



**Corporation of the Town of Shelburne**  
**Council Minutes**

September 25, 2023  
6:30 pm  
Council Chambers  
203 Main St. E, Shelburne

Members in attendance: Mayor Wade Mills  
Councillor Walter Benotto  
Councillor Kyle Fegan  
Councillor Len Guchardi  
Deputy Mayor Shane Hall  
Councillor Dan Sample  
Councillor Lindsay Wegener

Staff attending: Denyse Morrissey, CAO  
Carey Holmes, Director of Financial  
Services/Treasurer  
Jennifer Willoughby, Director of Legislative  
Services/Clerk  
Alice Byl, Deputy Clerk/Committee Coordinator  
Jim Moss, Director of Development and Operations  
Steve Wever, Town Planner

Others Present: Peter Simcisko, Watson and Associates

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**1. Call to Order**

Council meeting called to order at 6:30 pm by Mayor Mills.

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further research and educate oneself:

<https://www.dccrc.ca/educational-links/>

**2. Disclosure of Pecuniary Interest and General Nature Thereof**

No disclosures.

**3. Adoption of Minutes**

1. Minutes from the September 11, 2023 Council meeting

**Motion # 1**

**Moved By** Councillor Sample

**Seconded By** Councillor Wegener

BE IT RESOLVED THAT the minutes from the Regular Council meeting held September 11, 2023 be approved as presented and circulated.

**CARRIED, W. Mills**

**4. Public Participation**

1. Public Question Period

No questions were received.

2. Presentations

1. National Day of Truth and Reconciliation - Proclamation

Whereas, in June of 2021, the Federal Government passed new legislation marking September 30 as a national statutory holiday to commemorate the tragic legacy of residential schools in Canada; and

Whereas, the establishment of a national holiday is in response to the 80th call to action within the Truth and Reconciliation Commission of Canada: Calls to Action; and

Whereas, the date coincides with Orange Shirt Day, which began in 2013 and has become a symbol of remembrance to honour Indigenous children forced to leave their families to attend residential schools; and

Whereas, the orange shirt symbol originated in the experience of Phyllis (Jack) Webstad of the Stswecem'c Xgat'tem First Nation, who shared her story of how her new orange shirt was taken away from her on her first day at St. Joseph Mission Residential School, leaving her with feelings of worthlessness and insignificance; and

Whereas, this day will provide a way for our community to publicly commemorate the history and legacy of residential schools and the resilience of residential school survivors, commemoration being a vital component of the reconciliation process; and

Whereas, Shelburne is a community that encourages and celebrates its cultural diversity; Now Therefore, I, Mayor Wade Mills, on behalf of Council, do hereby proclaim September 30, 2023 as National Day of Truth and Reconciliation in the Town of Shelburne.

2. Hispanic/Latin American Heritage Month - Proclamation

Whereas, the Parliament of Canada recognizes that members of the Hispanic and Latin American community in Canada have made significant contributions to the social, economic, and political fabric of the nation; and

Whereas, the designation of a month as Hispanic/Latin American Heritage Month would be a meaningful way to

remember, celebrate and educate the public about these contributions; and

Whereas, Hispanic and Latin American communities across Canada would be mobilized by a Hispanic/Latin American Heritage Month to jointly celebrate, share and promote their unique culture and traditions with all Canadians; and

Whereas, the Latin American Heritage Month Act, received Royal Assent on June 21, 2018 proclaiming throughout Canada that the month of October be known as "Latin American Heritage Month" every year;

Now Therefore, I, Mayor Wade Mills, on behalf of Council, do hereby proclaim the month of October 2023, as "Hispanic / Latin American Heritage Month" in the Town of Shelburne.

3. Deputations on Agenda Items

**5. Council Inquiries**

Council directed inquiries to and received responses from Staff.

**6. Motions and By-law for Decision**

1. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Water and Wastewater Study - Watson and Associates, Peter Simcisko

Peter Simcisko of Watson and Associates presented the Water and Wastewater Study to Council and answered questions of Council.

**Motion # 2**

**Moved By** Councillor Benotto

**Seconded By** Councillor Guchardi

BE IT RESOLVED THAT Council receives the Water and Wastewater Rate Study report as presented by Watson & Associates Economists Ltd dated September 25, 2023;

AND THAT Council provide for the recovery of all water and wastewater costs through full cost recovery rates and maintain reserve funds for water and wastewater services;

AND THAT Council approve the water and wastewater rates presented in Section 6.1 (Table 6-2) based on the Alternative Rate Structure scenario; and direct Staff to prepare and bring forward a new Water and Wastewater By-Law for adoption;

AND THAT Council direct Staff to undertake an update of the rate study in five years, or earlier if any significant changes occur with respect to development patterns, identified capital needs, or operating costs.

