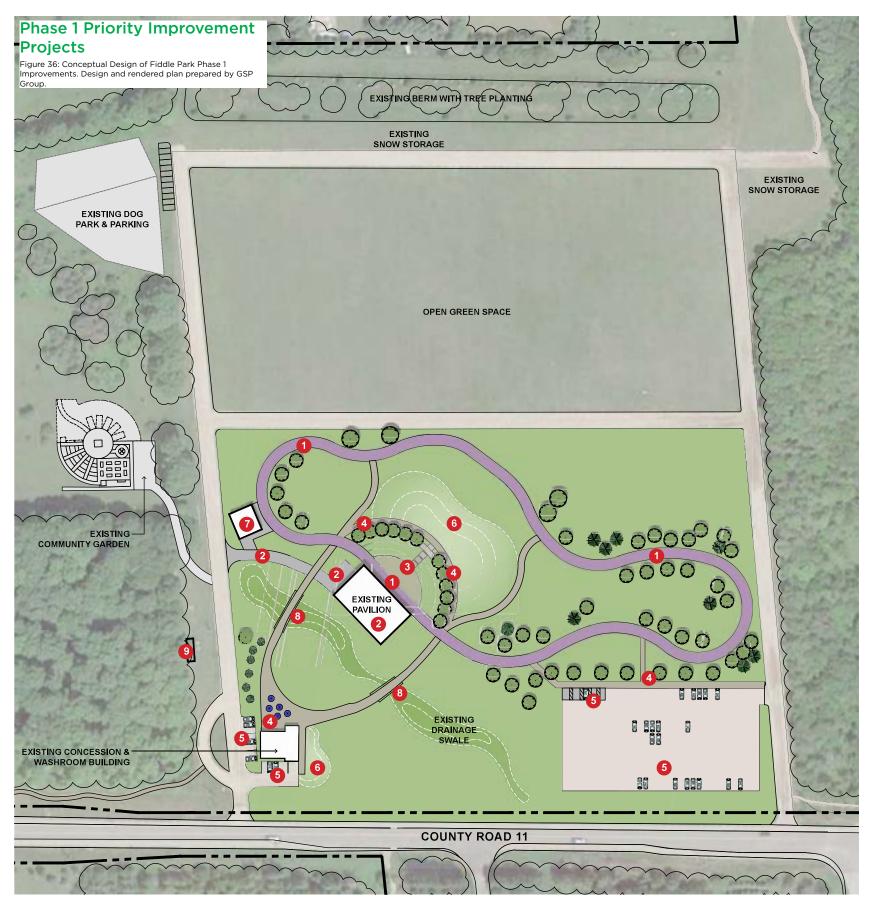
For example, as funding becomes available, a new survey can be initiated to provide the community options for potential park improvement projects and ask them to rank the options based on preference. During the detailed design process, concept options can be prepared for the chose park improvement project(s) to be presented to the community for feedback.

Preliminary Budget Planning

Budget costing has been prepared for the Preferred Concept Design and can be found in the following section. The costing has been broken out into two sections, Phase 1 Priority Improvement Projects and Future Improvement Projects. Preliminary Budget Pricing has been provided for planning purposes only based on information at the time of preparation of this report.

Contingencies have been added to the costing budget to account for omissions and inflation; however, more accurate pricing should be provided in the detailed design phase which may differ from the budgets presented in this report.

The expansion of the park, added facilities and new programming will increase operational and staffing costs that the Town would have to incorporate into their annual operating budgets.



PHASED PARK IMPROVEMENTS

- 1 YEAR ROUND MULTI-FUNCTIONAL TRAIL
- PAVILION IMPROVEMENTS
 - PAVED SURFACE
 - **VEHICULAR ACCESS**
 - **MOVABLE SEATING**
- 3 AMPHITHEATRE / OUTDOOR CLASSROOM
 - PAVED STAGE AREA
 - ACCESSIBLE ACCESS
- NEW & IMPROVED PATHWAY NETWORK
- 5 INTERIM ON-SITE PARKING LOT
 - PICK-UP & DROP-OFF ZONES PAVED ACCESSIBLE PARKING SPACES
- 6 SLOPED LAWN
- FUTURE MAINTENANCE STORAGE BUILDING
- 8 PEDESTRIAN BRIDGES
- DECOMMISSION DUMP STATION

PROGRAMMING OPPORTUNITIES

COLD SEASON

- FREE WINTER SKATING EVENTS
- SPECIAL WINTER SKATING EVENTS
- TIKI TORCH NIGHT
- HOLIDAY LIGHTS
- SANTA RUN
- HOLIDAY LIGHTS INSTALLATION
- SEASONAL EVENTS

WARM SEASON

- WARM SEASON ROLLER DERBY
- COMMUNITY FUNDRAISING EVENTS
 - WALK A-THON
- **PAVILION PRIVATE EVENT BOOKINGS**
- SKATE TRAIL PRIVATE EVENT BOOKINGS
- MOVIE IN THE PARK
- SUMMER MUSIC SERIES
- **OPEN GREEN SPACE CAN SUPPORT CAMPING AT SPECIAL EVENTS**
- POP-UP MARKET



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PHASED PARK IMPROVEMENTS

- 1 BIOSWALE c/w TREES & NATIVE PLANTING
- COMMUNITY PLAZA c/w WATER FEATURE, SEATING, & SHADE
- 3 NATURE THEMED PLAYGROUND
- 4 MULTI-USE COURT
 - SHADE STRUCTURE WITH SEATING
 - LINE MARKINGS
- 5 MEMORIAL PLAZA
 - SHADE STRUCTURE WITH SEATING
 - MEMORY WALLS
- 6 MEMORIAL FOREST TREE PLANTING
- 7 INFORMAL TRAIL NETWORK
- 8 NEW PATHWAY NETWORK
- NEW & IMPROVED PARKING (111 SPACES TOTAL)
- PAVED EXISTING PARKING AND DRIVEWAYS
- PICK-UP & DROP-OFF ZONE
- 10 YEAR ROUND MULTI-FUNCTIONAL TRAIL
- 111 PAVILION IMPROVEMENTS
 - PAVED SURFACE
 - VEHICULAR ACCESS
 - MOVABLE SEATING
- 12 AMPHITHEATRE / OUTDOOR CLASSROOM
 - PAVED STAGE AREA
 - ACCESSIBLE ACCESS
- 13 NEW & IMPROVED PATHWAY NETWORK
- 14 SLOPED LAWN
- 15 FUTURE MAINTENANCE STORAGE BUILDING
- 16 PEDESTRIAN BRIDGES
- 17 DECOMMISSION DUMP STATION

PROGRAMMING OPPORTUNITIES

COLD SEASON

- FREE WINTER SKATING EVENTS
- SPECIAL WINTER SKATING EVENTS
 - TIKI TORCH NIGHT
 - HOLIDAY LIGHTS
- SANTA RUN
- HOLIDAY LIGHTS INSTALLATION
- SEASONAL EVENTS

WARM SEASON

- WARM SEASON ROLLER DERBY
- COMMUNITY FUNDRAISING EVENTS
 - WALK A-THON
- PAVILION PRIVATE EVENT BOOKINGS
- SKATE TRAIL PRIVATE EVENT BOOKINGS
- MOVIE IN THE PARK
- SUMMER MUSIC SERIES
- POP-UP MARKET

ADDITIONAL PROGRAMMING OPPORTUNITIES

MUSKOKA CHAIR PARTNERSHIP

Costing

Phase 1 - Initial Park Enhancements

Costing

| Part 1 - Site Preparation & Servicing | \$ 1,000,000.00 |
|---|--------------------|
| Part 2 - Permanent Gravel Parking | \$ 436,950.00 |
| Part 3 - Pedestrian Circulation & Accessibility | \$ 227,900.00 |
| Part 4 - Amphitheatre/ Outdoor Classroom & Pavilion Improvements | \$ 376,200.00 |
| Part 5 - Multi-Functional Trail | \$ 362,600.00 |
| Part 6 - Skate Trail Supports | \$ 1,879,400.00 |
| Part 7 - Overall Site Furnishings | \$ 89,000.00 |
| Subtotal | \$ 4,372,050.00 |
| 20% Contingency | \$ 874,410.00 |
| Performance, labour and materials bonds | \$ 104,929.20 |
| Total | \$ 5,351,389.20 |

Phased Park Enhancements

Costing

| Fiddle Park Master Plan Grand Total | \$ 9,357,577.92 |
|---|---------------------|
| Total | \$ 4,006,188.72 |
| Performance, labour and material bonds | \$ 78,552.72 |
| 20% Contingency | \$ 654,606.00 |
| Subtotal | \$ 3,273,030.00 |
| Part 7 - Trail Connection - County Rd 11 | \$ 98,600.00 |
| Part 6 - Trail Connection - County Rd 11 | \$ 82,500.00 |
| Part 5 - Memorial Forest and Walking Trails | \$ 669,750.00 |
| Part 4 - Fiddle Plaza | \$ 455,400.00 |
| Part 3 - Multi-Use Court | \$ 300,920.00 |
| Part 2 - Playground | \$ 477,760.00 |
| Part 1 - Enhanced Permanent Parking lot | \$ 1, 188,100.00 |

Appendices



Meeting Date: Monday, November 22, 2021

To: Mayor Mills and Members of Council

From: Steve Wever, Town Planner

Report: P2021-48

Subject: Fiddle Park Plan – Online Survey Results

and Draft Vision & Guiding Principles

Recommendation

Be it resolved that Council receive Report P2021-48 as information.

Be it resolved that Council supports, in principle, the draft vision and guiding principles as a framework for further review, direction, consultation and development of a park concept plan for Fiddle Park.

Background

Fiddle Park is the largest park property in Shelburne, with a total property area of 114.5 acres, of which 83.5 acres are protected natural heritage features and 31 acres is open space containing the existing park facilities in the central area of the park.

2006 Fiddle Park Management Plan

The current location of Fiddle Park along the east side of County Road 11 (2nd Line) in the south-east area of Shelburne was established in 2006. At that time, the Fiddle Park Management Plan was created to guide the development of the park primarily to support tourism and recreational activities in addition to the annual Fiddle Fest event. Camping sites and site services, a washroom and concession building, parking, trails and signage were developed. A management model for the park was also established and for many years the

Report P2021-48 Page **1** of **11**

event programming in the park was coordinated by the Fiddle Park Committee.

2009 Parks Master Plan

In 2009, the Town created the first Town-wide Parks Master Plan for Shelburne. The 2009 Master Plan reflects the desires expressed by the community for increasing community use of Fiddle Park. Continued improvements to Fiddle Park were recommended to support increased community access and use.

2019 Community Improvement Plan

Planning for the continued evolution of Fiddle Park as a community destination park was also identified through the Town's Community Improvement Plan (CIP) completed in 2019. Big Move #7 recommended in the CIP is to redesign Fiddle Park as a community hub. Ideas expressed through community consultation for the future redevelopment and renewal of Fiddle Park are illustrated conceptually in the CIP, with key design recommendations including:

- A lake/pond that would provide a range of water sports during the Summer season and ice skating during Winter
- A community garden that can be used throughout Spring, Summer and Fall – the Shelburne Community Garden has been recently added to the park in 2021
- A pavilion to provide shelter for events a pavilion/pole barn was added to the park in 2017
- Additional vehicle and bicycle parking spaces to improve accessibility
- A trail system that provides access to many parts of the park including the lake/pond and the natural heritage system
- Flexible spaces to host outdoor activities
- Reforestation of key areas to complement the natural heritage system.

2021-22 Parks and Recreation Master Plan

As part of the Town-wide Parks and Recreation Master Plan project, a site master plan for Fiddle Park will be created to reimagine the park as a community destination by:

- Establishing a new vision and direction building on the community input and ideas generated through previous plans and through further community engagement;
- Assessing the current conditions of the park and related opportunities and challenges;

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- Developing a concept plan to visualize, consider and evaluate the potential recreational amenities and facilities that may be added to the park in the future;
- Finalizing the park concept plan to define specific improvements to the park and how they may be implemented in phases, estimate related costs and considering potential funding strategies.

The process will be completed in conjunction with the overall assessment of parks and recreational needs through the Town-wide Parks and Recreation Master Plan process.

To initiate the Fiddle Park planning process, an online community survey was launched and an overall vision and guiding principles have been drafted. This report summarizes the survey results and outlines the draft recommended vision and guiding principles as a framework for further engagement and concept plan development.

Analysis

Community Survey

An online community survey was launched on September 13th and closed on October 11th, 2021. The survey was posted on the Have Your Say Shelburne engagement website and promoted through the Town's social media and a video. A total of 481 participants responded to the survey. Survey results are illustrated graphically in the attached summary Project Report.

Profile of Survey Participants

- Participants represent a broad age group from 18 years to 66+ years who participated in the survey, with the largest age groups represented being adults aged 26 to 45 years (55%) and 46 to 65 years (30%), followed by young adults aged 18 to 25 years (7.5%) and older adults aged 66+ years (6%).
- 75% of participants live in households with more than two (2) residents, and 95% of participants live in households with one or more residents under the age of 20 years. 72% of respondents represent households with one or more children under the age of 15.
- The majority of participants are female (68%) followed by male (31%) gender.
- 83% of survey respondents live in Shelburne, and 27% are from other areas outside of Shelburne.

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Visits to Fiddle Park

- 95% of participants or members of the same household have visited Fiddle Park at least once.
- For the 26 respondents/households that have not visited Fiddle Park, 20 indicated that the main reason for not visiting the park is that there is nothing at the park that warrants a visit. Other reasons for not visiting Fiddle Park including that its too far away (4 respondents), no desire to visit (4 respondents) and "other" (2 respondents).
- For the 455 respondents/households who have visited Fiddle Park at least once:
 - 55% only visit the park twice per year (32%) or once or less per year (23%), on average, which corresponds with attending events as the primary activity in the park reported by participants;
 - 22% visit the park monthly (15%) or every two weeks (7%), on average;
 - 18% visit the park weekly;
 - 5% visit the park daily.

Activities in Fiddle Park

- 60% of respondents have visited the park to attend one or more events;
- 48% of respondents go to the park for walking and of those more than half (56%) walk their dog(s) in the park;
- 9% of respondents have used the community gardens in Fiddle Park;
- Other activities participated in the park by 13% of respondents include:
 - Self-planned group events and private rentals;
 - Biking;
 - Trailer dump;
 - EarlyON programs and play groups;
 - Camping;
 - Social/family/friends gathering, picnics;
 - Cricket;
 - General exercise;
 - Playing catch;
 - Flying kites;

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- Working in the concession/kitchen;
- Meditation, yoga;
- Drumming;
- Soccer;
- Running/jogging;
- Photography;
- Skating;
- o Drive-in movies;
- Farmers market;
- Look at/enjoy the gardens (other than gardening).

How Park Users get to Fiddle Park

- 86% of respondents who have visited the park get there by car;
- 35% walk to the park;
- 14% bike to the park;
- Less than 1% have used a taxi or ride-share service;
- Other means of getting to the park include:
 - R.V. or car/truck and trailer to camp;
 - o Running.

Perceptions of Safety

- 98% of respondents who have visited the park feel safe at the park
- Suggestions for making the park feel safer include:
 - Lighting (8 responses)
 - Signage (5 responses)
 - Improved pathways (5 responses)
 - Increased activities (5 responses)
 - Clear sightlines (2 responses)
 - Improved layout (2 responses)
 - Dogs on leashes (1 response)
- 57% of respondents who have visited the park would visit after dark
- 43% of respondents who have visited the park would not do so after dark and the following reasons were noted by the 8% of respondence who provided a reason:

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- Not enough light
- Not patrolled, out of sight from the street
- Threat of coyotes or other wild animals
- o Fear of becoming a victim of abuse/violence/unwanted behaviour
- Have observed evidence of undesirable park activity that may occur after dark (bottles, garbage, theft, etc)
- No activities (other than periodic events) after dark
- Cannot leave home (due to family/child obligations)
- Too remote/deserted/isolated location, distance
- o Bugs

Desired Program Elements

 Respondents would like to see the following program elements in the park (number of responses, from most to fewest):

250+ responses:

- o Trails (257)
- Skating paths (251)

150-200 responses:

- o Child playground (195)
- Naturalized area (185)
- Dog Park (176)
- Multi-use sports (162)

100-150 responses:

- o Toboggan hill (143)
- o Adult fitness facilities (139)
- Community gardens (138)
- Outdoor classroom/amphitheatre (127)
- Water (pond/lake) for passive water sports (kayaking, canoeing, paddle boats) (125)

50-100 responses:

Snow shoeing (71)

25-50 responses:

- o BMX Park (42)
- o Climbing (39)
- Bioswales (channels designed to concentrate and convey stormwater runoff while removing debris and pollution) (33)
- o Other (52)
 - Camping (17)
 - More events (11)

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- Cricket (10)
- Indoor multi-sport facility (3)
- Splash pad (3)
- Tennis courts (2)
- Baseball diamonds (1)
- Bocce (1)
- Mini golf (1)
- Multi-use sports/track (1)
- Permanent stage (1)
- Picnic area (1)
- Skateboard park (1)
- Water park (1)
- Youth centre (1)
- 64% of respondents would like to see more winter activities/ programming, 31% don't care if more winter activities/programming are provided and 5% would not like to see more winter activities/ programming
- Respondents identified the following winter activities (# of responses):
 - Skating rinks and/or skating paths (191)
 - Tobogganing/tubing (75)
 - Snow shoeing (48)
 - Winter festivals/events/markets/carnivals/social gatherings (41)
 - Cross-country skiing (38)
 - Walking trails (with winter maintenance) (17)
 - Outdoor hockey rink (12)
 - Holiday lights/displays (9)
 - Food/beverages (7)
 - Winter sports/fitness (5)
 - Fire pits/campfires/bonfires (5)
 - Snow/ice art/sculptures/forts/snowman building (5)
 - Downhill skiing/snowboarding/lessons (4)
 - Sleigh rides/dog sledding (3)
 - Ice fishing (1)

Desired Park Facilities

- Respondents would like to see the following facilities (top 5 things to support their visit) in the park (number of responses, from most to fewest):
 - o Public washrooms (414)
 - Lighting (307)

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- Shade structure(s) (291)
- Seating (273)
- Water stations (235)
- Dog facilities (poop and scoop stations) (182)
- WiFi access (103)
- Electricity access (80)
- Additional vehicle parking (75)
- Bicycle parking (54)
- Electric vehicle charging stations (10)
- o Other (18):
 - RV dump station (3)
 - Camping (3)
 - Clubhouse / equipment storage room (1)
 - Cricket pitch (1)
 - Dog park (1)
 - Indoor basketball court (1)
 - Keep it as is for events, drive-in movies, concerns, fundraisers (1)
 - Keep it natural, sustainable (1)
 - Open space (1)
 - Pickleball/tennis (1)
 - Picnic area (1)
 - Playground (1)
 - Tennis courts (1)
 - Water fountain (1)

Public Art

- 50% of respondents do not care if they see public art (murals, sculptures, pavement painting, etc) in the park
- 31% of respondents would like to see public art in the park and the following types of public are mentioned in comments provided:
 - Abstract (1)
 - o Black history (1)
 - o Carvings (3)
 - Contemporary (1)
 - Events/fairs/Fiddleville (3)
 - Graffiti wall (6)
 - o Group art (1)
 - Ice sculptures (3)
 - o Indigenous (8)
 - Installations/temporary installations (3)
 - Light displays (1)
 - Local art (41)

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- Local culture/heritage/history (7)
- Memorial/veterans (2)
- Multi-cultural (4)
- Murals (29)
- Nature/trees/gardens/animals/landscapes (10)
- Pavement paving (9)
- o Sculptures (23)
- Student/children/youth art (9)
- Uplifting and enlightening art
- Usable/functional/interactive art (3)
- Varied art
- Wood/tree sculptures (3)
- 18% of respondents would not like to see public art in the park
- 1.5% of respondents indicated "other" comments noting the following:
 - o Tree sculptures and other nature-themed art
 - Consider environmental impact
 - Concerns about vandalism
 - Public art should be mobile and creative

Draft Fiddle Park Vision and Guiding Principles

Following review and discussion of the survey results, the project team of Town staff and consultants (GSP) prepared a draft vision statement and guiding principles, as follows:

Vision:

Fiddle Park will be reimagined to benefit the entire community, creating spaces where people can connect with one another, share experiences, and enjoy the natural environment of the park.

