



Town of Shelburne
Regular Council Meeting - Agenda

October 27, 2025

6:30 pm

Council Chambers

203 Main St. E, Shelburne

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Pages

1. Call to Order

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. Disclosure of Pecuniary Interest and General Nature Thereof

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. Adoption of Minutes

1. Minutes from the October 6, 2025 Council meeting

6

Recommendation:

BE IT RESOLVED THAT the minutes from the Regular Council

meeting held October 6, 2025 be approved as presented and circulated.

4. Public Participation

1. Public Question Period

Questions relating to agenda business can be submitted to the Legislative services Department at clerk@shelburne.ca or 519-925-2600 by 12:00 pm October 27, 2025.

2. Presentations

To register as a presenter please contact the Legislative Services Department directly at clerk@shelburne.ca or 519-925-2600.

1. Proclamation - Veterans' Week November 5-11, 2025

WHEREAS Veterans' Week is a time to honour Canadian Veterans and Soldiers made up of the young and old who share a common goal of keeping our country strong, proud and free;

AND WHEREAS Canada has a long history of providing military assistance in order to secure peace around the world;

AND WHEREAS Peace and Freedom are not just words, but values and beliefs worthy of sacrifice yesterday, today and tomorrow;

AND WHEREAS Canadian sacrifice and valour will be remembered forever as a rich legacy of peace, freedom and identity;

NOW THEREFORE, to show support for our veterans and their families, I, Mayor Wade Mills, on behalf of Council, do hereby proclaim November 5 to 11, 2025 as Veterans' Week in the Town of Shelburne.

3. Deputations on Agenda Items

5. Council Inquiries

6. Motions and By-law for Decision

1. Consideration of Items – all reports and By-laws in this section will be voted on separately

1. Report CAO 2025-05 from the Chief Administrative Officer regarding Shelburne Truck By-Pass Update and Completing an Environmental Assessment 20

Recommendation:

BE IT RESOLVED THAT Council receives report CAO2025-05 regarding Shelburne Truck Update and Completing an Environmental Assessment for information; and

THAT Council supports the recommended \$300,000 contribution towards an estimated \$1,200,000 cost for a Shelburne Truck By-Pass EA as included in the draft 2026 budget; and

THAT the Town of Shelburne requests matching funding of \$300,000 from Dufferin County in 2026 for the EA; and

THAT pending the confirmation of \$300,000 funding support from the County of Dufferin, the Town of Shelburne requests funding of \$600,000 from the Ministry of Transportation, Province of Ontario to undertake an EA for the Shelburne Truck By-Pass estimated to cost \$1,200,000.

2. Presentation of the Draft 2026 Budget by the Director of Financial Services 26

Recommendation:

BE IT RESOLVED THAT Staff be directed to take the proposed draft budget to a public meeting on November 24, 2025.

7. Councillor Motions (Notice of Motion)

8. Communications

1. Town of Shelburne Public Budget Meeting Notice 116
 - Monday, November 24, 2025
2. Minutes from the Arts, Culture and Heritage Committee 117

3.	Correspondence from the Township of Melancthon regarding Harmonization of Fire By-laws in Dufferin County	121
4.	Correspondence from the Nottawasaga Valley Conservation Authority regarding 2026 Draft Business Plan and Budget	122
5.	Correspondence from Hemson Consulting Ltd regarding Comments on Proposed updates to the Projection Methodology Guideline to Support Implementation of the Provincial Planning Statement, 2024 (PPS 2024)	151
6.	Correspondence from Niagara Region regarding Respecting State of Emergency on Mental Health, Homelessness and Addictions	157
7.	Correspondence from the Township of Essa Regarding Opposition to Banning Automated Speed Enforcement Cameras	159
8.	Correspondence from the Cities of Burlington and Brampton regarding Support for Automated Speed Enforcement	161
9.	Correspondence from the Town of Ajax regarding Provincial Decision on Automated Speed Enforcement (ASE)	164
10.	Correspondence from the Association of Municipal Clerks and Treasurers Regarding Automated Speed Enforcement Advocacy	167
11.	Correspondence from the Association of Municipalities of Ontario - Policy Updates	170
	• Response to OPP Cost Recovery Model, Continued Automated Speed Enforcement Advocacy, and Consultation on Aggregate Resources Act Program • Criteria for Special Economic Zones, Natural Gas Expansion Program Advocacy, Updated Energy Project Guidance for Municipalities, Opposing Bill 30 at Standing Committee • Bill 56 Introduced, Building Code Amendments Submission and Advocacy on Removing Building Code Enforcement from Provincial Courts	

Recommendation:

BE IT RESOLVED THAT Council receive the items listed under Communications for information.

9. Closed Session (if required)

10. Confirming By-law

1. Confirming By-law # 44-2025 - October 27, 2025

180

Recommendation:

BE IT RESOLVED THAT By-law 44-2025 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held October 27, 2025 be approved.

11. Adjourn

Recommendation:

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.



Corporation of the Town of Shelburne

Council Minutes

October 6, 2025
6:30 pm
Council Chambers
203 Main St. E, Shelburne

**Members in
attendance:**

Mayor Wade Mills

Councillor Walter Benotto
Councillor Kyle Fegan
Councillor Len Guchardi
Councillor Lindsay Wegener

Members Absent

Deputy Mayor Shane Hall
Councillor Dan Sample

Staff attending:

Denyse Morrissey, CAO
Carey Holmes, Director of Financial Services/Treasurer
Jennifer Willoughby, Director of Legislative
Services/Clerk
Jim Moss, Director of Development and Operations
Alice Byl, Deputy Clerk/Committee Coordinator
Steve Wever, Town Planner

1. Call to Order

Council meeting called to order at 6:35 pm by Mayor Mills.

Canadian National Anthem

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. Disclosure of Pecuniary Interest and General Nature Thereof

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No disclosures.

3. Adoption of Minutes

1. Minutes from the September 22 2025 Council meeting

Motion # 2025-153

Moved By Councillor Fegan

Seconded By Councillor Wegener

BE IT RESOLVED THAT the minutes from the Regular Council meeting held September 22 2025 be approved as presented and circulated.

CARRIED, W. Mills

4. Planning Public Meeting

1. Report P2025-09 from the Town Planner regarding Town-Initiated Zoning By-law Amendment (File No. Z25/03) Medical Uses and Downtown Private Rights-of-Way / Shared Parking Access

Tonight's public meeting under section 34 of the Planning Act is to consider a Town initiated zoning by-law amendment.

The proposed amendment seeks to update the Town's Zoning By-law to amend the Employment (M1 and M-F) zone for

properties on Centennial Road and Industrial Road, to add Medical Office and Clinic as permitted uses. In conjunction with these changes, and as a Town-initiated amendment, the opportunity is being taken to address longstanding issues with parking and access in the downtown core, ensuring that the downtown private rights-of-way are kept unobstructed for required parking.

The Mayor asked the Clerk for the method of notice for the public meeting.

The Clerk to indicated that notice of tonight's public meeting was advertised in local media sources. Notice has been posted on the Town's website and property owners on Centennial Road and Industrial Road received a mailed notification.

We will have a presentation by the Town Planner, following which there will be an opportunity for members of the public and Council to ask questions or provide comments. The Clerk will also accept written submissions. All submissions, written and oral, will be given consideration by the Council prior to any decision being made.

The Town Planner presented the presentation to Council.

Motion # 2025-154

Moved By Councillor Benotto

Seconded By Councillor Guchardi

BE IT RESOLVED THAT Council receive Report P2025-09 as information;

AND THAT subject to the consideration of any input received at the public meeting, By-law 39-2025, being a by-law to amend Zoning By-law 38-2007, as amended, by adding new provisions to permit a Medical Office in the Employment (M1 and M1-F) Zone for specified properties and establishing parking and access regulations for the Downtown Commercial Zone (C1), be approved.

CARRIED, W. Mills

5. Public Participation

1. Public Question Period

Michael Knight of 861 O'Reilly Crescent questioned Council about the possibility of updating the track and the field at Centre Dufferin District High School.

2. Presentations

1. Presentation from Gracison Developments Incorporated regarding Request to Maintain Servicing Allocation - 600 Main Street East, Shelburne

Kim Harrison-McMillan presented the presentation to Council and the Town Planner spoke to the presentation as well.

Motion # 2025-155

Moved By Councillor Guchardi

Seconded By Councillor Fegan

BE IT RESOLVED THAT the presentation from Gracison Developments Incorporated regarding the request to maintain servicing allocation for 600 Main Street East, Shelburne be received as information;

AND THAT Council hereby re-establishes a water and sewer servicing reserve of 43 m³/day for the Stage 1 area for the completion of the residential development of 600 Main Street East, Shelburne as a priority project, with the final allocation of servicing capacity to be considered at the time of conditional draft plan of subdivision/condominium or site plan approval subject to confirmation of adequate remaining capacity at that time.

CARRIED, W. Mills

3. Deputations on Agenda Items

6. Council Inquiries

Council directed inquiries to and received responses from Staff.

7. Motions and By-law for Decision

1. Consideration of Items – all reports and By-laws in this section will be voted on separately
 1. Report ED2025-03 from the Economic Development Officer regarding Commissary Kitchen Project

The Economic Development Officer presented her report to Council and answered questions of Council.

Motion # 2025-156

Moved By Councillor Wegener

Seconded By Councillor Guchardi

BE IT RESOLVED THAT Council of the Town of Shelburne receive report ED2025-03 regarding the development of the Commissary Kitchen facility at Fiddle Park, for information.

CARRIED, W. Mills

2. Report FS 2025-10 from the Director of Financial Services/Treasurer - Budget Framework

The Director of Financial Services/Treasurer presented the report to Council and answered questions of Council.

Motion # 2025-157

Moved By Councillor Benotto

Seconded By Councillor Fegan

BE IT RESOLVED THAT Council of the Town of Shelburne receives the staff report FS 2025-10 with respect to 2026 Budget Framework for information;

AND FURTHER THAT Council directs staff regarding the Draft 2026 Operating Budget to:

1. Prepare a Draft 2026 Operating Budget to include an overall tax rate increase not to exceed 5%.

2. Include the following positions two (2) new positions of Full Time Payroll and Benefits Coordinator and a full time Operations Labourer for Parks starting Q1 2026.
3. Allocate a portion (if necessary) of the estimated savings recognized from the transition to OPP to maintain a maximum of 5% tax rate in 2026 and allocate the balance of the estimated OPP contract savings to an unrestricted reserve.

CARRIED, W. Mills

3. Report FS 2025-11 from the Director of Financial Services/Treasurer - Municipal Ice Storm Assistance Program (MISA)

The Director of Financial Services/Treasurer presented the report to Council.

Motion # 2025-158

Moved By Councillor Guchardi

Seconded By Councillor Benotto

BE IT RESOLVED THAT Council of the Town of Shelburne receives the staff report FS 2025-11 with respect to the Municipal Ice Storm Assistance Program (MISA);

AND WHEREAS the Municipality of the Town of Shelburne has eligible costs directly linked to the March 2025 ice storm;

AND WHEREAS the Council of the Corporation of the Town of Shelburne hereby requests assistance under the Municipal Ice Storm Assistance Program;

AND FURTHER THAT, Carey Holmes, Director of Financial Services/Treasurer is given delegated authority to verify and attest to the accuracy of the application package to be submitted.

CARRIED, W. Mills

4. Request from the Shelburne Kinsmen Club for waiving of Fees

- Amount requested to be waived is \$140.00

Motion # 2025-159

Moved By Councillor Benotto

Seconded By Councillor Fegan

BE IT RESOLVED THAT the fee waiving request of \$140.00 from the Shelburne Kinsmen Club for their toll gate event at the three sides of the Main/Owen Sound St. intersection October 13, 2025 be approved.

CARRIED, W. Mills

5. By-law #40-2025 is ready for Council's consideration being a by-law to designate a section of Highway 89 within the jurisdiction of the Town of Shelburne as a pedestrian crossover

Motion # 2025-160

Moved By Councillor Benotto

Seconded By Councillor Guchardi

BE IT RESOLVED THAT By-law 40-2025 being a By-law to designate a section of Highway 89 within the jurisdiction of the Town of Shelburne as a pedestrian crossover be approved.

CARRIED, W. Mills

6. By-law #41-2025 is ready for Council's consideration being a by-law to authorize the Council to execute an agreement between the Corporation of the Town of Shelburne and Integrated Maintenance and Operations Services Inc (IMOS)

Motion # 2025-161

Moved By Councillor Fegan

Seconded By Councillor Wegener

BE IT RESOLVED THAT By-law 41-2025 being a By-law to authorize the Council to execute an agreement between the Corporation of the Town of Shelburne and Integrated Maintenance and Operations Services Inc (IMOS) be approved.

CARRIED, W. Mills

7. By-law #42-2025 is ready for Council's consideration being a by-law to amend By-law 03-2023 being a by-law to appoint Municipal Committee and Board members for the 2022-2026 Term of Council

Motion # 2025-162

Moved By Councillor Guchardi

Seconded By Councillor Wegener

BE IT RESOLVED THAT By-law 42-2025 being a by-law to appoint Municipal Committee and Board Members for the 2022-2026 Term of Council be approved.

CARRIED, W. Mills

8. Councillor Motions (Notice of Motion)

9. Communications

1. Minutes from the Shelburne Public Library board Meeting
 - July 15, 2025
2. Memo from the Municipal Grant Funding Committee
 - Haunt in the Park 2025 Grant Funding Amendment Request
3. Correspondence from Walter Lenz regarding Traffic on Gordon St.

Council discussed the traffic concerns on Gordon St. as identified in the correspondence.

4. Correspondence from Dufferin County regarding Agriculture Industry Consultation Resolution
5. Correspondence from the Township of Melancthon regarding Consultation on the Future of Natural Gas Expansion in Ontario

Motion # 2025-163

Moved By Councillor Wegener

Seconded By Councillor Guchardi

BE IT RESOLVED THAT Council of the Town of Shelburne supports the resolution from the Township of Melancthon regarding the future of natural gas in Ontario.

CARRIED, W. Mills

6. Correspondence from the Township of Melancthon regarding News Release - Commenting Period Opens for Strada Aggregates ARA This Thursday
7. Correspondence from the Township of Amaranth regarding the Shelburne and District Fire Board
8. Correspondence from the City of Kitchener regarding Postage Costs
9. Correspondence from the Municipalities of Bluewater and South Huron regarding Closure of Before and After School Programs
10. Correspondence from the Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks
 - Producer Responsibility Organizations (PROs) Blue Box Update
11. Communications Regarding Automated Speed Enforcement
 1. City of Brampton Agenda Item from October 1, 2025
 - Proposed Motion re: Provincial Decision on Automated Speed Enforcement (ASE)

2. Correspondence from the Town of Midland regarding Opposing the Elimination of Automated Speed Enforcement (ASE) Cameras
3. Correspondence to Honourable Sylvia Jones, MPP regarding Automated Speed Enforcement
4. Association of Municipalities of Ontario Policy Update
 - Response to the Planned Automated Speed Enforcement Ban

Motion # 2025-164

Moved By Councillor Guchardi

Seconded By Councillor Benotto

Whereas the Province of Ontario filed enabling regulations in December 2019, to prescribe the locations, fines, and signage for municipalities to utilize Automated Speed Enforcement Cameras (ASE) as a tool to address speeding and improve public safety.

Whereas the Province's ASE legislative framework, together with provincial encouragement in 2019, has led municipalities such as Shelburne to implement ASE technology, implemented on September 5, 2025, to improve safety, reduce speeding, and prevent serious collisions and fatalities.

Whereas the Provincial government, through the Ministry of Transportation, is responsible for the legislation, regulations and program standards governing municipal ASE programs.

Whereas some municipalities have implemented ASE incorrectly, Shelburne is part of the vast majority of municipalities who have implemented best practices endorsed by the Ministry of Transportation and the Ontario Traffic Council - including speed thresholds - that prioritize public safety, resulting in safer roads.

Whereas the Province of Ontario is charging provincial fees and charges for every ASE ticket and collecting an estimated 20 to 30 percent in fees from each ASE ticket revenue.

Whereas reducing vehicle speeds helps create calmer, safer neighbourhoods that encourage people to use active forms of transportation and to be active in their communities.

Whereas Shelburne is working to improve road safety and supports Vision Zero, through its ASE program and complementary traffic-calming measures such as speed cushions, road bollards, curb enhancements, addition of on street parking, enhanced pedestrian cross over lighting and additional signage, in order to reduce speeds, prevent collisions, and promote lawful driving behaviour.

Whereas consistent with local, regional, national and international research by third parties including Sick Kids & Toronto Metropolitan University, the Canadian Automobile Association, the Ontario Association of Chiefs of Police, the Traffic Injury Research Foundation, and the Ontario Traffic Council; the Town of Shelburne's ASE program has resulted in significant reductions in speed, increased speed compliance in Community Safety, and changes in driver behaviour.

Whereas municipalities like Shelburne were caught off guard by the Premier's sudden announcement to cancel ASE programs across the province, made without adequate notice and consultation.

Whereas the Premier's concerns regarding ASE can be addressed through amendments to provincial legislation, regulations and program standards that enable municipalities to consistently utilize ASE, without an outright ban on the technology.

Now therefore be it resolved:

1. That Shelburne Town Council formally opposes the Province's decision to abruptly cancel ASE, a public safety tool enabled through provincial regulations in December 2019; and,
2. That a letter from Council be sent to the Premier of Ontario, the Deputy Premier of Ontario, the Minister of Transportation, and the Minister of Municipal Affairs and Housing outlining Shelburne's position, calling for the continuation of ASE, and Shelburne Council request that the Premier meet with Mayors, and other municipal leaders to negotiate consistent implementation across municipalities that utilizes best practices to uphold the public safety benefits of ASE; and,
3. That the Town of Shelburne request the Provincial government to amend their legislation, regulations and program standards governing ASE as follows:
 - a. Eliminate provincial fees and charges from ASE tickets, including:
 - MTO fee, currently \$8.25 per ticket, for providing registered license plate owner information
 - Victim surcharge fee ranging from \$10 to \$125 - or 25% of the fine for speeding offences greater than \$1,000; and
4. That a copy of this resolution be sent to the Premier of Ontario, the Deputy Premier of Ontario, the Minister of Transportation, the Minister of Municipal Affairs and Housing, all Ontario Municipalities, the Association of Municipalities of Ontario (AMO), the Ontario Association of Chiefs of Police (OACP), and the Ontario Traffic Council.

For (5): Mayor Mills, Councillor Benotto, Councillor Fegan, Councillor Guchardi, and Councillor Wegener

CARRIED (5 to 0)

12. Association of Municipalities of Ontario Policy Updates

- Federal Government Launches Build Canada Homes
- Call to Amplify Automated Speed Enforcement Advocacy, 2026 Ontario Community Infrastructure Fund Allocation

Motion # 2025-165

Moved By Councillor Fegan

Seconded By Councillor Wegener

BE IT RESOLVED THAT Council receive the items listed under Communications for information.

CARRIED, W. Mills

10. Closed Session (if required)

11. Confirming By-law

1. Confirming By-law #43-2025 - October 6, 2025

Motion # 2025-166

Moved By Councillor Benotto

Seconded By Councillor Guchardi

BE IT RESOLVED THAT By-law 43-2025 being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its regular council meeting held October 6, 2025 be approved.

CARRIED, W. Mills

12. Adjourn

Motion # 2025-167

Moved By Councillor Benotto

Seconded By Councillor Fegan

BE IT RESOLVED THAT we now adjourn to meet at the call of the Mayor.

CARRIED, W. Mills

Council meeting adjourned at 8:27 pm.

Mayor

Clerk



Meeting Date:	Monday, October 27, 2025
To:	Mayor and Members of Council
From:	Denyse Morrissey, CAO
Report:	CAO 2025-05
Subject:	Shelburne Truck By-Pass Update and Completing an Environmental Assessment

Recommendation

BE IT RESOLVED THAT Council receives report CAO2025-05 regarding Shelburne Truck Update and Completing an Environmental Assessment for information; and

THAT Council supports the recommended \$300,000 contribution towards an estimated \$1,200,000 cost for a Shelburne Truck By-Pass EA as included in the draft 2026 budget; and

THAT the Town of Shelburne requests matching funding of \$300,000 from Dufferin County in 2026 for the EA; and

THAT pending the confirmation of \$300,000 funding support from the County of Dufferin, the Town of Shelburne requests funding of \$600,000 from the Ministry of Transportation, Province of Ontario to undertake an EA for the Shelburne Truck By-Pass estimated to cost \$1,200,000.

Background

Town Truck By- Pass: Requesting for Decades

The Town of Shelburne has been requesting a truck by-pass since 2003. A number of delegations have been made. The most recent was in January 2025 at ROMA. General background is summarized on our website:

[roma-mto-delegation-request-truck-bypass-truck-route-january-2025.pdf](#)

<https://www.shelburne.ca/town-hall/council/heavy-truck-traffic/>

Town staff also reviewed the May 2008 Preliminary Bypass Study completed by IBI. It had recommended at that time this was a Provincial initiative and that the Province should be responsible for moving this forward. The 5.1 and 5.3 extracts are taken from the bypass study dated February 2008 draft interim report, May 2008 final report and the April 2008 presentation. Staff have highlighted some sections in yellow:

5.1 The Need

The connecting link portion of Highway 10 and 89 within the Town of Shelburne provides two functions within the road network, namely, local and regional access to a downtown commercial area and a major through corridor accommodating passenger vehicle and commercial vehicle average trip lengths exceeding 100 km during the fall and summer periods.

These two purposes are accommodated in many Ontario communities that have historic downtown core areas developed around the intersection of two Provincial highway routes. In many cases, the urban area surrounding the historic downtown core has grown substantially, and the construction of parallel arterial or provincial road networks have accommodated the through traffic flows, while maintaining the character of downtown.

With the exception of the connecting link, the Town of Shelburne does not have parallel arterial roadways to provide this function. Greenwood Street and Fiddle Park Lane are collector roadways, with direct residential frontage and adjacent community uses. Together these roadways are currently accommodating a degree of through traffic volumes circumventing the peak period congestion in the downtown core. The function of these roadways is to collect and distribute local traffic and cannot continue to accommodate the future travel growth.

North-South residual capacity exists on highway 10 north of Shelburne and on County Road 124, north of Highway 10 and 89. Based on the travel projections, there is a need for an additional east-west arterial roadway or highway facility through the study area (one eastbound and one westbound travel lane), reflecting existing queuing in the downtown core during peak conditions, associated traffic infiltration through the community and the significant traffic growth is projected. The O-D survey results indicate that the majority of the through traffic is travelling between Highway 10 and 89 in the east and Highway 10 in the north. Accordingly, the promotion of County Road 11 to the south of Shelburne will not properly address this demand.

5.3 Recommended Proponent

Based on the foregoing assessment, it is recommended that any resultant road network capacity initiative to address future capacity demands on Highway 10 and 89 in the Town of Shelburne and in the vicinity should be a provincial initiative.

The County of Dufferin has also generally been very supportive of the need for a truck by-pass and some preliminary review was completed in their transportation master plan. No truck by-pass route was designated and reviewing a route(s) would be one of the primary undertakings of an Environmental Assessment (EA).

Purpose of an EA

The main objective of the EA will be to identify and evaluate all potential routes and alignment options for a Highway 10/89 bypass around downtown Shelburne including potential routes to the north and south of the Town. Building on the previous study which identified a need for a bypass and the County's Transportation Master Plan, the EA would be required to complete and confirm Phase 1 (problem or opportunity), Phase 2 (planning alternatives), Phase 3 (design alternatives for the preferred planning solution) and Phase 4 (Environmental Study Report and preliminary design) of the EA process.

This would not produce a final detailed design for land acquisition (if required) and construction implementation of a highway bypass, but would enable these steps to be completed in the future using the results of this EA. From the Town's perspective, the primary objective is to alleviate the impacts of heavy truck traffic through the built-up area of Shelburne and in

particular the downtown by establishing a new route, which aligns with the County's and Town's planning objectives and policies for intensification, mixed-use development, pedestrian-oriented development, and fostering a safe, vibrant, and prosperous downtown and main street corridors.

Additionally, from a provincial, regional and local perspective, the objective is to support and enhance efficient and safe goods movement through the area supporting a range of businesses and economic activities within the County and areas beyond.

The timing for completing the EA will be dependent on funding support from the County and MTO, the issuance of an RFP and the results of that process which would require a detailed project timeline including a comprehensive consultation and engagement program.

Analysis

As a result of the Town's February 2025 delegation at ROMA, Town staff and MTO staff having been holding monthly virtual meetings. They were held on May 14, 2025, June 12, 2025, July 17, 2025, September 4, 2025, and October 2, 2025.

Overall MTO staff have been willing to assist technically but had indicated to the Town of Shelburne at our October 2, 2025 call that funding the project required further review as there was currently no MTO funding available for the Truck Bypass EA. MTO staff also provided the Town with an email on October 3, 2025 that discussing a cost sharing agreement for an EA could be looked at:

An Environmental Assessment and Preliminary Design for a Shelburne Bypass is not currently programmed by the ministry. The ministry's highway program is reviewed and updated annually. The ministry's highway improvement funding decisions are prioritized considering needs across the province. Once this study is prioritized and funded, the ministry will be in the position to undertake the planning, design, and environmental work necessary for the project.

If the town would like to proceed with the study on their schedule, the ministry is open to discussing a cost sharing agreement and would also provide staff resources to participate as project team members.

Based on this feedback, we believe that there needs to be some prioritization by the Provincial government from either MTO or the Western Region MTO to prioritize this project.

Staff had also briefly discussed with MTO, based on their comments that an EA could cost \$2 M and likely 3 years or more to complete, that we are aware of a July 2025 RFP in Smithville (Niagara Region) for a bypass that was about \$1.1 M for the EA.

<https://niagararegion.bidsandtenders.ca/Module/Tenders/en/Tender/Detail/be2fd047-0d7d-4599-8c10-2bfdfe428671>

Town staff also confirmed with MTO staff, the Town of Shelburne is willing to lead the EA and also contribute to it financially but would never be able to fund \$1 M plus estimated costs of both the EA and preliminary design without some financial support from the Province.

Post the meeting we also sent the MTO staff all the information we were able to find on that EA bypass project.

Post the meeting Town staff discussed that one funding approach might be based on: Town \$300,000 contribution, Dufferin County matching contribution of \$300,000 and with that commitment of Town and County we would request \$600,000 from province. This is based a potential costs about \$1.2 M for the EA and preliminary design work.

Financial

The estimated cost used for an EA for a truck by pass is \$1.2 M. This report has recommended the following funding contributions:

Town of Shelburne	\$300,000	25%
County of Dufferin	\$300,000	25%
MTO/Province of Ontario	\$600,000	50%

The draft 2026 Town of Shelburne budget has included \$300,000 towards the cost of the EA.

Policies & Implications

Not applicable

Consultation and Communications

Ministry of Transportation staff

Council Priorities

Council's Priorities has three Pillars – Sustainable, Engaged and Liveable.

There is a total of 14 Priorities within the three Pillars. This report aligns with the Sustainable and Engaged Pillar within the Priorities of:

SP2 Invest in critical infrastructure and services for the future

EP1 Promote effective partnerships

Supporting Documentation

Not applicable

Respectfully Submitted:

Denyse Morrissey, CAO



Council Presentation



Draft Budget

2026

October 27, 2025



Table of Contents

2. Table of Contents
3. Strong Mayor Budget Timeline
4. Amount to be Raised by Taxation
5. Budget Framework Report
6. Estimated 2026 OPP Reconciliation
7. Revenue Comparison – 2025 vs 2026
8. Expenditure Comparison – 2025-2026
9. Taxpayer (Homeowner) Impact
10. Assessment Comparison
11. Organizational Chart
12. Where does your Tax Dollar go?
13. General Capital Projects
14. General Capital Funding Sources
15. General Reserves
16. Infrastructure Ontario Debt Summary
17. Thank you and Questions



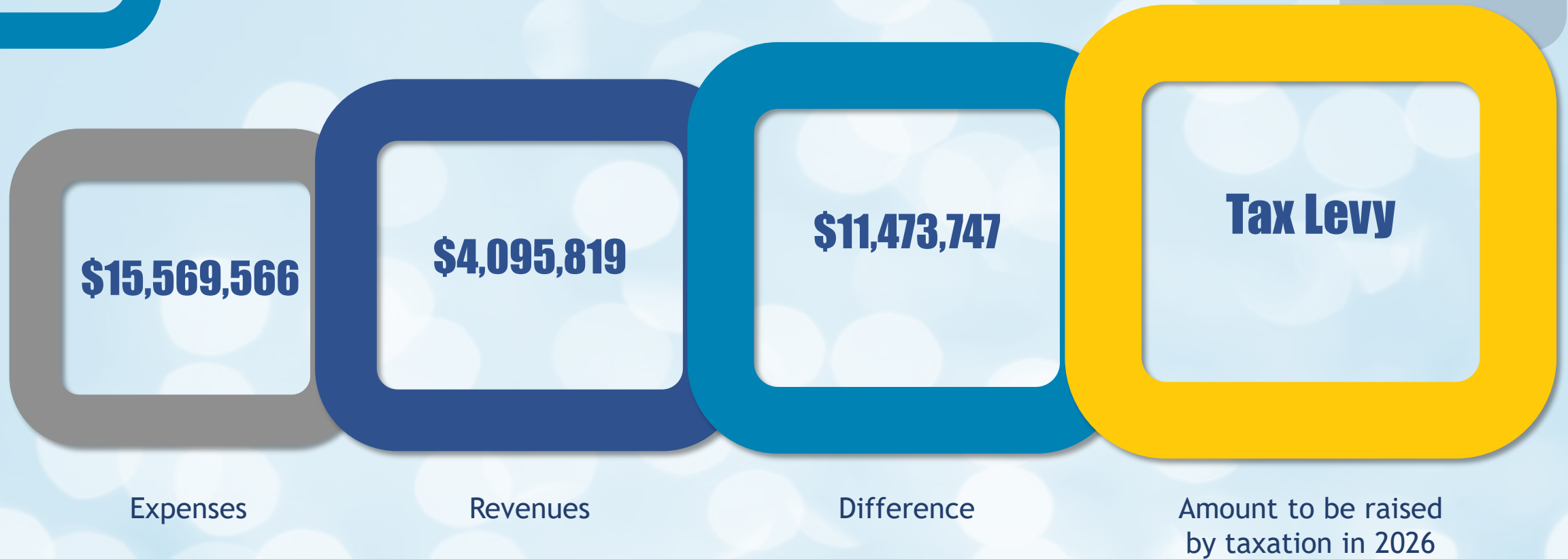
Strong Mayor 2026 Budget Timeline

Changes in Legislation have required amendments from the traditional budget timeline
And include legislated “veto and override periods”





Amount to be Raised by Taxation



In this budget \$114,737 represents 1% of the Levy



Budget Framework Report

October 6, 2025 - Report FS2025-10

1.

Prepare a Draft 2026 Operating Budget to include an overall tax rate increase not to exceed 5%

2.

Include two new full time staff positions:

- Payroll and Benefits Coordinator
- Operations Labourer

3.