**CARRIED, W. Mills**

2. Parks and Recreation Master Plan - GSP Group, Steve Wever

Steve Wever of GSP Group presented the Parks and Recreation Master Plan to Council.

**Motion # 3**

**Moved By** Councillor Fegan

**Seconded By** Councillor Wegener

BE IT RESOLVED THAT the presentation of the Parks and Recreation Master Plan by GSP be received;

AND THAT the Parks and Recreation Master Plan is an actionable, working document that can be readily adapted and is a blueprint for the Town of Shelburne to guide strategic investments over the next 10 years to contribute to a healthy and active community and improve the quality of life of residents;

AND THAT Council adopts the Parks and Recreation Master Plan as presented on September 25, 2023 as a ten (10) year guiding document and as the Town's Parks Plan under the Planning Act;

AND THAT Council directs Staff to include the recommended projects and other general recommendations with associated costs within the Parks and Recreation Master Plan for the consideration of Council during the annual budget process starting with the draft 2024 operating and capital budgets;

AND THAT Council directs Staff to explore all infrastructure and grant funding opportunities, as well as other partnerships that could also support the capital costs of projects recommended in the Parks and Recreation Master Plan.

**CARRIED, W. Mills**

3. Request from Abiding Place Ministries regarding the Remembrance Day Service.

**Motion # 4**

**Moved By** Councillor Benotto

**Seconded By** Councillor Wegener

BE IT RESOLVED THAT Council approves the request for Staff to facilitate the Remembrance Day service for the Shelburne Legion on November 11, 2023.

**CARRIED, W. Mills**

4. Request for Haunt in the Park for Fireworks By-law Exemption

**Motion # 5**

**Moved By** Councillor Benotto

**Seconded By** Councillor Guchardi

BE IT RESOLVED THAT the request from Haunt in the Park for an exemption from the Fireworks By-law be approved provided the conditions indicated by the Fire Chief are met.

**CARRIED, W. Mills**

**7. Councillor Motions (Notice of Motion)**

**8. Communications**

1. Arts, Culture and Heritage Committee Minutes
  - July 5, 2023
2. 2024 Budget Schedule
3. 2024 Regular Council Meeting Dates
4. National Day for Truth and Reconciliation and Orange Shirt Day Ceremony Brochure - September 30, 2023
5. Correspondence from the Township of Melancthon regarding Increasing the Firefighters' Tax Credit

**Motion # 6**

**Moved By** Councillor Benotto

**Seconded By** Councillor Sample

BE IT RESOVLED THAT Council supports the motion from the Township of Melancthon regarding an Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit);

AND THAT this motion be sent to the County of Dufferin and the Municipalities of Dufferin County.

**CARRIED, W. Mills**

6. Correspondence from Resident - Bruce Lemcke
7. Correspondence from the Town of Grimsby regarding Establishing a Guaranteed Livable Income

**Motion # 7**

**Moved By** Councillor Benotto

**Seconded By** Councillor Wegener

BE IT RESOLVED THAT Council supports the motion from the Town of Grimsby regarding establishing a guaranteed livable income;

AND THAT this motion be sent to the County of Dufferin and the Municipalities of Dufferin County.

**CARRIED, W. Mills**

8. Correspondence from the Office of the Fire Marshal
9. Correspondence from the Ministry of Municipal Affairs and Housing regarding Responding to the Housing Affordability Task Force's Recommendations
10. Correspondence from the Association of Municipalities of Ontario - Policy Update - Toronto New Deal and Housing Affordability task Force Responses

**Motion # 8**

**Moved By** Councillor Guchardi

**Seconded By** Councillor Sample

BE IT RESOLVED THAT Council receives the items listed under communications for information.

**CARRIED, W. Mills**

**9. Closed Session (if required)**

**10. Confirming By-law**

1. Confirming By-law #53-2023 - September 25, 2023

**Motion # 9**

**Moved By** Deputy Mayor Hall

**Seconded By** Councillor Benotto

BE IT RESOLVED THAT leave be given for the reading and enacting of By-law 53-2023 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held September 25, 2023.

**CARRIED, W. Mills**



**11. Adjourn**

**Motion # 10**

**Moved By** Councillor Sample

**Seconded By** Councillor Wegener

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

**CARRIED, W. Mills**

Council meeting adjourned at 8:12 pm.

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Mayor

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Clerk