Guiding Principals:

- 1. Design park for **community** level usage.
 - Provide park elements that draw people from the whole community and beyond
 - Maintain adequate space for community level events
 - Re-establish the park area with new amenities that are primarily for community use and may also draw visitors and support local tourism objectives (phase-out camping)
 - Primarily free access for day-to-day use available to the public, with some programming and rental use

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- 2. Provide **flexibility** in the design of the spaces.
 - Spaces and elements can be used for more than one activity
 - Design for multi-use and avoid facilities that may dominate the use of the park for a specialized/singular or limited range of activities
- 3. Maintain the **natural setting** of the park and provide strong connections to surrounding natural environments.
 - New park elements to be predominately passive* outdoor facilities and amenities
 - Use current topography to enhance new park elements, reduce the amount of on-site grading

*passive recreation generally refers to activities that do not require significant built infrastructure or other major alterations to the landscape, are typically low-impact and unstructured, and may be more informal and spontaneous in nature

- 4. Design for **four seasons** of use.
 - Provide park elements and programming that draw people to the park all times of the year, especially winter.
- 5. Provide for universal accessibility.
 - All park elements should be barrier free, except where this is not possible to maintain natural settings
 - Washrooms/facilities need to be accessible and open
 - Design for all age groups

The draft Vision and Guiding Principals are intended for Council consideration at this stage, to guide the next steps of the process and overall direction for the Fiddle Park concept plan and may be refined or expanded through further consultation.

Financial Impact

None at this time.

Policies & Implications (if any) Affecting Proposal

As summarized above.

Consultation and Communications

As summarized above.

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Council Strategic Priorities

Council's Strategic Priorities has three Goals - Sustainable, Engaged and Livable. There are a total of 12 targets with the three Goals.

This report aligns with the Sustainable, Engaged and Livable Goals within the Targets:

| Target T2 Target T3 | Municipal services review and evaluation Invest and fund critical infrastructure for future |
|------------------------|---|
| Target T6 | Promote more open communication |
| Target T7 | Promote partnerships and collaboration |
| Target T9 | Promote age-friendly, multi-cultural community |
| Target T10 | Improve and enhance parks and recreation services |
| Target T11 | Improve community connections |
| Target T12 | Support and celebrate arts and culture |

Supporting Documentation

Survey Summary Report Fiddle Park Existing Conditions Plan

| Prepared by: |
|---------------------------|
| Steve Wever, Town Planner |
| Reviewed by: |
| Denyse Morrissey, CAO |

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Project Report

14 December 2018 - 11 October 2021

Have your say Shelburne Survey: Fiddle Park Master Plan





| Aware Participants | 554 | Engaged Participants | | 468 | |
|---------------------------------|--------------|---|--------------|-----------|------------|
| Aware Actions Performed | Participants | Engaged Actions Performed Registered Unverified | | Anonymous | |
| Visited a Project or Tool Page | 554 | | 1 109.010.00 | 00 | rinonymoud |
| Informed Participants | 501 | Contributed on Forums | 0 | 0 | 0 |
| Informed Actions Performed | Participants | Participated in Surveys | 17 | 0 | 451 |
| Viewed a video | 0 | Contributed to Newsfeeds | 0 | 0 | 0 |
| Viewed a photo | 0 | Participated in Quick Polls | 0 | 0 | 0 |
| Downloaded a document | 6 | Posted on Guestbooks | 0 | 0 | 0 |
| Visited the Key Dates page | 0 | Contributed to Stories | 0 | 0 | 0 |
| Visited an FAQ list Page | 0 | Asked Questions | 0 | 0 | 0 |
| Visited Instagram Page | 0 | Placed Pins on Places | 0 | 0 | 0 |
| Visited Multiple Project Pages | 34 | Contributed to Ideas | 0 | 0 | 0 |
| Contributed to a tool (engaged) | 468 | 168 | | | |

168

ENGAGEMENT TOOLS SUMMARY



| Tool Type | Engagement Tool Name | Tool Status Visitors Contributors | | | | |
|-------------|--------------------------|-----------------------------------|------------|------------|-----------|-----|
| | | valie visitors | Registered | Unverified | Anonymous | |
| Survey Tool | Survey: Fiddle Park Plan | Archived | 507 | 17 | 0 | 451 |

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INFORMATION WIDGET SUMMARY



| Widget Type | Engagement Tool Name | | Views/Downloads |
|-------------|---|---|-----------------|
| Document | Planning Report P2021-38 - Parks and Recreation Master Plan.pdf | 5 | 5 |
| Document | Parks Master Plan.pdf | 2 | 2 |
| Document | General Information and 2006 Park Management Plan | | 1 |
| Document | Document Fiddle Park Existing Conditions.pdf | | 1 |

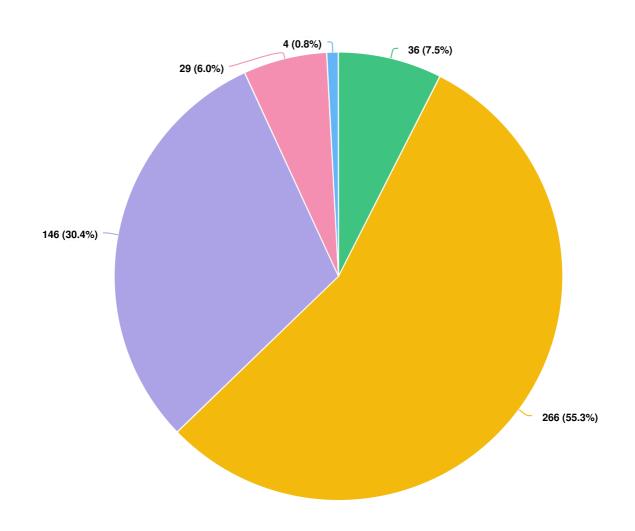
Page 3 of 21 170

ENGAGEMENT TOOL: SURVEY TOOL

Survey: Fiddle Park Plan

| Visitors 507 | Contributors 468 | CONTRIBUTIONS 481 |
|--------------|------------------|-------------------|
| | | |

What age groups do you belong to?



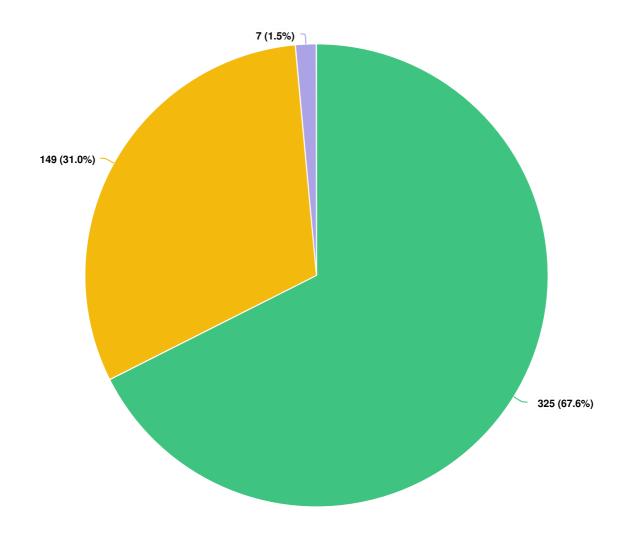


Mandatory Question (481 response(s))

Question type: Radio Button Question

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What is your gender?



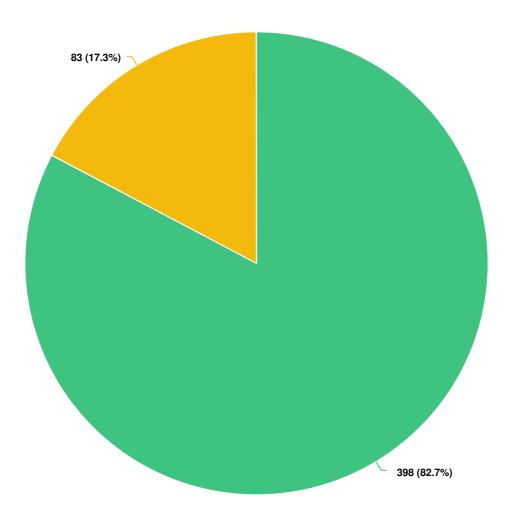


Mandatory Question (481 response(s))

Question type: Radio Button Question

Page **5** of **21** 172

Do You Live in Shelburne?



Question options

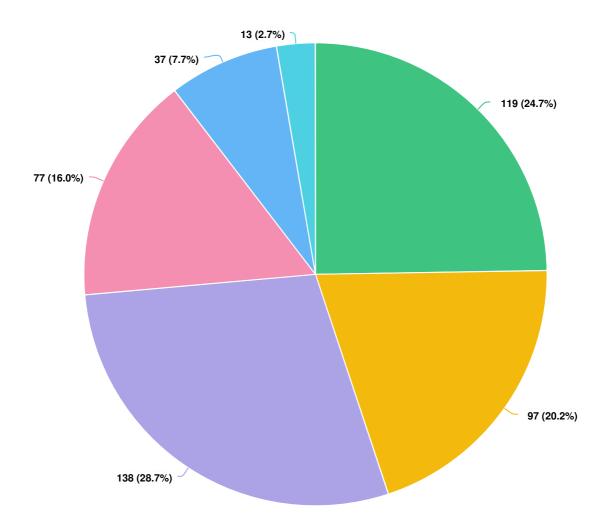
Yes
No

Mandatory Question (481 response(s))

Question type: Radio Button Question

Page 6 of 21 173

Including yourself, how many person(s) usually live at your address?



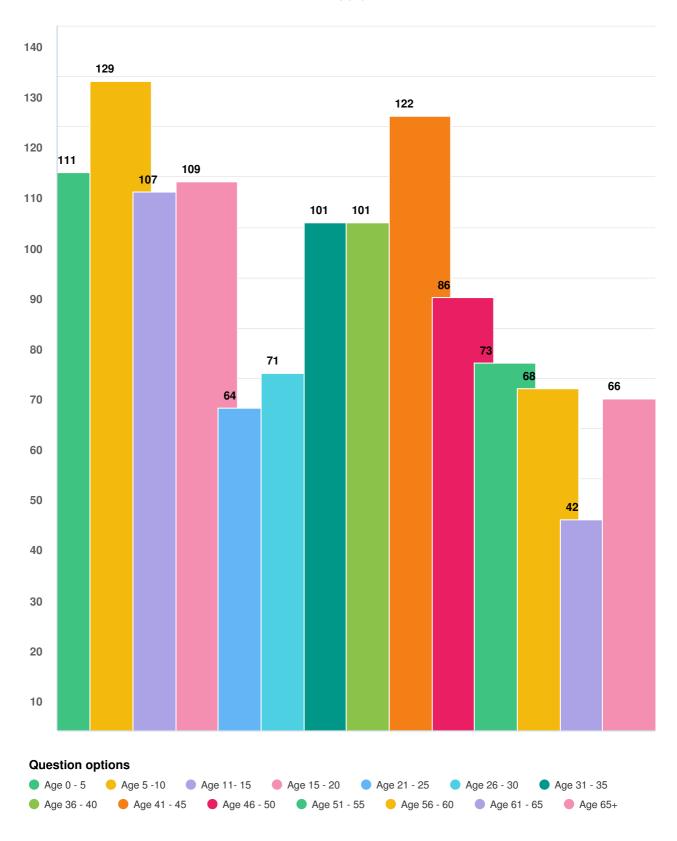


Mandatory Question (481 response(s))

Question type: Dropdown Question

Page **7** of **21** 174

Including yourself, What are the ages of the person(s) who live at your address? (Pick all that apply)

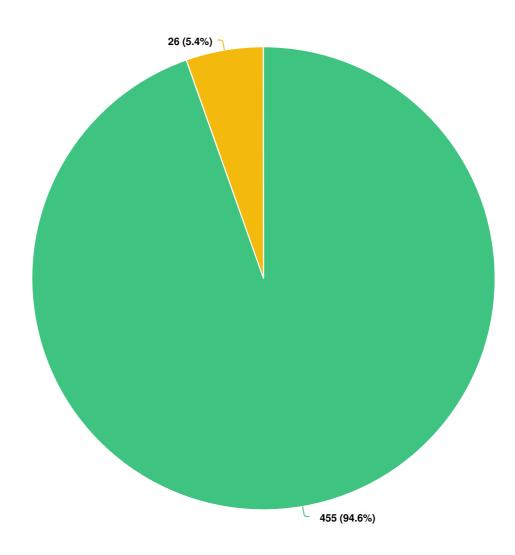


Mandatory Question (481 response(s))

Question type: Checkbox Question

Page 8 of 21 175

Have you or members of your household ever visited Fiddle Park?



Question options

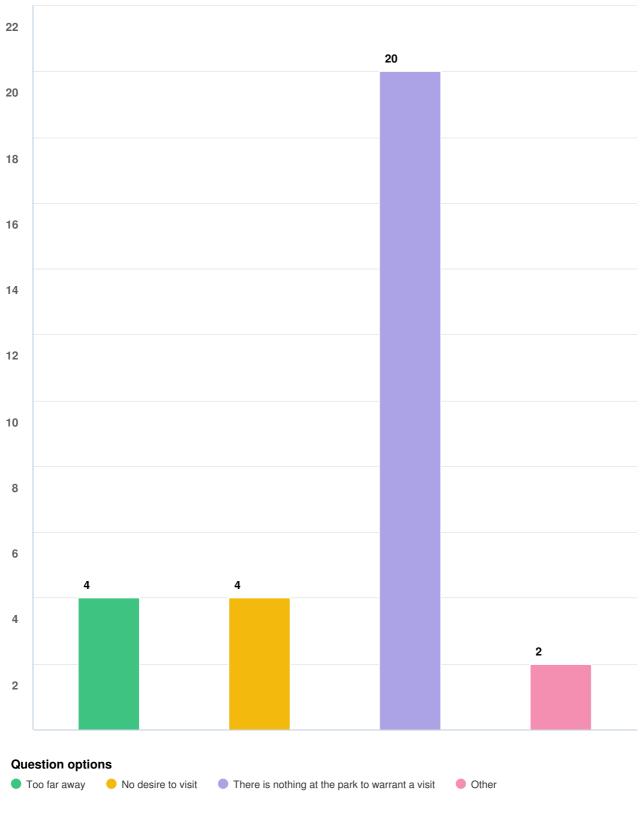
Yes
No

Mandatory Question (481 response(s))

Question type: Radio Button Question

Page 9 of 21 176

Why have you not visited Fiddle Park? (Pick all that apply)

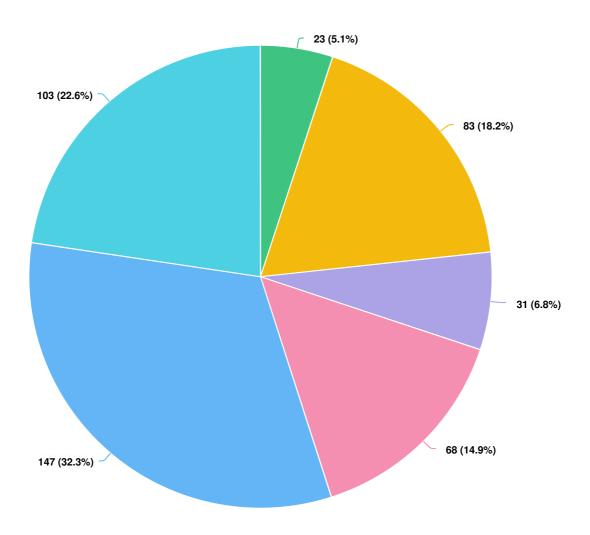


Mandatory Question (26 response(s))

Question type: Checkbox Question

Page **10** of **21** 177

How often do you visit Fiddle Park? (Pick the answer that most closely describes how often you visit)



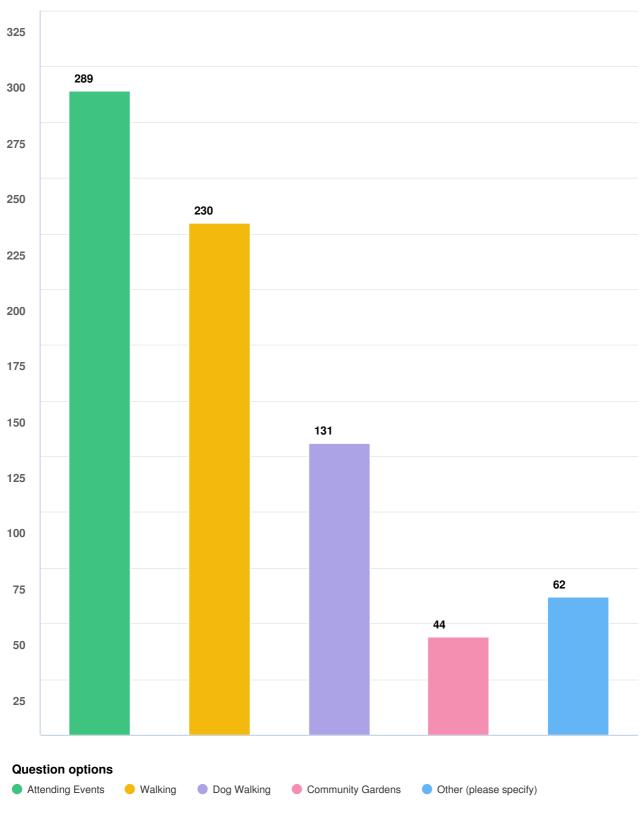


Mandatory Question (455 response(s))

Question type: Radio Button Question

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What types of activities do you participate in when visiting Fiddle Park? (Pick all that apply)

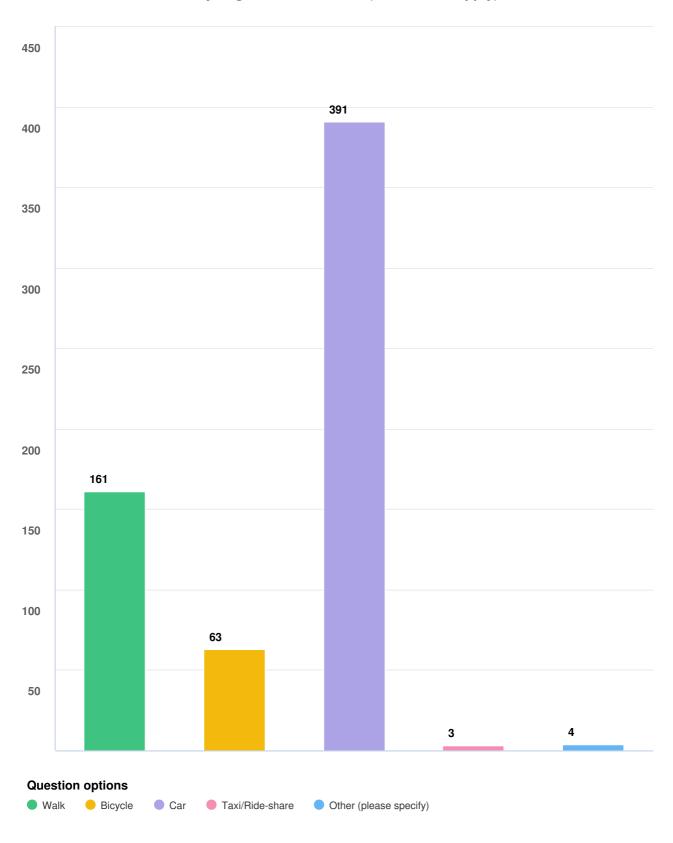


Mandatory Question (455 response(s))

Question type: Checkbox Question

Page 12 of 21 179

How do you get to Fiddle Park? (Pick all that apply)

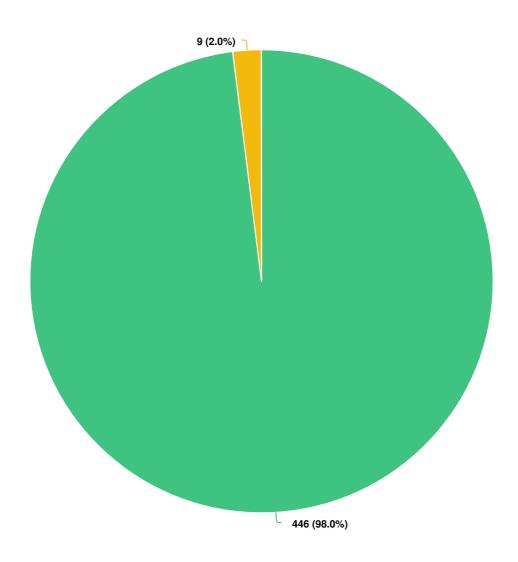


Mandatory Question (455 response(s))

Question type: Checkbox Question

Page 13 of 21 180

When you visit Fiddle Park, does the park feel safe?