Allocate estimated savings recognized from the transition to OPP to maintain a 5% increase in the tax rate



Estimated 2026 OPP Reconciliation

Estimated 2026 OPP Savings:	\$1,525,989
Estimated 2024 Reconciliation Credit:	<u>\$ 500,000</u>
Estimated 2026 Total Savings:	\$2,025,989
*Less amount required to maintain 5% tax rate	<u>\$ 517,845</u>

Total 2026 Savings to be transferred to the Unrestricted Reserve for future: \$1,508,144

Non-Restricted Police Saving Reserve 2025:	\$1,882,834
Estimated transfer for 2026:	<u>\$1,508,144</u>
Total in the Non-Restricted Reserve:	\$3,390,978

Note: the additional OPP savings recognized in 2025 (after the budget had been passed) of \$284,436 when the Province amended the 2025 Billing Statements is recognized as being transferred into the 2026 as an OPP billing statement tax stabilization to offset the potential 11% increase in OPP costs for 2026.

The 2026 Billing Statement will include adjustments for 2024



Revenue Comparison

Operating Revenues	2025	2026	Difference	Percentage	Explanation
General Government & Town Hall	\$ 1,936,851	\$ 2,481,938	\$ 545,087	28%	Tax Stabilization Reserve
Planning & Development	\$ 403,435	\$ 678,643	\$ 275,208	68%	Transfers from Development Charges
Protection Services	\$ 253,632	\$ 385,536	\$ 131,904	52%	ASE and AMPS revenues recognized
Operations, Wste Mgmt, Storm	\$ 97,500	\$ 166,250	\$ 68,750	71%	Tsf from ASE reserves for Traffic Calming measures
Cemetery	\$ 49,100	\$ 69,100	\$ 20,000	41%	Increase in Sales and Burials
Recreation & Culture	\$ 62,900	\$ 314,353	\$ 251,453	400%	Recongized Grant Revenue
To be Raised by Taxation	\$ 10,891,007	\$ 11,473,747	\$ 582,741	5%	Levy Increase
TOTAL Revenues	\$ 13,694,425	\$ 15,569,567	\$ 1,875,142	14%	



Expenditure Comparison

Operating Expenditures	2025	2026	Difference	Percentage	Explanation
General Government & Town Hall	\$ 3,050,950	\$ 3,538,906	\$ 487,956	16%	IT Service, Software, Insurance, Staff
Council & Committees	\$ 185,302	\$ 189,547	\$ 4,245	2%	Regular Cost of Living Increases
Planning & Development	\$ 1,410,143	\$ 1,748,576	\$ 338,433	24%	Increased in Planning Studies
Other Protective Services	\$ 679,515	\$ 706,206	\$ 26,691	4%	NVCA Increase, By-Law Staff
Police	\$ 844,974	\$ 1,233,479	\$ 388,505	46%	OPP Billing Statement, reduced credits
Fire Protection	\$ 902,502	\$ 1,043,750	\$ 141,248	16%	Increase in SDFD Budget
Operations, Wste Mgmt, Storm	\$ 2,690,317	\$ 3,184,581	\$ 494,264	18%	Traffic Calming measures, Staff, Increase Reserves
Cemetery	\$ 167,134	\$ 160,187	\$ (6,947)	-4%	Less scheduled projects
Recreation & Culture	\$ 1,596,317	\$ 2,256,191	\$ 659,874	41%	Programming, CDRC, New Amenities, Insurance
One Time Transfer to Reserves	\$ 2,167,270	\$ 1,508,144	\$ (659,126)	-30%	Reduction in Net OPP savings
TOTAL Expenditures	\$ 13,694,424	\$ 15,569,567	\$ 1,875,143	14%	



Homeowner Tax Impact

\$145.94

Annually

On an average home
Assessment of
335,366

\$12.16

Monthly

On an average home
Assessment of
335,366

5%

Increase in
the Tax Rate

5.4%

Increase in
the Tax Levy

Assessment Growth is approximately 0.38%
Still working off 2016 MPAC Assessment Values

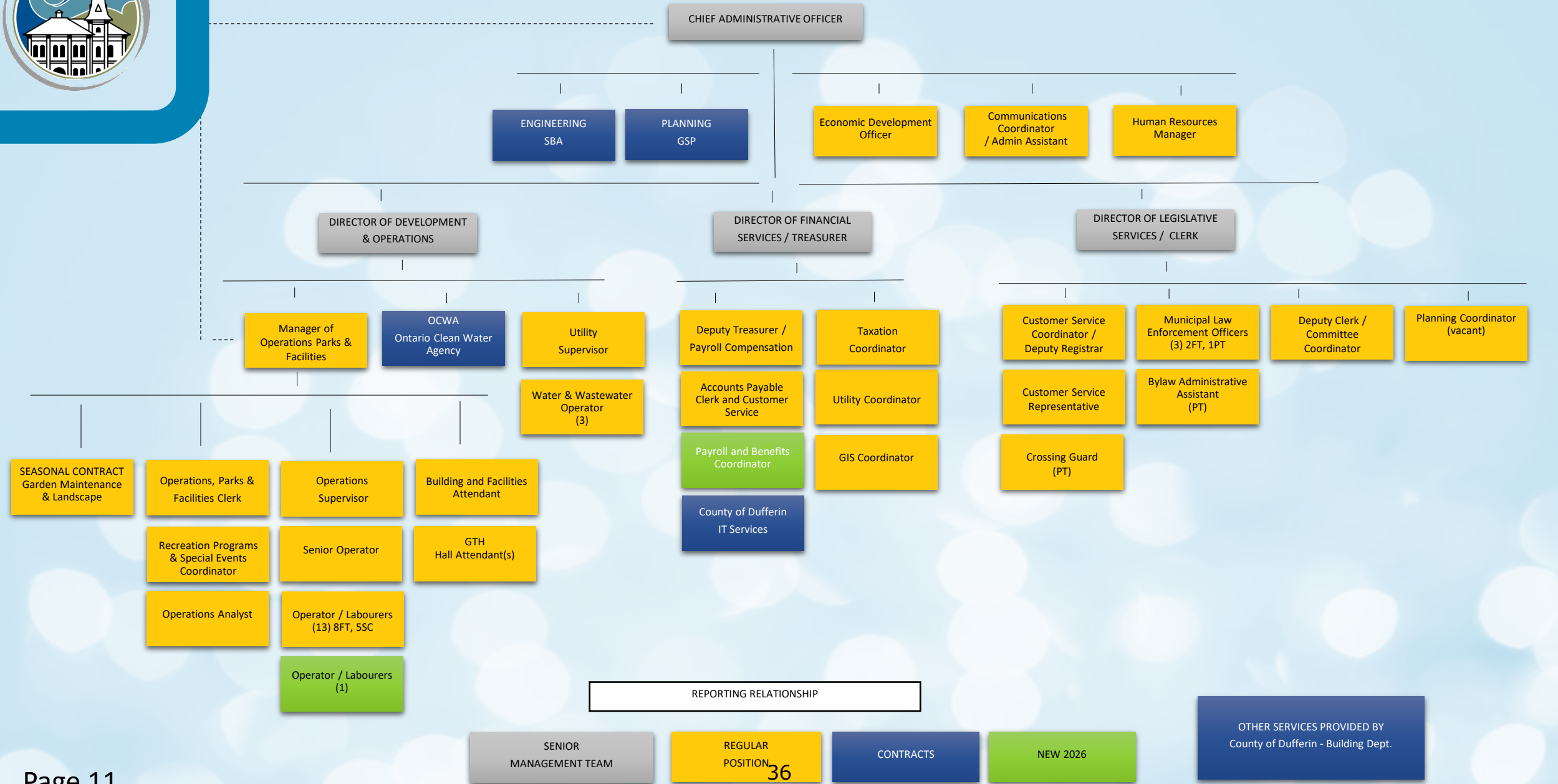


Assessment Comparisons

	2025 Assessment	2026 Assessment	2025 Taxes	2026 Taxes	Annual Increase	Monthly Increase	Percentage Increase
Average Residential	335,366	335,366	\$ 2,918.81	\$ 3,064.75	\$ 145.94	\$ 12.16	5.00%
William Street - TownHouse	158,000	158,000	\$ 1,375.13	\$ 1,443.89	\$ 68.76	\$ 5.73	5.00%
Hyland Village - Townhouse	274,000	274,000	\$ 2,384.72	\$ 2,503.95	\$ 119.24	\$ 9.94	5.00%
Summerhill - TownHouse	280,000	280,000	\$ 2,436.94	\$ 2,558.79	\$ 121.85	\$ 10.15	5.00%
Greenbrook - Single Family	470,000	470,000	\$ 4,090.58	\$ 4,295.10	\$ 204.53	\$ 17.04	5.00%
Summerhill - Single Family	459,000	459,000	\$ 3,994.84	\$ 4,194.58	\$ 199.74	\$ 16.65	5.00%
Hyland Village - Single Family	493,000	493,000	\$ 4,290.75	\$ 4,505.29	\$ 214.54	\$ 17.88	5.00%
Mature Subdivision (2001)	290,700	290,700	\$ 2,530.07	\$ 2,656.57	\$ 126.50	\$ 10.54	5.00%
Mature Subdivision (2007)	306,000	306,000	\$ 2,663.23	\$ 2,796.39	\$ 133.16	\$ 11.10	5.00%
Mature Neighbourhood (1963)	224,000	224,000	\$ 1,949.55	\$ 2,047.03	\$ 97.48	\$ 8.12	5.00%
Fieldgate - Single Family	473,000	473,000	\$ 4,116.69	\$ 4,322.52	\$ 205.83	\$ 17.15	5.00%
Fieldgate - TownHouse	292,000	292,000	\$ 2,541.38	\$ 2,668.45	\$ 127.07	\$ 10.59	5.00%



Draft Organizational Chart 2026



REPORTING RELATIONSHIP

SENIOR
MANAGEMENT TEAM

REGULAR
POSITION
36

CONTRACTS

NEW 2026

OTHER SERVICES PROVIDED BY
County of Dufferin - Building Dept.



Where does your Tax Dollar Go?





2026 General Capital Projects

\$8,444,758

Parks & Recreation



\$1,372,000

Projects identified in the Parks & Recreation Master Plan and the Long-Term Financial Plan

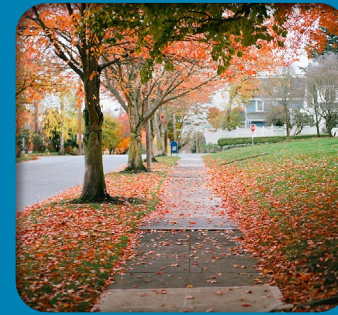
Operations



\$2,577,772

New Equipment, Workshop Expansion & Cold Storage

Infrastructure



\$4,296,486

Urbanization of Pinegrove Avenue, Drainage Cleanout

Townhall, By-Law & Cemetery

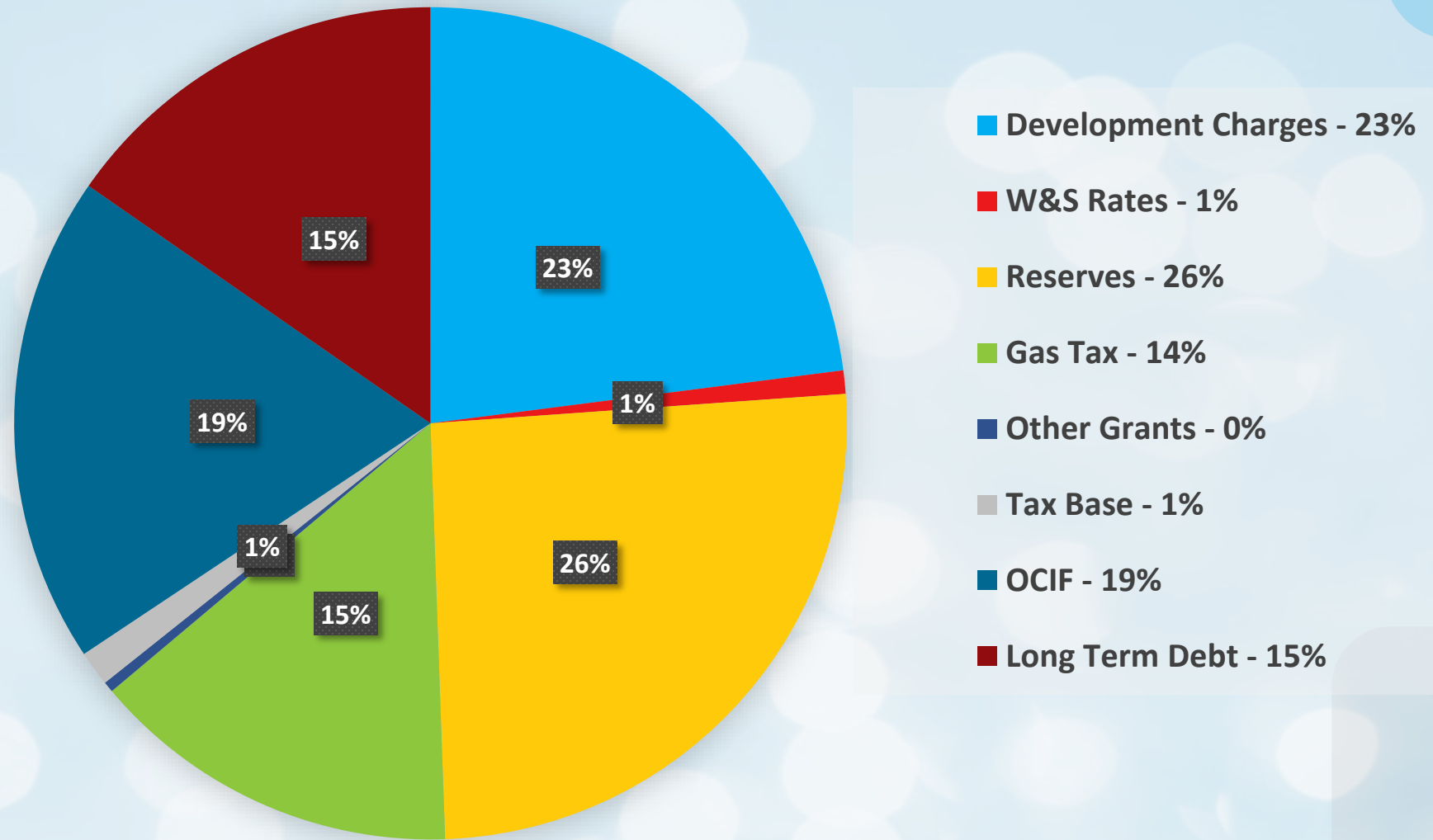


\$198,500

HVAC, By-Law Vehicle, new Columbarium at Cemetery



General Capital Funding Sources





Infrastructure Ontario Debt Summary

Project	Debenture	Term	2026 Opening	2026 Pymt	Principal	Interest	2026 Ending	Matures	Years
Sewage Treatment Plant Phase II	\$ 1,750,000.00	20	\$ 111,267.98	\$ 113,501.05	\$ 111,267.98	\$ 2,233.07	\$ -	2026	0
Sewage Treatment Plant Phase III	\$ 1,549,625.00	20	\$ 515,424.00	\$ 115,392.04	\$ 94,678.80	\$ 20,713.24	\$ 420,745.20	2030	4
Water Meter Loan	\$ 1,071,948.18	20	\$ 489,051.15	\$ 74,507.80	\$ 58,228.41	\$ 16,279.39	\$ 430,822.74	2033	7
Well #7	\$ 1,229,396.82	20	\$ 738,531.20	\$ 82,942.42	\$ 60,513.33	\$ 22,429.09	\$ 678,017.87	2036	10
Sister Streets	\$ 1,760,000.00	10	\$ 196,485.68	\$ 200,207.01	\$ 196,485.68	\$ 3,721.33	\$ -	2026	0
Water Storage Tower	\$ 5,000,000.00	15	\$ 4,242,601.17	\$ 467,938.56	\$ 270,607.65	\$ 197,330.91	\$ 3,971,993.52	2037	11
Grand Total	\$ 12,360,970.00		\$ 6,293,361.18	\$1,054,488.88	\$ 791,781.85	\$ 262,707.03	\$ 5,501,579.33		



2026	Beginning	IN	OUT	Ending
Restricted Reserves (incl Police & OCIF)	\$ 2,381,222.71	\$ 325,607.00	\$ (1,605,848.00)	\$ 1,100,981.71
Admin/Townhall/HR/Election/Library	\$ 457,155.99	\$ 206,500.00	\$ (165,000.00)	\$ 498,655.99
By-Law Enforcement	\$ 36,000.00	\$ 13,000.00	\$ (43,500.00)	\$ 5,500.00
Rec & Culture	\$ 176,850.28	\$ 4,000.00	\$ -	\$ 180,850.28
Committees	\$ 22,119.17	\$ -	\$ (16,000.00)	\$ 6,119.17
General Capital & Capital Levy	\$ 1,950,847.88	\$ 229,475.00	\$ (1,826,000.00)	\$ 354,322.88
Works/Roads/Cemetery/Trees/Winter Maint	\$ 794,561.42	\$ 330,000.00	\$ (609,000.00)	\$ 515,561.42
Planning & Dev Res	\$ 147,441.83	\$ -	\$ -	\$ 147,441.83
EDC/Façade/Grace Tipling	\$ 107,530.94	\$ 50,000.00	\$ (75,143.96)	\$ 82,386.98
Tax Stabilization	\$ 1,153,578.47	\$ -	\$ (911,996.00)	\$ 241,582.47
Parks & Rec'n Levy	\$ -	\$ 100,000.00	\$ (60,000.00)	\$ 40,000.00
Emergency Accom Levy	\$ 605,234.75	\$ 200,562.00	\$ -	\$ 805,796.75
Emergency Mgmt Res	\$ 30,000.00	\$ 5,000.00	\$ -	\$ 35,000.00
Fire Marque Recoverable	\$ 9,221.96	\$ -	\$ -	\$ 9,221.96
Natural Assets	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
Automated Speed Enforcement	\$ 783,612.00	\$ -	\$ (100,000.00)	\$ 683,612.00
Non Restricted Police Savings	\$ 1,882,834.00	\$ 1,508,144.00	\$ -	\$ 3,390,978.00
OPP Stabilization Reserve	\$ 284,436.00	\$ -	\$ (284,436.00)	\$ -
	\$ 10,827,647.40	\$ 2,977,288.00	\$ (5,696,923.96)	\$ 8,108,011.44

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Thank you! - Questions?

Mayor Wade Mills
mayor@shelburne.ca

Carey Holmes
Director of Financial
Services / Treasurer
cholmes@shelburne.ca

**TOWN OF SHELBURNE
2026 DRAFT OPERATING BUDGET**

EXPENDITURE SUMMARY

Budget Page	DEPARTMENT EXPENDITURES	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	GENERAL GOVERNMENT SERVICE										
4	TAXATION WRITE-OFFS	40,000	25,497	40,000	62,620	40,000	0	0	50,000	50,500	51,005
7	COUNCIL	175,220	157,986	164,802	164,802	174,047	9,245	6	170,905	171,971	175,068
8	ADMINISTRATION	1,797,409	2,472,628	1,909,993	2,474,780	2,349,156	439,163	23	2,411,913	2,965,587	3,069,864
10	COMMUNICATIONS	135,111	132,254	166,855	154,505	181,518	14,663	9	193,148	197,011	200,951
12	HUMAN RESOURCES	148,659	123,840	158,583	148,506	185,687	27,104	17	190,891	194,869	198,722
15	TOWN HALL	627,865	613,003	775,519	651,449	782,545	7,026	1	680,968	670,736	678,616
16	COMMITTEES	20,500	10,196	20,500	10,181	15,500	(5,000)	(24)	20,500	20,500	20,500
		2,944,764	3,535,403	3,236,252	3,666,843	3,728,453	492,201	15	3,718,325	4,271,175	4,394,726
	PLANNING & DEVELOPMENT										
17	BIA	10,500	10,500	10,500	10,500	10,500	0	0	10,500	10,500	10,500
19	PLANNING / ENGINEERING	1,146,097	970,183	1,121,318	777,619	1,433,386	312,068	28	918,640	901,682	919,881
22	ECONOMIC DEVELOPMENT	170,090	182,099	278,325	196,382	304,690	26,365	9	228,548	232,119	235,761
		1,326,687	1,162,782	1,410,143	984,501	1,748,576	338,433	24	1,157,688	1,144,301	1,166,142
	PROTECTION PERSONS PROPERTY										
24	NVCA	71,258	71,258	82,430	82,430	86,056	3,626	4	88,207	90,412	92,673
25	FIRE PROTECTION	726,969	743,620	902,502	913,935	1,043,750	141,248	16	1,095,463	1,150,761	1,207,774
27	POLICE PROTECTION	3,281,670	3,280,982	3,012,244	3,765,695	2,741,623	(270,621)	-9	1,832,912	1,920,670	2,013,023
29	CROSSING GUARDS	175,453	127,907	164,504	113,000	169,436	4,932	3	172,825	176,282	179,807
31	PROPERTY STANDARDS/BYLAW	220,368	212,102	432,581	309,391	450,713	18,132	4	459,613	468,869	478,321
		4,475,717	4,435,869	4,594,261	5,184,451	4,491,579	(102,682)	-2	3,649,020	3,806,994	3,971,598
	ROADS/PUBLIC WORKS/TRANSPORT.										
33	WORKS ROAD ADMINISTRATION	2,484,071	2,486,893	2,576,817	2,716,132	3,048,081	471,264	18	3,214,878	3,127,600	3,182,652
35	TRANSIT CONVENTIONAL	0	0	0	0	0	0	0	0	0	0
		2,484,071	2,486,893	2,576,817	2,716,132	3,048,081	471,264	18	3,214,878	3,127,600	3,182,652
	STORM SEWER										
36	STORM SEWER	34,500	30,575	46,500	36,732	49,500	3,000	6	34,790	35,486	36,196
		34,500	30,575	46,500	36,732	49,500	3,000	6	34,790	35,486	36,196
	ENVIRONMENTAL SERVICE										
37	WASTE MANAGEMENT	67,000	82,949	67,000	63,350	87,000	20,000	30	67,740	71,495	94,265
		67,000	82,949	67,000	63,350	87,000	20,000	30	67,740	71,495	94,265
	HEALTH & SOCIAL SERVICES										
39	CEMETERY	147,327	140,932	167,134	162,311	160,187	(6,947)	(4)	161,592	165,504	168,169
		147,327	140,932	167,134	162,311	160,187	(6,947)	-4	161,592	165,504	168,169
	RECREATION & CULTURAL SERVICES										
40	ARTS CULTURE & HERITAGE	18,000	4,824	18,000	10,000	6,000	(12,000)	(67)	5,000	5,000	5,000
41	SHARE OF LIBRARY	230,143	222,437	233,633	233,633	300,315	66,682	29	305,321	310,427	315,636
42	LOCAL CULTURAL GRANTS	28,000	28,105	52,500	52,500	36,500	(16,000)	(30)	37,230	37,975	38,734
44	PARKS & RECREATION	1,079,783	945,172	1,157,925	1,011,110	1,467,386	309,461	27	1,437,993	1,464,753	1,492,048
46	FIDDLE PARK	20,000	11,524	17,000	31,000	306,937	289,937	1,706	28,300	28,956	29,630
47	TOWN EVENTS	88,260	55,391	117,259	80,739	139,054	21,795	19	142,530	146,093	149,746
		1,464,186	1,267,453	1,596,317	1,418,983	2,256,191	659,874	41	1,956,374	1,993,204	2,030,793
	TOTAL GENERAL EXPENDITURES	12,944,255	13,142,855	13,694,424	14,233,302	15,569,567	1,875,143	14	13,960,407	14,615,759	15,044,541

OPERATING TOWN OF SHELBURNE GENERAL GOVERNMENT 2026 DRAFT OPERATING BUDGET OPERATING											
REVENUE SUMMARY											
Budget Page	DEPARTMENT REVENUES	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	GENERAL GOVERNMENT SERVICE										
4	TAXATION	10,290,394	10,380,583	11,113,099	10,983,495	11,636,132	523,033	5	12,212,226	12,931,959	13,437,635
5	GENERAL REVENUES	1,748,538	1,813,626	1,635,159	1,662,230	2,244,953	609,794	37	1,174,056	1,173,795	1,071,648
12	HUMAN RESOURCES REVENUES	0	0	0	0	0	0	0	0	0	0
14	TOWN HALL REVENUES	6,600	10,421	64,600	9,450	64,600	0	0	9,132	9,315	9,501
16	COMMITTEE REVENUES	15,000	5,059	15,000	5,000	10,000	(5,000)	(33)	0	0	0
		12,060,532	12,209,689	12,827,858	12,660,175	13,955,685	1,127,827	9	13,395,414	14,115,068	14,518,784
	PLANNING & DEVELOPMENT										
17	BIA LEVY	10,500	10,500	10,500	10,500	10,500	0	0	10,500	10,500	10,500
18	PLANNING REVENUES	443,433	327,736	337,250	279,522	631,000	293,750	87	165,420	91,868	108,346
21	ECONOMIC DEVELOPMENT REVENUES	21,000	18,379	55,685	18,151	37,143	(18,542)	(33)	11,500	11,500	11,500
		474,933	356,615	403,435	308,173	678,643	275,208	68	187,420	113,868	130,346
	PROTECTION SERVICE										
25	FIRE REVENUES	9,500	18,722	9,500	9,500	9,500	0	0	9,500	10,500	10,500
26	POLICE REVENUES	41,589	41,489	108,800	874,450	293,236	184,436	170	8,700	8,500	8,500
30	BY-LAW REVENUES	51,800	65,178	135,332	139,918	82,800	(52,532)	(39)	84,456	86,145	87,868
		102,889	125,389	253,632	1,023,868	385,536	131,904	52	102,656	105,145	106,868
	ROADS/PUBLIC WORKS										
32	WORKS ADMIN FEES & CHARGES	42,000	100,973	60,500	63,414	129,250	68,750	114	108,676	110,849	113,066
35	TRANSIT CONVENTIONAL	0	0	0	0	0	0	0	0	0	0
		42,000	100,973	60,500	63,414	129,250	68,750	114	108,676	110,849	113,066
	STORM SEWER REVENUES										
36	STORM SEWER REVENUES	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0
	ENVIRONMENTAL SERVICE										
37	WASTE MANAGEMENT REVENUE	37,000	74,945	37,000	38,826	37,000	0	0	42,040	42,881	43,738
		37,000	74,945	37,000	38,826	37,000	0	0	42,040	42,881	43,738
	HEALTH & SOCIAL SERVICES										
38	CEMETERY REVENUES	45,100	81,438	49,100	74,901	69,100	20,000	41	70,482	71,892	73,329
		45,100	81,438	49,100	74,901	69,100	20,000	41	70,482	71,892	73,329
	RECREATION & CULTURAL SERVICES										
40	ARTS CULTURE & HERITAGE	18,000	4,824	18,000	10,000	6,000	(12,000)	(67)	0	0	0
43	PARKS & RECREATION REVENUE	140,400	169,085	20,400	30,455	29,400	9,000	44	29,980	30,572	31,175
46	FIDDLE PARK REVENUE	1,000	328	0	14,000	261,953	261,953	100	6,500	8,000	9,500
47	TOWN EVENTS REVENUE	22,400	19,568	24,500	9,490	17,000	(7,500)	(31)	17,240	17,485	17,734
		181,800	193,805	62,900	63,945	314,353	251,453	400	53,720	56,056	58,410
	TOTAL GENERAL REVENUE	12,944,254	13,142,854	13,694,425	14,233,302	15,569,566	1,875,142	14	13,960,408	14,615,759	15,044,541

OPERATING		TOWN OF SHELBURNE GENERAL GOVERNMENT						OPERATING			
		2025 ADOPTED OPERATING BUDGET									
BALANCED CASH BUDGET SUMMARY											
Budget Page	DEPARTMENT REVENUES	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
3	TOTAL GENERAL EXPENDITURES	12,944,253	13,142,854	13,694,424	14,233,302	15,569,567	1,875,143	14	13,960,407	14,615,759	15,044,541
3	LESS TOTAL GENERAL REVENUES	12,944,253	13,142,854	13,694,424	14,233,302	15,569,566	1,875,142	14	13,960,408	14,615,759	15,044,541
	DIFFERENCE	0	(0)	(0)	0	0	0	0	0	(0)	(0)

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: GENERAL GOVERNMENT TAXATION
REVENUES: 01-0400

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
4010	RESIDENTIAL & FARM TAX	8,267,106	8,293,961	9,133,035	9,125,400	9,633,585	500,550	5	10,211,600	10,824,296	11,257,268
4011	COMMERCIAL & INDUSTRIAL TX	1,626,279	1,658,417	1,757,968	1,765,607	1,840,162	82,194	5	1,950,572	2,067,606	2,150,311
4013	SUPPLEMENTAL TAXATION	397,009	428,205	222,096	92,488	162,385	(59,711)	-27	50,054	40,056	30,056
	TOTAL TAX REVENUE	10,290,394	10,380,583	11,113,099	10,983,495	11,636,132	523,033	5	12,212,226	12,931,959	13,437,635
4017	TAXES WRITTEN OFF RESIDENTIAL	15,000	22,080	15,000	11,796	15,000	0	0	20,000	20,200	20,402
4018	TAXES WRITTEN OFF COMM	25,000	3,417	25,000	50,824	25,000	0	0	30,000	30,300	30,603
	TOTAL TAX WRITEOFFS	40,000	25,497	40,000	62,620	40,000	0	0	50,000	50,500	51,005
	NET GOVERNMENT TAXATION	10,250,394	10,355,086	11,073,099	10,920,875	11,596,132	523,033	5	12,162,226	12,881,459	13,386,630

Note:

- 4010 Tax Assessment used is based upon MPAC control totals (still no phase in)
- 4013 Supplemental based on remaining Fieldgate occupancies occurring in 2024 & Scone Developments
- 4018 Assessment Appeals

1% levy increase	2020	\$	74,793
	2021	\$	78,338
	2022	\$	86,387
	2023	\$	90,995
	2024	\$	98,934
	2025	\$	108,910

In this budget represents 1% levy increase/decrease \$ 114,737.47

INCREASE IN TAX RATE OF 5%	2025	2026
Average Single Home Assessment	335,366	335,366
Town Portion of Taxes - NO PHASE IN ASSESSMENT INCREASE	\$2,918.81	\$3,064.75
Annual Increase - Town Portion increase on average assessed home	\$145.94	
Monthly Increase - Town Portion	\$12.16	

2025 SUMMARY WITH THIS BUDGET	
Taxable Assessment Increase	0.4%
- of which Growth increase was	0.4%
Tax Rate Increase	5.0%
Levy (\$\$) Increase	5.4%
Average Home Increase	5.0%

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: GENERAL GOVERNMENT REVENUES
REVENUES: 01-0401

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
4601	CANADA POST PIL	8,500	8,626	8,800	8,874	8,800	0	0	8,976	9,156	9,339
4602	BOARD OF MANAGEMENT PIL	8,700	9,109	9,200	9,599	9,200	0	0	9,384	9,572	9,763
4625	ONTARIO HYDRO PIL	3,400	4,257	4,300	4,403	4,300	0	0	4,386	4,474	4,563
4811	OMPF GRANT	457,100	457,100	496,300	496,300	475,000	(21,300)	-4	425,000	425,000	425,000
6200	TAX CERTIFICATES	8,000	9,170	8,000	12,000	8,000	0	0	8,160	8,323	8,490
6201	GENERAL ADMIN FEES & CHARG	4,000	5,140	4,000	60,863	4,000	0	0	4,080	4,162	4,245
6202	TRADE LICENSES, SIGN PERMITS	4,500	4,220	4,500	1,683	4,500	0	0	4,590	4,682	4,775
6203	PROVINCIAL OFFENCES ACT	70,000	85,840	65,000	60,000	50,000	(15,000)	-23	62,000	56,000	48,000
6205	MARRIAGE PERMITS	9,000	12,740	9,000	16,000	16,000	7,000	78	16,320	16,646	16,979
6206	LOTTERY LICENSES	500	4,530	500	2,200	1,500	1,000	200	1,530	1,561	1,592
6208	MARRIAGE CEREMONY	10,000	24,800	10,000	25,000	25,000	15,000	150	25,500	26,010	26,530
6300	PENALTIES/INTEREST ON TAXES	155,300	279,171	200,000	300,000	200,000	0	0	204,000	208,080	212,242
6375	HST REBATE - ALLOWANCES	130	364	130	130	130	0	0	130	130	130
6421	BANK INTEREST EARNED	700,000	872,559	500,000	587,173	500,000	0	0	400,000	400,000	300,000
6425	5 YR GIC INTEREST EARNED	9,408	9,408	6,549	6,549	3,647	(2,902)	-44	0	0	0
6603	TSF FROM ADMIN RESERVE	0	0	0	0	0	0	0	0	0	0
6603	TSF FROM ELECTION RESERVE	0	0	6,000	6,000	20,000	14,000	233	0	0	0
6603	TSF FROM TAX STAB. RESERVE	300,000	0	300,000	0	911,996	611,996	204	0	0	0
6700	HOME HARDWARE LEASE PAYMENT	0	2,880	2,880	2,880	2,880	0	0	0	0	0
6704	TSF FROM DEV CHARGES	0	23,710	0	0	0	0	0	0	0	0
6710	MISCELLANEOUS GRANTS	0	0	0	10,000	0	0	0	0	0	0
6712	WSIB SURPLUS	0	0	0	52,576	0	0	0	0	0	0
	GENERAL REVENUES	1,748,538	1,813,626	1,635,159	1,662,230	2,244,953	609,794	37	1,174,056	1,173,795	1,071,648

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: GENERAL GOVERNMENT REVENUES
REVENUES: 01-0401

ACCOUNT DESCRIPTIONS

- 4811 OMPF Estimate
- 6201 Commissioner Fees, NSF Fees, Pins, Photocopies, Faxing, Other Miscellaneous Fees
- 6203 As per OPP letter; revenues for Criminal Record Checks will decrease by 25% each year In 2028 we will cease to receive police record check revenue
- 6421 RBC Interest Rate - Prime less 1.85%
- 6425 5 year GIC ends in 2026
- 6603 Tsf from Tax Stabilization Reserve
- 6700 Lease Agreement ended 2023 - reviewing annually and may not be renewing due to STP expansion likely past 2026

FUNCTION: GENERAL GOVERNMENT SERVICE

SERVICE: MEMBERS OF COUNCIL

EXPENDITURES 01-1010

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7106	COUNCIL SALARIES	126,571	129,782	130,368	130,368	134,279	3,911	3	136,965	139,704	142,498
7150	COUNCIL BENEFITS (CPP)	5,351	5,518	5,549	5,549	5,753	204	4	5,868	5,986	6,106
7151	COUNCIL EHT	2,468	2,583	2,542	2,542	2,618	76	3	2,671	2,724	2,779
7367	COUNCIL CONFERENCES/EDUCATION	12,000	6,424	12,000	12,000	12,000	0	0	14,000	12,000	12,000
7370	COUNCIL MATERIALS/SUPPLIES	23,380	10,730	9,000	9,000	14,000	5,000	56	6,000	6,150	6,273
7371	CDRC PUBLIC BOARD MEMBERS	1,000	300	1,000	1,000	1,000	0	0	1,000	1,000	1,000
7372	LIBRARY PUBLIC BOARD MEMBERS	2,000	1,700	2,000	2,000	2,000	0	0	2,000	2,000	2,000
7374	POLICE SERVICE BRD WAGE	2,150	700	2,150	2,150	2,150	0	0	2,150	2,150	2,150
7401	COUNCIL CELL PHONE MAYOR	300	249	193	193	246	53	28	251	257	263
	COUNCIL EXPENDITURES	175,220	157,986	164,802	164,802	174,047	9,245	6	170,905	171,971	175,068

7106 In accordance with By-Law 37-2018 setting Council Annual Remuneration

7367 In accordance with Council Conference Policy adopted in 2018 - \$2,000/councillor
(Mayor & Deputy Mayor picked up at County Level) & Education Sessions/ Strategic Priorities (2027)

7370 Includes new Ipads for new Council members following election

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: ADMINISTRATION

EXPENDITURES 01-1020

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	ADMIN SALARIES	944,154	949,628	967,741	967,741	1,065,772	98,031	10	1,087,088	1,108,829	1,131,006
7150	ADMIN BENEFITS	249,955	252,030	266,723	266,723	313,686	46,963	18	319,960	326,359	332,886
7151	ADMIN EHT	19,236	19,221	19,722	19,722	21,689	1,967	10	23,623	24,095	24,577
7152	ADMIN WSIB	32,923	30,772	33,519	33,519	38,666	5,147	15	40,940	41,758	42,594
7302	ADMIN OFFICE SUPPLIES & MAT.	10,000	8,052	10,000	9,000	10,000	0	0	10,200	10,404	10,612
7303	ADMIN COPYING & PRINTING	15,000	13,406	18,000	16,000	18,000	0	0	18,360	18,727	19,102
7305	ADMIN LEASED EQUIPMENT	15,000	9,660	15,000	10,000	11,000	(4,000)	-27	11,000	11,000	11,000
7306	ADMIN EDUCATIONAL COURSE	5,000	5,887	5,000	2,500	5,000	0	0	5,100	5,202	5,306
7314	ADMIN OTHER	16,700	17,431	16,700	15,000	16,700	0	0	17,034	17,375	17,722
7315	ADMIN COMPUTER / SUPPORT	184,669	184,091	221,845	200,000	262,374	40,529	18	267,622	272,974	278,434
7317	ADMIN ASSET MGMT (CITYWIDE)	15,000	14,225	19,243	29,132	21,293	2,050	11	23,608	23,476	24,649
7351	ADMIN CONFERENCE EXPENSES	12,000	13,921	12,000	16,000	15,000	3,000	25	15,300	15,606	15,918
7352	ADMIN MEMBERSHIP FEES	10,000	8,343	10,000	10,000	10,000	0	0	10,200	10,404	10,612
7353	ADMIN AUDIT FEES	35,000	38,480	39,300	39,000	41,000	1,700	4	41,820	42,656	43,510
7361	ADMIN INSURANCE	135,000	126,866	135,000	130,000	135,000	0	0	137,700	140,454	143,263
7362	ADMIN LEGAL FEES	18,000	1,052	18,000	2,500	18,000	0	0	18,360	18,727	19,102
7364	ADMIN POSTAGE & COURIER	15,000	17,205	15,000	18,000	19,000	4,000	27	19,380	19,768	20,163
7370	COMMUNITY RISK ASSESSMENT	10,000	23,710	10,000	0	0	(10,000)	-100	0	0	0
7401	ADMIN TELEPHONE/CELL/FIBRE	25,772	26,964	29,200	29,200	30,000	800	3	30,600	31,212	31,836
7403	ADMIN BANK SERVICE CHARGE	10,000	10,047	10,000	10,000	10,000	0	0	10,200	10,404	10,612
7405	ADMIN ADVERTISING	2,500	183	2,500	200	2,000	(500)	-20	2,040	2,081	2,122
7408	ADMIN ELECTIONS	0	0	0	0	20,000	20,000	100	0	0	0
7409	TSF TO ELECTION RESERVE	6,500	6,500	6,500	6,500	6,500	0	0	6,500	6,500	6,500
7510	ADMIN TSF TO ADMIN CAPITAL	0	0	0	0	0	0	0	0	0	0
7600	TSF TO ADMIN RESERVE	10,000	10,000	25,000	25,000	25,000	0	0	25,000	25,000	25,000
7600	TSF TO ADMIN RESERVE - 150TH	0	0	4,000	4,000	4,000	0	0	4,000	4,000	4,000
7600	TSF TO HR RESERVE	0	0	0	52,576	0	0	0	0	0	0
7600	TSF TO OCIF RESERVE - Investment \$	0	37,893	0	40,000	0	0	0	0	0	0
7601	TSF TO CONTINGENCY RESERVE	0	130,000	0	47,173	0	0	0	0	0	0
new	TSF TO SPECIAL CAPITAL LEVY 2%	0	0	0	0	229,475	229,475	100	234,064	238,746	243,521
7607	TRANSFER TO RESERVES	0	517,062	0	475,294	0	0	0	32,215	539,830	595,817
	ADMIN EXPENDITURES	1,797,409	2,472,628	1,909,993	2,474,780	2,349,156	439,163	23	2,411,913	2,965,587	3,069,864

ACCOUNT DESCRIPTIONS

7101 Includes grid moves & staff reallocations to cemetery, planning, police and new Payroll and Benefits Coordinator position
 7150 Includes CPP, EI, OMERS, Canada Life Premium (2026 CPP 2 Tier Rates continue)
 7152 Projecting an increase in the WSIB Salary Limit of \$10,000 increase from 2025
 7305 Pitney Bowes Lease & Excel Business Systems Lease (\$1,105.11x4 - Mailroom Copier; \$649.36x4; \$1,025.19 SLA- Post Mtr;\$134.32x12 - TH Copier; SLA - \$1,999.58 for folding mach
 7314 Includes current CRA mileage rates; cell phone accessories; miscellaneous supplies

7315	Keystone Annual Licensing Fee	\$	15,925
	Escribe Annual Licensing Fee	\$	13,344
	Laserfiche Annual License Fee	\$	4,442 (Sept to Sept)
	Adobe Subscription License Fees	\$	5,619
	Information Technology Services	\$	143,585
	Microsoft Intune Implementation	\$	22,311 New
	Software & Maintenance Renewals	\$	19,909
	Shared Software Services	\$	14,021
	Networking & Security	\$	6,500
	Desktops & Laptops	\$	12,040
	Domain Registration	\$	142
	Total of Account 7315	\$	262,374 (incl. 1.76% HST)

7317 CityWide Annual License Fee & Updates \$ 21,293 (Citywide Mte Mgr Annual Fees & Citywide Route Patrol and CRP Web Form QRCode)
 7352 Memberships and Subscriptions for Admin staff
 7353 Includes annual building inspections for asbestos in accordance with Asset Retirement Obligation Policy and Legislation
 7361 Intact premium plus allowance for settlement of O/S claims & Cyber Insurance Policy Premium
 7362 Includes retainer for Integrity Commissioner \$2,000
 7401 Includes Rogers Fibre Lines Contract; cell phone voice and data lines **EP2 - Improve Technology**, 3 new replacement phones - BYOD plan
 7403 Includes Uploading online pymts (increased use due to covid) - **EP2 - Improve Technology**
 7405 MTO Corridor LED signs now required to pay 5 years upfront (\$300x5=\$1,500 in 2020) next pymt will be 2025
 7409 Setting aside \$6,500/yr to help offset election year expenses
 7600 Increase in Transfer to reserve to save for Cloud Storage with next server replacement (2029)

7607	Recommended Distribution of 2025 Surplus	\$	475,294
	General Capital Reserve	\$	-
	Contingency Reserve	\$	-
	Operations Equipment Capital Reserve	\$	-
	Tax Stabilization Reserve	\$	475,294
		\$	475,294

FUNCTION: GENERAL GOVERNMENT SERVICE

SERVICE: COMMUNICATIONS

REVENUES 01-1026

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	GRANT REVENUE	0	0	0	0	0	0	0	0	0	0
5403	TRANSFER FROM RESERVES	0	0	0	0	0	0	0	0	0	0
	COMMUNICATIONS REVENUES	0	0	0	0	0	0	0	0	0	0

EXPENDITURES 01-1026

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	COMMUNICATIONS LABOUR	68,516	69,987	70,571	70,571	72,336	1,765	3	73,782	75,258	76,763
7150	COMMUNICATIONS BENEFITS	21,589	21,811	23,167	23,167	25,071	1,904	8	25,572	26,084	26,605
7151	COMMUNICATIONS EHT	1,345	1,373	1,386	1,386	1,421	35	3	1,450	1,479	1,508
7152	COMMUNICATIONS WSIB	2,751	2,539	2,822	2,822	2,909	87	3	2,967	3,026	3,087
7302	COMMUNICATIONS SUPPLIES	1,000	331	500	500	800	300	60	816	832	849
7306	COMMUNICATIONS EDUCATION	600	0	1,800	0	3,000	1,200	67	3,060	3,121	3,184
7315	COMMUNICATIONS WEBSITE	20,218	19,812	37,886	38,013	41,970	4,084	11	50,810	51,826	52,862
7351	COMMUNICATIONS CONFERENCE	200	274	800	39	1,000	200	25	1,020	1,040	1,061
7352	COMMUNICATIONS MEMBERSHIPS	555	346	407	407	407	0	0	415	423	432
7405	COMMUNICATIONS ADVERTISING	18,337	15,781	27,516	17,600	32,604	5,088	18	33,256	33,921	34,600
	COMMUNICATIONS EXPENSES	135,111	132,254	166,855	154,505	181,518	14,663	9	193,148	197,011	200,951

NET FUNDS TO BE RAISED	(135,111)	(132,254)	(166,855)	(154,505)	(181,518)	(14,663)	(9)	(193,148)	(197,011)	(200,951)
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COMMUNICATIONS

ACCOUNT DESCRIPTIONS

7315	Social PinPoint (Bang the Table)	\$	4,396	(Shared 50% with EcDev)	2027 - \$4747.71 2028 \$5127.53
	Website Licensing & Hosting	\$	26,139	(GHD Digital - GovStack website)	
	Dufferin County IT Domain	\$	400	Add \$100 for quarterly IT fee for the domain for Social Pinpoint (previously Bang the table)	
	Adobe Cloud	\$	113	(All adobe tools)	
	Canva - Social media tool	\$	75	(Shared 50% with EcDev)	
	Cludo - Essential Search Site Package	\$	7,338	(annual) Added 404 & Chat AI in 2025	
	Cludo - website cleanup	\$	-	(every 5 years - again in 2028)	
	Hootsuite	\$	2,083	(social media service) May to May	
	I Stock	\$	700	(subscription - \$100/mth) Shared 50% with EcDev	
	Total Including Net Tax	\$	41,970		
7405	Billboard LED sign Hosting Fees	\$	1,000	(\$20/mth data storage plus maintenance)	
	Canmax	\$	5,000	(50% shared with Recreation Programs & Special Events)	
	105 Radio Ads	\$	1,800	4 weeks Mon-Fri 3x30 sec per day	
	Facebook Boosts	\$	1,000	Able to boost important campaigns	
	Billing Inserts	\$	5,600	material to be included in tax and water billings	
	Monthly Page in the Shelburne Free Press	\$	17,640	(\$735/mth x24) (Library & Fire \$73.50 per ad - comped - 2025 as of July 31 \$367.50 and Fire \$73.50)	
	Total Including Net Tax	\$	32,604		
7352	Municipal World	\$	150	EP2 - Improve Technology	
	Zoom	\$	250	EP3 - Consolation & Collaboration with Community	
	Total Including Net Tax	\$	407	EP4 - Support Effective Communication	

3 Yrs - will have to replace existing signs - only good for 10 years (\$90,000-\$100,000)

light pollution, driver safety
will be decommissioned once done

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: HUMAN RESOURCES
REVENUES 01-1027

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	GRANT REVENUE	0	0	0	0	0	0	0	0	0	0
5403	TRANSFER FROM RESERVES	0	0	0	0	0	0	0	0	0	0
	HUMAN RESOURCE REVENUES	0	0	0	0	0	0	0	0	0	0

5402 Municipal Modernization Grant (received in 2021 & 2022)

EXPENDITURES 01-1027

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	HUMAN RESOURCES LABOUR	76,116	76,294	76,948	80,000	92,601	15,653	20	94,453	96,342	98,269
7150	HUMAN RESOURCES BENEFITS	22,884	23,183	24,657	25,000	29,868	5,211	21	30,466	31,075	31,697
7151	HUMAN RESOURCES EHT	1,494	1,497	1,511	1,600	1,820	309	20	1,856	1,893	1,931
7152	HUMAN RESOURCES WSIB	2,925	2,768	3,077	3,200	3,723	646	21	3,798	3,874	3,951
7302	HUMAN RESOURCES SUPPLIES	1,000	915	1,000	800	1,000	0	0	1,020	1,040	1,061
7306	HUMAN RESOURCES EDUCATION	1,000	499	1,000	1,900	3,000	2,000	200	3,060	3,121	3,184
7315	HUMAN RESOURCES GENERAL	17,477	3,638	12,000	7,998	15,000	3,000	25	15,300	15,606	15,918
7320	HR - STAFF ENGAGEMENT	2,000	0	2,000	2,000	2,000	0	0	2,040	2,081	2,122
7330	HR - LONG SERVICE AWARDS	500	300	600	600	500	(100)	-17	2,000	2,200	2,200
7340	HR - TOWNWIDE STAFF TRAINING	3,000	2,412	8,000	8,000	8,000	0	0	8,160	8,323	8,490
7351	HUMAN RESOURCES CONFERENCE	1,000	233	1,000	800	1,000	0	0	1,020	1,040	1,061
7352	HUMAN RESOURCES MEMBERSHIPS	8,264	7,493	9,790	6,608	10,175	385	4	10,378	10,586	10,798
7405	HUMAN RESOURCES ADVERTISING	1,000	794	1,000	0	1,000	0	0	1,020	1,040	1,061
7440	HEALTH & SAFETY	10,000	3,815	16,000	10,000	16,000	0	0	16,320	16,646	16,979
	HUMAN RESOURCE EXPENSES	148,659	123,840	158,583	148,506	185,687	27,104	17	190,891	194,869	198,722

NET FUNDS TO BE RAISED	(148,659)	(123,840)	(158,583)	(148,506)	(185,687)	(27,104)	(17)	(190,891)	(194,869)	(198,722)
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HUMAN RESOURCES
ACCOUNT DESCRIPTIONS

7315	Contracted HR Services as needed		
7352	CCDI (DEI) Membership	3,000	
	Citation - HR Fundamentals	5,800	online staff training
	OMHSPA	150	
	OMHRA	150	
	HRLaw Canada	99	
	HRPA	550	
	Proprofs	250	
		10,175	includes net HST

7440 Health & Safety Services coordinated in-house as of May 2024

SP5 - Build Responsive Organizational Capacity

FUNCTION: GENERAL GOVERNMENT SERVICE
SERVICE: TOWN HALL

REVENUES 01-1035

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5409	CONCERT HALL RENT	5,000	9,059	8,000	8,000	8,000	0	0	7,500	7,650	7,803
5410	CTY - ELECTRIC VEHICLE CHARGING	250	387	250	250	250	0	0	255	260	265
5420	ART GALLERY RENTAL FEES	1,350	975	1,350	1,200	1,350	0	0	1,377	1,405	1,433
5411	TOWN HALL TSF FROM RESERVES	0	0	55,000	0	55,000	0	0	0	0	0
	TOWN HALL REVENUE	6,600	10,421	64,600	9,450	64,600	0	0	9,132	9,315	9,501

- 5409 Grace Tipling Hall Rental Revenues
- 5410 Reimbursement from County of Dufferin for Hydro Costs for Electric Vehicle Charging Stations MOU ends Nov 30, 2024
- 5411 Tsf from Admin Reserve \$55,000; work not completed in 2025 - transfer to 2026
- 5420 Monthly rental fee of \$150/month for art exhibitors

FUNCTION: GENERAL GOVERNMENT SERVICE

SERVICE: TOWN HALL

EXPENDITURES 01-1035

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	TOWN HALL LABOUR	106,252	109,260	111,161	109,000	114,227	3,066	3	116,511	118,841	121,218
7150	TOWN HALL BENEFITS	33,914	31,969	36,819	35,000	39,937	3,118	8	40,736	41,551	42,382
7151	TOWN HALL EHT	2,174	2,144	2,274	2,200	2,338	64	3	2,385	2,433	2,481
7152	TOWN HALL WSIB	4,613	4,009	4,800	4,400	4,960	160	3	5,059	5,161	5,264
7350	TOWN HALL TRAINING & EDUCAT'N	0	0	2,000	0	2,000	0	0	2,040	2,081	2,122
7369	TOWN HALL CELL PHONE	550	703	800	800	800	0	0	600	612	1,600
7395	TOWN HALL ELEVATOR	15,000	12,546	15,583	15,583	16,000	417	3	16,320	16,646	16,979
7403	TOWN HALL MAINT/MATERIALS	60,000	24,962	50,000	50,000	50,000	0	0	51,000	52,020	53,060
7405	TOWN HALL HYDRO & WATER	42,000	40,421	42,000	42,000	42,000	0	0	42,840	43,697	44,571
7408	TOWN HALL GAS EXPENSE	15,000	6,151	15,000	15,000	15,000	0	0	15,300	15,606	15,918
7418	MECHANICAL SYSTEM & HVAC	15,000	15,009	17,000	17,000	17,000	0	0	17,340	17,687	18,041
7419	TOWN HALL OTHER SERVICES	17,000	26,430	20,000	20,000	20,000	0	0	20,400	20,808	21,224
7425	TOWN HALL ART GALLERY	3,200	1,430	4,920	4,920	5,120	200	4	5,222	5,327	5,433
7430	FUEL & VEHICLE MAINTENANCE	2,600	2,407	2,600	2,600	2,600	0	0	2,652	2,705	2,759
7510	TOWN HALL TSF TO CAPITAL	10,000	10,000	0	0	0	0	0	17,000	0	0
7600	TSF TO TOWN HALL RESERVE (CAP)	100,000	125,000	125,000	125,000	125,000	0	0	125,000	125,000	125,000
7600	EMERGENCY SERVICES ACCOM RES	200,562	200,562	200,562	200,562	200,562	0	0	200,562	200,562	200,562
7700	OFFICE SERVICE ENHANCEMENTS	0	0	125,000	7,384	125,000	0	0	0	0	0
	TOWN HALL EXPENDITURES	627,865	613,003	775,519	651,449	782,545	7,026	1	680,968	670,736	678,616

NET FUNDS TO BE RAISED **(621,265)** **(602,582)** **(710,919)** **(641,999)** **(717,945)** **(7,026)** **(1)** **(671,836)** **(661,422)** **(669,115)**

ACCOUNT DESCRIPTIONS

7101 Includes cost of Mgr of Operations, Parks & Facilities (35 hrs), Maintenance Personnel (40 hrs) 50% of Mgr salary to Operations & Parks/Recreation Salary

7403 Bldg Maintenance includes extra cleaning supplies & PPE; general maintenance materials and services

7419 Includes Pest Control / Bird Control & Equipment Rental - Security Monitoring; Fire Inspections under the Bldg Code; service generator annually

7425 Shelburne Townhall Art Gallery Expenses; Decals, Facebook Ads, Radio, Printed Material, Supplies; 40% of Constant Contact

7510 See Townhall Capital Budget for Capital Projects

7600 Transfers to Reserve for future Townhall expenditures over and above maintenance (New in 2019) **SP2 - Invest in Critical Infrastructure & Services for Future**

7600 Transfer to Emergency Services Accommodation Reserve - **2021 Budget Framework Report - SP1 - Responsible Financial Management through Long Term Planning**

7700 Office Service Enhancements - Carpet Tile, Workstations, AODA Front Counter, Engineering/GIS Working Room - work not completed in 2025

REVENUES 01-1060

5411 From DEI Reserve to offset 2025 Initiatives

EXPENDITURES 01-1060

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7110	EMERGENCY MANAGEMENT	500	137	500	181	500	0	0	500	500	500
7109	EMERGENCY MGMT TSF TO RESERVE	5,000	5,000	5,000	5,000	5,000	0	0	5,000	5,000	5,000
7115	DEI COMMITTEE / ACCESSIBILITY	15,000	5,059	15,000	5,000	10,000	(5,000)	-33	15,000	15,000	15,000
	COMMITTEE EXPENDITURES	20,500	10,196	20,500	10,181	15,500	(5,000)	-24	20,500	20,500	20,500

NET FUNDS TO BE RAISED	(5,500)	(5,137)	(5,500)	(5,181)	(5,500)	0	(9)	(20,500)	(20,500)	(20,500)
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- 7109 Emergency Management Reserve set up starting in 2020 as per **2020 Budget Framework Report**
7110 Includes Insurance Costs for Emergency Road Closure Barricades bought in 2024 with County Grant
7115 DEI Committee expenses transferred from Council Anti-Racism Initiatives starting 2022
L1 - Promote Diversity, Equity and Inclusion

REVENUES 01-1080

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5400	BIA SPECIAL LEVY	10,500	10,500	10,500	10,500	10,500	0	0	10,500	10,500	10,500
	BIA REVENUES	10,500	10,500	10,500	10,500	10,500	0	0	10,500	10,500	10,500

EXPENDITURES 01-1080

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7900	BIA EXPENDITURE	10,500	10,500	10,500	10,500	10,500	0	0	10,500	10,500	10,500
	BIA EXPENDITURES	10,500	10,500	10,500	10,500	10,500	0	0	10,500	10,500	10,500

NET FUNDS TO BE RAISED
 0
 0
 0
 0
 0
 0
 0
 0
 0
 0
 0

7900 No budget received from the BIA

FUNCTION: PLANNING & DEVELOPMENT

SERVICE: PLANNING & DEVELOPMENT

REVENUES 01-1090

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5400	PLANNING APPLICATION FEES	70,000	142,374	70,000	50,000	50,000	(20,000)	-29	51,000	52,020	53,060
5401	ZONING CERTIFICATES	1,000	1,675	1,000	1,000	1,000	0	0	1,020	1,040	1,061
5403	MUNICIPAL APPROVALS	30,000	17,475	30,000	15,000	20,000	(10,000)	-33	20,400	20,808	21,224
5406	SEWER SHARE OF DEVELOPMENT	9,000	9,000	9,000	9,000	9,000	0	0	9,000	9,000	9,000
5407	DC SHARE OF GROWTH STUDIES	178,433	60,452	218,250	52,161	542,000	323,750	148	75,000	0	0
5408	DEVELOPER LOT FEES	0	3,775	0	0	0	0	0	0	0	15,000
5409	WATER SHARE OF DEVELOPMENT	9,000	9,000	9,000	9,000	9,000	0	0	9,000	9,000	9,000
5411	RECOVERABLE FROM DEVELOPERS	0	77,442	0	143,361	0	0	0	0	0	0
5413	CASH IN LIEU OF PARKLAND REV	0	6,542	0	0	0	0	0	0	0	0
5420	TSF FROM PLANNING RESERVE	146,000	0	0	0	0	0	0	0	0	0
	PLANNING REVENUES	443,433	327,736	337,250	279,522	631,000	293,750	87	165,420	91,868	108,346

REVENUES INCLUDE:

- 5400 Includes : Rezoning, Consents, Minor Variances & Site Plan Revenues & Developer Driven Revenues
- 5403 Includes : Building Permit Approvals
- 5407 DC transfer to help offset costs of studies
- 5408 Estimated Developer Lot Fees

FUNCTION: PLANNING & DEVELOPMENT
SERVICE: PLANNING & DEVELOPMENT

EXPENDITURES 01-1090

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	TOWN STAFF PLANNING LABOUR	5,000	5,000	5,000	5,000	5,000	0	0	5,100	5,202	5,306
7101	TOWN STAFF LABOUR	255,058	188,026	196,350	196,350	201,259	4,909	2	245,681	290,991	296,811
7102	PLANNER CONTRACT LABOUR (GSP)	260,000	240,930	260,000	220,000	260,000	0	0	265,200	270,504	275,914
7103	ENGINEER CONTRACT LABOUR (SBA)	200,000	235,902	200,000	200,000	200,000	0	0	204,000	208,080	212,242
7104	GIS LICENSES	10,000	8,109	13,129	7,527	25,000	11,871	90	25,750	26,523	27,318
7105	COMMITTEE OF ADJUSTMENT	5,400	0	5,400	0	0	(5,400)	-100	0	0	0
7107	PLANNING ADVERTISING	4,000	1,915	4,000	1,500	2,500	(1,500)	-38	2,550	2,601	2,653
7108	PLANNING SUPPLIES/POSTAGE/ETC	4,000	299	1,000	500	750	(250)	-25	765	1,395	1,423
7110	PLANNING & DEV LEGAL	20,000	6,881	20,000	5,000	15,000	(5,000)	-25	15,300	15,606	15,918
7150	PLANNING & DEV - BENEFITS	70,202	52,977	53,286	53,286	57,114	3,828	7	58,256	59,421	60,610
7151	PLANNING & DEV - EHT	4,974	3,786	3,824	3,824	3,922	98	3	4,000	4,080	4,162
7152	PLANNING & DEV - WSIB	9,162	6,313	6,729	6,729	7,241	512	8	7,386	7,534	7,684
7153	GROWTH STUDIES - DC/OP/ZONING	100,000	19,955	100,000	52,161	100,000	0	0	0	0	0
7153	MASTER SERVICING/SALT MGMT	0	41,891	50,000	16,702	55,000	5,000	10	75,000	0	0
7153	TMP/HAMP	191,000	1,170	191,000	2,040	191,000	0	0	0	0	0
7153	EA FOR TRUCK BY-PASS STUDY	0	0	0	0	300,000	300,000	100	0	0	0
7160	TRANSFER TO RESERVES	0	147,442	5,000	5,000	5,000	0	0	5,000	5,000	5,000
7401	PLANNING & DEV - CELL PHONES	3,300	2,261	2,000	1,000	2,000	0	0	2,000	2,040	2,081
7451	PLANNING & DEV - EDUCATION	1,000	646	1,600	1,000	1,600	0	0	1,632	1,665	1,698
7452	PLANNING & DEV - CONFERENCES	3,000	138	3,000	0	1,000	(2,000)	-67	1,020	1,040	1,061
7511	TSF TO CASH IN LIEU OF PARKING	0	0	0	0	0	0	0	0	0	0
7512	TSF TO CASH IN LIEU OF PARKLAND	0	6,542	0	0	0	0	0	0	0	0
	PLANNING EXPENDITURES	1,146,097	970,183	1,121,318	777,619	1,433,386	312,068	28	918,640	901,682	919,881

NET FUNDS TO BE RAISED	(702,664)	(642,447)	(784,068)	(498,097)	(802,386)	(18,318)	2	(753,220)	(809,814)	(811,535)
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FUNCTION: PLANNING & DEVELOPMENT
SERVICE: PLANNING & DEVELOPMENT

7101	Share of Clerk's Dept Labour & Director of Development & Operations & GIS Technician			
7102	Includes Contract Planning services			
7103	Engineering Contract Labour - General Services			
7104	GIS Licenses			
7108	Includes Supplies, Postage, Mileage, Maps, etc			
7110	Planning Legal Costs			
7153	Official Plan, Zoning Review & Urban Design	\$	100,000	SP3 - Promote Balanced Growth; SP4 - Support Environmental Sustainability
7153	Traffic Master Plan	\$	191,000	SP2 - Invest in Critical Infrastructure & Services for the Future
7153	Source Water Management Master Plan	\$	50,000	
7153	Salt Management Study	\$	75,000	For 2027
7160	Natural Assets - new reserve			
7452	Includes OGRA for Director of Dev & Operations; Public Sector Digest for GIS Coordinator			