Question options

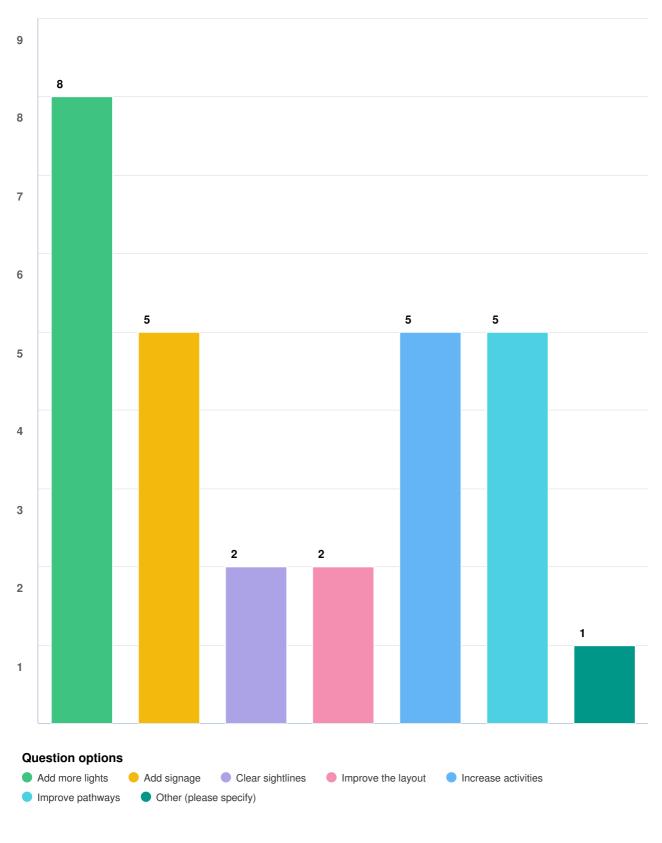
Yes No

Mandatory Question (455 response(s))

Question type: Radio Button Question

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What Can be done to make the Park safer?

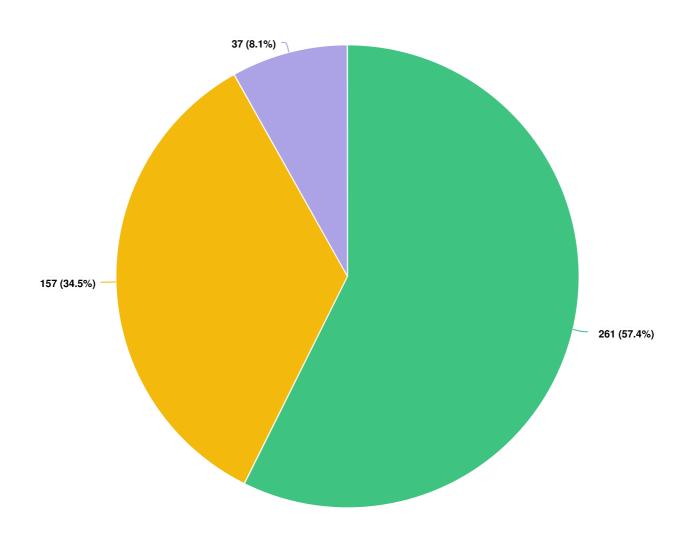


Mandatory Question (9 response(s))

Question type: Checkbox Question

Page **15** of **21** 182

Would you visit Fiddle Park after dark?



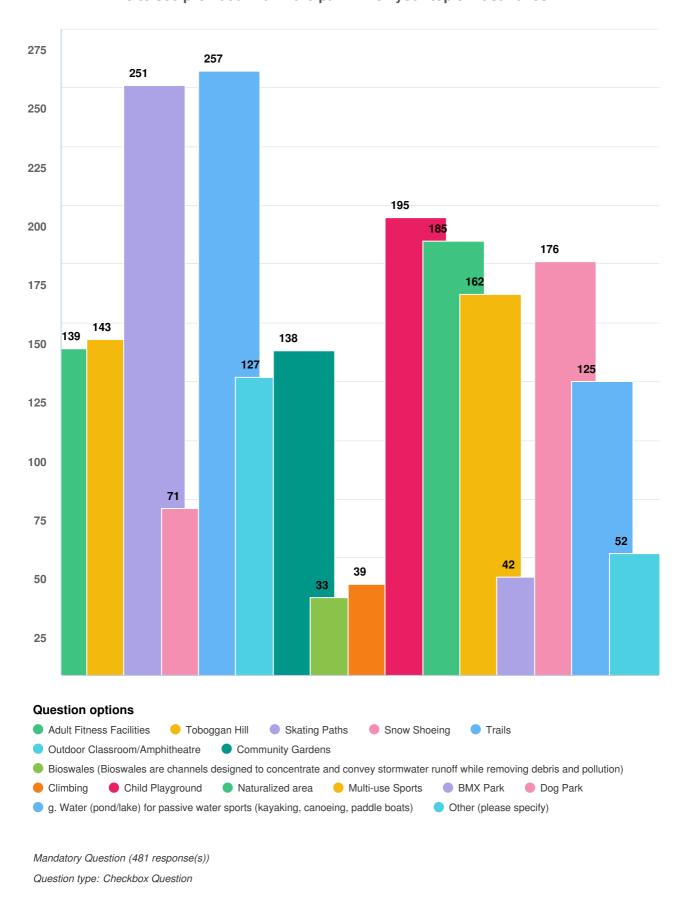


Mandatory Question (455 response(s))

Question type: Radio Button Question

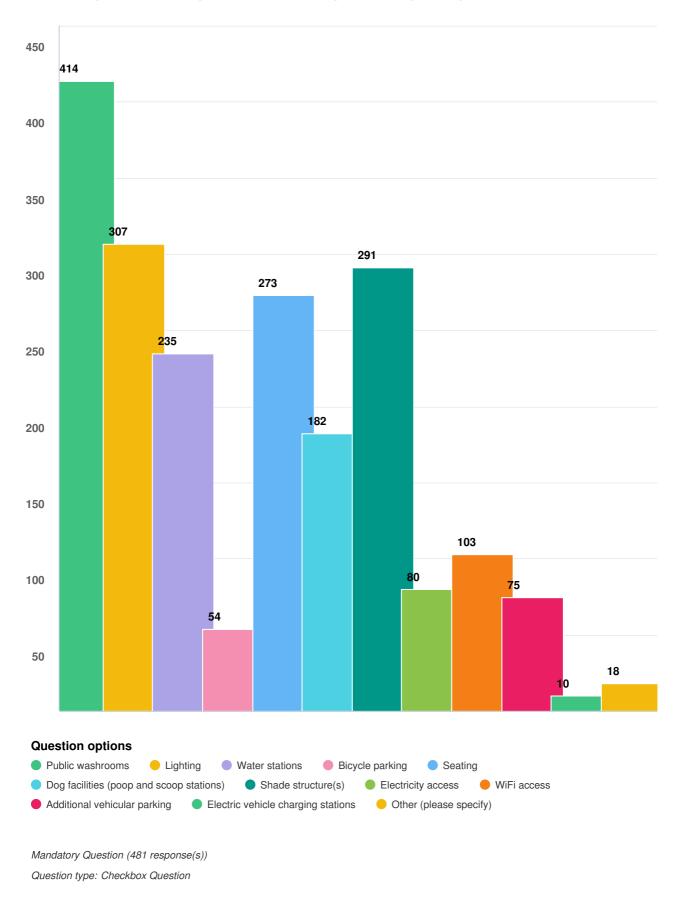
Page **16** of **21** 183

11. When visiting Fiddle Park, what type of program elements (things to do) would you like to see provided within the park? Pick your top 5 must-haves



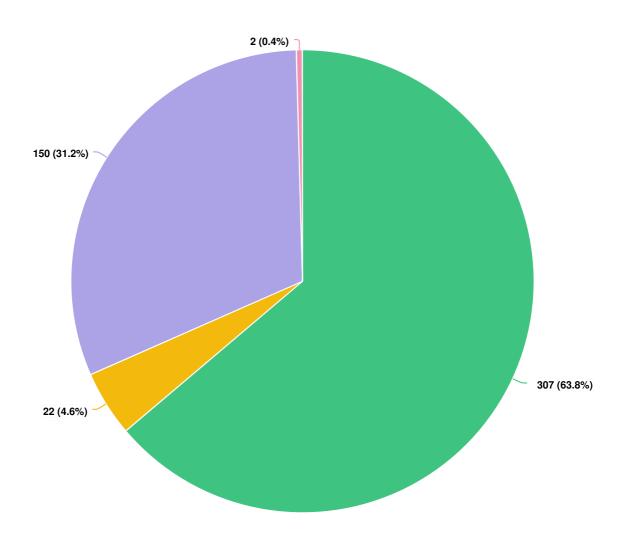
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When visiting Fiddle Park, what type of facilities (things to support your visit) would you like to see provided within the park? Pick your top 5 must-haves



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Would you like to see more winter activities/programming within Fiddle Park?

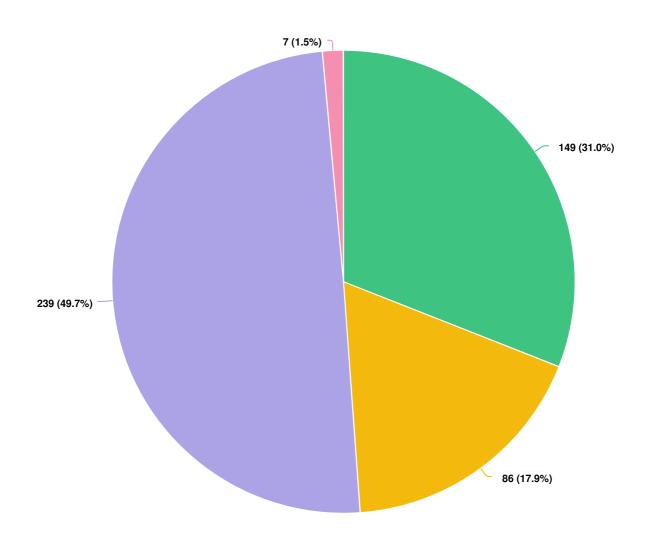




Mandatory Question (481 response(s))

Question type: Radio Button Question

Would you like to see Public Art (Murals, sculptures, pavement painting etc.) at Fiddle Park?



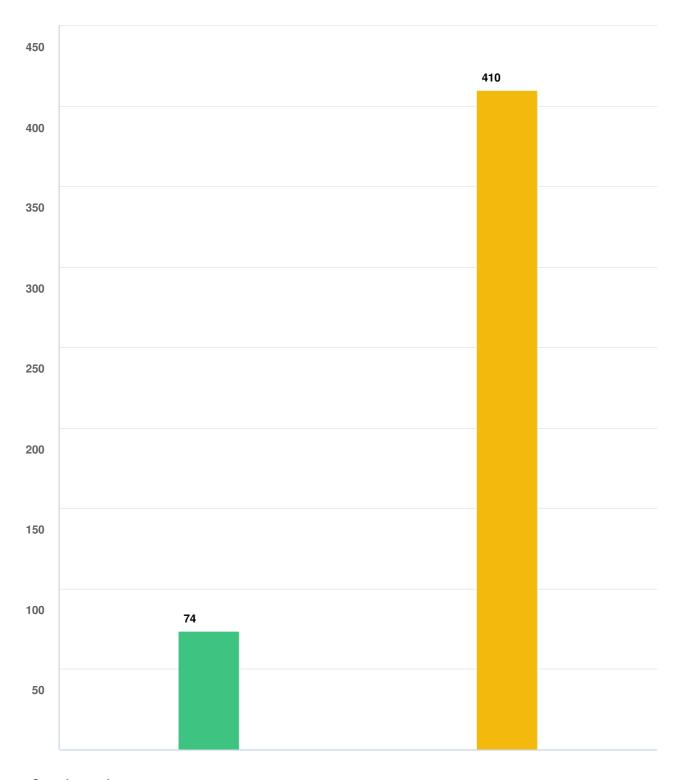


Mandatory Question (481 response(s))

Question type: Radio Button Question

Page **20** of **21** 187

Would you like to be part of the direct focus group / meetings for this project?



Question options

Yes
No

Mandatory Question (481 response(s))

Question type: Checkbox Question

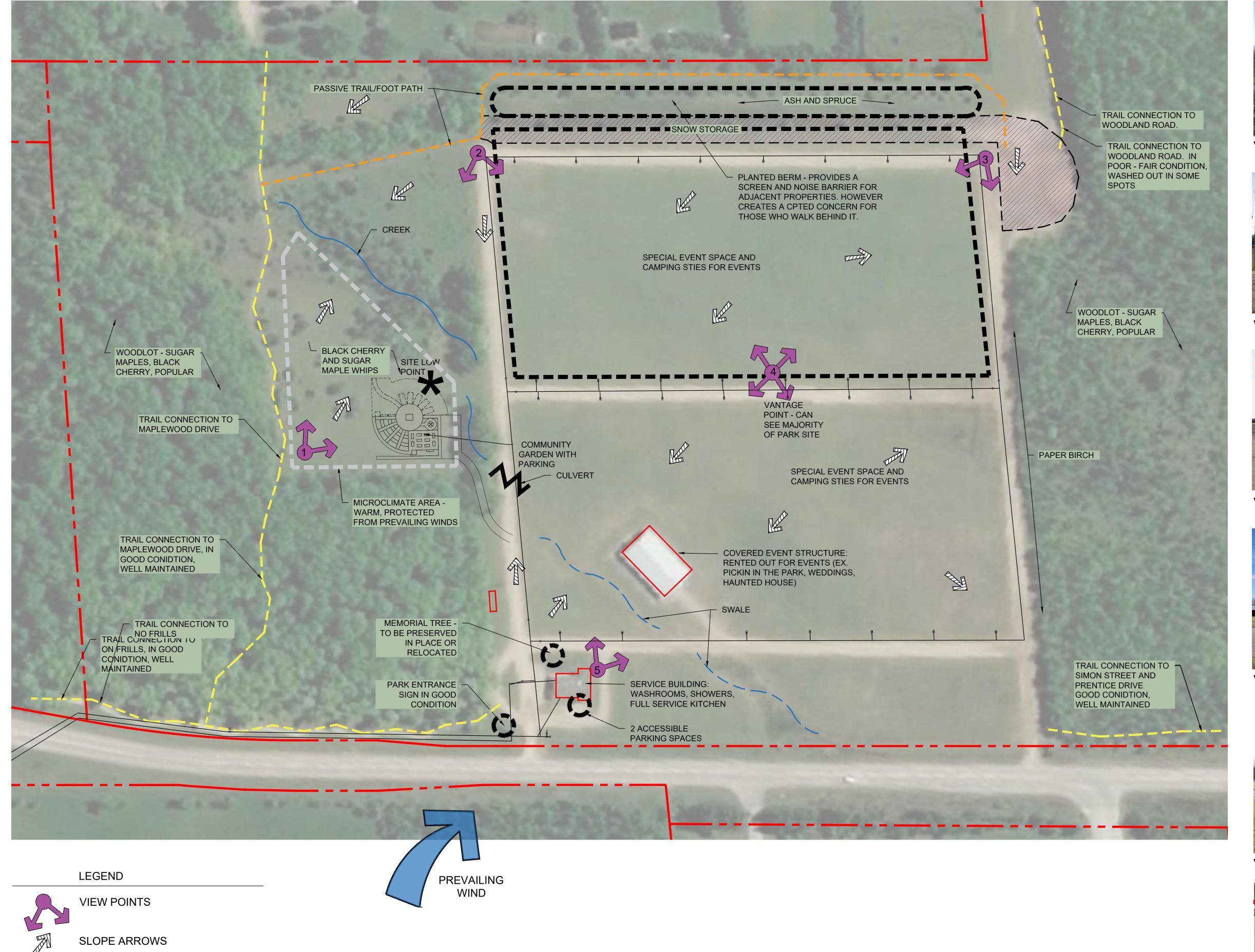
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VIEW POINT #1



VIEW POINT #2



VIEW POINT #3



VIEW POINT #4 A



VIEW POINT #4 B

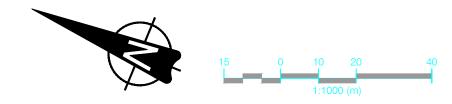


VIEW POINT #5



■■■ SITE FEATURES

TRAILS - MAINTAINED







NATURE THEMED PLAY





DOG PARK





BMX / MOUNTAIN BIKE TRACKS





MULTI-USE SPORTS COURTS





ADULT FITNESS





NATURALIZATION





PLAYGROUNDS





CLIMBING





GREEN INFRASTRUCTURE - BIOSWALES





COMMUNITY GARDEN





LAYERED SEATING - OUTDOOR CLASSROOMS





TRAILS





OUTDOOR ICE RINK





SKATING TRAILS





TOBOGGAN HILL





SNOWSHOEING

192

Fiddle Park Concept Options Feedback - Data

Total Concept Votes Including PIC

Concept 1 – 48/98 (online) | 0/15 (comment sheet/sticky votes) | 48/113, 42%

Concept 2 – 25/98 (online) | 5/15 (comment sheet/sticky votes) | **30/113, 27%**

Concept 3 – 18/98 (online) | 7/15 (comment sheet/sticky votes) | **25/113, 22%**

None/ Abstain – 7/98 (online) | 3/15 (comment sheet/sticky votes) | 10/113, 9%

Concept 1 – Preferences/Dislikes

- Nature Themed Playground (16)
 - Nature theme playground (-1)
 - Lack of Rubberized Play Surfacing (-1)
 - Location of playground (-1)
- Skating Trail (16)
- Amphitheatre Seating/Outdoor Classroom (13)
 - Amphitheatre (-3)
- Walking Trails (10)
- Overall Nature Theme (8)
- Look-Outs (4)
- Layout (3)
 - Too much sloped lawn (-1)
- Water Feature/ Play Element (3)
- Ornamental Gardens (2)
 - o Gardens (-1)
- Community Plaza (2)
 - Community Plaza (-1)
- Overflow parking (2)
 - Overflow parking (-1)
 - Overflow Parking Location (-1)
- Naturalized Planting (3)
- Boardwalk (1)
- Event Supports (1)