FUNCTION: PLANNING & DEVELOPMENT
SERVICE: ECONOMIC DEVELOPMENT

REVENUES 01-1095

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5405	EcDEV FUNCTION REVENUE	3,000	100	3,000	1,900	2,000	(1,000)	-33	2,000	2,000	2,000
5407	EcDEV SPONSORSHIP & DONATIONS	4,000	0	4,000	1,000	1,000	(3,000)	-75	1,000	1,000	1,000
5408	EcDEV TSF FROM RESERVES	0	0	29,643	0	29,643	0	0	0	0	0
5409	EcDEV GRANTS	0	0	10,542	10,542	0	(10,542)	-100	0	0	0
5411	EcDEV PROJECT CONTRIBUTORS	13,000	16,600	7,000	3,000	3,000	(4,000)	-57	7,000	7,000	7,000
5412	EcDEV JOB FAIR REVENUE	1,000	1,679	1,500	1,710	1,500	0	0	1,500	1,500	1,500
	EDC REVENUES	21,000	18,379	55,685	18,151	37,143	(18,542)	-33	11,500	11,500	11,500

- 5408 Closing out of the Façade Grant to utilize for CIP
- 5409 Dufferin County Rommunity Harvest Initiative LFIF Grant
- 5411 BIA Contribution to "Music in the Park" Jack Downing Park - Down Town Activation - \$3,000

FUNCTION: PLANNING & DEVELOPMENT
SERVICE: ECONOMIC DEVELOPMENT

EXPENDITURES 01-1095

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	EcDEV OFFICER LABOUR	74,706	76,309	76,948	76,948	78,871	1,923	2	80,449	82,058	83,699
7150	EcDEV BENEFITS	22,955	23,179	24,657	24,657	26,623	1,966	8	27,155	27,699	28,253
7151	EcDEV EHT	1,476	1,497	1,511	1,511	1,550	39	3	1,581	1,613	1,645
7152	EcDEV WSIB	2,309	2,768	3,077	3,077	3,171	94	3	3,235	3,300	3,366
7257	EcDEV - COMMITTEE ACTION PLAN	0	0	18,083	19,955	0	(18,083)	-100	0	0	0
7301	EcDEV MEMBERSHIP/SUBSCRIPTIONS	2,120	2,215	3,120	2,183	3,235	115	4	3,300	3,366	3,433
7302	EcDEV MARKETING/ADVERTISING	10,000	2,803	12,000	12,000	12,000	0	0	12,240	12,485	12,734
7303	CONFERENCE/TRAINING/MILEAGE	2,400	3,281	5,353	5,353	4,000	(1,353)	-25	4,080	4,162	4,245
7305	EcDEV WEBSITE ENGAGEMENT TOOL	3,745	3,811	4,078	4,070	7,896	3,818	94	8,054	8,215	8,379
7306	EDC COMMITTEE EXPENSES	1,000	410	1,000	0	500	(500)	-50	510	520	531
7307	SMALL BUSINESS ENTERPRISE	2,900	2,900	2,900	2,900	5,900	3,000	103	6,018	6,138	6,261
7308	EcDEV PUBLIC RELATIONS	6,800	866	6,800	4,873	6,800	0	0	6,936	7,075	7,216
7309	EcDEV TSF TO RESERVES	10,000	10,000	0	0	0	0	0	0	0	0
7314	EcDEV MATERIALS & SUPPLIES	500	616	500	0	500	0	0	510	520	531
7316	JOB FAIR & SKILLED TRADES HUB	3,000	1,946	3,000	3,200	3,000	0	0	3,060	3,121	3,184
7325	DOWNTOWN ACTIVATION	26,180	49,499	35,655	35,655	21,000	(14,655)	-41	21,420	21,848	22,285
7330	COMMUNITY IMPROVEMENT GRANTS	0	0	79,643	0	79,643	0	0	0	0	0
7331	TSF TO CIP RESERVE	0	0	0	0	50,000	50,000	100	50,000	50,000	50,000
7510	EcDEV TRANSFER TO CAPITAL	0	0	0	0	0	0	0	0	0	0
	EDC EXPENDITURES	170,090	182,099	278,325	196,382	304,690	26,365	9	228,548	232,119	235,761
NET FUNDS TO BE RAISED		(149,090)	(163,721)	(222,640)	(178,230)	(267,547)	(44,907)	20	(217,048)	(220,619)	(224,261)

EDC ACCOUNT DESCRIPTION

7257	EcDEV Committee Action Plan Development	\$	-	EP1 Promote Effective Partnerships - offset by RED Grant
7301	Memberships & Subscriptions			
	EDCO	\$	350	Membership
	EDAC	\$	550	Membership (paid annually in July)
	The Future of Good (??)	\$	130	Membership
	OBIAA	\$	350	Membership
	PIC Monkey	\$	120	Graphic Design (paid annually in November)
	Canva	\$	75	Graphic Design (50% with Communications budget)
	Istock	\$	700	annual subscription (50% with Communications budget)
	Claude AI	\$	300	annual subscription
	Constant Contact	\$	570	Email Service (Actual \$900 shared with Communications & Art Gallery)
	Befunky	\$	90	Graphic Design
		\$	3,235	
7302	EcDEV Marketing & Advertising			
	Marketing	\$	8,000	EP4 - Support Effective Communication
	General Advertising	\$	2,000	
	Research & Development Environics	\$	2,000	
		\$	12,000	
7303	Cell / Mileage/Workshops/Education/ Conferences	\$	4,000	
		\$	4,000	
7305	EcDEV WEBSITE ENGAGEMENT TOOL			
	Social Pinpoint (Prev. Bang the Table)	\$	4,396	3yr Contract - 2026 - \$8,792.06; 2027 - \$9,495.42; 2028 - \$10,255.06) - 50% Communication
	Driftscape (Business Directory / AI Tool	\$	3,500	Annual Contract
		\$	7,896	EP3 - Consultation and Collaboration with Community
7306	EDC Committee Members Expenses	\$	500	
7307	Small Business Enterprise	\$	2,900	
	Immigration Employment Services	\$	3,000	Collaboration with SBEC for matching employers with new immigrants
		\$	5,900	
7308	Public Relations / EcDev Events			
	EcDev Breakfast	\$	4,000	L3 - Promote Strong Local Economy
	EcDev Contribution to Rotary Golf Tournament	\$	800	
	Speakers, Subject Matter Experts, Education	\$	2,000	
		\$	6,800	Functions costs partially offset by Revenue Line 5405
7316	Job Fair	\$	3,000	Collaboration with UGDSB - EP3 - Consultation and Collaboration with Community
7323	Downtown Activation (3 Events @ JD Park)	\$	21,000	(as per BIA for \$3,000) L4 - Support and Celebrate Arts & Culture

FUNCTION: PROTECTION SERVICES
SERVICE: NVCA

EXPENDITURES 01-1050

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7700	NVCA REQUISITION	71,258	71,258	82,430	82,430	86,056	3,626	4	88,207	90,412	92,673
	NVCA EXPENDITURES	71,258	71,258	82,430	82,430	86,056	3,626	4	88,207	90,412	92,673

Budget Provided by NVCA October 1,2025

7700	NVCA Operating Costs	\$	81,577
7700	NVCA Capital Costs	\$	4,479
		\$	86,056

SP4 - Support Environmental Sustainability

FUNCTION: PROTECTION SERVICES
SERVICE: FIRE PROTECTION

REVENUES 01-2010

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5403	FIRE - BELL TOWER LEASE PYMT	9,500	9,500	9,500	9,500	9,500	0	0	9,500	10,500	10,500
5404	FIRE - MARQUE RECOVERABLES	0	9,222	0	0	0	0	0	0	0	0
	FIRE REVENUES	9,500	18,722	9,500	9,500	9,500	0	0	9,500	10,500	10,500

EXPENDITURES 01-2010

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7151	FIRE - REQUISITION TO SDFD	717,469	724,898	893,002	904,435	1,034,250	141,248	16	1,085,963	1,140,261	1,197,274
7153	FIRE - TSF TO FIRE RESERVE	0	9,222	0	0	0	0	0	0	0	0
7365	FIRE - BELL LEASE OWED TO FIRE	9,500	9,500	9,500	9,500	9,500	0	0	9,500	10,500	10,500
	FIRE EXPENDITURES	726,969	743,620	902,502	913,935	1,043,750	141,248	16	1,095,463	1,150,761	1,207,774

NET FUNDS TO BE RAISED	(717,469)	(724,898)	(893,002)	(904,435)	(1,034,250)	(141,248)	(16)	(1,085,963)	(1,140,261)	(1,197,274)
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- 5403 Revenue is reimbursed to the fire dept on line 7365 - \$9,500 annually - starting 2028 - \$10,500 annually
- 5404 Fire Marque Recoverables - as per contract signed October 2023 - Report CAO 2023-18
- 7151 Draft Budget from SDFD Oct 7, 2025 - Operating increase 19.43%; Capital increase 2.83% - estimated using 2024 cost sharing formula roundup up to 58%
- 7153 Tsf to Fire Reserve any funds collected through the Fire Marque Recoverables

2025 Cost Sharing Breakdown							
Amaranth Township	12.83%			Operating	1,238,190		
Melancthon Township	13.84%			Capital	545,000		
Mono	8.47%				1,783,190	58%	1,034,250
Mulmur Township	7.13%						
Shelburne	57.73%						
	100.00%						

FUNCTION: PROTECTION SERVICES
SERVICE: POLICE

REVENUES 01-2020

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5407	POLICE RIDE GRANT	8,800	8,700	8,800	8,800	8,800	0	0	8,700	8,500	8,500
5428	TSF FROM RESERVES	0	0	0	0	284,436	284,436	100	0	0	0
5439	COMMUNITY SAFETY & POLICING GR	32,789	32,789	0	0	0	0	0	0	0	0
5441	ASE - AUTOMATED SPEED ENFORCEMT	0	0	100,000	865,650	0	(100,000)	-100	0	0	0
	POLICE (SPSB) REVENUES	41,589	41,489	108,800	874,450	293,236	184,436	170	8,700	8,500	8,500

ACCOUNT DESCRIPTION

- 5407 RIDE Grant - pending approval
- 5428 Tsf from Reserve set up in 2025 for additional savings \$284,436
- 5439 CSP Grant done in 2024 under the old police act - and future public safety grant cycles will fall under the new Community Safety and Policing Act
- 5441 Town's portion of Revenue from Speed Enforcement to Sept 30. Proceeds to support local public safety (traffic calming) and educational initiatives

FUNCTION: PROTECTION SERVICES - DUFFERIN OPP DETACHMENT 2 BOARD

SERVICE: POLICE

EXPENDITURES 01-2020

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7151	POLICE EHT	89	25	89	20	89	0	0	91	93	94
7152	POLICE WSIB	80	46	80	40	80	0	0	81	83	85
7201	POLICE SERVICE BRD EXPENSE	2,565	229	2,000	1,169	2,000	0	0	2,040	2,081	2,122
7202	POLICE SERVICE BRD SECRETARY	2,000	1,286	2,000	2,000	2,000	0	0	2,040	2,081	2,122
7203	POLICE SERVICE BRD TRAINING	1,000	0	5,000	0	5,000	0	0	5,100	5,202	5,306
7352	COMMUNITY SERVICE INITIATIVE	1,000	1,000	5,000	1,000	5,000	0	0	1,000	1,000	1,000
7361	POLICE BOARD INSURANCE	0	1,014	5,000	3,718	5,000	0	0	5,100	5,202	5,306
	POLICE BOARD EXPENDITURES	6,734	3,600	19,169	7,947	19,169	0	0	15,452	15,741	16,036

ACCOUNT DESCRIPTION

7201 Includes Annual Membership Fee (Zone 5) \$250.00; OAPSB - \$1,500

7352 Chief Lemcke/Moore/Squirrel CDDHS awards - increased to \$500 each in 2023; various community services initiatives as determined by the Brd.

7361 Liability Insurance only for Board under new Act

FUNCTION: PROTECTION SERVICES - SHELBURNE POLICE DEPARTMENT

SERVICE: POLICE ADMINISTRATION & OPP CONTRACT

EXPENDITURES 01-2020

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7150	POLICE BENEFITS (former SPS)	36,940	35,835	35,309	35,309	40,841	5,532	16	41,658	42,491	43,341
7705	ADMINISTRATION SALARIES	2,000	2,544	2,000	2,000	2,000	0	0	2,000	2,000	2,040
7715	OPP CONTRACT POLICING AGR.	3,174,658	3,174,658	1,616,204	1,454,583	1,648,669	32,465	2	1,731,102	1,817,658	1,908,540
7715	OPP PRIOR YEAR RECONCILIATION	37,538	37,538	(666,072)	(788,887)	(500,000)	166,072	-25	20,000	20,000	20,000
7717	OPP RIDE PROGRAM COSTS	8,800	9,500	8,800	0	8,800	0	0	8,700	8,500	8,500
7361	OPP LIABILITY INSURANCE	15,000	17,307	14,000	21,823	14,000	0	0	14,000	14,280	14,566
7600	TSF TO RESERVE FOR FUTURE	0	0	1,882,834	2,167,270	1,508,144	(374,690)	-20	0	0	0
7365	ASE - AUTOMATED SPEED ENFORCEMT	0	0	74,000	21,038	0	(74,000)	-100	0	0	0
7615	ASE TSF TO RESERVES	0	0	26,000	844,612	0	(26,000)	-100	0	0	0
	POLICE DEPT EXPENDITURES	3,274,936	3,277,382	2,993,075	3,757,748	2,722,454	(270,621)	-9	1,817,460	1,904,929	1,996,987

NET FUNDS TO BE RAISED	3,240,081	3,239,493	2,903,444	2,891,246	2,448,387	(455,057)	(9)	1,824,212	1,912,170	2,004,523
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7150 Continued obligations of the Town for Former SPS employees

7603 Updated Actuary Report completed in 2024 for next 5 years (at this point - no need to increase the tsf to reserve, remaining amount unfunded liability)

7705 Administration of Treasury/Benefits Management/Payables

7715 OPP Annual Billing Statement for 2026 to be received in November of 2025

7365 ASE - Automated Speed Enforcement Expenditures - Street Light Wiring, locates, etc

7615 ASE Transfer to Reserves, offset by pulling from same reserve under Operations for Traffic Calming initiatives - see revenue 01-2501

FUNCTION: PROTECTION SERVICES
SERVICE: CROSSING GUARDS

EXPENDITURES 01-2030

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	CROSSING GUARD LABOUR	150,070	111,076	138,168	100,000	142,313	4,145	3	145,159	148,063	151,024
7150	CROSSING GUARD BENEFITS	11,969	6,596	13,557	6,000	14,070	513	4	14,351	14,638	14,931
7151	CROSSING GUARD EHT	2,926	2,166	2,694	2,000	2,775	81	3	2,831	2,887	2,945
7152	CROSSING GUARD WSIB	5,988	3,991	5,485	4,000	5,678	193	4	5,792	5,908	6,026
7153	CROSSING GUARD MISCELLANEOUS	4,500	4,077	4,600	1,000	4,600	0	0	4,692	4,786	4,882
	CROSSING GUARD EXPEND	175,453	127,907	164,504	113,000	169,436	4,932	3	172,825	176,282	179,807

ACCOUNT DESCRIPTION

- 7101 Six additional crossing guards added for Fieldgate Subdivision Fall 2026 (still being bused from Fieldgate)
- 7150 Includes OMERS employer costs starting 2023 (for those that enrolled)
- 7153 Flashing Crossing Signs for all locations/Replacements as needed, Ontario Traffic Council membership (\$450); Reflective Clothing; PPE's, Annual Training

FUNCTION: PROTECTION SERVICES
SERVICE: PROPERTY STANDARDS/BY-LAW

REVENUES 01-2040

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
6222	PARKING FINE REVENUE	18,000	34,896	42,000	42,000	42,000	0	0	42,840	43,697	44,571
6223	BY-LAW FINES	0	2,165	0	2,515	0	0	0	0	0	0
6230	RE-INSPECTION FEES	5,000	8,788	5,000	17,351	17,000	12,000	240	17,340	17,687	18,041
6235	RECOVERABLE COSTS	0	0	0	0	0	0	0	0	0	0
6240	DOG TAG FEE REVENUE	25,000	16,846	25,000	15,000	20,000	(5,000)	-20	20,400	20,808	21,224
6245	PARKING PERMIT REVENUE	3,800	2,483	3,800	3,520	3,800	0	0	3,876	3,954	4,033
6400	TSF FROM ACCOMM. RESERVE	0	0	59,532	59,532	0	(59,532)	-100	0	0	0
	PARKING FINES	51,800	65,178	135,332	139,918	82,800	(52,532)	-39	84,456	86,145	87,868

6222 Parking Fines increasing from \$10 to \$40 ticket - is a deterrent and lessens expected revenue; Automated Parking Ticket (AMPS) - starting Q3 2025

6230 New account for Property Standards Reinspection Fees

6240 Dog Tag Collections - using Docupet starting in 2024 - Revenues unknown until full year of program is recognized

6245 Parking Permit Fees (Approx 45 lots @ \$150/yr or \$35/month)

new Once time tsf from Accommodation Reserves to help offset start up costs of AMPS

FUNCTION: PROTECTION SERVICES
SERVICE: PROPERTY STANDARDS/BY-LAW

EXPENDITURES 01-2040

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	BY-LAW LABOUR	142,398	144,599	221,727	160,000	240,036	18,309	8	244,837	249,734	254,728
7103	BY-LAW CONTRACTED SERVICES	0	0	42,000	0	42,000	0	0	42,840	43,697	44,571
7150	BY-LAW BENEFITS	29,399	27,330	55,776	42,000	71,391	15,615	28	72,819	74,276	75,761
7151	BY-LAW EHT	2,785	2,827	4,343	3,100	4,708	365	8	4,803	4,899	4,997
7152	BY-LAW WSIB	5,682	5,231	8,803	6,000	9,577	774	9	9,769	9,964	10,164
7349	BY-LAW OFFICER VEHICLE	1,500	1,381	1,500	1,500	2,500	1,000	67	2,550	2,601	2,653
7350	BY-LAW CONVICTIONS / LEGAL	4,000	5,669	4,000	6,000	4,000	0	0	4,080	4,162	4,245
7351	BY-LAW MATERIALS/SUPPLIES	4,000	975	4,000	4,000	4,000	0	0	4,080	4,162	4,245
7355	BY-LAW DOG & FERAL CAT CONTROL	9,704	7,040	8,500	8,000	8,500	0	0	8,500	8,670	8,843
7360	BY-LAW TRAINING/CONFERENCES	3,000	3,750	3,000	3,359	3,500	500	17	3,570	3,641	3,714
7365	BY-LAW CLOTHING/UNIFORM	2,500	1,794	2,500	2,000	2,500	0	0	2,550	2,601	2,653
7370	BY-LAW MEMBERSHIP & MILEAGE	1,000	1,459	1,000	800	1,000	0	0	1,020	1,040	1,061
7375	BY-LAW - PROPERTY STANDARDS	1,800	0	1,800	0	0	(1,800)	-100	0	0	0
7380	BY-LAW FUEL EXPENSE	2,600	1,863	2,600	3,100	9,500	6,900	265	9,690	9,884	10,081
7401	BY-LAW CELL PHONE	1,000	683	4,000	2,500	3,000	(1,000)	-25	3,060	3,121	3,184
7410	BY-LAW VEHICLE FOR HIRE - O'VILLE	1,500	0	0	0	0	0	0	0	0	0
7420	BY-LAW AMPS (AUTO TICKETING)	0	0	59,532	59,532	31,500	(28,032)	-47	32,445	33,418	34,421
7510	BY-LAW TSF TO CAPITAL	0	0	0	0	0	0	0	0	0	0
7600	TSF TO BYLAW VEHICLE RESERVE	7,500	7,500	7,500	7,500	13,000	5,500	73	13,000	13,000	13,000
	PROPERTY STANDARDS EXPEN	220,368	212,102	432,581	309,391	450,713	18,132	4	459,613	468,869	478,321

NET FUNDS TO BE RAISED	(168,568)	(146,924)	(297,249)	(169,472)	(367,913)	(70,664)	24	(375,157)	(382,724)	(390,453)
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ACCOUNT DESCRIPTION

- 7101 Reflects 2 Full Time By-Law Officer @ 35 hrs/wk and 1 Part Time By Law Officers at 20 hrs / wk & By Law Administrator - Contract - 25 hours per week
- 7103 3rd Party Hearing officer for AMPS and ASE
- 7351 Includes Parking Tickets, Parking Permits; colour printer for upstairs (\$600)
- 7355 Includes Contract with SPCA Contract for Canine; Docupet Fees \$3,500; \$4,000 towards Feral Cat Rescue
- 7360 Training Courses at Municipal Law Enforcement Assoc (\$1,020) or Ontario Property Standards Assoc (\$1,098)
- 7370 Membership at Municipal Law Enforcement Assoc (\$110) & Ontario Property Standards Assoc (\$76)
- 7410 Vehicle for Hire program in conjunction with the Town of Orangeville - removed from budget for now
- 7420 Changes made with respect to Towing legislation - removed from budget for now - reassigning this line to AMPS ticketing expenses
- 7510 By-Law vehicle purchase planned in 2026 - all coming from reserves - **SP2 - Invest in Critical Infrastructure and Services for the Future**
- 7600 In accordance with Asset Mgmt - setting aside \$13,000/yr for future By-Law Vehicles - **SP1 - Responsible Financial Management Through Long Term Planning**

FUNCTION: TRANSPORTATION SERVICES

SERVICE: WORKS ROAD ADMINISTRATION

REVENUES 01-2501

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5201	GAIN / LOSS ON SALE OF ASSETS	30,000	54,515	2,000	2,000	2,000	0	0	0	0	0
5302	RDS TSF FROM RESERVES	0	0	0	0	0	0	0	0	0	0
5401	ROAD FEES & CHARGES	3,000	36,445	3,000	24,664	3,000	0	0	3,060	3,121	3,184
5404	HIGH SPEED COMMUNICATION	5,500	5,376	5,500	5,500	5,500	0	0	5,610	5,722	5,837
5405	EMERGENCY MGMT COUTY GRANT	0	0	5,250	5,250	0	(5,250)	-100	0	0	0
5405	GRANT FUNDING - STUDENTS	3,500	4,637	0	0	0	0	0	0	0	0
5406	TSF FROM DEVELOPMENT CHARGES	0	0	18,750	0	18,750	0	0	0	0	0
5302	TSF FROM ASE NET RESERVE	0	0	26,000	26,000	100,000	74,000	285	100,006	102,006	104,046
	ROAD ADMIN REVENUES	42,000	100,973	60,500	63,414	129,250	68,750	114	108,676	110,849	113,066

5302 Tsf from Reserves - for 2025 this is coming from ASE net revenues

5401 Includes grass cutting services at CDRC; snow removal in unassumed subdivisions

5406 Tsf from Development Charges for Roads Need Study

FUNCTION: TRANSPORTATION SERVICES

SERVICE: WORKS ROAD ADMINISTRATION

EXPENDITURES 01-2501

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	WORKS ADMIN LABOUR	624,862	643,462	720,443	720,443	750,744	30,301	4	765,759	781,074	796,696
7102	WORKS WINTER CONTROL LABOUR	225,000	179,222	225,000	200,000	225,000	0	0	229,500	234,090	238,772
7107	WORKS STAND BY	37,694	33,923	20,818	20,818	25,100	4,282	21	25,602	26,114	26,636
7150	WORKS BENEFITS	232,286	214,783	261,625	245,000	282,151	20,526	8	287,794	293,550	299,421
7151	WORKS EHT	18,251	18,275	20,054	19,500	21,554	1,500	7	21,985	22,425	22,873
7152	WORKS WSIB	37,398	33,823	40,884	38,000	44,159	3,275	8	45,042	45,943	46,862
7309	WORKS PROFESSIONAL SERVICES	30,000	44,904	30,000	35,000	45,000	15,000	50	45,900	46,818	47,754
7310	WORKSHOP MATERIALS/SERVICES	57,000	57,884	55,200	50,000	55,200	0	0	56,304	57,430	58,579
7320	WORKSHOP UTILITIES	26,250	22,015	26,250	25,000	26,250	0	0	26,775	27,311	27,857
7365	CONFERENCE/TRAINING/MEMBERS	15,000	15,432	22,000	18,000	22,000	0	0	22,440	22,889	23,347
7369	WORKS PHONES & CELL PHONES	9,500	10,887	11,300	11,000	11,300	0	0	11,526	11,757	11,992
7370	WORKS RADIO LICENCE/GPS FEES	5,924	14,132	10,000	10,000	10,000	0	0	10,200	10,404	10,612
7371	WORKS TSF EQUIPMENT RESERVES	100,000	154,515	100,000	100,000	150,000	50,000	50	150,000	150,000	150,000
7371	WORKS TSF WORKSHOP RESERVES	50,000	50,000	50,000	50,000	100,000	50,000	100	100,000	100,000	100,000
7371	WORKS TSF TO TREE RESERVE (new)	0	0	0	0	15,000	15,000	100	15,000	15,000	15,000
7371	WORKS TSF TO WINTER MTCE (new)	0	0	0	0	50,000	50,000	100	50,000	50,000	50,000
7373	WORKS TRANSFER TO CAPITAL	159,000	157,024	60,000	60,000	60,000	0	0	201,250	60,000	60,000
7375	SISTER STREET LOAN INTEREST	8,125	7,901	5,234	5,234	2,270	(2,964)	-57	0	0	0
7380	ELECTRICAL SAFETY AUTHORITY	7,000	6,423	7,000	6,740	7,100	100	1	7,242	7,387	7,535
7381	ROADS NEEDS STUDY	0	0	25,000	5,280	25,000	0	0	0	0	0
7500	ROADSIDE MATERIALS/SERVICES	5,000	3,459	5,000	3,500	5,000	0	0	5,100	5,202	5,306
7505	BOULEVARD TREES	65,000	38,785	65,000	125,000	80,000	15,000	23	81,600	83,232	84,897
7510	HARDTOP MATERIALS/SERVICES	59,880	19,295	59,880	27,632	40,000	(19,880)	-33	40,800	41,616	42,448
7510	STREET SWEEPING	0	28,596	0	55,257	85,000	85,000	100	86,700	88,434	90,203
7520	LOOSETOP MATERIALS/SERVICES	8,000	3,948	8,000	13,120	12,000	4,000	50	12,240	12,485	12,734
7530	SAFETY DEVICES & SIGNAGE	22,000	24,456	47,000	40,000	130,000	83,000	177	132,600	135,252	137,957
7540	CON. LINK - IMOS CONTRACT	20,900	21,791	22,829	22,829	26,253	3,424	15	26,778	27,314	27,860
7545	CON. LINK - TRAFFIC LIGHT MAINT.	12,000	7,259	20,000	0	20,000	0	0	20,400	20,808	21,224
7550	CON. LINK - TRAFFIC LIGHT UTILITIES	6,800	8,072	6,800	7,779	8,000	1,200	18	8,160	8,323	8,490
7580	TRUCKS MATERIALS/SERVICES	40,000	33,452	60,000	51,000	55,000	(5,000)	-8	56,100	57,222	58,366
7590	EQUIPMENT MATERIALS/SERVICES	55,500	43,821	66,000	50,000	55,000	(11,000)	-17	56,000	57,120	58,262
7600	LICENCES & INSURANCE	126,000	149,535	100,000	110,000	115,000	15,000	15	117,300	119,646	122,039
7610	OPERATIONS FUEL & OIL	78,000	81,776	78,000	85,000	114,000	36,000	46	116,280	118,606	120,978
7620	WINTER CONTROL MAT'LS/SERVICES	137,500	122,277	137,500	300,000	145,000	7,500	5	147,900	150,858	153,875
7630	STREET LIGHTS - UTILITIES	140,000	139,126	140,000	140,000	160,000	20,000	14	163,200	166,464	169,793
7640	STREET LIGHTS - MAINTENANCE	64,200	96,639	70,000	65,000	70,000	0	0	71,400	72,828	74,285
	WORKS ADMINISTRATION EX	2,484,071	2,486,893	2,576,817	2,716,132	3,048,081	471,264	18	3,214,878	3,127,600	3,182,652

7101 Mgr of Operations, Parks & Facilities % of salary; Operations, Parks & Facilities Clerk % of salary
 7309 Includes OSIM Bridge Inspections \$7,500
 7365 OGRA Membership (\$900) & Conference - \$2,000 x 2 ppl; Staff Training
 7369 Internet, Cell Phones, Ipads, Accessories (vehicle chargers), hardware
 7370 Reflect costs of GPS in the vehicles for the year
 7371 Set aside \$100,000 for future capital equipment purchases - **SP1 Responsible Financial Management Through Long Term Planning**
 7371 Set aside \$50,000 for future workshop expansion - **SP1 Responsible Financial Management Through Long Term Planning**
 7373 Tsf to Capital for Capital Projects
 7500 Miscellaneous Materials & Supplies
 7505 Blvd Tree Removals & Replacements In the event we get any funds back from MISA for the ice storm, the funds will be returned to this line
 7510 Includes Contractor to Paint High Traffic Lines on MTO roadways; and high traffic town streets
 7530 Includes Annual Cloud Network Fee \$ 3,000 (\$500 x6) pd to Traffic Logix; & other sign replacements & Traffic Calming Measures
 7540 Annual Agreement with OHM (IMOS) for winter maintenance on Hwy 10 & 89 (\$22,828.63 2024/2025)
 7545 Traffic Lights / Crosswalk Lights all requiring updated maintenance in 2025
 7570 Annual Sidewalk Repairs - moved to capital but still paid by tax rates see line 01-2501-7373
 7610 Fuel Costs now apportioned out for Water/Sewer, Cemetery, ByLaw, Admin, Parks - More vehicles & equipment with fleet expansion
 7620 Includes Loader Rental - \$29,000 (5 months) (new company)
 7640 Replace Lamp Posts as needed \$ 7,000

FUNCTION: TRANSPORTATION SERVICE
SERVICE: TRANSIT CONVENTIONAL

REVENUES: 01-2550

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	GRANT REVENUE	0	0	0	0	0	0	0	0	0	0
5404	TSF FROM TRANSIT RESERVES	0	0	0	0	0	0	0	0	0	0
	TRANSIT CONVENTIONAL REVENUE	0	0	0	0	0	0	0	0	0	0

REVENUE DESCRIPTION

EXPENDITURES: 01-2550

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	BUS STOP MAINTENANCE	0	0	0	0	0	0	0	-	-	-
7505	TRANSIT SERVICE COSTS	0	0	0	0	0	0	0	-	-	-
7510	TRANSIT TSF TO CAPITAL	0	0	0	0	0	0	0	0	0	0
	TRANSIT CONVENTIONAL EXPENSE	0	0	0	0	0	0	0	0	0	0

NET FUNDS TO BE RAISED	0	0	0	0	0	0	0	0	0	0	0
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7505 Transit costs removed during Budget Framework Report at October 16, 2023 council meeting - due to ridership numbers and cost of \$494 per ride

L5 - Expand People Friendly Transportation Networks

FUNCTION: WATER SERVICES
SERVICE: STORM SEWER

REVENUES 01-3020

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5400	TSF FROM RESERVE	0	0	0	0	0	0	0	0	0	0
	STORM SEWER REVENUE	0	0	0	0	0	0	0	0	0	0

EXPENDITURES 01-3020

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	STORM SEWER LABOUR	10,000	946	10,000	3,000	10,000	0	0	10,200	10,404	10,612
7310	STORM SEWER MATERIALS	1,000	1,908	1,000	2,183	1,000	0	0	1,020	1,040	1,061
7357	STORM MAIN MAINTENANCE	1,500	0	1,500	0	1,500	0	0	1,530	1,561	1,592
7358	STORM STRUCTURE MAINTENANCE	1,000	0	1,000	157	1,000	0	0	1,020	1,040	1,061
7359	STORM CULVERT MAINTENANCE	1,000	0	1,000	0	1,000	0	0	1,020	1,040	1,061
7370	STORM SEWER OTHER SERVICES	20,000	27,721	32,000	31,393	35,000	3,000	9	20,000	20,400	20,808
7380	STORM SEWER TSF TO RESERVE	0	0	0	0	0	0	0	0	0	0
7510	STORM SEWER TSF TO CAPITAL	0	0	0	0	0	0	0	0	0	0
	STORM SEWER EXPENDITURES	34,500	30,575	46,500	36,732	49,500	3,000	6	34,790	35,486	36,196

NET FUNDS TO BE RAISED	(34,500)	(30,575)	(46,500)	(36,732)	(49,500)	(3,000)	6	(34,790)	(35,486)	(36,196)
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ACTIVITY DESCRIPTION

Culvert flushing/cleaning, ditch maintenance, catch basins, manhole & retention pond maintenance

ACCOUNT DESCRIPTION

7370 Future Costs - ECA's (Monitoring) every 3-5 years - new regulation - started in 2025, continuing into 2026
 ECA - Environmental Compliance Approval

SP4 - Support Environmental Sustainability

FUNCTION: ENVIRONMENTAL SERVICES
SERVICE: WASTE MANAGEMENT
REVENUES 01-3040

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5403	BLUE BOX GRANTS (CIF)	0	2,297	0	1,526	0	0	0	0	0	0
5407	GARBAGE STICKER SALES	2,000	2,486	2,000	2,300	2,000	0	0	2,040	2,081	2,122
5412	CTY LEAF COLLECTION RECOVERY	35,000	70,162	35,000	35,000	35,000	0	0	40,000	40,800	41,616
	WASTE MGMT REVENUES	37,000	74,945	37,000	38,826	37,000	0	0	42,040	42,881	43,738

ACCOUNT DESCRIPTION

5412 Leaf Collection Cost Recovery from County - includes charges for labour, equipment & disposal

EXPENDITURES 01-3040

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	WASTE MANAGEMENT LABOUR	10,000	14,850	10,000	10,000	10,000	0	0	10,200	10,404	10,612
7310	CTY WASTE STICKER PURCHASES	2,000	1,900	2,000	2,850	2,000	0	0	2,040	2,081	2,122
7372	WASTE COLLECTION/DISPOSAL	20,000	38,819	20,000	20,000	20,000	0	0	20,400	20,808	21,224
7378	HAZARDOUS WASTE COST	5,000	0	5,000	500	5,000	0	0	5,100	5,202	5,306
7380	LANDFILL MONITORING	30,000	27,380	30,000	30,000	50,000	20,000	67	30,000	33,000	55,000
	WASTE MGMT EXPENDITURES	67,000	82,949	67,000	63,350	87,000	20,000	30	67,740	71,495	94,265

NET FUNDS TO BE RAISED	(30,000)	(8,004)	(30,000)	(24,524)	(50,000)	(20,000)	67	(25,700)	(28,614)	(50,526)
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ACCOUNT DESCRIPTION

7101 Includes \$7,500 labour for fall leaf collection offset by recovery from County

7378 Includes cost of Works Yard Equipment Oil Disposal; HWIN renewal fees - In 2027 there will be rental and haulage fees for used street debris

7380 Annual Report for Landfill due every 3 years 2026 - Capital costs associated with the Reporting , Topo survey, well decommissioning, new wells, mob / demob & engineering fees ; Fencing

FUNCTION: HEALTH SERVICES
SERVICE: CEMETERY

REVENUES 01-3550

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5102	BURIAL PERMITS	2,100	1,750	2,100	2,000	2,100	0	0	2,142	2,185	2,229
5401	CEMETERY PLOT FEES	8,000	8,040	8,000	23,634	20,000	12,000	150	20,400	20,808	21,224
5402	CEMETERY BURIAL, MORTUARY	21,000	35,010	21,000	30,486	27,000	6,000	29	27,540	28,091	28,653
5403	CEMETERY INTEREST	8,000	18,286	10,000	8,900	10,000	0	0	10,200	10,404	10,612
5404	COLUMBARIUM SALES	6,000	18,352	8,000	9,881	10,000	2,000	25	10,200	10,404	10,612
5405	TSF FROM CEMETERY RESERVE	0	0	0	0	0	0	0	0	0	0
	CEMETERY REVENUES	45,100	81,438	49,100	74,901	69,100	20,000	41	70,482	71,892	73,329

SERVICE: CEMETERY

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	CEMETERY LABOUR	60,776	62,849	62,488	62,488	80,414	17,926	29	82,022	83,663	85,336
7101	CEMETERY ADMIN LABOUR	29,320	29,320	30,198	30,198	30,953	755	3	31,572	32,204	32,848
7310	CEMETERY MATERIALS	7,600	8,032	7,600	7,600	7,600	0	0	7,752	7,907	8,065
7350	CEMETERY PHONE & HARDWARE	0	0	353	300	886	533	151	310	1,296	977
7360	CEMETERY FUEL EXPENSE	10,400	4,614	10,400	5,000	5,000	(5,400)	-52	5,100	5,202	5,306
7364	CEMETERY LICENCE FEE	850	1,037	1,200	1,830	1,800	600	50	1,836	1,873	1,910
7366	CEMETERY MAINTENANCE	28,381	25,080	39,895	39,895	18,534	(21,361)	-54	18,000	18,360	18,727
7510	CEMETERY TSF TO CAPITAL	0	0	0	0	0	0	0	0	0	0
7700	CEMETERY TSF TO RESERVE	10,000	10,000	15,000	15,000	15,000	0	0	15,000	15,000	15,000
	CEMETERY EXPENDITURES	147,327	140,932	167,134	162,311	160,187	(6,947)	-4	161,592	165,504	168,169

NET FUNDS TO BE RAISED	(102,227)	(59,494)	(118,034)	(87,410)	(91,087)	26,947	-23	(91,110)	(93,612)	(94,840)
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Burials, internments, grass cutting, tree removal, building, monument and road maintenance, Ontario Assoc of Cemetery & Funeral Professionals

7310	Includes Stone Orchard Software (UTSI) \$800 - Ont Assoc of Cemeteries & Funeral Professionals Membership (OACFP) \$300		
7350	New Line for Cellular and IT Hardware needs related to Cemetery		
7364	Annual Licence Fee		
7366	Headstone Repairs	\$	8,200
	Tree Removal & Pruning	\$	4,000 some work to be done by internal staff
	Fire Inspections Mthly - while open	\$	325
	Minor Road Work	\$	3,000 Dozer Rental - \$2,554
	Corner markers new Section (84 *\$32)	\$	2,688
		\$	18,534

7510 See Capital Budget for details

7700 Tsf to Reserves to offset future Columbarium purchase

SP1 - Responsible Financial Management Through Long Term Planning

REVENUES 01-3560

5405	From Arts & Culture Reserve	\$	6,000
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EXPENDITURES 01-3560

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7354	ARTS CULTURE HERITAGE EVENTS	18,000	4,824	18,000	10,000	6,000	(12,000)	-67	5,000	5,000	5,000
7600	TSF TO ARTS & CULTURE RESERVE	0	0	0	0	0	0	0	0	0	0
	ARTS & CULTURE EXPENDITURES	18,000	4,824	18,000	10,000	6,000	(12,000)	-67	5,000	5,000	5,000

NET FUNDS TO BE RAISED	0	0	0	0	0	0	0	(5,000)	(5,000)	(5,000)
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7354	Mural Projects	\$	4,000	
	Student Art Show	\$	500	
	Keychains Button Supplies	\$	300	(not done in 2024)
	Movies in GTH	\$	1,000	
	Miscellaneous Projects	\$	200	

6,000 As per June 4, 2025 motion of Arts Culture and Heritage Committee
Supports L4 - Support and Celebrate Arts and Culture

FUNCTION: RECREATION & CULTURE
SERVICE: SHARE OF LIBRARY COST

EXPENDITURES 01-3570

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7700	LIBRARY CONTRACT	230,143	222,437	233,633	233,633	245,315	11,682	5	250,221	255,225	260,330
new	LIBRARY EXPENDITURES	0	0	0	0	5,000	5,000	100	5,100	5,202	5,306
new	TSF TO LIBRARY CAPITAL RESERVE	0	0	0	0	50,000	50,000	100	50,000	50,000	50,000
	SHARE OF LIBRARY EXPEND	230,143	222,437	233,633	233,633	300,315	66,682	29	305,321	310,427	315,636

7700 2026 Approved budget from Library on xxx xx, 2025 -x.x% increase over 2025 actual (put in 5% for now)

new Annual Library Capital Reserve Transfer identified in the Long Term Financial Plan starting in 2026 (with new MOU)

FUNCTION: RECREATION & CULTURE
SERVICE: LOCAL CULTURAL GRANTS

EXPENDITURES 01-3585

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	AGRICULTURAL GRANT	1,000	1,000	1,000	1,000	1,000	0	0			
7102	HORTICULTURAL GRANT	800	800	1,000	1,000	1,000	0	0			
7103	ROTARY CLUB PUMPKINFEST	0	2,300	2,500	2,500	2,500	0	0			
7112	BREAKFAST CLUBS (LOCAL SCHOOLS)	0	0	5,000	5,000	0	(5,000)	-100			
7114	STREAMS COMMUNITY HUB	0	0	4,500	4,500	4,500	0	0			
7118	SHEPHERDS CUPBOARD FOOD BANK	12,000	12,000	25,000	25,000	15,000	(10,000)	-40			
7119	GET OUTREACH	2,000	2,000	2,000	2,000	2,000	0	0			
7123	SHELBURNE CHRISTMAS HAMPER	2,500	2,500	3,000	3,000	3,000	0	0			
7124	BACKPACK PROGRAM	2,500	2,500	2,500	2,500	2,500	0	0			
7125	TRINITY PRIMOSE UNITED CHURCH	0	0	2,159	2,159	0	(2,159)	-100			
NEW	SHELBURNE SOCCER CLUB	0	0	0	0	5,000	5,000	100			
7200	MISCELLANEOUS GRANTS	7,200	5,005	3,841	3,841	0	(3,841)	-100			
	LOCAL CULTURAL GRANT EXP	28,000	28,105	52,500	52,500	36,500	(16,000)	-30	37,230	37,975	38,734

7118 Less \$10,000 in 2026 for one time Food Bank Van Sponshorship as per Oct 7 2024 council meeting - notice of motion
7200 No Funds remaining for Miscellaneous

2026 Direct Grant Value	\$	36,500	
2026 In-Kind Values	\$	30,000	(THIS LINE MAY NEED CHANGED DEPENDING ON WHERE THE EVENTS ARE HELD)
2026 Total Grant Value	\$	66,500	

- EP1 - Promote Effective Partnerships
- EP3 - Consultation and Collaboration with Community
- L1 - Promote Diversity, Equity and Inclusion
- L3 - Promote Strong Local Economy
- L4 - Support and Celebrate Arts and Culture

FUNCTION: RECREATION & CULTURE
SERVICE: PARKS & RECREATION

REVENUES 01-4510

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5102	PARKS RENTAL FEES	16,000	28,176	16,000	26,000	25,000	9,000	56	25,500	26,010	26,530
5103	CDRC NON RESIDENT FEES	4,000	4,499	4,000	4,000	4,000	0	0	4,080	4,162	4,245
5107	TSF FROM RESERVES	0	0	0	0	0	0	0	0	0	0
5107	TSF FROM P&R SPECIAL LEVY RESERVE	120,000	120,000	0	0	0	0	0	0	0	0
5109	PARKS DONATIONS	0	16,000	0	0	0	0	0	0	0	0
5110	COMMUNITY GARDEN PLOT FEES	400	410	400	455	400	0	0	400	400	400
	PARKS REVENUE	140,400	169,085	20,400	30,455	29,400	9,000	44	29,980	30,572	31,175

FUNCTION: RECREATION & CULTURE
SERVICE: PARKS & RECREATION

EXPENDITURES 01-4510

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	PARKS LABOUR	427,639	324,458	436,243	350,000	507,623	71,380	16	517,775	528,131	538,693
7150	PARKS BENEFITS	106,569	74,468	112,701	75,000	133,543	20,842	18	136,214	138,938	141,717
7151	PARKS EHT	8,147	6,344	8,424	6,500	9,938	1,514	18	10,137	10,339	10,546
7152	PARKS WSIB	16,693	11,680	17,173	12,500	20,359	3,186	19	20,766	21,181	21,605
7301	PARKS CONFERENCES EXP. (PRO)	0	0	5,000	0	5,000	0	0	5,100	5,202	5,306
7307	PARKS UTILITIES	20,000	15,697	20,000	20,000	20,000	0	0	20,400	20,808	21,224
7308	PARKS TRAINING & EDUCATION	4,000	5,567	5,000	4,162	5,000	0	0	5,100	5,202	5,306
7309	PARKS MEMBERSHIPS FEES	0	1,330	2,300	1,595	2,300	0	0	2,346	2,393	2,441
7310	PARKS MATERIALS & SUPPLIES	67,100	48,066	62,600	62,600	62,600	0	0	63,852	65,129	66,432
7310	PARKS - CALCIUM/GRADING PARKS	0	0	0	6,500	7,000	7,000	100	7,140	7,283	7,428
7313	SPLASHPAD EXPENDITURES	0	4,418	4,500	6,664	7,000	2,500	56	7,140	7,283	7,428
7320	PARKS PROFESSIONAL SERVICES	0	6,498	15,000	4,000	15,000	0	0	15,300	15,606	15,918
7355	PARKS MAINTENANCE	40,000	55,123	48,000	48,000	55,000	7,000	15	56,100	57,222	58,366
7356	PARKS BUILDING MAINTENANCE	0	1,497	2,000	4,500	5,000	3,000	150	5,100	5,202	5,306
7360	PARKS FUEL & OIL	10,400	4,614	10,400	18,000	31,000	20,600	198	31,620	32,252	32,897
7361	PARKS INSURANCE & LICENCES	0	0	60,000	40,192	60,000	0	0	61,200	62,424	63,672
7365	PARKS CELL/COMPUTER & SUPPLIES	800	660	800	250	400	(400)	-50	287	293	299
7370	CDRC ARENA FUNDING	323,335	330,271	346,784	346,784	364,123	17,339	5	371,406	378,834	386,410
7371	AQUATICS REIMBURSEMENT	500	59	500	350	500	0	0	510	520	531
7375	COMMUNITY GARDEN EXPENSE	500	321	500	3,514	1,000	500	100	500	510	520
7510	PARK TRANSFER TO CAPITAL	54,100	54,100	0	0	55,000	55,000	100	0	0	0
7600	1% LEVY FOR FUTURE PARKS & REC	0	0	0	0	100,000	100,000	100	100,000	100,000	100,000
	PARKS & REC EXPENDITURES	1,079,783	945,172	1,157,925	1,011,110	1,467,386	309,461	27	1,437,993	1,464,753	1,492,048
NET FUNDS TO BE RAISED		(939,383)	(776,087)	(1,137,525)	(980,655)	(1,437,986)	(300,461)	26	(1,408,013)	(1,434,181)	(1,460,873)

FUNCTION: RECREATION & CULTURE
SERVICE: PARKS & RECREATION

ACTIVITY DESCRIPTION

- 7101 Portion of Manager and Clerk of Operations, Parks & Facilities & Recreation Program and Event Coordinator & Seasonal Gardener for 26 weeks
- 7307 Utility cost for lighting, cameras and water/sewer usage
- 7308 Training CPO - and other park related training for Playground Inspections and Splashpad Testing; Horticultural Course
- 7309 Ontario Recreational Facilities; Parks & Recreation Ontario (PRO); Ontario Presents
- 7310 Includes parks buildings & equipment -bleachers and benches, trash cans, new downtown planters
- 7320 Professional Services such as Electrical, Fire Inspections, Pest Control, SBA Engineering
- 7355 Includes soccer field maintenance - cutting/weeding/fertilizing & spraying ; seasonal flowers; ball diamond maintenance; calcium for parking lot \$7,000
- 7361 New line for Parks Insurance and Licencing of Vehicles
- 7370 No final 2025 Budget from CDRC at this time - showing 5% increase over 2025 actual
- 7371 Refund of User Fees paid by residents for indoor swimming lessons (children only) while Town pool is not open
- 7510 2026 Capital Projects - Fencing for Thunder Field
- 7600 Transfer to Parks & Recreation Reserve for future projects special levy as per [Long Term Financial Plan 2025-2034](#)
[L2 - Improve and Enhance Parks and Recreation Services](#)

FUNCTION: RECREATION & CULTURE

SERVICE: FIDDLE PARK

REVENUES 01-4515

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5100	TSF FROM FIDDLE PARK RESERVE	0	0	0	0	14,000	14,000	100	0	0	0
5100	TSF FROM ECDEV RESERVE	0	0	0	0	45,500	45,500	100	0	0	0
5101	FIDDLE PARK RENTAL FEES	1,000	328	0	0	2,000	2,000	100	2,500	3,000	3,500
NEW	COMMISSARY KITCHEN REVENUES	0	0	0	0	3,000	3,000	100	4,000	5,000	6,000
5102	FIDDLE PARK DONATIONS	0	0	0	14,000	10,000	10,000	100	0	0	0
	LOCAL FOOD INFRASTRUCTURE FUND	0	0	0	0	187,453	187,453	100	0	0	0
	FIDDLE PARK REVENUE	1,000	328	0	14,000	261,953	261,953	100	6,500	8,000	9,500

EXPENDITURES 01-4515

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7310	FIDDLEPARK MATERIALS/SUPPLIES	5,000	34	5,000	5,000	30,000	25,000	500	10,000	10,200	10,404
7380	FIDDLE PARK UTILITIES/INSPECTIONS	15,000	11,491	12,000	12,000	15,000	3,000	25	15,300	15,606	15,918
NEW	COMMISSARY KITCHEN EXPENSES	0	0	0	0	12,000	12,000	100	3,000	3,150	3,308
NEW	COMMUNITY HARVEST INITIATIVE	0	0	0	0	249,937	249,937	100	0	0	0
7381	FIDDLE PARK TRF TO RESERVE	0	0	0	14,000	0	0	0	0	0	0
7510	FIDDLEPARK TSF TO CAPITAL	0	0	0	0	0	0	0	0	0	0
	FIDDLE PARK EXPENDITURES	20,000	11,524	17,000	31,000	306,937	289,937	1706	28,300	28,956	29,630

NET FUNDS TO BE RAISED	(19,000)	(11,196)	(17,000)	(17,000)	(44,984)	(27,984)	165	(21,800)	(20,956)	(20,130)
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ACCOUNT DESCRIPTION

7310 Regular misc. supplies - Door Locking System Wifi, Flowers, Xmas Lights and Décor, Winter Festival, Ice Skating

7380 Includes Hydro, Bell, Gas Water & Sewer, Fire Equip Inspections

NEW Commissary Kitchen Expenditures & Community Harvest Initiative

- Cleaning - Range and Oven Purchases
- Retro-fitting, Security, booking software
- Offset by Grant, Reserves, and other donations

SP2 - Invest in Critical Infrastructure and Services for the Future

FUNCTION: RECREATION & CULTURE**SERVICE: EVENTS****REVENUES 01-4520**

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5200	CANADA DAY SPONS/DONAT	2,500	4,241	2,500	0	0	(2,500)	-100	0	0	0
5205	CANADA DAY FEDERAL GRANT	10,000	0	10,000	5,000	5,000	(5,000)	-50	5,000	5,000	5,000
5210	TSF FROM CANADA DAY ACCT	4,900	4,949	0	0	0	0	0	0	0	0
5220	CANADA DAY REVENUE	0	5,357	0	0	0	0	0	0	0	0
5800	PROGRAMMING REVENUES	0	0	7,000	0	7,000	0	0	7,140	7,283	7,428
5900	COMMUNITY EVENT INSURANCE	5,000	5,021	5,000	4,490	5,000	0	0	5,100	5,202	5,306
	EVENT REVENUES	22,400	19,568	24,500	9,490	17,000	-7,500	-31	17,240	17,485	17,734

5800 New Revenue Account for Programming Revenues collected - 2025 events were free

FUNCTION: RECREATION & CULTURE**SERVICE: EVENTS****EXPENDITURES 01-4520**

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	EVENTS LABOUR	36,274	22,078	51,355	36,000	53,623	2,268	4	54,963	56,337	57,746
7150	EVENTS BENEFITS	11,841	5,953	15,862	6,000	17,225	1,363	9	17,655	18,097	18,549
7151	EVENTS EHT	704	433	1,002	700	1,052	50	5	1,078	1,105	1,133
7152	EVENTS WSIB	1,441	801	2,040	1,350	2,154	114	6	2,208	2,263	2,320
7195	EVENTS - MATERIALS & SUPPLIES	8,000	4,947	2,000	2,000	5,000	3,000	150	5,125	5,253	5,384
7200	CANADA DAY EXPENSES	25,000	16,047	25,000	15,369	25,000	0	0	25,625	26,266	26,922
7800	EVENTS - PROGRAMMING COSTS	0	0	15,000	15,000	30,000	15,000	100	30,750	31,519	32,307
7900	COMMUNITY EVENT INSURANCE	5,000	5,133	5,000	4,320	5,000	0	0	5,125	5,253	5,384
	EVENT EXPENDITURES	88,260	55,391	117,259	80,739	139,054	21,795	19	142,530	146,093	149,746

NET FUNDS TO BE RAISED	(65,860)	(35,823)	(92,759)	(71,249)	(122,054)	(29,295)	32	(125,290)	(128,609)	(132,011)
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7101 Includes "In Kind" labour costs for Canada Day, Events etc and 50% of Recreation Programs and Special Events Coordinator

7195 Materials & Supplies to host and manage Special Events; 2026 includes signage for events (potential rental/purchase)

7200 No defined budget from the Canada Day Committee

7800 Event Programming Expenses - Winter Festival, 5 Summer Events, Shuttle Services, Skating

L4 - Support and Celebrate Arts & Culture

CAPITAL

TOWN OF SHELBURNE
GENERAL GOVERNMENT
2026 DRAFT CAPITAL BUDGET
EXPENDITURE SUMMARY

CAPITAL

Budget Page	DEPARTMENT EXPENDITURES	2024 FINAL BUDGET	2024 ACTUAL YEAR END	2025 FINAL BUDGET	2025 ESTIMATED YEAR END	2026 DRAFT BUDGET	2026 vs 2025 \$	2026 vs 2025 %	2027 ESTIMATED BUDGET	2028 ESTIMATED BUDGET	2029 ESTIMATED BUDGET
3	GENERAL GOVERNMENT SERVICE										
4	ADMINISTRATION	15,000	17,785	0	0	0	0	0	0	14,936	100,000
	TOWN HALL	29,000	33,107	85,000	0	125,000	40,000	47	17,000	875,000	115,000
		44,000	50,892	85,000	0	125,000	40,000	47	17,000	889,936	215,000
6	PLANNING & DEVELOPMENT										
	EDC CAPITAL PROJECT	57,311	21,810	0	0	0	0	0	0	0	0
		57,311	21,810	0	0	0	0	0	0	0	0
7	PROTECTION PERSONS PROPERTY										
	BYLAW	0	0	40,000	51,295	43,500	3,500	9	0	0	0
		0	0	40,000	51,295	43,500	3,500	9	0	0	0
8	ROADS/PUBLIC WORKS/TRANSPORT.										
9	ROAD CONSTRUCTION CAPITAL	1,800,212	1,689,338	421,786	421,786	60,000	(361,786)	(86)	60,000	60,000	60,000
11	INFRASTRUCTURE PROJECT	186,887	186,886	226,626	226,626	4,196,486	3,969,860	1,752	143,410	143,410	143,410
12	ROADS WORKSHOP CAPITAL	1,415,000	21,516	1,722,500	15,000	1,733,500	11,000	1	150,000	0	0
14	TRUCK & EQUIPMENT PURCHASES	784,000	709,512	675,572	292,552	784,272	108,700	16	516,250	200,000	638,944
	TRANSIT CONVENTIONAL	0	0	0	0	0	0	0	0	0	0
		4,186,099	2,607,251	3,046,484	955,964	6,774,258	3,727,774	122	869,660	403,410	842,354
15	WATER/SEWER CAPITAL PROJECTS										
	STORM SEWER CAPITAL PROJECTS	100,000	0	100,000	0	100,000	0	0	0	0	0
		100,000	0	100,000	0	100,000	0	0	0	0	0
16	HEALTH & SOCIAL SERVICES PROJECT										
	CEMETERY CAPITAL PROJECT	20,000	6,677	34,000	27,786	30,000	(4,000)	(12)	0	0	0
		20,000	6,677	34,000	27,786	30,000	(4,000)	(12)	0	0	0
17	RECREATION & CULTURE										
20	RECREATION CAPITAL PROJECTS	2,437,100	850,565	1,190,637	600,637	1,215,000	24,363	2	382,000	2,843,439	0
	FIDDLE PARK CAPITAL PROJECTS	1,606,867	160,626	3,690,089	3,667,259	157,000	(3,533,089)	(96)	0	749,827	500,000
		4,043,967	1,011,190	4,880,726	4,267,896	1,372,000	(3,508,726)	(72)	382,000	3,593,266	500,000
	TOTAL CAPITAL EXPENDITURES	8,451,377	3,697,821	8,186,210	5,302,941	8,444,758	258,548	3	1,268,660	4,886,611	1,557,354
	LESS CAPITAL REVENUES	8,451,377	3,697,822	8,186,210	5,302,941	8,444,757	258,547	3	903,160	870,946	816,054
	DIFFERENCE	0	0	0	0	(0)	(0)	(0)	(365,500)	(4,015,666)	(741,300)

CAPITAL

TOWN OF SHELBURNE
GENERAL GOVERNMENT
2026 DRAFT CAPITAL BUDGET
REVENUE SUMMARY

CAPITAL

Budget Page	DEPARTMENT REVENUES	2024 FINAL BUDGET	2024 ACTUAL YEAR END	2025 FINAL BUDGET	2025 ESTIMATED YEAR END	2026 DRAFT BUDGET	2026 vs 2025 \$	2026 vs 2025 %	2027 ESTIMATED BUDGET	2028 ESTIMATED BUDGET	2029 ESTIMATED BUDGET
3	GENERAL GOVERNMENT SERVICE										
4	ADMINISTRATION	15,000	17,785	0	0	0	0	0	0	14,936	100,000
	TOWN HALL	29,000	33,107	85,000	0	125,000	40,000	47	17,000	375,000	115,000
		44,000	50,892	85,000	0	125,000	40,000	47	17,000	389,936	215,000
6	PLANNING & DEVELOPMENT										
	EDC CAPITAL PROJECT	57,311	21,810	0	0	0	0	0	0	0	0
		57,311	21,810	0	0	0	0	0	0	0	0
7	PROTECTION CAPITAL PROJECTS										
	BY-LAW	0	0	40,000	51,295	43,500	3,500	9	0	0	0
		0	0	40,000	51,295	43,500	3,500	9	0	0	0
8	ROADS/PUBLIC WORKS										
	ROAD CONSTRUCTION CAPITAL	1,800,212	1,689,338	421,786	421,786	60,000	(361,786)	(86)	60,000	60,000	60,000
9	INFRASTRUCTURE PROJECT	186,887	186,887	226,626	226,626	4,196,485	3,969,859	1,752	143,410	143,410	143,410
11	ROAD WORKSHOP CAPITAL PROJECT	1,415,000	21,516	1,722,500	15,000	1,733,500	11,000	1	150,000	0	0
12	TRUCK & EQUIPMENT PURCHASES	784,000	709,512	675,572	292,552	784,272	108,700	16	516,250	150,000	397,644
14	TRANSIT CONVENTIONAL	0	0	0	0	0	0		0	0	0
		4,186,099	2,607,253	3,046,484	955,964	6,774,257	3,727,773	122	869,660	353,410	601,054
15	WATER/SEWER CAPITAL PROJECTS										
	STORM SEWER CAPITAL PROJECTS	100,000	0	100,000	0	100,000	0	0	0	0	0
		100,000	0	100,000	0	100,000	0	0	0	0	0
16	HEALTH & SOCIAL SERVICES PROJECT										
	CEMETERY CAPITAL PROJECT	20,000	6,677	34,000	27,786	30,000	(4,000)	(12)	0	0	0
		20,000	6,677	34,000	27,786	30,000	(4,000)	(12)	0	0	0
17	RECREATION & CULTURE										
	RECREATION CAPITAL PROJECTS	2,437,100	850,565	1,190,637	600,637	1,215,000	24,363	2	16,500	127,600	0
20	FIDDLE PARK CAPITAL PROJECTS	1,606,867	160,626	3,690,089	3,667,259	157,000	(3,533,089)	(96)	0	0	0
		4,043,967	1,011,190	4,880,726	4,267,896	1,372,000	(3,508,726)	(72)	16,500	127,600	0
	TOTAL CAPITAL REVENUES	8,451,377	3,697,822	8,186,210	5,302,941	8,444,757	258,547	3	903,160	870,946	816,054

FUNCTION: GENERAL GOVERNMENT SERVICE
 CAPITAL PROJECT: ADMINISTRATION UPGRADES

REVENUES: 02-1020

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	ADMIN DEVELOPMENT CHRG	0	0	0	0	0	0	0	0	0	0
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	0	0	0
5405	TSF FROM WATER RATES	0	0	0	0	0	0	0	0	0	0
5405	TSF FROM SEWER RATES	0	0	0	0	0	0	0	0	0	0
5406	TSF FROM ADMIN RESERVE	15,000	17,785	0	0	0	0	0	0	14,936	100,000
	ADMIN CAPITAL REVENUE	15,000	17,785	0	0	0	0	0	0	14,936	100,000

EXPENDITURES: 02-1020

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	15,000	17,785	0	0	0	0	0	0	14,936	100,000
7504	TSF TO ADMIN RESERVE FUND	0	0	0	0	0	0	0	0	0	0
	ADMIN CAPITAL EXPENDITURE	15,000	17,785	0	0	0	0	0	0	14,936	100,000

NET FUNDS TO BE RAISED	0	0	0	0	0	0	0	0	0	0	0
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Year	CAPITAL PROJECT DESCRIPTION	Asset ID
2026	No Project identified	\$ -
2027	No Project identified	\$ -
2028	Folding Machine	\$ 14,936 22148
2029	New Server with Cloud Storage	\$ 100,000

FUNCTION: GENERAL GOVERNMENT SERVICE
 CAPITAL PROJECT: TOWN HALL CAPITAL UPGRADES

REVENUES: 02-1035

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	CAPITAL GRANTS	0	0	35,000	0	35,000	0	0		0	0
5403	REVENUE FUND TAX BASE	10,000	10,000	0	0	0	0	0	17,000	0	0
5404	TSF FROM CAPITAL RESERVE	0	0	0	0	0	0	0	0	0	0
5404	TSF FROM TOWNHALL RESERVE	19,000	23,107	50,000	0	90,000	40,000	80	0	375,000	115,000
5404	TSF FROM GTH RESERVE	0	0	0	0	0	0	0	0	0	0
	TOWN HALL CAPITAL REVENUE	29,000	33,107	85,000	0	125,000	40,000	47	17,000	375,000	115,000