<u>Concept 2 – Preferences/Dislikes</u>

- Variety of Programming (9)
- Beach Volleyball (6)
 - Beach volleyball (-2)
- Fitness Stations (6)
- **Skating Trail (6)** (preference for larger length)
- Sports Pads (6)
- Walking Trails (4)
- Overall Sports Theme (2)
- Layout (2)
- Fitness Themed Playground (2)
 - Fitness themed playground (-1)
- Ornamental Gardens (1)
 - o Gardens (-2)
- Permanent Parking (1)
- Location of play? Family gathering? (1)
- Spacing of Sloped Lawns (1)
- Naturalized Planting (1)
 - Lack of Parking (-2)
 - Wetlands (-1)
 - Lack of Special Event Space (-1)

Concept 3 – Preferences/Dislikes

- Camping (21)
 - Too Much Camping (-1)
- Open Space (5)
- Music Themed Playground (2)
 - Playground (-1)
 - Location of Playground (-1)

- Expansive Event Space (2)
- Parking Layout (1)
- Expanded Washrooms (2)
 - No Expanded Washrooms (-2)
- Community Plaza (2)
- Boardwalk (1)
- Skating Pad under Pavilion (4)
 - Tree Planting @ Pavilion (-2)
 - Wetland, presumed hazard for night event (-1)
 - Lack of Splash Pad (-1)
 - Not enough dedicated parking (-1)
 - Layout of Community
 Plaza/Playground to switch (-1)

Overall Programming Preference Rating

- Skating Trail (22)
- Camping (20)
- Nature Themed Playground (15)
- Walking Trails (14)
- Amphitheatre Seating/Outdoor Classroom (10)
- Fitness Stations (6)
- Sports Pads (6)
- Beach Volleyball (4)
- Look-Outs (4)
- Water Feature/ Play Element (4)
- Naturalized Planting (4)
- Skating Pad under Pavilion (4)
- Large Open Space (3)
- Overflow parking (3)
- Community Plaza (3)
- Boardwalk (2)
- Event Supports (1)
- Fitness Themed Playground (1)
- Music Themed Playground (1)
- Permanent Parking (1)
- Lack of Special Event Space (-1)
- Wetland (-2)

Program Elements Missing from Concepts:

- Drive-In Theatre (4)
- Commentary on how to physically access the site (4)
- Identification of space/features for rent/revenue (2)
- Indoor Facility (2)
- Enclosed pool (2)
- Music element in natural playground (1)
- Sand play area (1)
- Sports field type that is not yet in any other park (1)
- Space to program with classes (yoga, music, etc.) or (1)
- Skate Park (1)
- Pond condition instead of wetland (1)
- Increase size of community garden (1)
- Additional covered area (1)
- Designated space for food vendors (1)
- Table games (chess, tic tac toe)
- Covered sports activity space (1)
- Enough parking for special events (1)
- Multi-purpose/flexible overflow parking
 (1)
- Seating area south of stage (1)
- Cultural and Community heritage (1)
- Memorial Trees or Garden (1)
- Washrooms near Pavilion (1)
- Storage (1)

<u>Do not like any concepts, would like to see</u> instead:

- Balance/ inclusion of programming from all three concepts (2)
- Funding to be spent on high school (1)
- Bigger pavilion for skating,
- 'Regular' playground (theme is too expensive & natural not desired) (1)
- Permanent cricket facility not seen in parks and rec master plan (1)
- Revenue generating features (1)

- Ice Skating/ Roller Skating Rink with Public Washroom (1)
- Accessible above and beyond minimum requirements (1)

<u>Programming Elements that were thought to</u> be missing/ need more clarity:

- Covered / Inviting picnic areas (6)
- Shade / Seating in Shade (3)

- Ability to host concerts (2)
- Access to Washrooms (2)
- Inclusive Playground (1)
- Accessible access to the washroom/concession building (1)
- Paved trails (1)
- Splash Pad/Water Play (1)
- Playground (1)
- Lighting (1)

Fiddle Park Concept Options Feedback - Analysis

Preferred Concept Design

The data shows that the there is a strong preference for Option 1 but that there are merits to the programming proposed in Options 2 and 3 that should be explored.

Preferred Programming

The Top 5 programming elements across all three options are generally consistent with the survey conducted in 2021 and include:

- 1. Skating Trail
- 2. Camping
- 3. Nature Themed Playground
- 4. Walking Trails
- 5. Amphitheatre Seating / Outdoor Classroom

1 - Skating Trail

The skating trail extending use of the park into the winter season was a desirable attribute of this programming. It suggests that other winter appropriate programming is desirable on the site. There is concern regarding the ability to access the washroom facilities, especially when small children have more layers to remove. Designating a space for portable washrooms near the pavilion could alleviate this concern. It was mentioned that the length of the skating trail in Concept 2 was desirable.

2 – Camping

Camping was identified as a desirable program element, even when responders identified Option 1 or 2 as their preferred concept. Some of the reasons why camping was supported was nostalgia and support for existing events such as HMF, Pickin' in the Park, Fiddle 50 etc. Phasing out the camping over time could help to mitigate concerns with Options 1 and 2.

3 – Nature Themed Playground

The nature theme was by far the most desired theme for the playground. There are some that desire the condition of the play surfacing to be accessible and to include accessible play within the natural play space. There is concern that the quality of play in a nature themed play space can sometimes be underwhelming. An example of a successful natural playground was provided, Orangeville's Island Lake Nature Playground.

4 – Walking Trails

Walking trails was another desired program element. Sometimes there was a specific preference for trails in the naturalized area but more generally supported throughout the site. There is concern regarding equitable access to trails with a desire for paved surfaces and manageable slopes. There is also concern regarding safety and visibility. Planning for a hierarchy of walking trail types with a clear distinction of accessible trail routes would help alleviate some of these concerns. Consideration should be given to locating active programming in low visibility portions of the site.

<u>5 – Amphitheatre Seating/ Outdoor Classroom</u>

Amphitheatre style seating was identified as a desired support element for events as well as an outdoor classroom. There was concern regarding whether this space would be popular enough to merit inclusion in the preferred concept design. Careful consideration for the size, layout, accessibility, and access to shade for this program element is required to maximize the use of the space.

Themes

There are some themes that can be drawn from the concept options feedback that should be considered when developing and presenting information for the preferred concept design:

Phased Approach

- Allows the retention of the current camping program while residents become accustomed to shifts within the programming of the site. Camping was identified as a desirable program element, even when responders identified Option 1 or 2 as their preferred concept.
- Allows funding to be determined over time with phased implementation.
- Prioritization for the earliest phase should be given to the most desired programming elements identified [Skating Trail, Nature Themed Playground, Camping, Walking Trails] as well as program that provides a source of revenue [rentable picnic pavilions, event supports, etc.]

Equity vs Revenue

While revenue generating programming supports the ability for the park to function, this can
create a barrier for some residents. Allowing facilities to be free when the facility is not being
rented helps to maintain equitable access. Areas and activities that relate to rental permits
should be clear and well-defined to avoid any potential conflicts with keeping the park generally
accessible and open to the public during park hours.

Concept Blending / "A Little Bit for Everyone"

- While a Nature Themed Park was noted as desirable from the feedback, it was also expressed that the park programming should support a variety of users in terms of age and abilities.

 Suggesting that some of the fitness programming from Concept 2 be added to Concept 1.
- Including either or both the Fitness Stations or one of the proposed Sport Pads within the programming of Concept 1 would help to satisfy teen, young adult, and active residents.
- Active or loud programming (play areas) should be located to still allow space for quiet contemplation/ respite.
- The overflow parking proposed in Concept 1 is supported but there is a desire to consider a more flexible use of the space. This could be an opportunity to include a seasonal market space or food vendor space to support events.

Accessibility & Safety

- Even though we are at a high-level planning phase of the project, there is a desire to identify accessibility and safety features that will be incorporated into the future park improvements.
- Specifically mentioned was the difficulty in the change of grade/elevation around the existing building that is proposed to be expanded in all concept options. Accessible ground conditions for the playground and walking trails were also identified as well as accessible furnishings.
- Public safety and vandalism were also identified as a concern.
- The preferred concept design should provide information on how accessibility and safety will be incorporated into the design.

Transportation to Park

- It was identified that since Fiddle Park is not centrally located in Shelburne, that access to the site should be a consideration when planning new programming.
- Specifically mentioned was the lack of walkability to the site and a desire for transit for seniors.
 Providing more information on planned future trails leading to the site and potential bus drop-off should be considered for the preferred concept design.

Cultural Heritage

• Finding a way to honour the history of the land from a cultural heritage perspective was identified by a few responders. Consideration should be given to integrating Indigenous History and the more recent musical history in the preferred concept design.

Program Elements Missing (or Thought to be Missing)

The feedback identified programming that was not included in the concepts but are desired on site. Some of this feedback is relevant to the development of the site as a destination park and some disagreed with the planned use for the site. For example, an indoor recreation facility or 'enclosed' pool.

Often feedback regarding missing programming identified site features that would be planned in the detailed design phase of the project, rather than the master planning level, and should be considered as the project progresses. Feedback that should be considered for the preferred concept design include:

- Designated space for food vendors
- Seating area south of stage/ pavilion
- Multi-purpose/flexible overflow parking
- Designated open area able to accommodate special events

Feedback indicated that some of the programming intended to be presented in some or all the concepts was thought to be missing. The preferred concept design should ensure to highlight: covered and non-covered picnic areas; shade structure and shade elements; and access to washroom facilities. Other program elements thought to be missing are very specific and addressed in the detail design phase.





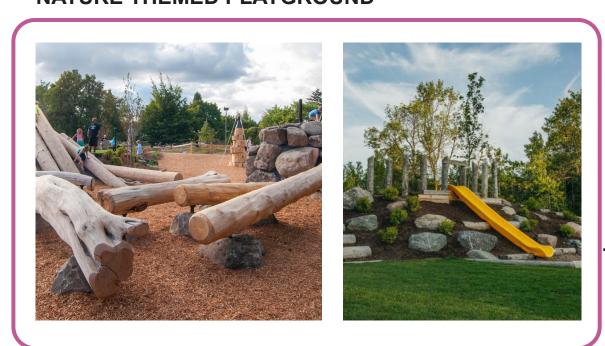
WINTER SKATE TRAIL / SUMMER WALKING LOOP



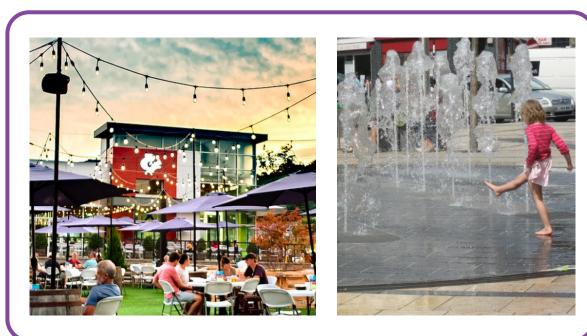
AMPHITHEATRE SEATING / OUTDOOR CLASSROOM



NATURE THEMED PLAYGROUND

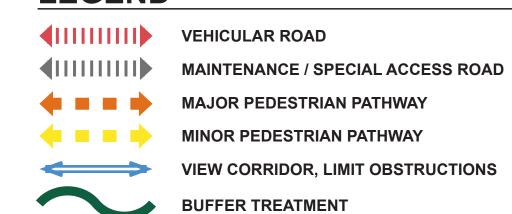


EXPANDED WASHROOMS & COMMUNITY PLAZA











SHADE STRUCTURE

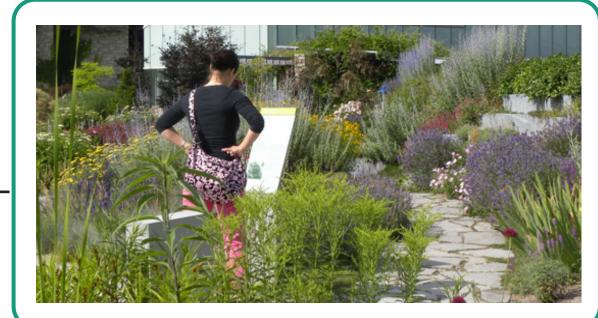
SITE FURNISHINGS & FEATURES

- BENCHES / SEATING
- INFORMATION BOARD WATER STATIONS
- WATER FEATURE BICYCLE PARKING
- TRAIL DISTANCE MARKERS

WALKING TRAILS AND NATURALIZED PLANTING



ORNAMENTAL GARDENS



OVERFLOW PARKING FOR SPECIAL EVENTS



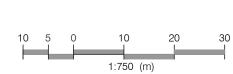
BIOSWALE / WETLAND & BOARDWALK CROSSINGS





FIDDLE PARK, SHELBURNE **MASTER PLAN - CONCEPT OPTION 1**







GATHERING AREAS



WINTER SKATE TRAIL / SUMMER WALKING LOOP



FITNESS STATIONS



ORNAMENTAL GARDENS



EXPANDED WASHROOMS & COMMUNITY PLAZA





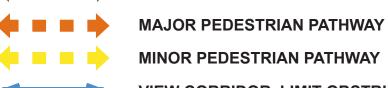
LEGEND



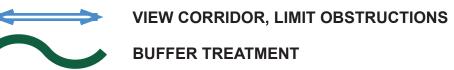
VEHICULAR ROAD



MAINTENANCE / SPECIAL ACCESS ROAD



MINOR PEDESTRIAN PATHWAY



BUFFER TREATMENT

SHADE STRUCTURE

SITE FURNISHINGS & FEATURES

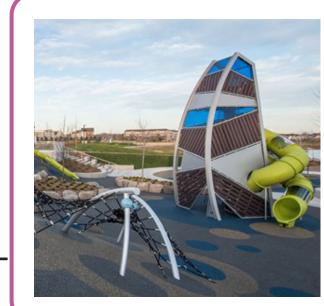
- BENCHES / SEATING
- WATER STATIONS
- BICYCLE PARKING
- WATER FEATURE

• TRAIL DISTANCE MARKERS

WALKING TRAILS AND NATURALIZED PLANTING



FITNESS THEMED PLAYGROUND





MULTI-USE COURTS & BEACH VOLLEY BALL





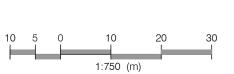
BIOSWALE / WETLAND & BOARDWALK CROSSINGS













LEGEND EXISTING DOG PARK & PARKING **EXISTING** COMMUNITY GARDEN MAINTAIN **CAMPING SITES** NATURALIZED PLANTING PLAZA **BIOSWALE / WETLAND & BOARDWALK CROSSINGS** PERMANENT PARKING LOT **COUNTY ROAD 11**

FIDDLE PARK, SHELBURNE MASTER PLAN - CONCEPT OPTION 3

MAINTAIN EXISTING CAMPING

EXPANDED WASHROOMS & COMMUNITY PLAZA

MUSIC THEMED PLAYGROUND





VEHICULAR ROAD

MAINTENANCE / SPECIAL ACCESS ROAD

VIEW CORRIDOR, LIMIT OBSTRUCTIONS

LIGHTING

INFORMATION BOARD

SKATING PAD IN EXISTING PAVILION

OVERFLOW PARKING FOR SPECIAL EVENTS

WATER FEATURE

MAJOR PEDESTRIAN PATHWAY

MINOR PEDESTRIAN PATHWAY





Meeting Date: Monday, June 26, 2023

To: Mayor & Members of Council

From: Carey Holmes, Director of Financial

Services/Treasurer

Report: Financial Services 2023-08

Subject: Development Charges Interest Rate

Policy Amendment - Rescind By-Law

12-2020

Recommendation

Be it Resolved that Council of the Town of Shelburne receives the staff report FS 2023-08 with respect to rescinding By-Law 12-2020 and amending the Development Charges Interest Rate Policy, and that;

Leave be given for the reading and enacting of By-Law 39-2023, being a By-Law to rescind By-Law 12-2020, and that;

Council adopts the amended Development Charges Interest Rate Policy dated June 26, 2023 as amended and presented.

Background

In 2020 staff brought a report to Council explaining the need for Development Charge Interest Rate Policy as identified through Bill 138, the Plan to Build Ontario Together Act, and Bill 108, the More Homes More Choice Act.

A Development Charges Interest Rate Policy was enacted through the passing of By-Law 12-2020 and set a rate at the current Bank of Canada Prime Rate plus Five (5) percent annually.

Section 5 of the policy states that the policy shall be revisited and updated as circumstances require, including and not limited to changes in legislation.

Analysis

On November 28, 2022, Bill 23, the More Homes Built Faster Act received Royal Assent.

Changes contained within Bill 23 affect the administration of Development Charges relating to the maximum interest rate for installment payments under the Development Charge Deferral (Section 26.1 of the DCA) and Development Charge Freezing of Rates (Section 26.2 of the DCA).

Section 26.3 reads as follows:

(1) In this section,

"Adjustment date" means January 1, April 1, July 1 or October 1;

- "average prime rate", on a particular date, means the mean, rounded to the nearest hundredth of a percentage point, of the annual rates of interest announced by each of the Royal Bank of Canada, The Bank of Nova Scotia, the Canadian Imperial Bank of Commerce, the Bank of Montreal and The Toronto-Dominion Bank to be its prime or reference rate of interest in effect on that date for determining interest rates on Canadian dollar commercial loans by that bank in Canada. 2022, c. 21, Sched. 3, s. 9.
- (2) For the purposes of subsections 26.1 (7) and 26.2 (3), the maximum interest rate that a municipality may charge shall be determined in accordance with the following rules:
 - A base rate of interest shall be determined for April 1, 2022 and for each adjustment date after April 1, 2022 and shall be equal to the average prime rate on,
 - i. October 15 of the previous year, if the adjustment date is January 1,
 - ii. January 15 of the same year, if the adjustment date is April 1,

- iii. April 15 of the same year, if the adjustment date is July 1, and
- iv. July 15 of the same year, if the adjustment date is October 1.
- 2. The base rate of interest in effect on a particular date shall be,
 - i. the base rate for the particular date, if the particular date is an adjustment date, and
 - ii. the base rate for the last adjustment date before the particular date, otherwise.
- 3. The maximum rate of interest that may be charged, in respect of a particular day after June 1, 2022, shall be an annual interest rate that is one percentage point higher than the base rate of interest in effect for that day. 2022, c. 21, Sched. 3, s. 9.

Staff are recommending that council adopt the changes made in Appendix 1, which are highlighted in yellow, to the Development Charges Interest Rate Policy that reflect the updated legislation wording as it relates to applicable interest rate charges.

Staff are also recommending that By-Law 12-2020 be rescinded as staff are moving to the adoption of policies by way of council resolution rather than the passing of by-laws. By-Law 39-2023 attached as Appendix 2 rescinds By-Law 12-2020. Going forward any amendments to this policy will be approved by resolution.

Financial Impact

There is no financial impact caused by the receiving of this report or the adoption of the amended policy.

The amount of interest revenue to be derived is based on applications received and the length of time before payment of DCs are made, both of which are unknowns.

Policies & Implications

Development Charges Interest Rate Policy and By-Law 12-2020

Consultation and Communications

Steve Wever, Town Planner, GSP Group Hemson Consulting Watson & Associates

Council Priorities

Council's Priorities has three Pillars - Sustainable, Engaged and Livable.

There is a total of 14 Priorities within the three Pillars.

This report aligns with the Sustainable Pillars within the Priorities of:

- SP 1 Responsible financial management through long term planning.
- SP 2 Invest in critical infrastructure and services for the future.