EXPENDITURES: 02-1035

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	29,000	33,107	85,000	0	125,000	40,000	47	17,000	875,000	115,000
7504	TRANSFER TO CAPITAL RESERVE	0	0	0	0	0	0	0	0	0	0
	TOWN HALL CAPITAL EXPEND.	29,000	33,107	85,000	0	125,000	40,000	47	17,000	875,000	115,000

NET FUNDS TO BE RAISED		0	0	0	0	0	0	0	0	Unfunded (500,000)	0
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Year	CAPITAL PROJECT DESCRIPTION	Asset ID					2026 Year End Reserve Balance
2026	HVAC - MakeUp Air Unit Townhall - Replacement	\$	90,000	Reserves	(Asset ID 22220 (Prev 19865))		\$ 283,340
2026	LED Lighting - Energy Efficiency Grant Dependent	\$	35,000	Grant Contingent			
		\$	125,000				
2027	3 Replacement Flag Poles	\$	17,000	Tax Rates			2027 Year End Reserve Balance \$ 391,340

FUNCTION: GENERAL GOVERNMENT SERVICE
CAPITAL PROJECT: TOWN HALL CAPITAL UPGRADES

Year	CAPITAL PROJECT DESCRIPTION	Asset ID			
2028	Replace Roof & Soffits		\$	375,000	From Townhall Reserve
	New Accessible Front Entrance		\$	500,000	Grant Needed to offset costs - Unfunded
			\$	875,000	
2029	High Efficient Heating Boilers		\$	55,000	Reserves
	Upgrade Upstairs Public Washrooms		\$	60,000	Reserves
			\$	115,000	
2035	Dry Pipe Sprinkler System	12736	\$	150,000	Reserves

2028 Year End
Reserve Balance
\$ 141,340

2029 Year End
Reserve Balance
\$ 151,340

Future Projects Identified in Asset Management Study

2030	Grace Tipling Hall Theatre Lighting / Sound System -	13337			
2030	Replace 2023 Ford Escape	22149	\$	37,301	
2031	Replace Elevator Door	21636	\$	25,518	
2034	Fire Remote Annunciator	22024	\$	10,591	

*Future projects contingent on putting \$125,000 into reserves every year going forward for Townhall

FUNCTION: PLANNING & DEVELOPMENT EDC CAPITAL PROJECTS
 CAPITAL PROJECT: ECONOMIC DEVELOPMENT CAPITAL PROJECTS

REVENUES: 02-1095

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	TSF FROM EDC RESERVE	57,311	21,810	0	0	0	0	0	0	0	0
5401	TSF FROM FAÇADE RESERVE	0	0	0	0	0	0	0	0	0	0
5401	TSF FROM CAPITAL RESERVE	0	0	0	0	0	0	0	0	0	0
5402	EcDEV GRANT - CENTRAL CTY	0	0	0	0	0	0	0	0	0	0
5402	EdDEV GRANT - RED GRANT	0	0	0	0	0	0	0	0	0	0
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	0	0	0
	EDC CAPITAL REVENUE	57,311	21,810	0	0	0	0	0	0	0	0

EXPENDITURES: 02-1095

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	57,311	21,810	0	0	0	0	0	0	0	0
7502	TRANSFER TO CAPITAL RESERVE	0	0	0	0		0	0	0	0	0
	EDC CAPITAL EXPENDITURE	57,311	21,810	0	0	0	0	0	0	0	0

NET FUNDS TO BE RAISED
 (0)
 0
 0
 0
 0
 0
 0
 0
 0
 0
 0
 0

CAPITAL PROJECT DESCRIPTION

2025 Discontinuation of Capital Costs being applied to this budget going forward

FUNCTION: PROPERTY STANDARDS / BY-LAW
CAPITAL PROJECT: BY-LAW

REVENUES: 02-2040

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	TSF FROM BY-LAW RESERVE	0	0	0	0	43,500	43,500	100	0	0	0
5402	TSF FROM DEVELOPMENT CHARGE	0	0	40,000	51,295	0	(40,000)	-100	0	0	0
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	0	0	0
	EDC CAPITAL REVENUE	0	0	40,000	51,295	43,500	3,500	9	0	0	0

EXPENDITURES: 02-2040

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	0	0	40,000	51,295	43,500	3,500	9	0	0	0
7502	TRANSFER TO CAPITAL RESERVE	0	0	0	0	0	0	0	0	0	0
	EDC CAPITAL EXPENDITURE	0	0	40,000	51,295	43,500	3,500	9	0	0	0

NET FUNDS TO BE RAISED			0	0	0	0	0	0	0	0	0	0		
Year	CAPITAL PROJECT DESCRIPTION	ASSET ID												
2026	Replacement 2019 Dodge Journey	21615	\$	43,500	7 year life	2026 Year End Reserve Balance							\$	5,500
2027	No Capital planned													
2028	No Capital planned									2027 Year End Reserve Balance	\$	18,500		
2029	No Capital planned													
2030	No Capital planned													
2031	No Capital planned													
2032	Replace 2025 Ford Explorer	TBD	\$	45,000	As per 10 year Financial Plan putting \$13,000 into reserves annually									
2033	Replace 2026 Vehicle	TBD	\$	50,000	will ensure funds for 2032 and 2033									

REVENUES: 02-2508

5401 **OCIF funds moved to Infrastructure Project for 2026 and 2027**

[illegible]

10/24/2025

FUNCTION: TRANSPORTATION CAPITAL PROJECTS
CAPITAL PROJECT: INFRASTRUCTURE CAPITAL PROJECT

REVENUES: 02-2509

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	OCIF FORMULA BASED GRANT	0	0	0	0	1,605,848	1,605,848	100	0	0	0
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	0	0	0
5402	TSF FROM DEVELOPMENT CHARGE	0	0	35,000	0	0	(35,000)	-100	0	0	0
5405	TSF FROM ASE RESERVE	0	0	0	35,000	0	0	0	0	0	0
5406	AMO GAS TAX	114,001	114,001	116,892	116,892	1,219,008	1,102,116	943	143,410	143,410	143,410
5408	NEW LONG TERM LOAN	0	0	0	0	1,295,000	1,295,000	100	0	0	0
5410	TRANSFER FR SEWER RATES	44,853	44,853	45,990	45,990	47,157	1,167	3	0	0	0
5411	TRANSFER FR WATER RATES	28,033	28,033	28,744	28,744	29,473	729	3	0	0	0
	INFRASTRUCTURE REVENUE	186,887	186,887	226,626	226,626	4,196,485	3,969,859	1752	143,410	143,410	143,410

AMO Gas Tax \$ 119,856 for last Sister Street Loan Payment
 \$ 1,099,152 for Pinegrove Urbanization
 \$ 1,219,008

EXPENDITURES: 02-2509

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	0	0	35,000	35,000	4,000,000	3,965,000	11329	0	0	0
7504	TRANSFER TO ROAD RESERVE	0	0	0	0	0	0	0	0	0	0
7506	LONG TERM DEBT PYMT - SISTERS	186,887	186,886	191,626	191,626	196,486	4,860	3	0	0	0
7506	LONG TERM DEBT PYMT - PINEGROVE	0	0	0	0	0	0	0	143,410	143,410	143,410
	INFRASTRUCTURE EXPENDITURES	186,887	186,886	226,626	226,626	4,196,486	3,969,860	1752	143,410	143,410	143,410

CAPITAL PROJECT: INFRASTRUCTURE CAPITAL PROJECT (Continued)		
Long Term Loan for Sister Street Project: Principle only		
10 year loan \$1,760,000 ending Dec 29, 2026 @ 2.52%		
BREAKDOWN OF LOAN PRINCIPAL DEPARTMENT ALLOCATION		
Roads Share of Project	\$ 114,001	61%
Sewer Share of Project	\$ 44,853	24%
Water Share of Project	\$ 28,033	15%
Long Term Loan Payment	\$ 186,887	100%

CAPITAL PROJECT DESCRIPTION

2026 Pinegrove Urbanization \$ 4,000,000 Funded through OCIF, Gas Tax, LTD - 10 Years @ 3.65%

FUTURE CAPITAL PROJECTS with start years of 2025 after residential development has been completed (cost inflated each year with CPI)		
2032 - Future Project - Steeles Street, full reconstruction	\$ 2,780,752	(timing in conjunction with STP Upgrades - not shown in the budget above)
2032- Future Project - Centennial, Industrial Rd, reconstruction & realignment	\$ 6,000,000	(timing in conjunction with Fieldgate Development) - partly unfunded
	\$ 8,780,752	

FUNCTION: TRANSPORTATION CAPITAL PROJECTS
CAPITAL PROJECT: ROAD WORKSHOP CAPITAL PROJECT

REVENUES: 02-2522

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	TSF FROM RD. DEV CHGS	328,000	0	328,000	0	339,000	11,000	3	0	0	0
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	0	0	0
5405	TSF FROM CAPITAL RESERVE	1,087,000	21,516	1,394,500	15,000	1,394,500	0	0	150,000	0	0
	RD WORKSHOP CAPITAL REV	1,415,000	21,516	1,722,500	15,000	1,733,500	11,000	1	150,000	0	0

5405	Tsf from Workshop Reserve	\$ 138,000	for the expansion project
5405	Tsf from Capital Reserve	\$ 7,500	for 420 Victoria
5405	Tsf from Capital Reserve	\$ 849,000	for the expansion project
5405	Tsf from Capital Reserve	\$ 400,000	Cold Storage
		\$ 1,394,500	

EXPENDITURES: 02-2522

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	1,415,000	21,516	1,722,500	15,000	1,733,500	11,000	1	150,000	0	0
7501	TSF TO WORKS BLDG RESERVES	0	0	0	0	0	0	0	0	0	0
	RD WORKSHOP CAPITAL EXPENSE	1,415,000	21,516	1,722,500	15,000	1,733,500	11,000	1	150,000	0	0

NET FUNDS TO BE RAISED	0	0	0	0	0	0	0	0	0	0	0
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YEAR	CAPITAL PROJECT DESCRIPTION	
2026	420 Victoria Clean up	\$ 7,500 as per SBA Budget Sheet
2026	Generator (Luxton Way)	\$ 126,000 (DC study estimated \$70,000; DC eligible costs \$70,000)
2026	Workshop Expansion (2-3 Bays)	\$ 1,200,000 (DC study estimated \$443,000; DC eligible costs \$258,000)
2026	Cold Storage	\$ 400,000 (DC study estimated \$120,000; DC eligible costs \$120,000)
		\$ 1,733,500
2027	Automated Security Gates	\$ 150,000

FUNCTION: TRANSPORTATION CAPITAL PROJECTS
CAPITAL PROJECT: GENERAL EQUIPMENT CAPITAL PURCHASES

REVENUES: 02-2523

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	GRANTS	10,000	10,000	0	0	0	0	0	0	0	0
5402	TSF FROM WORKS DEV CHARGES	375,000	0	343,272	0	343,272	0	0	85,000	0	247,644
5403	REVENUE FUND TAX BASE	99,000	99,000	0	0	0	0	0	141,250	0	0
5404	TRANSFER FROM RESERVES	300,000	600,512	332,300	292,552	441,000	108,700	33	290,000	150,000	150,000
5408	TRANSFER FROM SEWER RATES	0	0	0	0	0	0	0	0	-	-
5409	TRANSFER FROM WATER RATES	0	0	0	0	0	0	0	0	0	0
	RD EQUIPMENT CAPITAL REV	784,000	709,512	675,572	292,552	784,272	108,700	16	516,250	150,000	397,644

REVENUE DESCRIPTION

EXPENDITURES: 02-2523

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	784,000	709,512	675,572	292,552	784,272	108,700	16	516,250	200,000	\$ 638,944
7504	UNFINANCED CAPITAL	0	0	0	0	0	0	0	0	0	0
7505	TRANSFER TO CAPTIAL RESERVE	0	0	0	0	0	0	0	0	0	0
	RD EQUIPMENT CAPITAL EXPENSE	784,000	709,512	675,572	292,552	784,272	108,700	16	516,250	200,000	638,944

NET FUNDS TO BE RAISED	0	0	0	0	0	0	0	0	0	(50,000) unfunded	(241,300) unfunded
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2026	CAPITAL PROJECT DESCRIPTION	Asset ID			
	Addition to Fleet - New Plow Truck	New	\$ 343,272	2024 * DC Eligible - RFP 06-2023 Actual - Delivery expected in 2026	
	Replace 2011 International Plow/Dump Truck	14423	\$ 375,000	originally shown in 2025 - moved during AMP process	
	Replace Snowblower Tractor Attachment	20190	\$ 8,000	identified in AMP	7yr life
	Replace 2003 John Deere Utility Tractor	13354	\$ 58,000	identified in AMP	15yr life
			\$ 441,000		
			\$ 784,272		

Any gain on sale of surplus assets will be recognized as revenue in operating and transferred to equipment reserves

FUNCTION: TRANSPORTATION CAPITAL PROJECTS**CAPITAL PROJECT: GENERAL EQUIPMENT CAPITAL PURCHASES****FUTURE CAPITAL PROJECTS IN ACCORDANCE WITH 5 YEAR CAPITAL PLAN - NOTE: Some assets identified for 2027 -2030 remain unfunded****AMP - Asset Management Plan**

	<u>Asset ID</u>	<u>Budget</u>	<u>Year</u>
2027 Replace 2010 Salt/Sand Spreader (pick up truck)	14459	\$ 7,000	originally shown in 2025 - moved during AMP process
Replace 2017 Western Star Plow Truck	19889	\$ 386,250	identified in AMP discussions as 2026
Replace Flail Mower Attachment (Bush hog cutter)	20193	\$ 6,000	originally shown in 2026 - moved during AMP process
New heavy duty pic up truck	DC Eligible	\$ 85,000	identified in AMP discussions as 2027
Replace 2014 Load Equipment Trailer	19828	\$ 15,000	identified in AMP discussions as 2027
Replace 217 Graco Line Painter	19990	\$ 17,000	identified in AMP discussions as 2027
		\$ 516,250	
2028 Replace 2015 Case 580 Loader	22215	\$ 200,000	originally shown in 2026 - moved during AMP process
2029 Replace 2019 GMC Sierra	20220	\$ 87,300	identified in AMP discussions as 2029
Replace 2022 F450 Truck	22072	\$ 100,000	identified in AMP discussions as 2029
Replace 2007 Case 580 Loader	22216	\$ 204,000	identified in AMP discussions as 2029
New - Trackless	DC elig.	\$ 247,644	
		\$ 638,944	
2030 Replace Wood Chipper	14438	\$ 100,000	originally shown in 2025 - moved during AMP process
Replace 2008 Backhoe Breaker	14433	\$ 12,000	originally shown in 2025 - moved during AMP process
Replace Drop Sander Tractor Attachment	20191	\$ 8,000	originally shown in 2026 - moved during AMP process
Addition to Fleet - New Plow Truck	new	\$ 400,000	identified in AMP discussions as 2030
Replace 2023 F250 Truck	22163	\$ 95,000	identified in AMP discussions as 2030
Replace 2023 F250 Truck	22164	\$ 95,000	identified in AMP discussions as 2030
		\$ 710,000	

Any gain on sale of surplus assets will be recognized as revenue in operating and transferred to equipment reserves

Asset replacements are continually reviewed as to whether replacement or rental makes more sense

FUNCTION: TRANSPORTATION CAPITAL PROJECTS
CAPITAL PROJECT: TRANSIT CONVENTIONAL

REVENUES: 02-2550

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	TSF FROM DEV CHARGES	0	0	0	0	0	0	0	0	0	0
5403	REVENUE FUND TAX BASE	0	0	0	0	-	0	0	0	0	0
5404	TSF FROM RESERVES	0	0	0	0	-	0	0	0	0	0
	TRANSIT CONVENTIONAL REV.	0	0	0	0	0	0	0	0	0	0

REVENUE DESCRIPTION

EXPENDITURES: 02-2550

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	0	0	0	0	-	0	0	0	0	0
7505	TRANSFER TO TRANSIT RESERVE	0	0	0	0	0	0	0	0	0	0
	TRANSIT CONVENTIONAL EXP.	0	0	0	0	0	0	0	0	0	0

NET FUNDS TO BE RAISED

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CAPITAL PROJECT DESCRIPTION
 2025 - No Capital Project

FUNCTION: WATER/SEWER CAPITAL PROJECTS
CAPITAL PROJECT: STORM SEWER CAPITAL PROJECTS

REVENUES: 02-3020

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	0	0	0
5404	TSF FROM GEN CAP RESERVE	100,000	0	100,000	0	100,000	0	0	0	0	0
5405	UNEXPENDED CAPITAL	0	0	0	0		0	0	0	0	0
	STORM SEWER CAPITAL REV	100,000	0	100,000	0	100,000	0	0	0	0	0

5405 ACCOUNT DESCRIPTION

EXPENDITURES: 02-3020

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	100,000	0	100,000	0	100,000	0	0	0	0	0
7503	TRANSFER TO CAPITAL RESERVE	0	0	0	0	0	0	0	0	0	0
	STORM SEWER CAPITAL EXPENSE	100,000	0	100,000	0	100,000	0	0	0	0	0

NET FUNDS TO BE RAISED

0000000000

ACCOUNT DESCRIPTION

7500 Besley Drain Clean out from Victoria to Cty Rd 124 (Did not proceed in 2024- Goto RFP in 2025)

Revenue was collected in 2022 from the Tax Base, put in a reserve and carried forward for 2025

(Drainage Act Chargeback not being utilized for recovery of residential benefits)

FUNCTION: HEALTH & SOCIAL SERVICE CAPITAL PROJECTS
CAPITAL PROJECT: CEMETERY CAPITAL PROJECTS

REVENUES: 02-3550

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	-	0	-
5404	UNEXPENDED CAPITAL	0	0	0	0	0	0	0	0	0	0
5405	TSF FROM CEMETERY RESERVE	20,000	6,677	34,000	27,786	30,000	(4,000)	-12	-	0	-
	CEMETERY CAPITAL REVENUE	20,000	6,677	34,000	27,786	30,000	(4,000)	-12	0	0	0

EXPENDITURES: 02-3550

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	20,000	6,677	34,000	27,786	30,000	(4,000)	-12	-	0	-
7501	UNFINANCED CAPITAL	0	0	0	0	0	0	0	0	0	0
7502	TRANSFER TO CAPITAL RESERVE	0	0	0	0	0	0	0	0	0	0
	CEMETERY CAPITAL EXPENSE	20,000	6,677	34,000	27,786	30,000	(4,000)	-12	0	0	0

NET FUNDS TO BE RAISED
0
0
0
0
0
0
0
0
0
0
0
0

Year	CAPITAL PROJECT DESCRIPTION	ASSET ID	2025 Year End Reserve Balance
2026	Columbarium - 48 Units - one was purchased in 2018 - totally made of granite (no concrete) originally shown in 2027	\$ 30,000	\$ 19,919
2027	No project identified		\$ 4,919
2028	No project identified		\$ 19,919
			\$ 34,919

FUNCTION: RECREATION & CULTURE CAPITAL PROJECTS
CAPITAL PROJECT: PARKS CAPITAL PROJECTS

REVENUES: 02-4510

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	GRANTS	0	0	0	0	0	0	0	0	0	0
5402	PARKS DEV CHARGES	2,107,000	651,644	1,190,637	600,637	1,100,000	(90,637)	-8	0	0	0
5403	REVENUE FUND TAX BASE	54,100	54,100	0	0	55,000	55,000	100	0	0	0
5404	PROJECT DONATIONS	30,000	0	0	0	0	0	0	0	0	0
5407	TSF FROM SPECIAL REC LEVY	116,000	0	0	0	60,000	60,000	100	16,500	127,600	0
5407	TSF FROM RECREATION RESERVE	130,000	144,821	0	0	0	0	0	0	0	0
5408	SEWER RATE CONTRIBUTION	0	0	0	0	0	0	0	0	0	0
5409	WATER RATE CONTRIBUTION	0	0	0	0	0	0	0	0	0	0
5410	DUE FROM DEVELOPER IN TRUST	0	0	0	0	0	0	0	0	0	0
	RECREATION CAPITAL REVENUE	2,437,100	850,565	1,190,637	600,637	1,215,000	24,363	2	16,500	127,600	0

5404 Possible donations to the Shade Shelter at the Rotary Splash Pad at Greenwood Park and other project donations

EXPENDITURES: 02-4510

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	2,437,100	839,987	1,190,637	600,637	1,215,000	24,363	2	382,000	2,843,439	0
7504	TRANSFER TO CAPITAL RESERVE	0	10,578	0	0	0	0	0	0	0	0
	RECREATION CAPITAL EXPENSE	2,437,100	850,565	1,190,637	600,637	1,215,000	24,363	2	382,000	2,843,439	0

NET FUNDS TO BE RAISED	0	0	0	0	0	0	0	0	(365,500) Unfunded	(2,715,839) Unfunded	0
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FUNCTION: RECREATION & CULTURE CAPITAL PROJECTS

CAPITAL PROJECT: PARKS CAPITAL PROJECTS - NOTE: There are not enough DC Reserves available to fund all of the 2027-2028 Projects

Until the Waste Pollution Control Plant expansion is complete, DC's from new development will not be collected to pay for these proposed projects

2026 CAPITAL PROJECT DESCRIPTION

Funding Source

Greenwood Park

Fencing of Thunder Field

\$ 55,000 originally planned for 2025

Hyland Village Park

New Park and Playground

\$ 550,000 DC Eligible

PRMP

Ghant Park (Emerald Crossing)

New Park and Playground

\$ 550,000 DC Eligible

PRMP

KTH Park

Tennis/Pickleball Court Surface Enhancements (#4)

\$ 60,000 Special Parks & Rec Levy

Total for 2026

\$ 1,215,000

2027 CAPITAL PROJECT DESCRIPTION

Simon Street Park

Trailhead / enlarge parking area (gravel)(#6)

\$ 33,000 DC Eligible (moved from 2025)

PRMP

Unfunded

Simon Court Parkette

Upgrade basketball, add benches, seating,trees,pathway, sidewalk

\$ 55,000 Tax Supported / Unfunded

PRMP

Unfunded

Simon Street Park

Resurface Trail, add accessible pathways (#4-5)

\$ 30,000 DC Eligible (carry forward from 2024)

PRMP

Unfunded

Trail Improvements & New Trails

Hyland Village - Victoria Street Trail Connection (#2)

\$ 110,000 DC Eligible (moved from 2025)

PRMP

Unfunded

Summerhill Park

Multi-use Court (#8)

\$ 137,500 DC Eligible

PRMP

Unfunded

CAPITAL EQUIPMENT

ASSET ID

Replace Hustler Rear Mower

19886

\$ 16,500 Equipment Reserves

Total for 2027

\$ 382,000

FUNCTION: RECREATION & CULTURE CAPITAL PROJECTS

CAPITAL PROJECT: PARKS CAPITAL PROJECTS - NOTE: There are not enough DC Reserves available to fund all of the 2027/2028 Projects

Until the Waste Pollution Control Plant expansion is complete, DC's from new development will not be collected to pay for these proposed projects

2028 Greenwood Park

Park Washrooms and Shelter (#14)	\$ 675,000	DC Eligible	PRMP	Unfunded
Consolidate Play Equipment (#18)	\$ 220,000	DC Eligible	PRMP	Unfunded
New & Renewed Park Lighting	\$ 49,500	DC Eligible	PRMP	Unfunded
Playground Curbing @ Greenwood Park for Accessibility	\$ 61,600	Parks & Rec Special Levy (moved from 2024)		
Improvements to Existing Gravel Parking Area	\$ 66,000	Parks & Rec Special Levy (moved from 2024)		
Trail Section #6 & #7	\$ 181,500	DC Eligible (moved from 2025 & 2026)	PRMP	Unfunded
Tansley Street Parking Area (Gravel) (#9)	\$ 253,000	DC Eligible (moved from 2025)	PRMP	Unfunded
Trees / Plantings for Tansley Parking Area (#10)	\$ 5,500	Parks & Rec Special Levy Reserve	PRMP	Unfunded
Greenwood Commons Area - Turf Establishment	\$ 275,000	DC Eligible (moved from 2025)	PRMP	Unfunded
	\$ 1,787,100			

KTH Park

New Washroom Building / park shelter/ shade structure (#2-3)	\$ 650,000	DC Eligible (moved from 2025)	PRMP	Unfunded
Multi-use trail connections (#1) (Portion done in 2024)	\$ 90,339	DC Eligible (carry forward from 2024)	PRMP	Unfunded
	\$ 740,339			

Greenwood Crescent Parkette

Playground Replacement and Safety Surface (3)	\$ 82,500	DC Eligible	PRMP	Unfunded
Facility Conditions Assessment	\$ 200,000	Tax Supported / Unfunded	PRMP	Unfunded

CAPITAL EQUIPMENT

ASSET ID

Replace Hustler Rear Mower (2019)	22218	\$ 17,000	Parks Special Levy	
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Total for 2028

\$ 2,843,439

CAPITAL EQUIPMENT

ASSET ID

2030 Replace Hustler Rear Mower (2022)	22083	\$ 19,000		
2031 Replace 2023 Ford F350	22165	\$ 97,500		

FUNCTION: RECREATION & CULTURE CAPITAL PROJECTS

CAPITAL PROJECT: FIDDLE PARK CAPITAL PROJECTS

REVENUES: 02-4515

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	GRANTS - OTF and FCM	0	0	0	165,070	0	0	0	0	0	0
5402	PARKS DEV CHARGES	1,534,267	90,000	2,578,849	2,578,849	157,000	(2,421,849)	-94	0	0	0
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	0	0	0
5404	PROJECT DONATIONS	40,000	40,000	0	0	0	0	0	0	0	0
5407	TSF FROM FIDDLE PARK RESERVE	32,600	30,626	6,874	6,874	0	(6,874)	-100	0	0	0
5407	TSF FROM SPECIAL REC LEVY	0	0	226,526	226,526	0	(226,526)	-100	0	0	0
5407	TSF FROM RECREATION RESERVES	0	0	877,840	689,940	0	(877,840)	-100	0	0	0
	FIDDLEPARK CAPITAL REVENUE	1,606,867	160,626	3,690,089	3,667,259	157,000	(3,533,089)	-96	0	0	0

EXPENDITURES: 02-4515

GL ACCT	ACCOUNT DESCRIPTION	2024	2024	2025	2025	2026	2026 vs	2026 vs	2027	2028	2029
		FINAL	ACTUAL	FINAL	ESTIMATED	DRAFT	2025	2025	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	1,606,867	160,474	3,690,089	3,667,259	157,000	(3,533,089)	-96	0	749,827	500,000
7504	TRANSFER TO CAPITAL RESERVE	0	151	0	0	0	0	0	0	0	0
	FIDDLEPARK CAPITAL EXPENSE	1,606,867	160,626	3,690,089	3,667,259	157,000	(3,533,089)	-96	0	749,827	500,000

NET FUNDS TO BE RAISED	0	0	0	0	0	0	0	0	0	(749,827)	(500,000)
									Unfunded	Unfunded	Unfunded

FUNCTION: RECREATION & CULTURE CAPITAL PROJECTS

CAPITAL PROJECT: FIDDLE PARK CAPITAL PROJECTS - **NOTE: There are not enough DC Reserves available to fund all of the 2028 - 2029 Projects**

2026 CAPITAL PROJECT DESCRIPTION

Funding Source

Fiddle Park - Phase 1 (as per GSP Landscape Development dated Oct 16, 2024)

Dedicated Lawn Tractor & Attachments for FiddlePark	\$ 65,000	DC Eligible
Possible Ice Resurfacer	\$ 15,000	
Hard Surface Existing Trail from No Frills to FiddlePark	\$ 77,000	
	<u>\$ 157,000</u>	

2027 CAPITAL PROJECT DESCRIPTION

Funding Source

No Project for 2027

2028 CAPITAL PROJECT DESCRIPTION

Funding Source

Fiddle Park - Phase 2

Site Preparations & Servicing	\$ 314,736	DC Eligible	PRMP	Unfunded
Overall Site Furnishings	\$ 39,000	DC Eligible	PRMP	Unfunded
Trail Connections	\$ 396,091	DC Eligible	PRMP	Unfunded
	<u>\$ 749,827</u>			

2029 CAPITAL PROJECT DESCRIPTION

Funding Source

Fiddle Park - Phase 1

Fiddle Plaza - Water Feature/Fountain	\$ 500,000		PRMP	Unfunded
	<u>\$ 500,000</u>			

Grand Total (Years 2026-2029)	\$ 1,406,827			
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Memo

To: Mayor Mills and Members of Council
From: Municipal Grant Funding Committee
Date: October 27, 2025
Re: Review of 2026 Grant Funding Applications

The Municipal Grant Funding Committee (the “Committee”) met on September 11, 2025 to review and discuss the grant applications received for consideration under the 2026 Municipal Grant Funding Program.

Following deliberations, the Committee respectfully submits the recommended allocations as outlined in the attached Schedule “A” for Council’s consideration during 2026 budget discussions.

Shelburne Foodbank Application

The Shelburne Foodbank submitted an application requesting \$15,000. The Committee recommends a conditional grant, structured as follows:

- Installment 1: \$7,500 funded.
- Installment 2: \$7,500 contingent upon the Shelburne Foodbank obtaining charitable status.

Charitable status will enable the Shelburne Foodbank to be a part of Feed Ontario and access any grant that requires charitable status thereby enhancing its financial sustainability. Additionally, the Committee encourages the Foodbank to pursue municipal grant opportunities from surrounding municipalities, given that their residents also receive services and assistance from the Shelburne Foodbank.

It is further recommended that this conditional framework be maintained for future grant requests from the Shelburne Foodbank until the identified conditions are met.

Subsequent Virtual Meeting – September 23, 2025

A virtual meeting was held on September 23, 2025 with representatives from Haunt in the Park and the Shelburne Soccer Club to review their respective applications.

Shelburne Soccer Club

The Club submitted an application requesting \$5,000 for the development of a snack shack/concession stand. The proposal is intended to provide convenient access to snacks and refreshments for busy families during the soccer season.

During the past season, the Club partnered with a local pizzeria and operated a temporary concession, raising funds to purchase additional equipment such as cleats and shin pads for players in need. The proposed permanent concession stand would reduce the need for set up and take down while supporting ongoing fundraising efforts.

The Committee recommends a conditional approval, subject to further staff review to assess the proposal in greater detail and to determine costs associated with the initiative.

Haunt in the Park

The Committee, staff, and event representatives reviewed 2026 requirements regarding use of Fiddle Park, including access to the kitchen, bathrooms, and specific areas requested. Discussions also addressed overnight stays, security needs, and partitioning of designated areas.

The Committee recommends that the in-kind request for Haunt in the Park be granted.

For clarity, the granting of funding in any one year, or over multiple years, shall not be interpreted as a commitment to future year funding.

General Recommendations

- Installments for Grants Over \$5,000
 - Any municipal grant exceeding \$5,000 that does not have a specific event date shall be disbursed in four equal installments during February, May, August, and October of the calendar year (excluding the Foodbank as outlined above).
- 2026 Budget
 - The Committee recommends that the 2026 grant budget of \$36,500, as allocated by staff, be retained. There will be no remaining funds for requests that may arise during the year.