Supporting Documentation

Appendix 1 – Amended Development Charges Interest Rate Policy

Appendix 2 – By-Law 39-2023, being a By-Law to Rescind By-Law 12-2020

Respectfully Submitted & Prepared by:

Carey Holmes, Treasurer

Reviewed by:

Denyse Morrissey, CAO



CORPORATE POLICY

DEPARTMENT: ADMINISTRATION – TREASURY OFFICE

SECTION: DEVELOPMENT CHARGE INTEREST RATE POLICY

APPROVAL: COUNCIL

POLICY NUMBER: 2020-02

EFFECTIVE DATE: March 9, 2020

AMENDED DATE: June 26, 2023

1. DEFINITIONS:

Application – an application for Site Plan or Zoning By-Law Amendment

Development Charges (DC) – Monies that are collected from land developers by a municipality, to offset some of the capital infrastructure expenditures incurred, to service the needs of new development.

Interest Rates – The proportion of a loan that is charged as interest to the borrower, typically expressed as an annual percentage of the loan outstanding.

Received – this definition is defined in detail under Section 4 of this policy

Site Plan – A plan or plans for proposed development that is subject to approval by the Town pursuant to Section 41 of the Planning Act and in accordance with the Town's Site Plan Control By-Law.

Town - The Town of Shelburne

Zoning By-Law Amendment – A by-law passed by Council of the Town of Shelburne under Section 34 of the Planning Act to amend the zoning of a property or area.



2. PURPOSE:

To establish a policy that provides guidelines for and establishes interest charges to apply to:

- Development Charge payments which are deferred for Applications under Section 26.1 of the Development Charges Act, 1997 (as amended) and received after January 1, 2020;
- Development Charge payments which are calculated based on rates that are frozen for Applications under Section 26.2 of the Development Charges Act, 1997 (as amended), and received on or after January 1, 2020.

This policy will serve to authorize the Town of Shelburne to take any necessary action related to calculating, invoicing, and collecting interest charges related to the administration of the Development Charges By-Law and requirements of Bill 108, More Homes More Choices Act 2019 and Bill 138 the Plan to Build Ontario Together Act, as deemed appropriate to protect the Town's financial interests. This will apply to the current and any future reviews and updates to the Town's Development Charges By-law and Background Studies.

The original policy, effective March 9, 2020 proposed interest rates that represented a balance between strategic priorities and promoting affordable housing and development, with the requirement of a Municipality to manage risk and balance revenues of growth with the cost of growth for any application deemed to be received after January 1, 2020;

The amended policy, effective June 26, 2023, proposes interest rates that are in accordance with the Development Charges Act Section 26.3 as amended by changes made in relation to Bill 23, and apply to any application deemed to be received after June 1, 2022.

3. POLICY STATEMENT:

This policy will apply to any Development Charges that became payable on or after January 1, 2020, for which the applicant elects to defer payment, in accordance with Sections 26.1, Section 26.2 and Section 26.3 of the Development Charges Act, 1997 (as amended).

In accordance with the Development Charges Act, 1997, as amended, The Town of Shelburne authorizes the Director of Financial Services / Treasurer, Deputy Treasurer, the Director of Legislative Services / Clerk, or the Town Planner to execute any necessary agreements in a format approved by the Director of Financial Services / Treasurer to charge interest as set out in the procedures below.



4. PROCEDURES:

Applicable Interest Rate Charges for Applications Received after January 1, 2020 for which Development Charges became payable before June 1, 2022:

DEVELOPMENT CHARGE DEFERRAL UNDER SECTION 26.1 OF THE DC ACT

 For Applications deemed to be Received – fixed interest charges will be applied to the deferred Development Charge rates to be collected at the current Bank of Canada Prime Rate plus five (5) percent annually

DEVELOPMENT CHARGE DETERMINATION (FREEZING OF RATES) UNDER SECTION 26.2 OF THE DC ACT

 For Applications deemed to be Received – fixed interest charges will be applied to the frozen Development Charge rates to be collected at the current Bank of Canada Prime Rate plus five (5) percent annually

Applicable Interest Rate Charges for Applications Received on or after June 1, 2022:

(1) In this section,

"Adjustment date" means January 1, April 1, July 1 or October 1;

"average prime rate", on a particular date, means the mean, rounded to the nearest hundredth of a percentage point, of the annual rates of interest announced by each of the Royal Bank of Canada, The Bank of Nova Scotia, the Canadian Imperial Bank of Commerce, the Bank of Montreal and The Toronto-Dominion Bank to be its prime or reference rate of interest in effect on that date for determining interest rates on Canadian dollar commercial loans by that bank in Canada. 2022, c. 21, Sched. 3, s. 9.

(2) For the purposes of subsections 26.1 (7) and 26.2 (3), the maximum interest rate that a municipality may charge shall be determined in accordance with the following rules:

- 1. A base rate of interest shall be determined for April 1, 2022 and for each adjustment date after April 1, 2022 and shall be equal to the average prime rate on,
 - i. October 15 of the previous year, if the adjustment date is January 1,



- ii. January 15 of the same year, if the adjustment date is April 1,
- iii. April 15 of the same year, if the adjustment date is July 1, and
- iv. July 15 of the same year, if the adjustment date is October 1.
- 2. The base rate of interest in effect on a particular date shall be,
 - i. the base rate for the particular date, if the particular date is an adjustment date, and
 - ii. the base rate for the last adjustment date before the particular date, otherwise.
- 3. The maximum rate of interest that may be charged, in respect of a particular day after June 1, 2022, shall be an annual interest rate that is one percentage point higher than the base rate of interest in effect for that day. 2022, c. 21, Sched. 3, s. 9.

When an application is deemed to be "Received":

- The meaning of when an application is considered to be received will be:
 - The Town considers an application for a Site Plan or Zoning By-Law Amendment to be received at the time that the submitted application is deemed complete in accordance with the Planning Act and the Town's Official Plan and Pre-application Consultation By-Law.
 - The Town considers an application for Site Plan to be approved on the date that the Site Plan
 Agreement is executed or the date that the Site Plan drawings are stamped for approval by the
 Town, whichever occurs last.
 - The Town considers a Zoning By-Law Amendment to be approved on the date that the amending by-law comes into effect in accordance with the Planning Act
 - o If a development is subject to both a site plan and a rezoning application, the later completed application is the date used for determining the received date.
- Interest will be calculated from the date of when the Development Charges would have been payable, based on the date the site plan or zoning application is considered to be "received" to the date of when the installment is paid in full in accordance with Sections 26.1(7) and 26.2(3) of the Development Charges Act.
- In the case where there are no such applications required to be received, the rate will be based on the charge in effect on the day of the building permit issuance.
- Invoicing and collection of interest will be in accordance with the Development Charges Act, 1997, as amended.



5. MONITORING:

This Policy shall be revisited and updated as circumstances require, including and not limited to changes in legislation.

6. CONTACT:

Carey Holmes

Director of Financial Services / Treasurer

Telephone: 519-925-2600 ext228

Email: cholmes@shelburne.ca

THE CORPORATION OF THE TOWN OF SHELBURNE BY-LAW NUMBER 39-2023

BEING A BY-LAW TO RESCIND BY-LAW 12-2020

WHEREAS pursuant to the provisions of the Municipal Act, 2001, S.O. 2001 as amended s. 11 (2) gives the municipality authorization to enact by-laws; and

WHEREAS, Policy 2020-02 was adopted by By-law 12-2020 on March 9, 2020;

NOW THEREFORE the Municipal Council of The Corporation of the Town of Shelburne hereby enacts as follows:

1. That the Corporation of the Town of Shelburne herby rescinds By-law 12-2020, being a by-law for the Development Charge Interest Rate Policy for the Corporation of the Town of Shelburne passed on the 9th day of March 2020

BY-LAW READ A FIRST, SECOND AND THIRD TIME AND ENACTED THIS 26th DAY OF JUNE 2023.

| Mayor | |
|-------|--|
| | |
| | |
| | |
| Clerk | |



Memo

To: Mayor Mills and Members of Council

From: Application Review Committee

Date: June 26, 2023

Re: Additional Review of 2022-2026 Committee and

Boards Applications as a result of

resignations/vacancies

The Application Review Committee held a meeting June 12, 2023, to further review and discuss additional appointees to the Shelburne Public Library Board and the Diversity, Equity & Inclusion (DEI) committee as a result of resignations and vacancies that currently exist.

The committee reviewed the motion received from the Library Board and supports the appointment of James Hodder and Mikal Archer:

Be It Resolved the Shelburne Public Library Board requests:

- 1. That Shelburne Town Council appoint two additional public members
- 2. That the Board proposes that Michal Archer and James Hodder be reappointed to the Shelburne Public Library Board concurrent to the term of the current Council.

Additionally, the committee reviewed DEI applications that were submitted during the recruitment process and recommends the appointment of:

Shaquille Bulhi and Stella Aluz-ele.

Respectfully submitted: Deputy Mayor Hall Councillor Benotto Councillor Fegan

Staff in attendance - Denyse Morrissey, CAO and Jennifer Willoughby, Director of Legislative Services/Clerk

THE CORPORATION OF THE TOWN OF SHELBURNE

BY-LAW # 38-2023

BEING A BY-LAW TO AMEND BY-LAW #03-2023 TO APPOINT MUNICIPAL COMMITTEE AND BOARD MEMBERS FOR THE 2022-2026 TERM OF COUNCIL

WHEREAS the Council of the Corporation of the Town of Shelburne wishes to appoint members to the various committees and boards that are sanctioned by the Council;

AND WHEREAS several persons have put their names forward to serve on the various committees and boards as defined under Section 10(2.1) (6) and Section 238 of the Municipal Act 2001, S.O. 2001 as amended;

AND WHEREAS the term of the appointments will be for the term of Council October 2022 to November 14, 2026;

NOW THEREFORE the Council of the Corporation of the Town of Shelburne enacts the following appointments:

| арропшненть. | | | | |
|---|-------|--|--|--|
| SHELBURNE PUBLIC LIBRARY BOARD: | | | | |
| James Hodder | | | | |
| Mikal Archer | | | | |
| SHELBURNE AND DISTRICT ECONOMIC DEVELOPMENT COMMITTEE: | | | | |
| Althea Morgan | | | | |
| Chuck Thibeault | | | | |
| Charlene Hofbauer | | | | |
| DIVERSITY, EQUITY, INCLUSION AND ACCESSIBILITY COMMITTEE: | | | | |
| Shaquille Bulhi | | | | |
| Stella Aluz-ele | | | | |
| BY-LAW READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL THIS 26TH DAY | | | | |
| OF JUNE 2023. | | | | |
| | | | | |
| | | | | |
| | MAYOR | | | |
| _ | CLERK | | | |
| | | | | |

Minutes for Shelburne Public Library Board Meeting Tuesday, May 17, 2022

Present: Geoff Dunlop Shane Hall James Hodder

Gail Little Margaret Mercer Patricia Clark

Sharon Martin

Also Present: Rose Dotten, CEO/ Head Librarian

Absent: Mikal Archer

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.

Participants were to raise their hands to ask questions or comment and wait to be recognized. Participants were to raise their hands to vote on motions.

Reading of Land Acknowledgement:

"We would like to acknowledge the traditional territory of the Anishinaabe including the Ojibway, Potawatomi and Chippewa and the People of the Three Fires Confederacy."

Motion 25-22 P. Clark, S. Martin

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

Carried

Motion 26-22 J. Hodder, M. Mercer

Be it resolved that we approve the Agenda of the May 17, 2022, meeting.

Carried

Motion 27-22 G. Little, P. Clark

Be it resolved that we approve the minutes of the board meeting dated April 19, 2022.

Carried

Motion 28-22 S. Martin, J. Hodder

Be it resolved that we approve the Accounts Payable Register for April, 2022, with invoices and payments in the amount of \$37,639.15.

Carried

o Statistics—Including Social Media and e-resources

Since we are using both curbside and in-house systems and e-resources, we have developed a different format for reporting our statistics. Attached is a summary of the Monthly Statistics for April, 2022. Our circulation statistics are steadily increasing and include both in-library and curbside circulation.

o **Programming**

• Children's Programming

We started our first in-person Story Time on May 1, 2022.

We have started Lego Challenges in-person for children every Wednesday from 3:30 – 4:30

On Thursday nights, we have Sleepy Story time and we will be alternating between Britt and Emma, on-line.

• Tween and Teen Programming

For the Teens and Tweens, our new program called *Booking It* features a weekly book club and crafts. We are excited to welcome 20 registrants already and are hoping for more.

Adult Programming –As a result of the survey we sent out showing a lot of interest, we have resumed "Rose's Book Club" in person. This is a continuation of Rose's Book Club which had been curtailed because of Covid issues. Our first Book Club was held on Tuesday, April 26, 2022, at 2 pm with 9 in attendance.

o Business

Town of Shelburne Parks and Recreation Plan

The letter dated April 4, 2022, which was circulated to the board prior to the last meeting, was sent to the Town Council. The thrust of the letter was asking for the library to be part of the discussions around the Master Parks and Recreation Plan, having pointed out that the Library as an essential community service should also be involved in discussion of future vision, growth and facility planning of the planning process for the new Parks and Recreation Plan.

Ongoing Library Protocols

As of March 21, 2022, pursuant to the protocols established by the Province of Ontario, patrons were allowed to be in the library without masks but staff have continued to wear masks.

Motion 29-22 S. Hall, M. Mercer

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on September 20, 2022.

Carried

\circ In Camera session – Not required

Motion 30-22 S. Martin, G. Little

That we now adjourn at 7:31 p.m., to meet again September 20, 2022, at 7 pm., or at call of the Chair. **Carried**

Minutes for Shelburne Public Library Board Meeting Tuesday, July 19, 2022

Present: Geoff Dunlop Mikal Archer James Hodder

Gail Little Margaret Mercer Patricia Clark

Sharon Martin

Also Present: Rose Dotten, CEO/ Head Librarian

Absent: Shane Hall

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.

Participants were to raise their hands to ask questions or comment and wait to be recognized. Participants were to raise their hands to vote on motions.

Reading of Land Acknowledgement:

"We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway,

Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources."

Motion 31-22 J. Hodder, P. Clark

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

Carried

Motion 32-22 M. Mercer, G. Little

Be it resolved that we approve the Agenda of the July 19, 2022, meeting.

Carried

Business

Town of Shelburne Parks and Recreation Plan—CAO response to Board request
 Denyse Morrissey advised us that the Consultants hired by the Town to develop the Parks and
 Recreation plan would be available to meet with the SPL Board to discuss the process and obtain

feedback as well. The Board requested that we write the Consultants and ask for a set of questions in advance that they would be asking the feedback groups. The Board agreed to hold a special one Agenda item and meet with the Consultants via Zoom on Tuesday, August 16, 2022.

BDO draft financial statements

All the board members were sent copies of the documents provided by BDO relating to the financial statements for the year ended, December 31, 2021.

Motion 33-22 M. Archer, P. Clark

Be it resolved that the Shelburne Public Library Board approve the draft financial statements for the year 2021 as prepared by BDO and circulated.

Carried

New Sign for Library

CEO, Rose Dotten, discussed the proposal by Raynbow Signs for the LED sign for the Library. The proposal draft diagram and financial details were sent to Board members prior to the meeting. The Treasurer, Gord Gallaugher, CEO, Rose Dotten, and the Technical Services Librarian, Jade Wyse, drove to the Raynbow place of business and previewed samples of the materials and the designs the company had created for other organizations and businesses. The work and samples provided were outstanding and it was agreed that the proposed design would work well in keeping with our heritage building.

Motion 34-22 M. Mercer, S. Martin

Be it resolved that the SPL Board approve the expenditures for the LED sign as attached. In addition, costs for electrical installation will be added to project costs. The funds for this project are to be accessed from the Special Project Funds and therefore there are no budgetary implications.

Carried

In Camera session – Not required

M. Archer, P. Clark **Motion 35-22**

That we now adjourn at 7:48 p.m., to meet again August 16, 2022, at 7 pm., or at call of the Chair.

Minutes for Shelburne Public Library Board Meeting Tuesday, August 16, 2022

Present: Geoff Dunlop James Hodder Gail Little

Margaret Mercer Patricia Clark

Also Present: Rose Dotten, CEO/ Head Librarian

Guests: Tracey McQueen, and Jennifer Reynolds—Consultants, MGA McQueen-

Galloway Associates

Absent: S. Hall, M. Archer, S. Martin

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.

Participants were to raise their hands to ask questions or comment and wait to be recognized.

Participants were to raise their hands to vote on motions.

Reading of Land Acknowledgement:

"We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway,

Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources."

Motion 36-22 M. Mercer, P. Clark

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

Carried

Motion 37-22 G. Little, J. Hodder

Be it resolved that we approve the Agenda of the August 16, 2022, meeting.

Business

o Town of Shelburne Culture, Parks and Recreation Plan

Tracey McQueen and Jennifer Reynolds—Consultants, MGA McQueen-Galloway Associates, attended the Zoom meeting with the Library Board.

Attached is a Document entitled "Future Planning—Town of Shelburne Parks and Recreation Services".

This document is the result of the notes made by the CEO and staff prior to the meeting with the additional information discussed at the meeting with the Library Board, the CEO, and the Consultants.

o In Camera session – Not required

○ Next Meeting

The next meeting will be an in-person meeting at the Library—the first since COVID. In order to address COVID protocols, it will be held in the KTH room to provide distancing opportunities.

Motion 38-22 P. Clark, J. Hodder

That we now adjourn at 8:04 p.m., to meet again September 20, 2022, at 7 pm., or at call of the Chair. **Carried**

Minutes for Shelburne Public Library Board Meeting Tuesday, September 20, 2022

Present: Geoff Dunlop James Hodder Gail Little

Margaret Mercer Patricia Clark Sharon Martin

Also Present: Rose Dotten, CEO/ Head Librarian

Absent: Shane Hall, Mikal Archer

The participants met for the first time in an "in-person" meeting since the Covid pandemic began.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, September 20, 2022.

Reading of Land Acknowledgement:

"We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway,

Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources."

Motion 39-22 P. Clark, J. Hodder

Be it resolved that we approve the Agenda of the September 20, 2022, meeting.

Carried

Motion 40 -22 S. Martin, M. Mercer

Be it resolved that we approve the minutes of the board meetings dated May 17, 2022, July 19, 2022, and, August 16, 2022.

Carried

Motion 41-22 G. Little, M. Mercer

Be it resolved that we approve the Accounts Payable Register for May, 2022, with invoices and payments in the amount of \$43,284.39.

Be it resolved that we approve the Accounts Payable Register for June, 2022, with invoices and payments in the amount of \$29,116.19.

Be it resolved that we approve the Accounts Payable Register for July, 2022, with invoices and payments in the amount of \$29,434.00.

Be it resolved that we approve the Accounts Payable Register for August, 2022, with invoices and payments in the amount of \$54,454.06.

o Statistics—Including Social Media and e-resources

Since we are using both curbside and in-house systems and e-resources, we have developed a different format for reporting our statistics. Attached is a summary of the Monthly Statistics for May, June, July and August, 2022. Our circulation statistics are steadily increasing and include both in-library and curbside circulation, although curbside is not that common now.

Programming

• Children's Programming Summer Reading Program

This summer again, we had a supper exciting and engaging program for the children (and their families) in the community. We added new programs such as STEM which proved so successful that we are running it every other Friday afternoon.

- Tween and Teen Programming was also a hit as we ran a Book Club called Booking It which had a steady participation throughout the summer.
- Adult Programming Our Adult book club which resumed in April has a steady draw of between 10 and 15 participants. It's a great place to engage socially and enjoy a wide variety of genres. As an aside, several of the members who were new to town found this of great benefits so we are delighted it fills that need as well.