Respectfully submitted:

Deputy Mayor Hall
Councillor Benotto
Councillor Fegan

Committee members and staff in attendance at the September 11 meeting;

- Councillor Benotto
- Councillor Fegan
- Carey Holmes, Director of Financial Services/Treasurer
- Jennifer Willoughby, Director of Legislative Services/Clerk

Committee members and staff in attendance at the September 23 meeting:

- Councillor Benotto
- Councillor Fegan
- Denyse Morrissey, CAO
- Carey Holmes, Director of Financial Services/Treasurer
- Jennifer Willoughby, Director of Legislative Services/Clerk

Attached: Grant Summary Spreadsheet

2026 Grant Applications											
			2026 Requested Amount					2025 Amount Received		2026 Committee Direction	
Type of Funding Support	Organization Name Alphabetical Order	Description of Activity	Cash Value	Estimated In-Kind Value	Comments	Council Strategic Priority	Funding Requested from other levels of Government?	Cash Value Grant Received in 2025	In-Kind Value Received in 2025	Cash Value Approved	In-Kind Value Approved
Community Event	G.E.T. Outreachworks (Gathering Evolving Transforming)	Funds received will be used for marketing; event supplies, virtual events, book club, summer camps; improve availability of cultural material	\$ 3,500.00	\$ -	Black History Month Celebrations, Cultura Celebrations, Education Programs; STEM camp; Budget provided; sponsorships & donations outlined as other source of income.	EP3, L4	No	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -
InKind Only	Haunt in the Park - the Little Family	Host & hold annual Haunt in the Park at Fiddlepark. Asking for use for Sept 25 - Nov 15, 2026	\$ -	\$ 20,000.00	Donations collected go Shepherds Cupboard Food Bank; Highschool students get volunteer hours - Waiving Park Rental Fees; Event for all ages	L4	No		\$ 20,000.00	\$ -	TBD
InKind Only	Pickin' in the Park - Greg & Heather Holmes	Host & hold annual Pickin' in the Park at Fairgrounds, assist with signage, road barriers, grass cutting, extend noise hours to midnight	\$ -	\$ 4,600.00	Raise funds to support local charities; Donations to the Shepherds Cupboard Food Bank; Standard In-Kind services	SP2, L2, L3, L4	No		\$ 4,600.00	\$ -	\$ 4,600.00
Community Event	Shelburne & District Agricultural Society	Annual Fair - activities, prizes, junior fair displays, Ambassador program, printing costs	\$ 1,000.00	\$ -	Financials provided, grant not the primary source of funding, Fair in its 158 year, longest running organization in town; open to all	L3, L4	County of Dufferin & Surrounding Local Tier Municipalities, OMAFRA	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
Corporate Grant	Shelburne Foodbank	All funds received will be used to purchase food and/or gift cards for those in need & experiencing food insecurities; provide 5-7 days of food	\$ 15,000.00	\$ -	Financials & Budget provided, grant is not the primary source of income, serve 300 families/month; encompasses all ages in and surrounding Shelburne community	SP2	County of Dufferin	\$ 25,000.00	\$ -	\$ 15,000.00	\$ -
Community Event	Shelburne & District Horticultural Society	Maintain Entrance Gardens, Purchase seasonal plants, bulbs, material and mulch; quality guest speakers to educate	\$ 1,000.00	\$ -	Financials provided, grant is not the primary source of funding, have fund-raising activities & annual fee; draws & prizes purchased from local businesses	SP4	No	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
Community Event	Shelburne Rotary Club - Backpack Project	Supply for 200+ students backpack, lunchkit, reusable water bottle and if funding available grade appropriate school supplies	\$ 2,500.00	\$ -	Grown from 65 students in 2020 to 200+ in 2025. Grades JK-12. Other fundraising events to acquire funds. 100% Shelburne & surrounding area schools.	L3	No	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -
Community Event	Shelburne Rotary Club - Hamper Program	Purchase groceries or gift cards for the holiday season for recipients that reside in the Shelburne area regardless of how the season is celebrated	\$ 3,000.00	\$ -	Assist 186+ families; Fundraising & Sponsorships are other sources of revenue; encompasses all ages in and surrounding Shelburne community	L3	No	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -
Community Event	Shelburne Rotary Club - Pumpkinfest	Community Event October 10, 2026 at Natasha Paterson Memorial Park (4th Annual)	\$ 5,000.00	\$ 1,000.00	Funds will cover the cost of booking professional services. Funds raised will support local groups and park enhancements(ie Splash Pad)	L2, L4	County of Dufferin	\$ 2,500.00	\$ 1,000.00	\$ 2,500.00	\$ 1,000.00
Corporate Grant	Shelburne Soccer Club	Prebuilt Snack Shack (Greenwood Park) to provide snacks during sporting events	\$ 5,000.00	\$ 1,000.00	Did not apply in 2025, provide snacks, water, equipment as needed. Anyone is welcome to utilize the shack. Provide donations to other local charities	SP2, EP1, L2	No	\$ -	\$ -	\$ 5,000.00	\$ 1,000.00

2026 Grant Applications											
			2026 Requested Amount					2025 Amount Received		2026 Committee Direction	
Type of Funding Support	Organization Name Alphabetical Order	Description of Activity	Cash Value	Estimated In-Kind Value	Comments	Council Strategic Priority	Funding Requested from other levels of Government?	Cash Value Grant Received in 2025	In-Kind Value Received in 2025	Cash Value Approved	In-Kind Value Approved
Corporate Grant	Streams Community Hub	Requesting 50% of the amount of scholarships and subsidies utilized by Shelburne families, plus waiving of fees for Grace Tipling Hall Rental for events	\$ 12,050.00	\$ 4,550.00	Financials and Budget provided, grant is not the primary source of income, youth focused Federally incorporated Charity, did not apply in 2024	L2, L4	County of Dufferin; have applied to Ontario Trillium Foundation, no word yet on approval	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,550.00
			\$ 48,050.00	\$ 31,150.00	\$ -	\$ -	\$ -	\$ 41,500.00	\$ 30,100.00	\$ 36,500.00	\$ 11,150.00
										2026 Budget Unallocated Funds	\$ 36,500.00 \$ -
7200	<u>Additional Grants Awarded by Council in 2025 later in the year</u>										
	Wayfinding Signs for Pickin in the Park relocation								\$ 532.01		
	Haunt in the Park - Portable Toilet Rentals - Maximum								\$ 3,308.00		
<u>Prior Year Grant Recipients that did not apply again for 2026</u>											
	Children's Foundation of Guelph - Breakfast Program								\$ 5,000.00		
	Trinity Primrose United Church								\$ 2,159.00		
								Total Spent in 2025 (excluding InKind)	\$ 52,499.01		
								2025 Budget	\$ 52,500.00		



Town of Shelburne

Notice of Public Budget Meeting

Monday November 24, 2025 – 6:30 pm

Council Chambers

203 Main St E, Shelburne ON

Residents are invited to join Shelburne Town Council for a presentation of the draft 2026 Operating and Capital Budgets.

Council will entertain questions and provide the opportunity for public input during the meeting.

To ensure your questions will be addressed during the meeting, it is recommended that you submit questions in advance utilizing the following methods:

1. Email to clerk@shelburne.ca;
2. Fax 519-925-6134;
3. Regular mail – 203 Main Street East Shelburne ON L9V 3K7;
4. Or at the Town Hall by **10 am Thursday November 20, 2025.**

Residents will have an opportunity to view a live stream of the meeting on the Town of Shelburne's YouTube channel <https://www.youtube.com/channel/UCsar-MwF8CXrgPbe2EVxh-w>.

Jennifer Willoughby
Director of Legislative Services/Clerk
(519) 925- 2600 Ext. 223
jwilloughby@shelburne.ca

Town of Shelburne - Arts Culture and Heritage Committee

Committee Minutes



Date: June 4, 2025

Time: 6:45 pm

Location: Electronic Participation

Members in
Attendance:

Chair, Lynda Buffett

Vice Chair Councillor Lindsay Wegener

Councillor Kyle Fegan

Bella Carter

Debbie Van Wyck

Staff Attending:

Alice Byl, Deputy Clerk, Committee Coordinator

1. Call to Order

Meeting called to order by Chair Lynda Buffett at 6:48 pm.

Land Acknowledgement:

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. Adoption of Agenda

Motion # ACH-2025-25

Moved By Councillor Kyle Fegan

Seconded By Debbie Van Wyck

BE IT RESOLVED THAT the Arts Culture and Heritage Committee Agenda for June 4, 2025 be adopted as presented.

Carried

3. Declaration of Pecuniary Interest

Members of the Committee are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No disclosures.

4. Adoption of Minutes - Arts Culture and Heritage Committee Meeting - May 7, 2025

Motion # ACH-2025-26

Moved By Vice Chair Councillor Lindsay Wegener

Seconded By Debbie Van Wyck

BE IT RESOLVED THAT the minutes from the Arts Culture and Heritage Committee meeting held May 7, 2025 be adopted as presented.

Carried

5. General Information - Discussion Items

The committee discussed attending the Friday in the Park on June 13 and seeing how it goes before committing to July 25 as well. Staff will reach out to confirm if space is available and will let the committee know.

1. Friday's In the Park

Confirm Date and availability for booth promoting Arts, Culture and Heritage Committee

- Friday, June 13, 2025
- Friday July 25, 2025

The Committee discussed committing only to Friday, June 13 at this time and confirming July 25 after seeing how June 13 goes. Staff will follow up with the committee to confirm availability.

2. Back Lanes - Photos and Wording Approval

Motion # ACH-2025-27

Moved By Councillor Kyle Fegan
Seconded By Debbie Van Wyck

BE IT RESOLVED THAT the wording and pictures for the Municipal Laneway Naming Signs be approved as presented.

Carried

3. Update on Movie in Grace Tipling Hall - August 16, 2025

The Committee received the update that the August movie will be Rio and that concessions and free popcorn will be offered at the June 26 screening of A Minecraft Movie.

Member Bella Carter joined the meeting at 7:03 pm.

4. Update on Curling Club Murals

The committee received the update that the two murals are now installed on the Curling Club wall.

5. Eid ul Adha Festival - Partnership with Dufferin Muslim Centre Update

The committee received the update that planning for the event is going well. The event will be held June 21, 2025 from 12:00 - 6:00 pm at the Centre Dufferin Recreation Centre.

6. New Business

1. 2026 Budget

- Murals
- Student Art Show
- Keychains and button supplies
- Movies in Grace Tipling Hall

The Committee discussed the budget for 2026.

Motion # ACH- 2025-28

Moved By Councillor Kyle Fegan
Seconded By Debbie Van Wyck

BE IT RESOLVED THAT the Arts, Culture and Heritage Committee requests a budget of \$6,000.00 for 2026 with the breakdown of the budget being used as follows:

- 2 more murals - \$4,000.00
- Student Art Show - \$500.00
- Keychains, button making supplies etc. - \$300.00
- Movies in Grace Tipling Hall - \$1,000.00
- Miscellaneous events and costs - \$200.00

Carried

7. Adjourn

Motion # ACH-2025-29

Moved By Bella Carter

Seconded By Debbie Van Wyck

BE IT RESOLVED THAT we now adjourn to reconvene at the call of the Chair.

Carried

The meeting adjourned at 7:32 pm.



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

October 9, 2025

Dear CAOs – Amaranth, East Garafraxa, Grand Valley, Mono, Mulmur, Shelburne & Orangeville:

At the meeting of Council held on October 2, 2025, the following motion was introduced and passed:

Moved by McLean, Seconded by Neilson,

Be it resolved that: "Whereas all eight municipalities within Dufferin County have differing fire permit rules and open-air fire By-law requirements;
And Whereas local fire chiefs have emphasized that misalignment between By-laws creates confusion and uncertainty for residents and fire departments alike;
And Whereas the County-commissioned fire services review recommended greater coordination across municipalities on matters pertaining to fire services;
Therefore be it resolved that Melancthon Council request that the CAOs of Amaranth, East Garafraxa, Grand Valley, Melancthon, Mono, Mulmur, Orangeville, and Shelburne form a Committee - by the end of 2025 - to harmonize fire-related By-laws throughout Dufferin County.

And further, that the Fire Chiefs from Grand Valley Fire Department, Mulmur-Melancthon Fire Department, Orangeville Fire Department, Rosemont Fire Department, and Shelburne and District Fire Department be invited to provide input and advice to the Committee as it works to harmonize fire By-laws across Dufferin County."

Carried.

Thank you.

Yours truly,

Denise B. Holmes, AMCT
CAO/Clerk

- c. Fire Chiefs - Grand Valley Fire Department, Mulmur-Melancthon Fire Department
Shelburne and District Fire Department, Rosemont Fire Department
Orangeville Fire Department



Nottawasaga Valley Conservation Authority

Town of Shelburne
203 Main Street East ON L9V 3K7

October 1, 2025

Dear Mayor and Council of Town of Shelburne:

I am pleased to provide you with the Nottawasaga Valley Conservation Authority (NVCA) Draft 2026 Business Plan and Budget booklet ([here](#) and attached) which was approved for circulation and input at the September 26, 2025, NVCA Board meeting. I invite your feedback by November 28, 2025.

NVCA's 2026 draft budget totals \$7.8 million, reflecting a 2.8% (or \$101,307.36) increase in municipal operational levy apportioned across our 18 municipalities with your apportionment outlined below. NVCA's draft 2026 Business Plan and Budget aligns with Section 21 of the *Conservation Authorities Act* and O. Reg. 686/21 and reflects our commitment to responsible financial management, transparent oversight, and responsible stewardship. It prioritizes flood management, natural heritage protection, education, recreation, and climate resilience while recognizing population growth and hazard mitigation challenges. The plan invests in responsible asset management and fair, competitive wages for our dedicated staff. By leveraging grants, user fees, partnerships, and revenue-generating activities, we maximize the value of every municipal dollar and ensure long-term sustainability.

At the direction of the NVCA Board, and as part of responsible fiscal management and stewardship, NVCA has made changes to how programs and services are classified under Categories 1 and 3. These changes are a result of a thorough review and strategic reclassification with no elimination of services. Core stewardship and restoration work, such as floodplain reconnection and erosion mitigation, have been reclassified from Category 3 to Category 1, where they more appropriately reflect the direction of O. Reg. 686/21. The outcome is a 31% reduction in Category 3 charges and a very modest increase to Category 1. We continue to deliver programmes like forestry and environmental education in Category 3 which don't directly support flood and erosion hazard mitigation.

Wages remain our largest expense at 82% of the consolidated budget. Even with a projected decrease of \$9,000 in 2026 due to a reduction in FTEs, costs have risen 4.1% per-employee. You will also notice several revenue shifts including a \$132,500 increase in provincial grants for stewardship, a \$67,000 drop in federal contributions, and gains from private grants, education programs, Tiffin Centre operations, and investment income. Unfortunately, planning revenue is expected to continue to decline due to market slowdown and a provincial fee freeze. To offset planning revenue impacts, NVCA is investing in technology upgrades, expanded online services, enhanced staff training, and strategic initiatives like the Priority Lands Framework. This approach ensures service continuity and long-term watershed resilience, with no elimination of services.

The Town of Shelburne's proposed 2026 operational levy contribution is \$81,576.84. The capital asset levy will be \$4,479.05. This represents a total of \$86,055.89 contribution for 2026.

Below is how it is broken down into the Category 1 and Categories 2 & 3:

Category 1 Operational Levy - \$76,190.24

Categories 2 & 3 Operational Levy - \$5,386.66

Category 1 Asset Levy - \$3,819.96

Categories 2 & 3 Asset Levy - \$659.09

Please contact Kerry Jenkins at 705-424-1479 ext. 272 or kjenkins@nvca.on.ca if your council would like to schedule a deputation or a meeting with staff to discuss this draft budget.

With careful financial planning, expert operational management, strong governance, and a clear focus on efficiency, NVCA is well-positioned to deliver its mandate with integrity. I am confident this Business Plan and Budget reflect both NVCA's responsibility to its member municipalities and to the residents of the watershed.

Thank you for your Municipality's support of NVCA's Category 1 and 3 programs.

Yours truly,

Jennifer Vincent
Chief Administration Officer

Copies: Jennifer Willoughby, Clerk
 Councillor Kyle Fegan, NVCA Board Member
 Carey Holmes, Treasurer



2026 DRAFT BUSINESS PLAN AND BUDGET

VISION

A sustainable watershed that is resilient to the effects of climate change, urban growth and other stressors and provides for safe, healthy and prosperous people and communities.

MISSION

Working together to deliver innovative, integrated watershed management that is responsive to the environmental, economic and social sustainability of the Nottawasaga Watershed.

WHAT WE VALUE

An abundance of clean water, clean air and fertile soils that provide for healthy people and ecosystems.

Distinctive landforms and waterways including the Georgian Bay coastline, Niagara Escarpment, Minesing Wetlands and others that give our watershed a unique sense of place.

Natural heritage systems and the ecosystem services they provide, particularly as they support resilience to the effects of a changing climate.

A wealth of resources within the capacity of our watershed to provide for thriving communities, successful economies and sustainable agriculture, now and in the future.

Quality recreational opportunities that our hills, forests, meadows, wetlands, waterways and coastline provide for residents and tourists alike.

Message from our Chair

I am pleased to present the Nottawasaga Valley Conservation Authority (NVCA)'s 2026 Business Plan and Budget. This document reflects our strong commitment to prudent financial management, transparent oversight, and responsible stewardship of both the natural environment and the public funds entrusted to us.

From the outset, the Board has been clear that this balanced budget must be responsive to the needs of our member municipalities. We have delivered on that direction by significantly reducing "Category 3" costs, as requested, and by holding our overall operating levy increase to approximately 3 per cent, as we committed. These results were achieved not by deferring our responsibilities, but by undertaking a rigorous review process with our new CAO, senior staff, and the Board Chair and Vice-Chair to ensure NVCA is operating as a leaner, more efficient organization.

At the same time, this Business Plan and Budget safeguards what our communities value most – a safe, healthy and prosperous watershed. It protects fair and competitive wages for our dedicated staff; invests in responsible asset management; continues our award-winning environmental education programmes; and prioritizes NVCA's vital role in managing floods, protecting natural heritage, and supporting the resilience of our watershed in the face of growth and climate change. Through grants, user fees, strong partnerships and our own revenue-generating activities, we continue to leverage all financial resources to ensure the highest possible value for every municipal dollar.

With careful financial planning, expert operational management, strong governance and a clear focus on efficiency, NVCA is well-positioned to deliver its mandate with integrity. I am confident this Business Plan and Budget reflect both the responsibility we owe to our member municipalities and the trust placed in us by the residents of the watershed.

Sincerely yours,

Jonathan Scott

Councillor, Town of Bradford West Gwillimbury

Chair, Nottawasaga Valley Conservation Authority



Message from our CAO

As the new Chief Administrative Officer, I'm pleased to present NVCA's 2026 Business Plan and Budget. This marks my first contribution to this important process, and I'm proud of the leadership, insight, and dedication shown by NVCA staff and senior management throughout its development.

This year's planning process was shaped by a strong commitment to deliver high-quality services to our 18 member municipalities and our many partners. Using a new integrated planning tool, staff undertook a thorough review of programs and priorities to ensure we are investing wisely in what matters most – working together to deliver innovative, integrated watershed management that is responsive to the environmental, economic, and social sustainability of the Nottawasaga Watershed.

The Nottawasaga Watershed is a remarkable landscape with over 40% natural cover and a thriving agricultural sector. Yet it faces growing pressures from urban expansion and climate change. NVCA's work helps ensure that development is balanced with natural hazard risk reduction, and that communities are safeguarded from the impacts of flooding and erosion. Our restoration efforts - rivers, streams, wetlands, grasslands and forests – deliver co-benefits to water quantity and quality, fish and wildlife habitat, and long-term resilience across the region.

We also continue to provide environmental education and recreational opportunities that connect people to nature and support physical and mental well-being. These programs, along with our core services, are made possible through a combination of municipal support, grants, user fees, partnerships, and revenue-generating activities – all designed to deliver maximum value for every dollar invested.

With clear direction from the Board of Directors and a talented, committed team, NVCA is well-positioned to deliver its mandate with confidence, relevance, and integrity.

Jennifer Vincent
CAO, NVCA



2025 accomplishments

In 2025, NVCA made meaningful progress in advancing its mission and laying the groundwork for continued success. Through innovation, collaboration, and a renewed focus on service excellence, NVCA delivered impactful results in environmental stewardship, engineering, planning, and community engagement – setting the stage for the priorities outlined in the 2026 Business Plan and Budget.

Operational improvements were a key focus. Enhanced internal processes, increased staffing capacity, and the launch of a new e-permitting platform enabled NVCA to clear a backlog of over 100 planning and permitting applications. These achievements reflect our commitment to a strong culture of client service and collaboration, and position NVCA to continue delivering timely, transparent, and responsive service in 2026.

To support effective, integrated, and informed decision support systems, NVCA updated regulation mapping, modernized its rain gauge network, reviewed its restoration services delivery model, and initiated a watershed-wide study to better understand how rainfall and snowmelt contribute to downstream impacts. These efforts are critical to inform flood forecasting and watershed management strategies, helping reduce the risk of flooding and erosion across our communities.

Following the March ice storm, NVCA's Lands team cleared over 15 km of trails across Nottawasaga Bluffs, Petun and Edenvale Conservation Areas — reinforcing our commitment to safe, accessible natural spaces. In addition, restoration work continued with over 74,000 trees planted, approximately 300 hectares of Phragmites mapped along with targeted removal, and six stream and wetland projects implemented, completed, and monitored.

Community engagement was strengthened through events such as the Spring Tonic Maple Syrup Festival, displays at community events, and the launch of an interactive self-guided tour at the Fort Willow Conservation Area. A new communications strategy will further enhance public understanding and support for NVCA's programs and services in 2026.

Residents and visitors connected with nature through NVCA's conservation areas and environmental education programs. Increased capacity at Camp Tiffin welcomed more children and families, while partnerships with the Simcoe County District School Board and Indigenous community members brought meaningful, land-based teachings into classrooms. Together, these experiences fostered a deeper connection to the watershed and a shared sense of responsibility for its care.

Internally, NVCA continued to invest in its people and culture, reinforcing its aspiration to become an employer of choice in the region, a workplace where staff are empowered to lead, innovate, and grow.

These accomplishments provide a strong foundation from which the 2026 Business Plan and Budget were developed. For more detailed updates, look for NVCA's 2025 Annual Report available in Spring 2026!

Executive Summary

NVCA’s 2026 draft budget totals \$7,841,981, reflecting a year-over-year increase of \$180,372.37, including a \$101,307.36 increase in municipal levy. This budget ensures NVCA has the resources needed to sustainably manage the Nottawasaga Watershed while balancing environmental, social, and economic priorities.

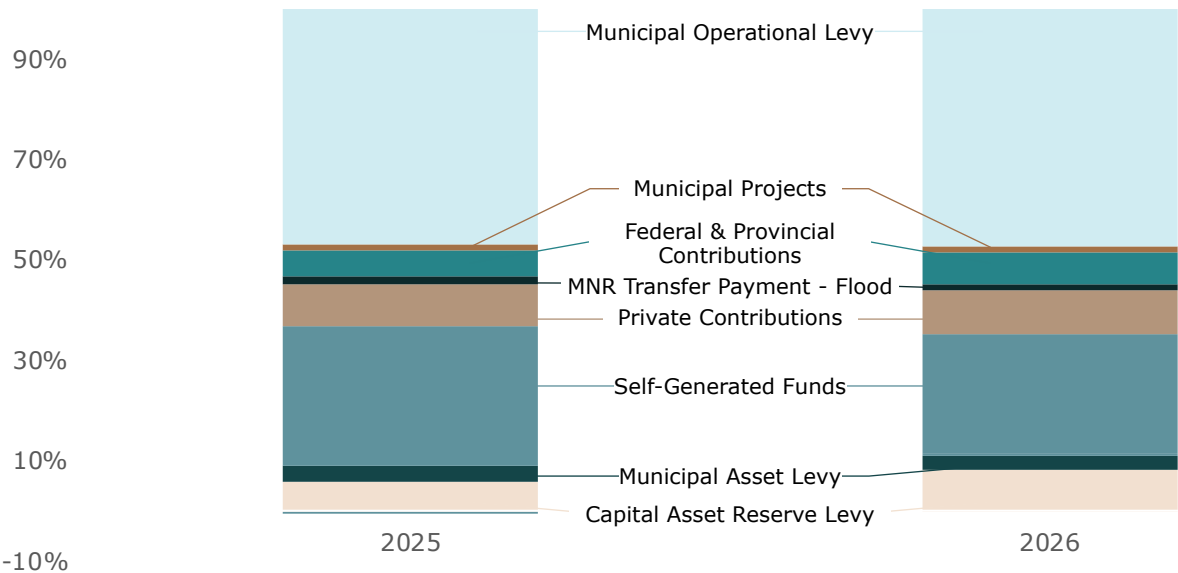
The 2026 Business Plan and Budget was developed through a comprehensive review of programs and priorities to ensure investments deliver maximum value and impact. This review resulted in service delivery efficiencies, better alignment of service categories, increased non-levy revenues, and a significant reduction in Category 3 costs. These changes demonstrate NVCA’s commitment to fiscal responsibility and responsiveness to municipal needs, while continuing to support core services and programs.

NVCA’s Board of Directors leads the formal budget approval process. Staff prepare a draft aligned with strategic, legislative, and municipal priorities. After consultation and revisions, the Board approves the Business Plan and Budget using a weighted vote based on Modified Current Value Assessment (MCVA) apportionment, ensuring alignment with watershed community needs.

The municipal levy represents approximately 53% of total funding, with the remainder sourced from grants, fees, and other revenue streams.



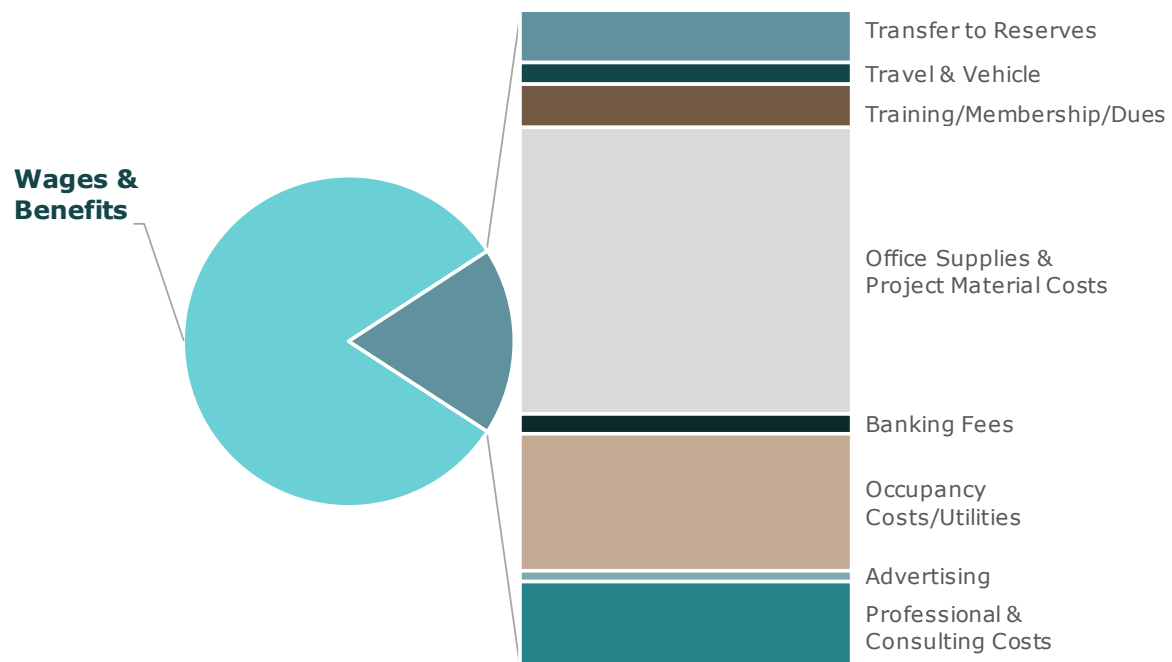
Total NVCA Budget



2026 Operating Budget

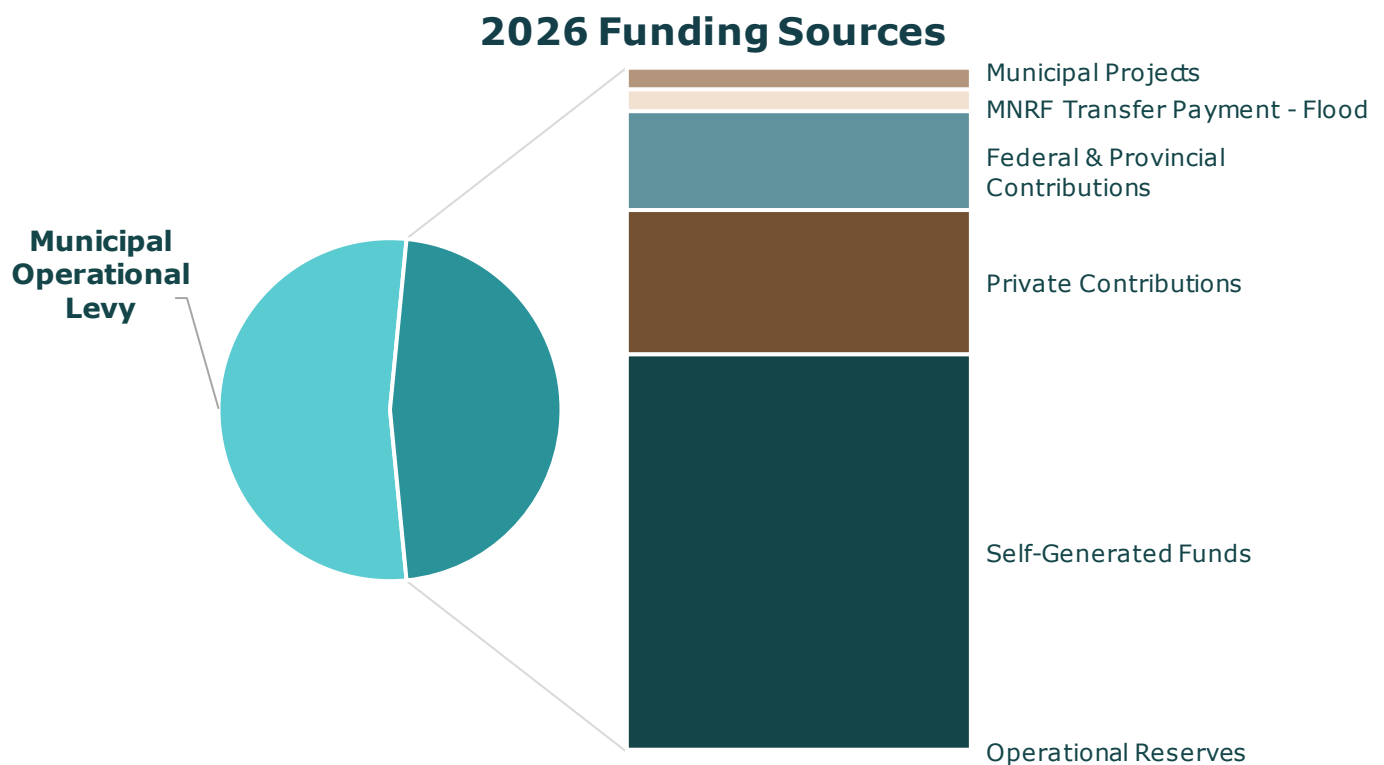
Operating Budget	2025	2026	% of 2026 Operating Budget
Wages & Benefits	\$5,690,314.17	\$5,681,268.84	82%
Transfer to Reserves	\$120,000.00	\$102,000.00	1%
Advertising	\$19,100.00	\$19,100.00	0%
Travel & Vehicle	\$51,250.00	\$41,500.00	1%
Banking Fees	\$38,500.00	\$38,500.00	1%
Training/Membership/Dues	\$78,350.00	\$83,750.00	1%
Office Supplies & Project Material Costs	\$532,884.46	\$551,652.16	8%
Occupancy Costs/Utilities	\$263,060.00	\$265,410.00	4%
Professional & Consulting Costs	\$178,750.00	\$177,000.00	3%