Events

Jason George, wildlife photographer"

Jason will be with us on Sunday, September 25, 2022 at 2:00 pm and we look forward to seeing his magical and exciting photographs of birds and animals, many naturally in their habitat.

Hugh Brewster and Laurie McGaw:

We're delighted to host Hugh with his wonderful new book, The Unsinkable Lucille illustrated by Laurie at our Library Literary event on Sunday, November 6, 2022. We are quite excited to be resuming our very popular literary events as they are very well attended.

• Bench:

The memorial bench in memory of Gary Corlett has been installed and we are planning a dedication ceremony just prior to the Library Literary event on November 6, 2022.

• Sign – update

At this point, all the paperwork has been done and we will be awaiting building permits from Dufferin County so work can progress on the actual structure.

• Silent Auction – Saturday, December 3, 2022

The very popular and much requested Silent Auction will be held for the first time since the pandemic. We are preparing letters of request for items as well as posters etc., for distribution. It will be another fun event with lots of potential gifts for the holiday season.

• Intern student from Mohawk College

We are fortunate to have as an intern through Mohawk College and their Library Technician program. Rayne Armstrong from Orangeville will be with us till January, 2023.

• Co-op Student from CDDHS

We are very fortunate also to have Elizabeth Winter as a co-op student from the high school with us till January. Elizabeth comes to us from a patron family with lots of connections to our library. Her sister Rachel worked for us for several years on a part-time basis.

Business

o In Camera session – Not required

Motion 42-22 M. Mercer, G. Little

That we now adjourn at 8:04 p.m., to meet again November 15, 2022, at 7 pm., or at call of the Chair. **Carried**

Minutes for Shelburne Public Library Board Meeting Tuesday, November 15, 2022

Present: Geoff Dunlop Shane Hall Mikal Archer (via Zoom)

James Hodder Gail Little Patricia Clark

Sharon Martin

Also Present: Rose Dotten, CEO/ Head Librarian

Absent: Margaret Mercer

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, November 15, 2022.

Reading of Land Acknowledgement:

"We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway,

Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources."

Motion 43-22 P. Clark, S. Hall

Be it resolved that we approve the Agenda, as amended, of the November 15, 2022, meeting.

Carried

Motion 44 -22 P. Clark, S. Hall

Be it resolved that we approve the minutes of the board meetings dated September 20, 2022.

Carried

Motion 45-22 S. Hall, S. Martin

Be it resolved that we approve the Accounts Payable Register for September, 2022, with invoices and payments in the amount of \$31,087.66.

Carried

CEO/ Head Librarian's Report:

• Statistics—Including Social Media and e-resources

Attached is a summary of the Monthly Statistics for September and October, 2022. Our circulation statistics are steadily increasing and include both in-library and curbside circulation, although curbside is not as common now.

o **Programming**

• Children's Programming Summer Reading Program

We have added new programs such as STEM which proved so successful during the summer that we are running it every other Friday afternoon.

- Tween and Teen Programming was also a hit as we ran a Book Club called "Booking It" which has a steady participation.
- Adult Programming Our Adult book club is a great place to engage socially and enjoy a wide variety of genres. As an aside, several of the members who were new to town found this of great benefit so we are delighted it fills that need as well.

• Events

Jason George, wildlife photographer"

Jason was with us on Sunday, September 25, 2022 at 2:00 pm and we enjoyed seeing his magical and exciting photographs of birds and animals, many naturally in their habitat.

Hugh Brewster and Laurie McGaw:

We were delighted to host Hugh with his wonderful new book, The Unsinkable Lucille, illustrated by Laurie at our Library Literary event on Sunday, November 6, 2022. We have been quite excited to be resuming our very popular literary events as they are very well attended. There were 50 in attendance at this event.

• Bench:

The memorial bench in memory of Gary Corlett has been installed and the dedication ceremony was held just prior to the Library Literary event on November 6, 2022. This dedication ceremony was attended by many of Gary's relatives and friends. It was a very moving event.

• Sign – update

At this point, all the paperwork has been done and we are awaiting building permits from Dufferin County so work can progress on the actual structure.

• Silent Auction – Saturday, December 3, 2022

The very popular and much requested Silent Auction will be held for the first time since the pandemic. We are preparing letters of request for items as well as posters etc., for distribution. It will be another fun event with lots of potential gifts for the holiday season.

Business

• 2023 Budget

Motion 46-22 S. Hall, J. Hodder

Resolved, that the SPL Board approves the 2023 Budget, in principle, in the amount of \$441,475.

Carried

• In Camera session – Not required

The Board thanked the CEO for her leadership during the pandemic and in turn, that of the dedicated work of the staff. The CEO made a tribute to the staff for their innovative virtual programming which was outstanding during the pandemic.

Motion 47-22 J. Hodder, S. Martin

That we now adjourn at 8:09 p.m., to meet again January 17, 2023, at 7 pm., or at call of the Chair. **Carried**

Minutes for Shelburne Public Library Board Meeting Tuesday, January 17, 2023

Present: Geoff Dunlop Lindsay Wegener Mikal Archer

James Hodder Patricia Clark Sharon Martin

Brad Metzger

Also Present: Rose Dotten, CEO/ Head Librarian

Absent: Ruth Plowright

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, January 17, 2023.

Reading of Land Acknowledgement:

"We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway,

Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources."

Geoff and Rose greeted the new members of the Board, specifically, Lindsay Wegener, the Shelburne Council representative, Brad Metzger who represents the Township of Amaranth, and in absentia, Ruth Plowright, who now represents the Township of Melancthon. As well, returning members were welcomed—Sharon Martin, returning as the Town of Mono appointee, and Patricia Clark, returning as the Township of Mulmur appointee. To date, the Town of Shelburne has not yet appointed the "at large" members to the Board.

A more detailed Board orientation will be held at the next meeting after the Town of Shelburne appoints any new members to the board.

Motion 01-23 L. Wegener, P. Clark

Be it resolved that we approve the Agenda, as amended, of the January 17, 2023, meeting.

Carried

Motion 02 -23 J. Hodder, P. Clark

Be it resolved that we approve the minutes of the board meetings dated November 15, 2022.

Carried

Motion 03-23 M. Archer, J. Hodder

Be it resolved that we approve the Accounts Payable Register for October, 2022, with invoices and payments in the amount of \$26,152.98;

Be it resolved that we approve the Accounts Payable Register for November, 2022, with invoices and

payments in the amount of \$29,343.88;

Be it resolved that we approve the Accounts Payable Register for December, 2022, with invoices and payments in the amount of \$23,390.30;

Carried

CEO/ Head Librarian's Report:

Output Statistics—Including Social Media and e-resources

Attached is a summary of the Monthly Statistics for October, November, and December, 2022. Our circulation statistics are steadily increasing and include both in-library and curbside circulation, although curbside is not as common now.

o **Programming**

• Children's Programming Summer Reading Program

We have added new programs such as STEM which proved so successful during the summer that we are running it every other Friday afternoon.

- Tween and Teen Programming was also a hit as we ran a Book Club called "Booking It" which has a steady participation.
- Adult Programming Our Adult book club is a great place to engage socially and enjoy a wide variety of genres. As an aside, several of the members who were new to town found this of great benefit to meet new people so we are delighted it fills that need as well.

• Events

As mentioned at the January, 2023, Board meeting, we had a very successful Silent Auction. The total raised was \$3,356.00 which will be used for

• Upcoming Events

Black History Month—Many events are being planned for February for Black History Month, including:

- o Black Music History in Canada with Music Educator Carlos Morgan, on Thursday Feb. 11, 2023 at 7 pm
- Coffee, Conversation and Books featuring Kelly Nolan, on Wednesday, Feb 15,
 2023 at 7 pm at Perked Pierogi, in Grand Valley
- Celebrating Shelburne's Emerging voices in Literature, on Thursday, Feb 23, 2023 at 7 pm

• Sign – update

At this point, all the paperwork has been done and we will progress as soon as the weather permits.

Business

• Year end motions required by Treasurer

Motion 04-23 S. Martin, P. Clark

That the Board move the following motions:

- 1. To authorize transfer of \$30890.28 from Special Projects reserve to fund operating in order to fund sign deposit (\$25,000), purchase of memorial bench (\$4263.93), and a tent (\$1624.33)
- 2. To authorize transfer of \$4951.44 from Computer Reserve fund to the operating fund in order to offset purchase of 2 computers.
- 3. To authorize any year end surplus be added to the Operating Reserve fund

Carried

• In Camera session - Not required

Motion 05-22 P. Clark, S. Martin

That we now adjourn at 8:27 p.m., to meet again February 21, 2023, at 7 pm., or at call of the Chair. **Carried**

Minutes for Shelburne Public Library Board Meeting Tuesday, February 21, 2023

Present: Geoff Dunlop Lindsay Wegener Mikal Archer **Brad Metzger**

James Hodder **Sharon Martin**

Ruth Plowright

Present on Zoom: Rose Dotten, CEO, and Patricia Clark

Also Present: Gord Gallaugher, Treasurer

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, February 21, 2023.

Reading of Land Acknowledgement:

"We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway,

Potawatomi, Chippewa and the People of the Three Fires Confederacy.

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Motion 06-23 J. Hodder, S. Martin

Be it resolved that we approve the Agenda of the February 21, 2023, meeting.

Carried

Motion 07 -23 R. Plowright, M. Archer

Be it resolved that we approve the minutes of the board meetings dated January 17, 2023.

Carried

Motion 08-23 B. Metzger, L. Wegener

Be it resolved that we approve the Accounts Payable Register for January, 2023, with invoices and payments in the amount of \$30,708.54;

o Statistics—Including Social Media and e-resources

Attached is a summary of the Monthly Statistics for January, 2023.

o **Programming**

• Children's Programming

We have added new programs such as STEM which proved so successful during the summer that we are running it every other Friday afternoon.

- Tween and Teen Programming was also a hit as we ran a Book Club called "Booking It" which has a steady participation. We alternate Fridays with one week for the STEM program and the next week for "Booking It".
- Adult Programming Our Adult book club is a great place to engage socially and enjoy a wide variety of genres. As an aside, several of the members who were new to town found this of great benefit to meet new people so we are delighted it fills that need as well.

• Events

Black History Month—Many events are being planned for February for Black History Month, including:

- Black Music History in Canada with Music Educator Carlos Morgan, on Saturday Feb. 11, 2023 at 2 pm. This program pertained to Black music history in Canada. Carlos was an engaging speaker and the presentation was well received by those who attended.
- Coffee, Conversation and Books featuring Kelly Nolan, on Wednesday, Feb 15, 2023 at 7 pm at Perked Pierogi, in Grand Valley. Kelly Nolan is a local pharmacist whose focus is on Women's Health, specifically, assisting with the transitions through menopause.
- Celebrating Shelburne's Emerging voices in Literature, on Thursday, Feb 23, 2023 at 7 pm.

Business

• Letter to Town requesting waiver of fees for Grace Tipling Hall for March Break

• 2023 Budget

Gord Gallaugher, Treasurer, was present at the meeting to answer any questions the board might have about the 2023 Budget.

Motion 09-23 M. Archer, R. Plowright

Resolved, that the SPL Board approves the 2023 Budget, as amended, in the amount of \$458,050.00.

• In Camera session – Not required

Motion 10-22 S. Martin, J. Hodder

That we now adjourn at 7:19 p.m., to meet again March 21, 2023, at 7 pm., or at call of the Chair.

Minutes for Shelburne Public Library Board Meeting Tuesday, March 21, 2023

Present: Geoff Dunlop Lindsay Wegener Mikal Archer

Tricia Field Sharon Martin Brad Metzger

Also Present: Rose Dotten, CEO/Head Librarian

Regrets: Ruth Plowright, Patricia Clark

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, March 21, 2023.

Reading of Land Acknowledgement:

"We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway,

Potawatomi, Chippewa and the People of the Three Fires Confederacy.

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Motion 11-23 M. Archer, T. Field

Be it resolved that we approve the Agenda of the March 21, 2023, meeting.

Carried

Motion 12 -23 S. Martin, M. Archer

Be it resolved that we approve the minutes of the board meetings dated February 21, 2023.

Carried

Motion 13-23 L. Wegener, B. Metzger

Be it resolved that we approve the Accounts Payable Register for February, 2023, with invoices and payments in the amount of \$29,697.79;

Carried

CEO/ Head Librarian's Report:

o Statistics—Including Social Media and e-resources

Attached is a summary of the Monthly Statistics for February, 2023.

o **Programming**

• Children's Programming

We have changed the time for the Children's Storytime to 11:00 at the request of

attendees and have found it a positive change. Our LEGO club numbers are up to 30 plus participants. We will certainly be continuing that this summer. Our planning for this Summer's TD Summer Reading program has already started. The theme this year is quite broad. It is Checking it Out but not necessarily related to books!

- Tween and Teen Programming The Book Club called "Booking It" has a steady participation of 12 to 15 members. We alternate Fridays with one week for the STEM ("Science Technology Engineering and Math") program and the next week for "Booking It".
- Adult Programming Our adult Book Club is attracting a solid group of members. Each week we discuss approximately 5- 10 new books that Rose has either read or selected and the attendees are invited to discuss a title they have read. The positive comments include members being exposed to a wide variety of genres and it entices them to try new authors.

• March Break Events

- Tuesday, March 14/23—Comic Comic Juggler Craig
- Wednesday Mar 15/23—DuffleBag Theatre's Peter Pan
- Thursday, March 16/23—Hands on Exotics

These events were all really well attended. The Town of Shelburne allowed us to use Grace Tipling Hall at no charge which enabled us to have between 130 and 150 people attend each of the Juggler show and the DuffleBag show.

The Hands on Exotics show was held at the library and was sold out (83) with more people wanting to attend. Due to fire safety regulations at the library, we are limited to the numbers that can attend events in the KTH room. We anticipate holding 2 shows next year.

- Shelburne's Emerging Voices in Literature program that was originally scheduled for February 23/2023, was cancelled due to weather and it is now being rescheduled to Sunday, March 26/2023, here at the library.
- New Programs include:
 - Winter Seed Sowing—This will take place at the Library on Saturday, March 25/23
 - Revitalizing Space and Facilities
 - Membership Drive
 - Crafty afternoon—Adults

Business

- Letter to Town thanking Council for use of the Grace Tipling Hall for two of the March Break events.
- In Camera session Not required

Motion 14-23 M. Archer, T. Field

That we now adjourn at 7:47 p.m., to meet again April 18, 2023, at 7 pm., or at call of the Chair.

Minutes for Shelburne Public Library Board Meeting Tuesday, April 18, 2023

Present: Geoff Dunlop Lindsay Wegener Mikal Archer

Sharon Martin Patricia Clark Brad Metzger

Also Present: Rose Dotten, CEO/Head Librarian

Regrets: Ruth Plowright, Trish Field

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, April 18, 2023.

Reading of Land Acknowledgement:

"We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway,

Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources."

Motion 11-23 B. Metzger, P. Clark

Be it resolved that we approve the Agenda of the April 18, 2023, meeting.

Carried

Motion 12-23 P. Clark, L. Wegener

Resolved that Geoff Dunlop serve as Chair of the Shelburne Public Library for this term of Council.

Carried

Motion 13-23 P. Clark, B. Metzger

Resolved that L. Wegener serve as the vice-Chair of the Shelburne Public Library Board for this term of Council.

Carried

Motion 14-23 B. Metzger, P. Clark

Be it resolved that we approve the amended minutes of the board meeting dated March 21, 2023.

Carried

Motion 15-23 M. Archer, S. Martin

Be it resolved that we approve the Accounts Payable Register for March, 2023, with invoices and

Carried

CEO/ Head Librarian's Report:

o Statistics—Including Social Media and e-resources

Attached is a summary of the Monthly Statistics for March, 2023.

o **Programming**

• Children's Programming

Our planning for this Summer's TD Summer Reading program has already started. The theme this year is quite broad. It is Checking it Out but not necessarily related to books! So we are using the "Mystery Query??" theme. Summer programs we are considering are "Scientists in Situ".

A special guest will be visiting on Friday May 26/23 for StoryTime—Carolyn J. Morris.

- Tween and Teen Programming The Book Club called "Booking It" has a steady participation of 12 to 15 members. We alternate Fridays with one week for the STEM ("Science Technology Engineering and Math") program and the next week for "Booking It".
- Adult Programming—upcoming events are:
 - **Archivist on the Road—Laura Camilleri,** will be at the library on the 2nd and 4th Tuesday of the Month commencing May 9, 2023
 - **Coffee, Conversation & Books**—featuring Brian Bixley at Orangeville Town Hall Atrium
 - **Rose's Book Club**—May 23/23 (4th Tuesday of the month)
- The program for Steve Anderson's children's book, "Why Not Me" was held on April 16, 2023, here at the library. This event was really well attended. There was a short animated film based on how the book came to be which can be watched by anyone with the QR code from the book.
- New Programs included:
 - Revitalizing Space and Facilities
 - Membership Drive

Business

• Bank Signing Authority

Motion 16-23 M. Archer, S. Martin

Be it resolved that the SPL Board approves continuing the bank signing authorities from currently:

Any two of Gordon Gallaugher, Rose Dotten, Geoff Dunlop, James Hodder

To: Any two of Gordon Gallaugher, Rose Dotten, Geoff Dunlop

The SPL Board also approves the proper bank resolution if required by Royal Bank of Canada to effect this change of bank signing authority.

Carried

Motion 17-23 M. Archer, L. Wegener

Resolved that the Board authorize the Treasurer to make arrangements with the Library's bank (Royal Bank of Canada) in order to pay bills by e-Transfer with a Two-approval system for bill payments up to \$5,000.00.

Carried

Discussion re Board composition

Motion 18-23 P. Clark, L. Wegener

that pursuant to the *Public Libraries Act, R.S.O. 1990, c. P44*, which states:

"Composition of public library board

9(1) A public library board shall be composed of at least five members appointed by the municipal council. 2002, c. 18, Sched.F, s.3 (8).

Furthermore:

- 10. (2) The appointing council shall not appoint more of its own members to a board than the number that is.
 - (a) in the case of a public library board or union board, one less than a majority of the Board. R.S.O. 1990, c. P.44, s. 10 (2 (a));

AND

10. (3) A board member shall hold office for a term concurrent with the term of the appointing council, or until a successor is appointed, and may be reappointed for one or more further terms. R.S.O. 1990, c. P.44, s. 10 (3)."

Be it resolved that the SPL Board requests:

- 1. That Shelburne Town Council appoint two additional public members
- 2. That the Board proposes that Mikal Archer and James Hodder be re-appointed to the Shelburne Public Library Board concurrent to the term of the current Council.

Carried

• In Camera session – Not required

Motion 19-23 S. Martin, P. Clark

That we now adjourn at 7:51 p.m., to meet again May 16, 2023, at 7 pm., or at call of the Chair.



SHELBURNE & DISTRICT FIRE BOARD

May 2, 2023

The Shelburne & District Fire Department **Board of Management** meeting was held in person at 114 O'Flynn Street and electronically (Zoom ID 895 5176 8250) on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Vice-Chair, Gail Little, called meeting to order at 7:01 pm.

1.2 Land Acknowledgement

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further educate oneself: https://www.dccrc.ca/educational-links/

2. Additions or Deletions

None.

3. Approval of Agenda

3.1 **Resolution # 1**

Moved by W. Mills - Seconded by B. Neilson

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. Approval of Minutes

4.1 Resolution # 2

Moved by J. Horner – Seconded by D. White

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of April 11, 2023 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

No public present.

7. <u>Delegations / Deputations</u>

7.1 Michelle Adams, CPA, CA, Senior Accountant, RLB

Resolution #3

Moved by W. Mills – Seconded by F. Nix

BE IT RESOLVED THAT:

Leave be given to Michelle Adams, Senior Accountant, from RLB to address the Board.



SHELBURNE & DISTRICT FIRE BOARD

May 31, 2023

The Shelburne & District Fire Department **Board of Management** meeting was held in person at 114 O'Flynn Street and electronically (Zoom ID 884 3032 5266) on the above mentioned date at 10:00 A.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Chair, Shane Hall, called meeting to order at 10:00 am.

1.2 Land Acknowledgement

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further educate oneself: https://www.dccrc.ca/educational-links/

2. Approval of Agenda

2.1 **Resolution # 1**

Moved by W. Mills - Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

3. **Pecuniary Interest**

3.1 No pecuniary interest declared.

4. <u>Public Question Period</u>

No public present.

5. **New Business**

5.1 SCBA Compressor Report

Resolution # 2

Moved by J. Horner – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Shelburne & District Fire Board receives the Chief's SCBA Compressor Report dated May 26, 2023;

AND THAT the Chief be authorized to negotiate the purchase of a SCBA Compressor and Fill Station as specified in RFP 2023-01 from Firechek Protection Services Inc.

Carried

6. Confirming and Adjournment

6.1 Resolution # 3

Moved by W. Mills - Seconded by G. Little

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

6.2 Resolution # 4

Moved by E. Hawkins - Seconded by B. Neilson

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 10:05 am to meet again on June 6, 2023 at 7:00 pm or at the call of the Chair.

| Respectfully submitted by: | Approved: | |
|------------------------------------|---------------------------|--|
| | | |
| Nicole Hill Secretary-Treasurer | Shane Hall Chairperson | |

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of May 31, 2023

| Municipality / Member | Present | Absent |
|-----------------------------|---------|--------|
| Township of Amaranth | | |
| Brad Metzger | X(v) | |
| Gail Little | X(v) | |
| Town of Mono | | |
| Melinda Davie | X | |
| Fred Nix | | X |
| Township of Melancthon | | |
| Darren White | | X |
| Bill Neilson | X(v) | |
| Town of Shelburne | | |
| Wade Mills | X(v) | |
| Shane Hall | X(v) | |
| Township of Mulmur | | |
| Earl Hawkins | X(v) | |
| Janet Horner | X(v) | |
| Staff | | |
| Ralph Snyder – Fire Chief | X(v) | |
| Jeff Clayton – Deputy Chief | | Х |
| Nicole Hill – Sec/Treas. | Х | |

8. **Unfinished Business**

8.1 **Draft Financial Statements**

Michelle Adams, RLB, reviewed the Financial Statements with the Board.

Resolution #4

Moved by F. Nix – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Shelburne & District Fire Board accept and approve the Draft Consolidated Financial Statements for the year end of December 31, 2022 prepared, presented and amended by RLB.

AND THAT the Secretary-Treasurer be authorized to sign the representation letter.

Carried

Resolution # 5

Moved by D. White - Seconded by M. Davie

BE IT RESOLVED THAT:

The Operating Reserve Account be used to cover the 2022 deficit of \$8,925.14.

Carried

8.2 Closed Session

Resolution #6

Moved by D. White – Seconded by J. Horner

BE IT RESOLVED THAT:

The Board of Management adopt the In-Camera Minutes under the date of April 11, 2023 as presented.

9. **New Business**

9.1 Rescue 26 Replacement

Resolution #7

Moved by D. White – Seconded by J. Horner

BE IT RESOLVED THAT:

The Shelburne & District Fire Department Joint Board of Management receives the Rescue 26 Replacement Report;

AND THAT the Fire Chief be authorized to negotiate the purchase of a used 2015 Valley Fire Spartan Wet Heavy Rescue from Brindle Mountain Fire Apparatus for a price not to exceed \$550,000 CAD.

Carried

9.2 RFP 2023-01-SDFD Compressed Breathing Air System

The RFP closed on Thursday May 4, 2023 at 14:00. RFP's will be opened on Monday May 8th with W. Mills and B. Neilson in attendance.

10. Chief's Report

10.1 Monthly Reports (April 2023)

There was a total of 37 incidents for the month of April.

10.2 Update from the Fire Chief (January-March 2023)

The Chief reviewed his presentation to potential new recruits with the Board for information purposes.

11. Future Business:

11.1 Nothing at this time.

12. Accounts & Payroll - April 2023

12.1 **Resolution # 8**

Moved by F. Nix – Seconded by B. Metzger

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$43,943.39 for the period of April 7, 2023 to April 27, 2023 as presented and attached be approved for payment.

Carried

13. Confirming and Adjournment

13.1 **Resolution # 9**

Moved by F. Nix – Seconded by B. Metzger

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 Resolution # 10

Moved by M. Davie – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:28 pm to meet again on June 6, 2023 at 7:00 pm or at the call of the Chair.

| Respectfully submitted by: | Approved: | | |
|------------------------------------|---------------------------------|--|--|
| | | | |
| Nicole Hill Secretary-Treasurer | Gail Little Vice Chairperson | | |

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of May 2, 2023

| Municipality / Member | Present | Absent |
|-----------------------------|---------|--------|
| Township of Amaranth | | |
| Brad Metzger | X | |
| Gail Little | X | |
| Town of Mono | | |
| Melinda Davie | X(v) | |
| Fred Nix | X | |
| Township of Melancthon | | |
| Darren White | Χ | |
| Bill Neilson | X | |
| Town of Shelburne | | |
| Wade Mills | X | |
| Shane Hall | | X |
| Township of Mulmur | | |
| Earl Hawkins | X(v) | |
| Janet Horner | X | |
| Staff | | |
| Ralph Snyder – Fire Chief | Χ | |
| Jeff Clayton – Deputy Chief | | X |
| Nicole Hill – Sec/Treas. | Х | |

From: Nicole Hill <nhill@sdfd.ca>

Sent: Tuesday, June 13, 2023 12:54 PM

To: Jennifer E. Willoughby <jwilloughby@shelburne.ca>; Denise Holmes <dholmes@melancthontownship.ca>; tatkinson@mulmur.ca; fred.simpson@townofmono.com; nmartin@amaranth.ca; clerk@dufferincounty.ca; Roseann Knechtel <rknechtel@mulmur.ca>; mail@townofgrandvalley.ca

Subject: Shelburne & District Fire Board Resolution

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

Hello,

The Following Resolution was passed at the June 6th Shelburne & District Fire Board meeting:

Moved By: W. Mills Seconded By: J. Horner

BE IT RESOLVED THAT:

ı

The Resolution from the Township of Melancthon RE: Fire Prevention and Protection Services be received and supported in principle;

AND THIS be forwarded to Municipalities, County and Fire Boards.

Nicole Hill

Secretary/Treasurer Tel: (519) 925-5111

Shelburne & District Fire Board 114 O'Flynn Street Shelburne, ON L9V 2W9 | nhill@sdfd.ca



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525 Fax No. - (519) 925-1110

Website: www.melancthontownship.ca Email: info@melancthontownship.ca

June 5, 2023

Township of Amaranth 374028 6th Line Amaranth, Ontario L9W 0M6

Attention: Nicole Martin, CAO/Clerk

Dear Nicole:

At the meeting of Council held on June 1, 2023, the following motion was introduced and passed:

Moved by Neilson, Seconded by McLean

Be it resolved that: "Council support the motion from the Township of Amaranth regarding school bus stop arm cameras and that this motion be sent to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Sylvia Jones, MPP, AMO, all municipalities in Dufferin County. Carried.

Yours truly,

Denise B. Holmes, AMCT

CAO/Clerk

c. Honourable Doug Ford, Premier Honourable Doug Downey, Attorney General Honourable Stephen Lecce, Minister of Education Marit Stiles, Leader of the Official Opposition of Ontario Sylvia Jones, MPP **AMO** All Municipalities in Dufferin County



374028 6TH LINE • AMARANTH ON • L9W 0M6

May 15, 2023

The Honourable Doug Ford Premier of Ontario

SENT BY EMAIL TO: Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Sylvia Jones MPP, AMO and all municipalities in Ontario.

Re: School Bus Stop Arm Cameras

At its regular meeting of Council held on May 3, 2023, the Township of Amaranth Council passed the following motion:

Resolution #: 3

Moved by: A. Stirk

Seconded by: B. Metzger BE IT RESOLVED THAT:

The Council of the Township of Amaranth urges the Provincial Government to:

- 1. Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
- 2. Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

FURTHER RESOLVED THAT this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Sylvia Jones MPP, AMO and all municipalities in Ontario.

CARRIED

Please do not hesitate to contact the office if you require any further information in this matter.

Yours truly,

Nicole Martin, Dipl. M.A.

CAO/Clerk



NOTICE OF PUBLIC MEETING County of Dufferin Official Plan Amendment Municipal Comprehensive Review Phase II – Schedules and Maps

TAKE NOTICE that the County of Dufferin will hold a public meeting pursuant to Subsection 17(15) and 17(16) of the Planning Act, R.S.O. 1990, c.P.13, as amended, regarding a proposed amendment to the County of Dufferin Official Plan to implement the County's Municipal Comprehensive Review (MCR) exercise under Section 26 of the Planning Act, R.S.O. 1990, c.P.13, as amended.

PUBLIC MEETING

The public meeting is scheduled for Thursday, July 13, 2023 at 6:00 p.m. at the W. & M. Edelbrock Centre, 30 Centre Street, Orangeville. The purpose of the public meeting is to present the proposed second phase schedules and maps Official Plan Amendment (OPA) being put forward for consideration as a result of the County's MCR exercise under Section 26 of the Planning Act, R.S.O. 1990, c.P.13, as amended, and to give an opportunity for the public to provide input.

Any person or public body wishing to participate in the meeting may attend in-person or virtually. To join the meeting virtually on Zoom, please use the following link: https://dufferincounty-ca.zoom.us/j/83298000567

Password: 817117136

If you wish to attend the meeting either in-person or virtually, please email dcmcr@dufferincounty.ca before July 12, 2023 at 4:30 p.m. to pre-register.

Written comments can be sent to the attention of the County Clerk by email or via regular mail to the address listed at the end of this notice.

The meeting will be livestreamed and will be available on the County's YouTube channel http://www.youtube.com/DufferinOne

THE PURPOSE AND EFFECT OF THE OFFICIAL PLAN AMENDMENT

This proposed second phase schedules and maps OPA has been prepared in association with the County's MCR to bring the County Official Plan into conformity with the Provincial Growth Plan, A Place to Grow: Growth Plan for the Greater Golden Horseshoe (Growth Plan) (Office Consolidation 2020). The proposed OPA will introduce updated

policies and mapping required to conform to provincial plans and policies and to reflect the County's growth structure including a settlement area hierarchy, updated Natural Heritage mapping, and updated Prime Agriculture Areas to accommodate the proposed growth allocations presented in Phase I of the MCR (OPA No. 2).

The OPA applies to the whole of the County of Dufferin and therefore, a key map is not provided with this notice.

NOTE: The County is specifically looking for your input on the second phase schedules and maps OPA at this time. There will be opportunity through future statutory Open Houses and Public Meetings regarding additional County OPAs to address proposed updates to the County's policy framework and context.

This proposed OPA represents the second of multiple amendments to the County Official Plan that relates to the County Municipal Comprehensive Review.

ADDITIONAL INFORMATION

A copy of the proposed OPA and additional information is available at https://joinindufferin.com/dufferin-county-municipal-comprehensive-review

NOTIFICATION OF ADOPTION

If you wish to be notified of the adoption of the proposed OPA, you must make a written request to the County Clerk at the address listed below. Such requests must include the name and mailing address/email address to which such notice should be sent.

NOTE: The approval authority for adopted County of Dufferin Official Plan Amendments is the Ministry of Municipal Affairs and Housing. If a person or public body would otherwise have an ability to appeal the decision of the Ministry of Municipal Affairs and Housing to the Ontario Land Tribunal but the person or public body does not make oral submissions at the public meeting or make written submissions to the County of Dufferin before the proposed official plan amendment is adopted the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the County of Dufferin before the proposed official plan amendment is adopted the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless in the opinion of the Tribunal there are reasonable grounds to add the person or public body as a party.

NOTICE OF COLLECTION, USE, AND DISCLOSURE

All personal information collected will be used to support Council in their deliberations and decision making, and by staff, about the second phase schedules and maps Official Plan Amendment, in accordance with sections 17 and 26 of the Planning Act and disclosed in full, including names, opinions, addresses and email, to any other persons requesting access to these records, or published as part of a public agenda. All information submitted to the County is subject to the Municipal Freedom of Information Act and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the County Clerk.

DATED at Orangeville this 19th day of June, 2023. Michelle Dunne, County Clerk W. & M. Edelbrock Centre 30 Centre Street, Orangeville, ON L9W 2X1

Phone: 519-941-2816 x 2504 Email: clerk@dufferincounty.ca

MEDIA RELEASE

FOR IMMEDIATE RELEASE

NVCA launches online store to help raise funds for conservation areas

UTOPIA, Ontario (June 13, 2023) – The Nottawasaga Valley Conservation Authority has launched an online store offering apparel and maple syrup for sale. The apparel includes t-shirts, hoodies, baseball caps and toques and features Tiffin Conservation Area and Nottawasaga Bluffs Conservation Area emblems designed by local artists.

Earlier this year, 13 artists submitted 28 emblem designs of the two conservation areas through an open submission call. Watershed residents voted for their favourite emblems to be featured on merchandise.

"NVCA's conservation areas are loved by many watershed and residents, and our new online store gives them an opportunity to support these gems," said Kyra Howes, Director of Conservation Services at NVCA. "Every day, we strive to provide safe and enjoyable experiences for our visitors through maintaining trails, bridges, boardwalks and other infrastructure."

Some of these maintenance items include removing hazardous trees, ensuring trails are accessible and clearing snow off of parking lot so visitors have access to our conservation areas.

"To celebrate the launch of our store, we will be offering all apparel at a discount for the first three weeks," continued Howes. "In addition to contributing to a good cause, we hope our clothing will accompany wearers on their everyday adventures!"

Tiffin and Nottawasaga Bluffs Conservation Area apparel and maple syrup can be purchased on NVCA's website at nvca.on.ca.

- 30 -

About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Communications Coordinator 705-424-1479 ext.254, mleung@nvca.on.ca



May 26, 2023

The Honourable Doug Ford
Premier of Ontario
Via email – premier@ontario.ca

Dear Premier Ford,

Please be advised that the Council of the Corporation of the County of Lennox and Addington passed the attached resolution regarding Bill 5 – Stopping Harassment and Abuse by Local Leaders Act, 2022 at its Regular Meeting held May 24, 2023:

Your consideration on this matter is appreciated.

Sincerely,

Tracey McKenzie

Mickenpil

County Clerk/Communications Manager

cc: The Honorable Steve Clark, Ontario Minister of Municipal Affairs and Housing Shelby Kramp-Neuman, MP, Hastings, Lennox and Addington Ric Bresee, MPP, Hastings, Lennox and Addington The Association of Municipalities of Ontario All Ontario Municipalities



RESOLUTION OF THE COUNCIL OF THE CORPORATION OF THE COUNTY OF LENNOX AND ADDINGTON

Meeting held - May 24, 2023

Bill 5 Advocacy

CC-23-148

Whereas Bill 5—Stopping Harassment and Abuse by Local Leaders Act, 2022 was introduced in the Ontario Legislature by MPP Stephen Blais through a Private Member's Bill on August 10, 2022;

And Whereas the County of Lennox and Addington and Council are committed to demonstrating good governance and greater accountability to its Code of Conduct and workplace policies;

Now Therefore Be It Resolved that the Council of the Corporation of Lennox and Addington endorses Bill 5—Stopping Harassment and Abuse by Local Leaders Act, 2022 which would require the Code of Conduct for municipal Councillors and members of local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's Inquiry determines that the member has contravened this requirement;

And That the Council of the Corporation of Lennox and Addington expresses its support for Bill 5 by directing the Clerk to send this motion to the Premier of Ontario; the Ontario Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario (AMO); the local Members of Parliament (MP's); the local Members of Provincial Parliament (MPP's); and all Ontario Municipalities.

CARRIED.

Warden Henry Hogg

Long Logg



Town of Newmarket Council Extract Council - Electronic

Title: Resolution in Support of Bill 5 Stopping Harassment and Abuse by Local Leaders

Act, 2022

Date: Monday, June 5, 2023

Moved by: Councillor Kwapis
Seconded by: Councillor Bisanz

Whereas Bill 5—Stopping Harassment and Abuse by Local Leaders Act, 2022 was introduced in the Ontario Legislature through a Private Member's Bill on August 10, 2022; and,

And Whereas the Town of Newmarket and Council are committed to demonstrating good governance and greater accountability to its Code of Conduct and workplace policies.

Therefore be it resolved,

- 1. That the Council of the Town of Newmarket endorses Bill 5—Stopping Harassment and Abuse by Local Leaders Act, 2022 which would require the Code of Conduct for municipal Councillors and members of local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's Inquiry determines that the member has contravened this requirement; and,
- 2. And that the Council of the Town of Newmarket expresses its support for Bill 5 by directing the Clerk to send this resolution to the Premier of Ontario; the Ontario Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario (AMO); the local Members of Parliament (MP's); the local Members of Provincial Parliament (MPP's); Ontario Small Urban Municipalities (OSUM) and all Ontario Municipalities.

Carried



The Corporation of The Town of Amherstburg

May 29, 2023 <u>VIA EMAIL</u>

The Honourable Caroline Mulroney Minister of Transportation 5th Floor, 777 Bay Street Toronto. ON M7A Z8

Email: Caroline.Mulroney@pc.ola.org

Re: Support for Highway Traffic Amendments

Dear Hon. Minister Mulroney

Please be advised that, at its meeting of May 23, 2023 the Council of The Corporation of the Town of Amherstburg resolved as follows:

That correspondence received from the City of Cambridge regarding Highway Traffic Act Amendments. **BE SUPPORTED.**

A copy of the resolution from the City of Cambridge is enclosed for your reference.

Regards,

Sarah Sabihuddin Deputy Clerk, Town of Amherstburg (519) 736-0012 ext. 2216 ssabihuddin@amherstburg.ca

Laulpfabihuddir)

CC.

The Honourable Steve Clark – Minister of Municipal Affairs & Housing Anthony Leardi MPP – Essex Association of Municipalities of Ontario All Ontario Municipalities



The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca

May 10, 2023

Re: Highway Traffic Act Amendments

Dear Ms. Mulroney,

At the Council Meeting of May 9, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS speeding on our roads is a major concern in our community,

AND WHEREAS speeding can occur in all areas of our community,

AND WHEREAS barriers and delays to enforcement pose a danger to our community,

AND WHEREAS our municipality has limited resources to implement speed mitigation road design and re-design,

AND WHEREAS our local police service has limited resources to undertake speed enforcement,

AND WHEREAS s.205.1 of the Highway Traffic Act (HTA) provides that Automated Speed Enforcement systems (ASE) may only be placed in designated community safety zones and school safety zones,

THEREFORE BE IT RESOLVED THAT, the City of Cambridge request that the Ontario Government amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones;

AND THAT a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Ontario Minister of Municipal Affairs and Housing, local area MPPs, the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.



Should you have any questions related to the approved resolution, please contact me.

Yours Truly,

1 Menton

Danielle Manton City Clerk

Cc: (via email)

Steve Clark, Ontario Minister of Municipal Affairs and Housing

Local Area MPPs

Association of Municipalities of Ontario (AMO)

All Ontario Municipalities



Community Services

Legislative Services

May 30, 2023 File #120203

Sent via email: Caroline.Mulroney@pc.ola.org

The Honourable Caroline Mulroney, Minister of Transportation 5th Floor, 777 Bay Street Toronto, ON M7A 1Z8

Honourable and Dear Madam:

Re: The City of Cambridge - Highway Traffic Act Amendments

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of May 29, 2023 received and supported correspondence from the City of Cambridge dated May 10, 2023 requesting amendments to Section 205.1 of the *Highway Traffic Act* to permit municipalities to locate an ASE system permanently or temporarily on any roadway under its jurisdiction and not be restricted to only community safety zones and school safety zones.

Attached please find a copy of the City of Cambridge correspondence dated May 10, 2023.

Thank you for your attention to this matter.

Kind regards,

Ashlea Carter, AMP

Deputy Clerk <u>acarter@forterie.ca</u> AC:dlk

Attach

c.c. The Honourable Steven Clark, Minister of Municipal Affairs and Housing minister.mah@ontario.ca

Jennifer Stevens, MPP - St. Catharines JStevens-CO@ndp.on.ca Jeff Burch, MPP - Niagara Centre JBurch-QP@ndp.on.ca

Wayne Gates, MPP - Niagara Falls wgates-co@ndp.on.ca Sam Oosterhoff, MPP - Niagara West-Glanbrook sam.oosterhoff@pc.ola.org

The Association of Municipalities of Ontario amo@amo.on.ca

All Ontario Municipalities

Niagara Region

Mailing Address:

The Corporation of the Town of Fort Erie

1 Municipal Centre Drive, Fort Erie ON L2A 2S6
Phone: (905) 871-1600 FAX: (905) 871-4022

Office Hours 8:30 a.m. to 4:30 p.m.

Web-site: www.forterie.ca





The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca

May 10, 2023

Re: Highway Traffic Act Amendments

Dear Ms. Mulroney,

At the Council Meeting of May 9, 2023, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS speeding on our roads is a major concern in our community,

AND WHEREAS speeding can occur in all areas of our community,

AND WHEREAS barriers and delays to enforcement pose a danger to our community,

AND WHEREAS our municipality has limited resources to implement speed mitigation road design and re-design,

AND WHEREAS our local police service has limited resources to undertake speed enforcement,

AND WHEREAS s.205.1 of the Highway Traffic Act (HTA) provides that Automated Speed Enforcement systems (ASE) may only be placed in designated community safety zones and school safety zones,

THEREFORE BE IT RESOLVED THAT, the City of Cambridge request that the Ontario Government amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones;

AND THAT a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Ontario Minister of Municipal Affairs and Housing, local area MPPs, the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

RECEIVED

MAY 2 9 2023



Should you have any questions related to the approved resolution, please contact me.

Yours Truly,

1 Man Jan

Danielle Manton City Clerk

Cc: (via email)
Steve Clark, Ontario Minister of Municipal Affairs and Housing
Local Area MPPs
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



The Corporation of the Municipality of Mississippi Mills

Council Meeting

| Resolution Number | 192-23 |
|--|---|
| Title: | Info List #09-23 Item B - Municipality of Waterloo re: Municipal Election Protecting Privacy of Candidates |
| Date: | Tuesday, May 23, 2023 |
| | |
| | |
| Moved by | Councillor Ferguson |
| Seconded by | Councillor Holmes |
| THAT Council suppo Privacy of Candidate | orts the Municipality of Waterloo's resolution re: Municipal Election Protecting es. |
| | CARRIED |
| | outy Clerk for the Corporation of the Municipality of Mississippi Mills, do hereby e is a true copy of a resolution enacted by Council. |
| | |
| Casey Munro, Depu | ty Clerk |
| | |

REGIONAL MUNICIPALITY OF WATERLOO



OFFICE OF THE REGIONAL CLERK

150 Frederick Street, 2nd Floor Kitchener ON N2G 4J3 Canada Telephone: 519-575-4420

> TTY: 519-575-4608 Fax: 519-575-4481 www.regionofwaterloo.ca

April 24, 2023

Area Members of Provincial Parliament Sent via email

Dear Area Members of Provincial Parliament:

Re: Councillor J. Erb Notice of Motion

Please be advised that the Council of the Regional Municipality of Waterloo at their regular meeting held on April 19, 2023, approved the following motion:

WHEREAS the Municipal Elections Act requires all individuals wishing to be a candidate in a municipal or school board election to file Nomination Paper - Form 1 with the municipal clerk;

AND WHEREAS the Municipal Elections Act requires all candidates who sought election to a municipal council or school board to file Financial Statement – Auditor's Report Candidate – Form 4 with the municipal clerk;

AND WHEREAS Form 1 requires candidates to provide their qualifying address;

AND WHEREAS Form 4 requires candidates to list the name and home address of any donor contributing over \$100.00

AND WHEREAS the Municipal Elections Act specifies that these documents are not protected by the Municipal Freedom of Information and Protection of Privacy Act, and requires the municipal clerk to make Form 4 available on a website;

AND WHEREAS there has been concern expressed about those who hold public office and those who support them that they have been the subject of unnecessary attention and excessive scrutiny;

AND WHEREAS the requirement to publish the personal home address of donors to specific candidates may discourage individuals from

engaging in the democratic process to elect municipal and school board politicians.

THEREFORE, BE RESOVLED THAT the Regional Municipality of Waterloo calls on the Minister of Municipal Affairs and Housing for the Province of Ontario to protect the privacy of candidates and donors by removing the requirement for their street name, number and postal code to be listed on publicly available forms.

AND FURTHER THAT for verification purposes, the addresses of all candidates and all donors over \$100 be submitted to the municipal clerk on separate forms that are protected by the Municipal Freedom of Information and Protection of Privacy Act and will not be published.

AND FINALLY, that this resolution be forwarded to the Area Members of Provincial Parliament, the Association of Municipalities of Ontario, the Association of Municipal Clerks and Treasurers of Ontario, the Ontario Public School Boards' Association, the Ontario Catholic School Trustees' Association, and all Ontario municipalities.

Please accept this letter for information purposes only. If you have any questions or require additional information, please contact Rebekah Harris, Research/Administrative Assistant to Council, at RHarris@regionofwaterloo.ca or 519-575-4581.

Regards,

William Short

Regional Clerk/Director, Council and Administrative Services

WS/hk

cc: Association of Municipalities of Ontario

Association of Municipal Clerks and Treasurers of Ontario

Ontario Public School Boards' Association

Ontario Catholic School Trustees' Association

Ontario municipalities



Community Services

Legislative Services

May 30, 2023 File #120203

Sent via email: minister.mah@ontario.ca

The Honourable Steve Clark, Minister of Municipal Affairs and Housing Ministry of Municipal Affairs and Housing 777 Bay Street, 17th Floor Toronto. Ontario M7A 2J3

Honourable and Dear Sir:

Re: The Regional Municipality of Waterloo - Request Province to Protect the Privacy of Candidates and Donors on Nomination Papers and Financial Statements – Municipal or School Board Election

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of May 29, 2023 received and supported correspondence from the Regional Municipality of Waterloo dated April 24, 2023 requesting the Province to protect the privacy of candidates and donors by removing the requirements for their street name, number and postal code to be listed on publicly available forms.

Attached please find a copy of the City of Cambridge correspondence dated May 10, 2023.

Thank you for your attention to this matter.

Kind regards,

Ashlea Carter, AMP Deputy Clerk

acarter@forterie.ca AC:dlk

Attach

c.c. The Regional Municipality of Waterloo RegionalClerk@regionofwaterloo.ca

Jennifer Stevens, MPP - St. Catharines JStevens-CO@ndp.on.ca

Jeff Burch, MPP - Niagara Centre JBurch-QP@ndp.on.ca Wayne Gates, MPP - Niagara Falls wgates-co@ndp.on.ca

Sam Oosterhoff, MPP - Niagara West-Glanbrook sam.oosterhoff@pc.ola.org

The Association of Municipalities of Ontario resolutions@amo.on.ca

Association of Municipal Clerks and Treasures of Ontario amcto@amcto.com

Ontario Public School Boards' Association inquiry@opsba.org

Ontario Catholic School Trustees' Association sandrews@ocsta.on.ca

All Ontario Municipalities

Niagara Region

Mailing Address:

REGIONAL MUNICIPALITY OF WATERLOO



OFFICE OF THE REGIONAL CLERK

150 Frederick Street, 2nd Floor Kitchener ON N2G 4J3 Canada Telephone: 519-575-4420 TTY: 519-575-4608 Fax: 519-575-4481

www.regionofwaterloo.ca

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Page 1 of 2

MAY 2 9 2023

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AND FURTHER THAT for verification purposes, the addresses of all candidates and all donors over \$100 be submitted to the municipal clerk on separate forms that are protected by the Municipal Freedom of Information and Protection of Privacy Act and will not be published.

AND FINALLY, that this resolution be forwarded to the Area Members of Provincial Parliament, the Association of Municipalities of Ontario, the Association of Municipal Clerks and Treasurers of Ontario, the Ontario Public School Boards' Association, the Ontario Catholic School Trustees' Association, and all Ontario municipalities.

Please accept this letter for information purposes only. If you have any questions or require additional information, please contact Rebekah Harris, Research/Administrative Assistant to Council, at RHarris@regionofwaterloo.ca or 519-575-4581.

Regards,

William Short

Regional Clerk/Director, Council and Administrative Services

WS/hk

cc: Association of Municipalities of Ontario

Association of Municipal Clerks and Treasurers of Ontario

Ontario Public School Boards' Association

Ontario Catholic School Trustees' Association

Ontario municipalities

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The Corporation of the Municipality of Mississippi Mills

Council Meeting

Resolution Number 161-23

Title: Item C - Town of Plympton-Wyoming Resolution re: Reducing Municipal Insurance

Costs

Date: Tuesday, May 9, 2023

Moved by Councillor Holmes
Seconded by Councillor Souter

THAT Council supports the Town of Plympton-Wyoming's resolution re: Reducing Municipal Insurance Costs.

CARRIED

I, Casey Munro, Deputy Clerk for the Corporation of the Municipality of Mississippi Mills, do hereby certify that the above is a true copy of a resolution enacted by Council.

Casey Munro, Deputy Clerk



Judy Smith
Director Municipal Governance/Clerk
Municipality of Chatham-Kent
ckclerk@chatham-kent.ca

DELIVERED VIA EMAIL

March 31st 2023

Re: Reducing Municipal Insurance Costs

Dear Ms. Smith,

Please be advised that at the Regular Council Meeting on March 29th 2023, the Town of Plympton-Wyoming Council passed the following motion, supporting the resolution from the Council of the Municipality of Chatham-Kent regarding Reducing Municipal Insurance Costs.

Motion 12

Moved by Councillor Mike Vasey Seconded by Deputy Mayor Netty McEwen That Council support item 'L' of correspondence from the Municipality of Chatham-Kent regarding Reducing Municipal Insurance Costs.

Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at dgiles@plympton-wyoming.ca.

Sincerely,

Denny Giles Deputy Clerk

Town of Plympton-Wyoming

cc: Association of Municipalities of Ontario

All Ontario Municipalities



Municipality of Chatham-Kent Corporate Services Municipal Governance 315 King Street West, P.O. Box 640 Chatham ON N7M 5K8

March 6, 2023

To All Ontario Municipalities

Resolution re Reducing Municipal Insurance Costs

Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 6, 2023 passed the following resolution:

"Whereas Chatham-Kent has faced multiple double digit increases to insurance premiums over the past years;

And Whereas the costs on insurance are having a significant impact on municipal budgets in Chatham-Kent and around the Province;

Now Therefore, Council direct administration to engage with other municipalities, the Association of Municipalities of Ontario, and any other relevant municipal associations, to determine what tools may be available to reduce insurance costs, including cooperative purchasing of insurance, creation of a municipal reciprocal insurance provider, or legislative changes to address insurance costs to municipalities.

And administration report back to Council regarding the result of this engagement and any recommended Council resolutions to support improvements to municipal insurance in Ontario.

Further that administration be directed to forward this motion to all other municipalities in Ontario seeking support and collaboration on this issue."

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,

ludv Smith, CMO

Director Municipal Governance/Clerk

C AMO



The Corporation of the Municipality of Mississippi Mills

Council Meeting

Resolution Number 163-23

Title: Item G – Port Colborne Resolution re: Oath of Office

Date: Tuesday, May 9, 2023

Moved by Councillor Holmes
Seconded by Councillor Souter

THAT Council supports Port Colborne's resolution re: Oath of Office.

CARRIED

I, Casey Munro, Deputy Clerk for the Corporation of the Municipality of Mississippi Mills, do hereby certify that the above is a true copy of a resolution enacted by Council.

Casey Munro, Deputy Clerk



760 Peterborough County Road 36, Trent Lakes, ON K0M 1A0 Tel 705-738-3800 Fax 705-738-3801

February 28, 2023

Via email only

To: The Honourable Steve Clark, Minister of Municipal Affairs and Housing minister.mah@ontario.ca

The Honourable Doug Ford, Premier of Ontario

doug.fordco@pc.ola.org

The Honourable Dave Smith, MPP Peterborough-Kawartha

dave.smithco@pc.ola.org

The Honourable Michelle Ferreri, MP Peterborough-Kawartha

michelle.ferreri@parl.gc.ca

Curve Lake First Nation

audreyp@curvelake.ca

The Association of Municipalities Ontario

amo@amo.on.ca

Re: Oath of Office

Please be advised that during their Regular Council meeting held February 21, 2023, Council passed the following resolution:

Resolution No. R2023-119

Moved by Councillor Franzen Seconded by Deputy Mayor Armstrong

Whereas most municipalities in Ontario have a native land acknowledgement in their opening ceremony; and

Whereas a clear reference to the rights of Indigenous people is the aim of advancing Truth and Reconciliation; and

Whereas Call to Action 94 of the Truth and Reconciliation Commission of Canada called upon the Government of Canada to replace the wording of the Oath of Citizenship to include the recognition of the laws of Canada including Treaties with Indigenous Peoples; and

Whereas on June 21, 2021 an Act to amend The Citizenship Act received royal assent to include clear reference to the rights of Indigenous peoples aimed at advancing the Truth and Reconciliation Commission's Calls to Action within the broader reconciliation framework; and

Whereas the Truth and Reconciliation Commission of Canada outlines specific calls to action for municipal governments in Canada to act on, including education and collaboration;

Therefore be it resolved that Council request to the Minister of Municipal Affairs and Housing that the following changes be made to the municipal oath of office: I will be faithful and bear true allegiance to His Majesty King Charles III and that I will faithfully observe the laws of Canada including the Constitution, which recognizes and affirms the Aboriginal and treaty rights of First Nations, Inuit and Metis peoples; and further

That this resolution be forwarded to the Association of Municipalities of Ontario (AMO), all Ontario municipalities, MPP Dave Smith, MP Michelle Ferreri, Premier Doug Ford and Curve Lake First Nation.

Carried.

Sincerely,

Mayor and Council of the Municipality of Trent Lakes

Cc: All Ontario municipalities



POLICY UPDATE

June 16, 2023

AMO Policy Update - Strong Mayor Powers Expanded

The Government of Ontario <u>announced</u> today that new regulations will extend strong mayor powers to additional municipal councils in Ontario. The extension of the additional authority is intended to assist with Ontario's housing shortage, which remains a priority for both the province and municipalities in every part of Ontario.

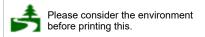
Expanding access to strong mayor powers is intended to build on other provincial steps to improve access to affordable housing, including the passage of <u>Bill 97, Helping Homeowners, Protecting Tenants Act</u>.

These new powers were originally introduced in legislation last summer for Ontario's two largest municipalities. The AMO Board did not take a position on strong mayor powers but expressed openness to the idea. It did express concerns with some aspects of the legislation — in particular, those affecting public administration — and recommended public consultation as the government considered the promised expansion of the new powers to additional municipal councils. AMO also expressed concern with a later provision eliminating the need for majority council support for certain decisions related to provincial priorities.

Municipalities continue to be the most trusted order of government in Canada with statutory requirements in Ontario for transparency, openness and accountability that are unequaled.

In response to today's announcement, AMO released the following media statement:

"Improving housing affordability is a number-one priority for municipalities in every part of Ontario. Strong mayor powers can provide an additional tool to help municipalities play their important role in increasing Ontario's housing supply. As the most trusted order of government, municipalities can be counted on to exercise new powers accountably and in the best interests of the public and the communities they serve".



Association of Municipalities of Ontario 200 University Ave. Suite 801,Toronto ON Canada M5H 3C6 To unsubscribe, please <u>click here</u>



AMO Policy Update not displaying correctly? View the online version Add Communicate@amo.on.ca to your safe list



POLICY UPDATE

June 20, 2023

AMO Policy Update - Action on Municipal Codes of Conduct, Summary of Ending Homelessness Symposium, Bill 97 Passes

AMO Encourages Member Action on Municipal Codes of Conduct and Enforcement

AMO's Board and members have been very clear: a safe and respectful workplace is a basic expectation. All council members agree to follow a Code of Conduct when they are sworn into office. However, sometimes there have been incidents when a council member's behaviour clearly crosses the line and councils have limited ability to enforce the Codes.

AMO, other municipal organizations such as ROMA and OBCM and 84 municipalities have lent their support to making changes to improve enforcement of Codes of Conduct. However, with the defeat of Bill 5, more direct action from municipal councils is required. That is why AMO is asking our members to **meet with your local MPPs before** the AMO Conference in August to request that the Government of Ontario introduce legislation to enact our recommended changes.

<u>Key messages</u> are linked to help guide your conversations with your local provincial representatives. Municipal governments working together make positive change happen.

Summary of Proceedings from AMO's Ending Homelessness Symposium

On May 3-4, 2023, AMO hosted the Ending Homelessness Symposium in Toronto, which brought together around 250 people including municipal elected officials and staff, Indigenous organizations and other sector partners.

A central aim of the symposium was to create a platform for dialogue to share and understand various perspectives and experiences with homelessness across the province, and to move towards building 280

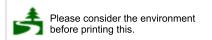
coordinated and strategically aligned solutions. Given this aim, multiple sessions were held that addressed the various perspectives and facets on the root causes of homelessness – including income insecurity, insufficient supply of deeply affordable housing, insufficient responses to mental health and addictions challenges and potential policy responses required. Since governments, community and healthcare partners, as well as the private sector all have a role to play, these sessions brought together these diverse actors.

This <u>Summary of Proceedings</u> summarizes key takeaways from each session, and will be used by AMO's staff, Task Forces, and Board of Directors to inform ongoing advocacy positions and strategy.

Bill 97, Helping Homebuyers, Protecting Tenants Act, 2023 Passes

Bill 97 received Royal Assent on June 8, 2023. The Bill amends the Building Code Act, 1992; City of Toronto Act, 2006; Development Charges Act, 1997; Ministry of Municipal Affairs and Housing Act, 1999; Municipal Act, 2001; Planning Act, 1990; and Residential Tenancies Act, 2006. AMO prepared several submissions in response to the consultations on the Bill, which can be found on our website. AMO also delivered remarks to complement a written submission to the Standing Committee on Heritage, Infrastructure and Cultural Policy on Bill 97. AMO staff are currently preparing a submission for the ongoing consultation on the Provincial Planning Statement, which will be submitted ahead of the August 4, 2023 deadline.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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THE CORPORATION OF THE TOWN OF SHELBURNE

BY-LAW #40-2023

Being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its Regular Council meeting held June 26, 2023.

WHEREAS Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWN OF SHELBURNE ENACTS AS FOLLOWS:

- 1. All actions of the Council of the Corporation of the Town of Shelburne at its meeting held on June 26, 2023, in respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate bylaw.
- 2. The Mayor and the proper officers of the Corporation of the Town of Shelburne are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

BY-LAW READ A FIRST, SECOND and THIRD TIME in Open Council, and enacted this 26th day of June 2023.

| MAYOR | |
|-------|--|
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| | |
| | |
| CLERK | |