2026 Operating Budget



2026 Operational Funding Sources

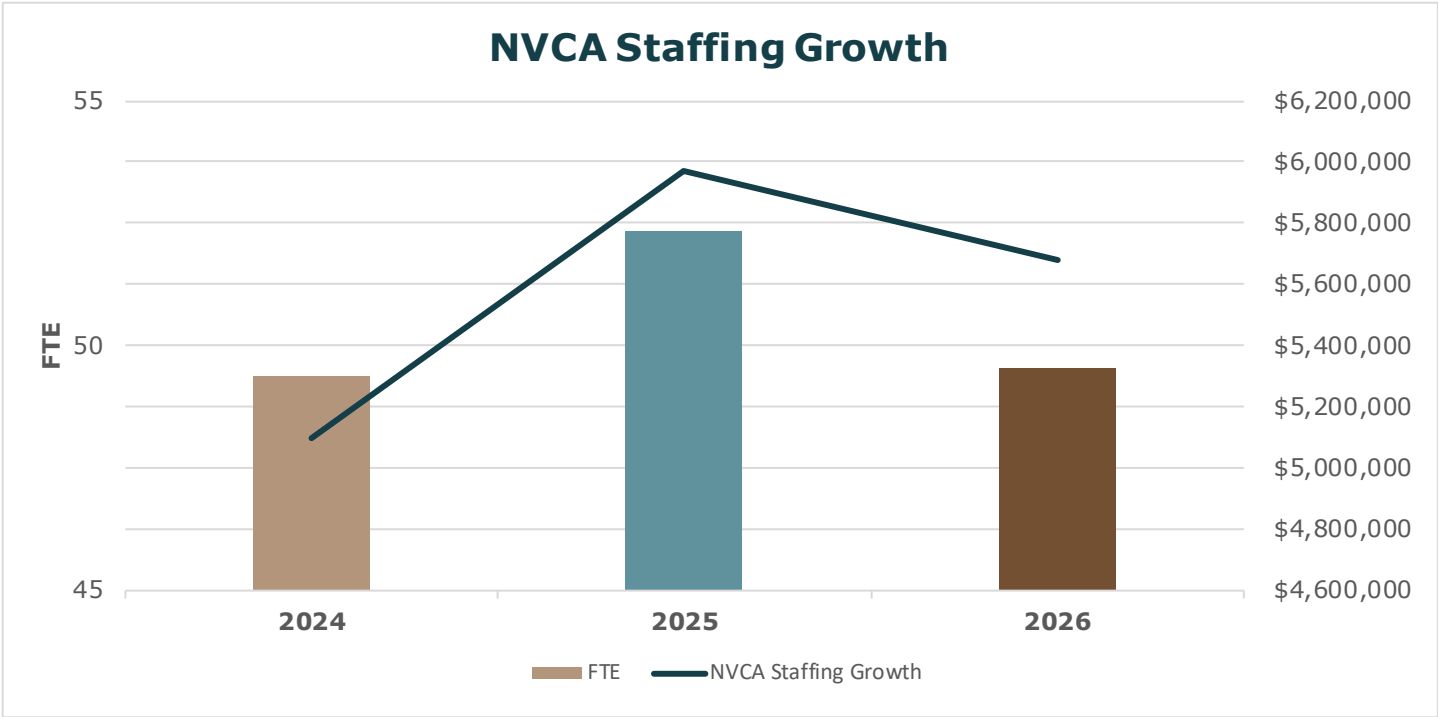
Funding Sources	2025	2026	% of 2026 Funding Sources
Municipal Operational Levy	\$3,585,281.63	\$3,686,589.00	53%
Municipal Projects	\$96,050.00	\$112,715.00	2%
MNR Transfer Payment - Flood	\$97,307.00	\$97,307.00	1%
Federal & Provincial Contributions	\$412,500.00	\$477,500.00	7%
Private Contributions	\$666,280.00	\$686,280.00	10%
Self-Generated Funds	\$2,124,590.00	\$1,889,590.00	27%
Operational Reserves	-\$9,800.00	\$10,200.00	0%



Staffing changes

In 2024, NVCA operated with approximately 49 full-time equivalent (FTE) positions. To address a backlog in regulation and planning files, in 2025, three FTEs were added. With the backlog now resolved and a forecasted slowdown in housing development for 2026, NVCA has proactively managed staffing levels by holding select vacancies. These positions may be reinstated as planning and permitting revenues increase, ensuring NVCA continues to meet its obligations under the *Conservation Authorities Act*. In addition, operational efficiency is being enhanced through technology upgrades and expanded use of online services. This approach allows the organization to remain agile while maintaining service levels.

While the total FTEs have decreased year-over-year, compensation per employee increased 4.1% for 2026. NVCA will also develop a human resources strategy focused on advancing NVCA as an employer of choice, with an emphasis on early career development and support for seasonal/contract staff and summer students.



2026 Commitments

The 2026 Commitments section outlines NVCA's strategic priorities and planned initiatives that support the delivery of core services and the advancement of watershed health. These commitments reflect NVCA's dedication to good governance, operational transparency, and service excellence.

Developed in alignment with legislative requirements, municipal expectations, and strategic goals, the commitments guide departmental actions across conservation, hazard management, education, and stewardship. They are foundational to NVCA's continued responsiveness to the needs of our watershed communities.





Flooding, Erosion & Stormwater Management



Enhance watershed knowledge to support decision making for the improvement & maintenance of watershed health

Natural Hazards Management

Maintain and enhance the flood forecasting network to provide timely monitoring of weather conditions and river flows to determine if there is a risk of flooding.

Review *Conservation Authorities Act* and *Planning Act* applications as well as technical documents to meet legislated, Conservation Ontario, and municipal timelines.

Post timely flood messages to NVCA's website and issue timely flood messages to municipalities, school boards, emergency response agencies, health units, and other relevant organizations as needed.

All flood structures are in a state of good repair and operated by following NVCA's Flood Structure Safety Review recommendations, NVCA's Natural Hazard Infrastructure Operational Plan, and legislative requirements.

Update NVCA's hydrology model to better understand the amount of rain/snowmelt that different areas contribute to the larger Nottawasaga Watershed, and as funding opportunities permit, update NVCA's hydraulic models to better understand depths of flooding throughout the Nottawasaga Watershed.

Watershed studies, plans, & strategies

Develop five-year and ten-year strategies for New Lowell Conservation Area.

Evaluate Pretty River Dike at Oliver Crescent for public safety and the function of the Pretty River Dike.

Water and land-based stewardship, restoration, & rehabilitation

Engage with landowners to implement wetland focused restoration projects that prioritize wetland offsetting projects.



Promote resiliency & capacity in the face of dynamic conditions within the watershed

Water and land-based stewardship, restoration, & rehabilitation

Establish strategic delivery of stewardship and restoration programs across all watershed municipalities on a five-year rotation.

Implement the Nottawasaga River Restoration Program and phosphorus offsetting projects by securing funding for three restoration projects and planting 7,000 trees with watershed communities.

Implement flooding and erosion focused restoration projects.

Natural Hazards Management

Assist municipal partners in delivering on their infrastructure/assets management programs.

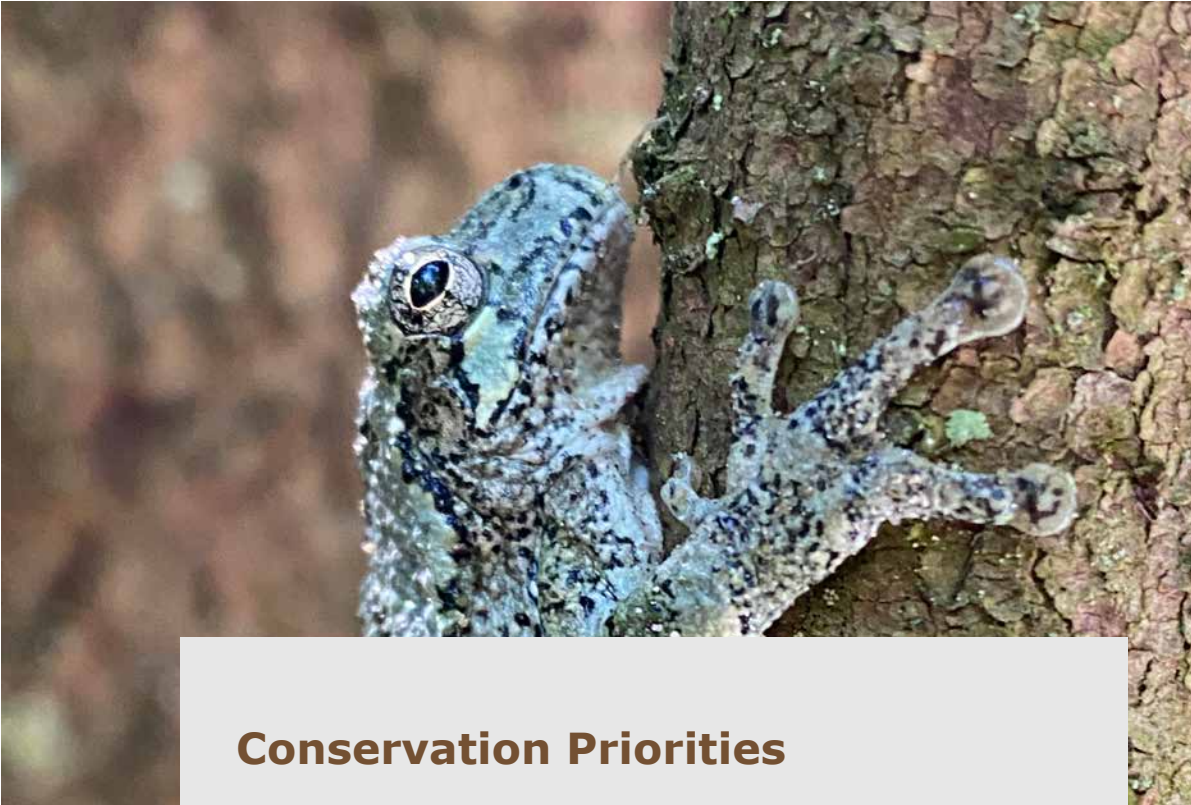


Enhance business excellence through governance & technology, creating a well-managed organization that provides transparency & efficient operations

Natural Hazards Management

Develop a dashboard to improve efficiency, transparency and communication of planning and permit applications.





Conservation Priorities



Enhance watershed knowledge to support decision making for the improvement & maintenance of watershed health

Conservation & Management of Conservation Lands

Draft the Priority Lands Framework for Watershed Health, a strategic roadmap to identify, secure, and restore lands identified as critical to the long-term resilience of the watershed.

Complete initial assessments of the natural environment on NVCA properties.

Natural Hazards Management

Complete all scheduled wetland compensation project monitoring activities.



Promote resiliency & capacity in the face of dynamic conditions within the watershed

Water and land-based stewardship, restoration, & rehabilitation

Reforest approximately 40 hectares of forest by planting 70,000 trees.

Celebrate 3 million trees planted by NVCA's Forestry program.

Watershed studies, plans, & strategies

Develop a Watershed-based Stewardship Strategy to ensure the Nottawasaga Watershed is resilient to future change, and long-term funding model is secured.



Communication, outreach, & education

Inspire conservation through outdoor experiences & education.

Launch animal of the year campaign.

Continue Nature School, Camp Tiffin, school board programming, & external bookings.



Policies & Protocols



Enhance business excellence through governance and technology, creating a well-managed organization that provides transparency and efficient operations

Governance

Prepare the NVCA 2026 – 2030 Strategic Plan.

Develop a human resources strategic plan to advance NVCA as an employer of choice.

Enhance support and collaboration across NVCA departments.

Natural Hazards Management

Complete the update of the Planning and Regulation Guidelines.

Complete the update of the 2013 Natural Hazards Technical Guide and Stormwater Technical Guide.



Enhance watershed knowledge to support decision making for the improvement & maintenance of watershed health

Natural Hazards Management

Review and update NVCA regulation mapping.

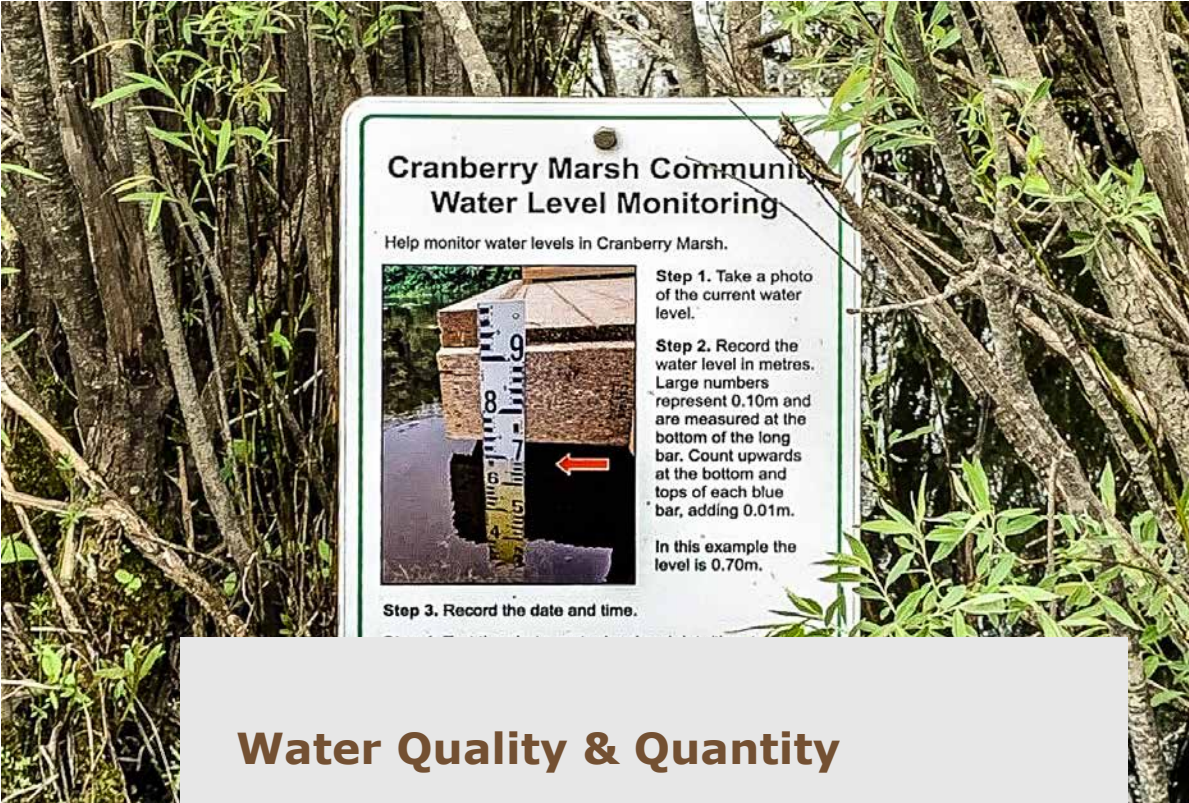
Conservation & Management of Conservation Lands

Develop a framework for property management plans to understand the ecology, threats, recreational and conservation opportunities on NVCA-owned lands.

Become a destination for recreation and increase visitors at key NVCA properties by improving infrastructure at one conservation area per year.

Develop a framework for public engagement to track issues, infrastructure and properties on NVCA lands.

Develop property management plans that balance ecological and recreational priorities to complete at least one property management plan.



Water Quality & Quantity



Enhance business excellence through governance & technology, creating a well-managed organization that provides transparency & efficient operations

Drinking Water Source Protection

Use enhanced GIS technology to aid in the management of significant drinking water threats efficiently.

Watershed-scale data collection, management & modelling

Improve the efficiency and security of watershed monitoring data by advancing a watershed monitoring database.

Communication, outreach, & education

Enhance knowledge transmission and translation by initiating development of a watershed monitoring dashboard.



Enhance watershed knowledge to support decision making for the improvement & maintenance of watershed health

Drinking Water Source Protection

Timely completion and acquisition of drinking water permits under the *Clean Water Act*.

Manage significant drinking water threats by completing inspections and Risk Management Plans in accordance with legislative timelines.

Watershed-scale data collection, management & modelling

Deliver monitoring activities as per the Watershed Monitoring Strategy.



Promote resiliency & capacity in the face of dynamic conditions within the watershed

Water and land-based stewardship, restoration, & rehabilitation

Implement NVCA's Healthy Waters programs, monitoring, and services.





Engagement & Education



Enhance watershed knowledge to support decision making for the improvement & maintenance of watershed health

Engage and share information with watershed communities through public engagement booths, website updates, social media and newsletters.

Continue to build NVCA photo and video library



Communication, outreach, & education

Host community engagement opportunities

Inspire conservation through outdoor experiences & education through hosting community engagement opportunities, offering high quality, nature-based rental experiences and becoming a desirable nature-based filming location.

Deliver high quality, curriculum-based programming for local school boards, Tiffin Nature School and Camp Tiffin offerings.



Governance



Enhance business excellence through governance and technology, creating a well-managed organization that provides transparency and efficient operations

Governance

The NVCA Board is supported to effectively and efficiently discharge their responsibilities.

Update NVCA website with relevant, timely, and accurate information about NVCA services and programs.

Deliver the 2026 Business Plan and Budget on time and within budget by applying continuous improvement practices, tracking performance metrics, and fostering collaboration across teams to ensure efficient, accountable service delivery.

Municipal Funding

In 2025, NVCA committed to continued growth, but with a more moderate levy increase following two consecutive years of growth and significant levy increases. Reflecting on this commitment, the 2026 Business Plan and Budget propose a levy increase of \$101,307.36, substantially lower than the \$399,981.36 increase approved for 2025.

NVCA’s 2026 budget supports the costs required to meet legislative obligations, address local environmental needs, and meet municipal and public service standards.

It complies with O. Reg. 402/22 and continues to use the MCVA for general levy apportionment and benefit-based distribution for water and erosion control structures.

NVCA’s Business Plan and Budget framework organizes programs and services into three categories, consistent with Section 21 of the *Conservation Authorities Act* and the requirements of O. Reg. 686/21. This structure ensures transparency, accountability, and alignment with provincial legislation and municipal agreements.

2026 Funding Sources for Program Delivery



Category 1

Mandatory programs and services defined in O. Reg. 686/21 that may be funded with municipal levy.

Some of the funding sources for Category 1 programs include:

- Municipal levy
- User fees, such as fees collected through Development Planning & Permits applications
- Drinking Water Source Protection
- Provincial transfer payments for flood forecasting and flood control structure expenses

Category 2

Programs and services delivered at the request of a municipality, with funding under agreement with the benefiting municipality.

To carry out these programs under Categories 2 & 3, NVCA draws revenues from a variety of sources:

- Funded through cost apportionment agreements with participating municipalities
- User fees, such as conservation area admissions, environmental education programs, tree planting, and property rentals, among other sources
- Donations and in-kind contributions
- Program and capital projects
- Provincial and Federal contributions
- Foundations,

Category 3

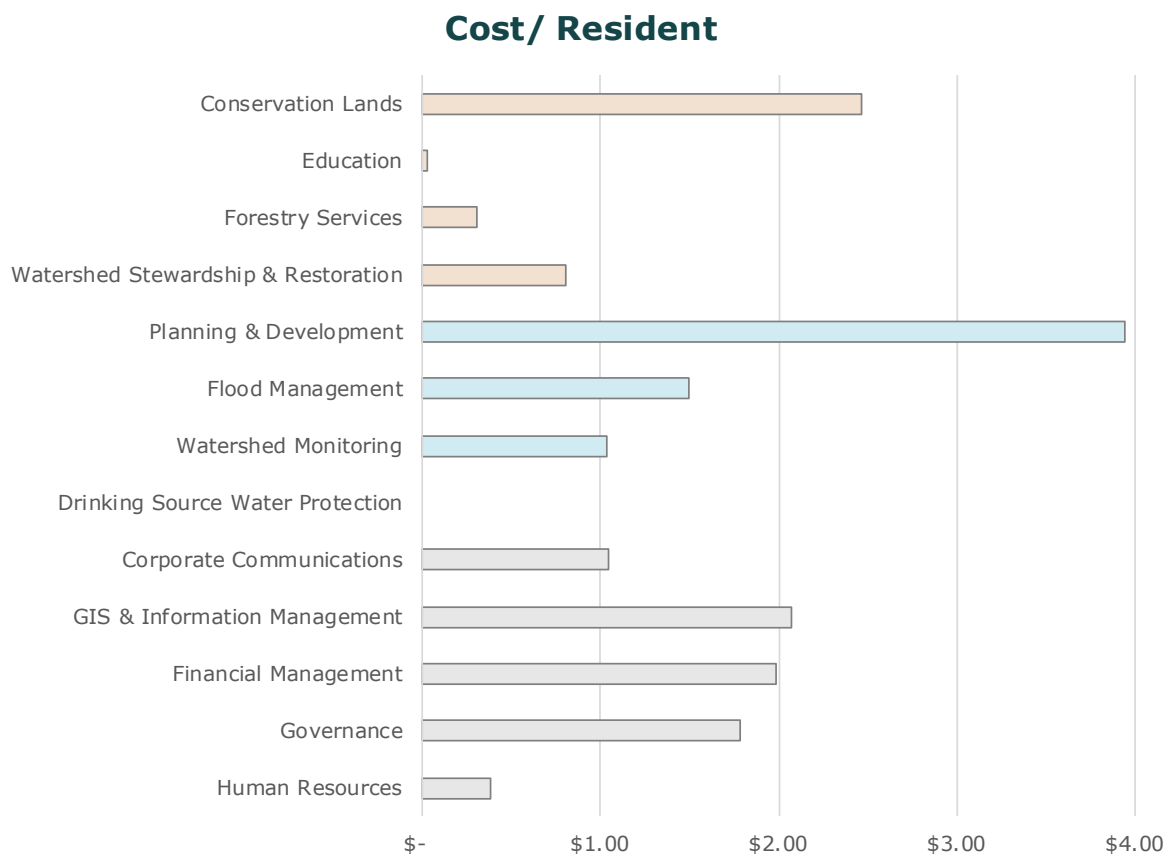
Other programs and services that the Authority determines are advisable to implement within our watershed jurisdiction.

Cost per resident

NVCA's 2026 budget represents an investment of \$17.36 of levy per watershed resident, aligning with the provincial average for conservation authorities. For every dollar contributed through the municipal levy, NVCA delivers an estimated \$34 in value through programs that reduce flood and erosion risks, restore and protect natural areas, and provide hands-on environmental experiences to thousands of students, residents, and families.

This return on investment reflects NVCA's commitment to delivering high-impact, cost-effective programs that benefit watershed residents today and into the future.

Program Name	Cost/ Resident
Conservation Lands	\$2.46
Education	\$0.03
Forestry Services	\$0.31
Watershed Stewardship & Restoration	\$0.81
Planning & Development	\$3.94
Flood Management	\$1.50
Watershed Science	\$1.04
Drinking Source Water Protection	\$ -
Corporate Communications	\$1.04
GIS & Information Management	\$2.08
Financial Management	\$1.98
Governance	\$1.79
Human Resources	\$0.39



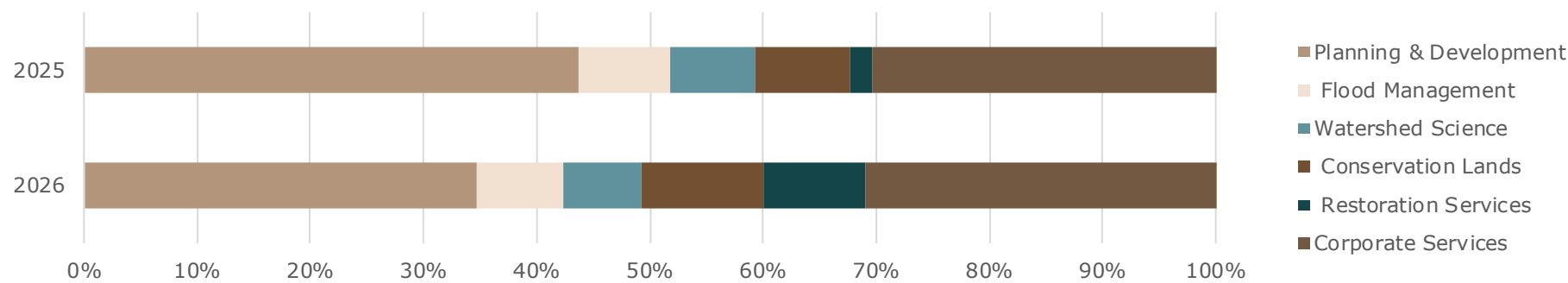
2026 Category 1 Draft Budget

As outlined in NVCA’s Inventory of Programs and Services, Category 1 includes provincially mandated services under the *Conservation Authorities Act* that support watershed management and natural hazard protection. The 2026 operating budget for Category 1 is organized by business units to reflect all associated costs.

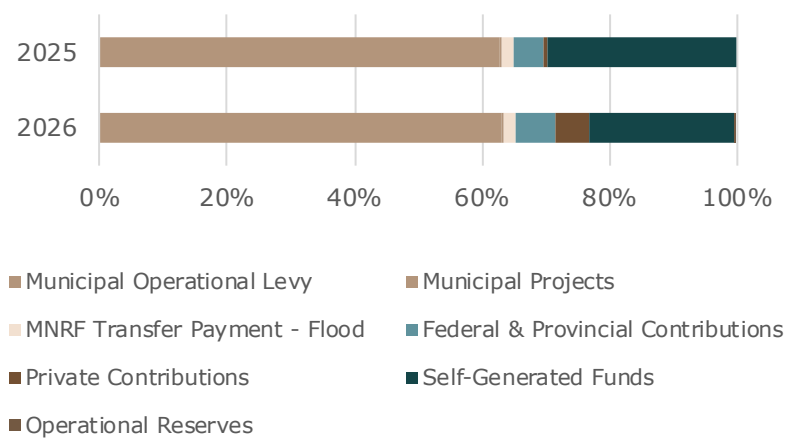
A review of programs led to reclassifying certain restoration services from Category 3 to Category 1, recognizing their direct benefits to hazard mitigation.

Fleet services were also restructured, separating workshop operations and relocating them to the Tiffin Centre cost structure for improved transparency. To support the expanded scope of Category 1, a municipal levy increase of \$218,690.96 is proposed, offset by a \$117,383.60 reduction in Category 3, resulting in a net increase of \$101,307.36. This levy is apportioned among NVCA member municipalities using MCVA percentages provided by the Ministry of Natural Resources.

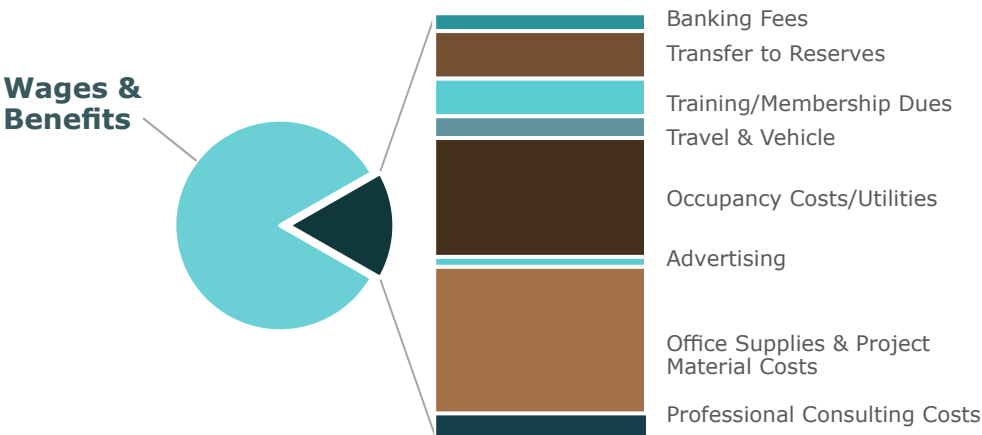
Category 1 Operating Budget by Department



Category 1 Funding Sources



Category 1 Operating Budget



2026 Categories 2 & 3 Draft Budget

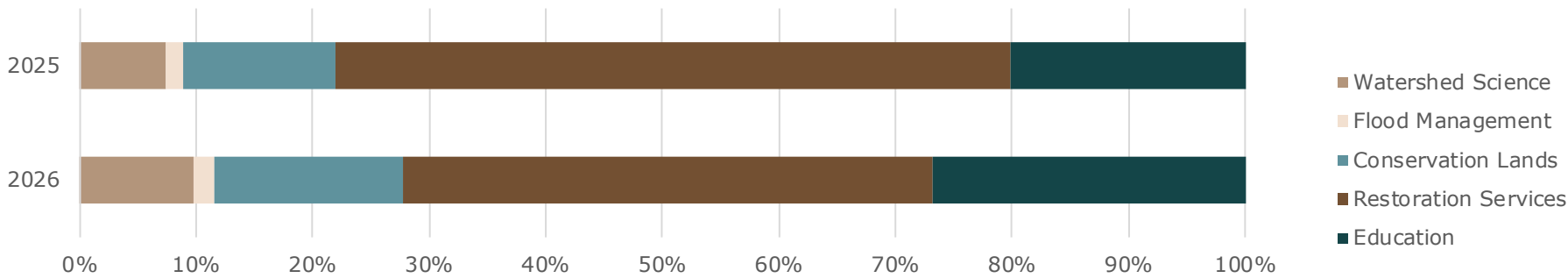
For the 2026 budget, NVCA is reducing municipal levy support for Category 2 and 3 programs by \$117,383.60. This is primarily due to the reclassification of certain restoration services—previously under Category 3—that now fall under Category 1 due to their direct hazard mitigation benefits, as approved by the NVCA Board of Directors.

Like Category 1, this levy is apportioned among member municipalities using MCVA percentages from the Ministry of

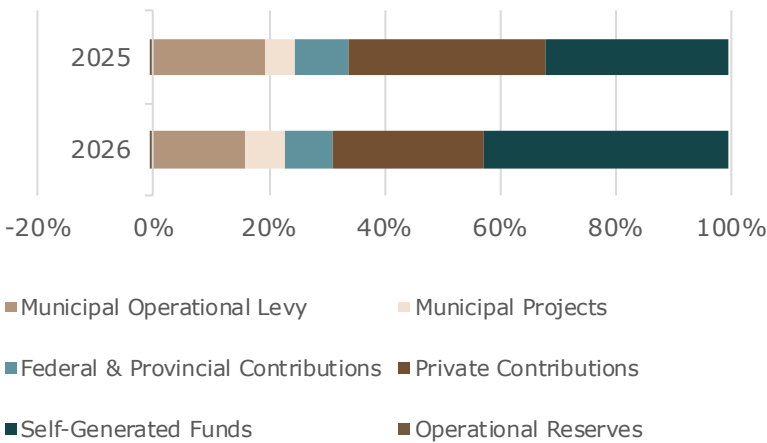
Natural Resources. Categories 2 and 3 generate about 84% of their budgets from external sources. Levy support remains vital to leverage these funds, covering staff hours that qualify as matching contributions and non-billable time.

For every levy dollar invested in Category 3, NVCA secures approximately \$5.21 in additional funding. These contributions help offset costs and have enabled the reduction in the 2026 Category 3 levy requirement.

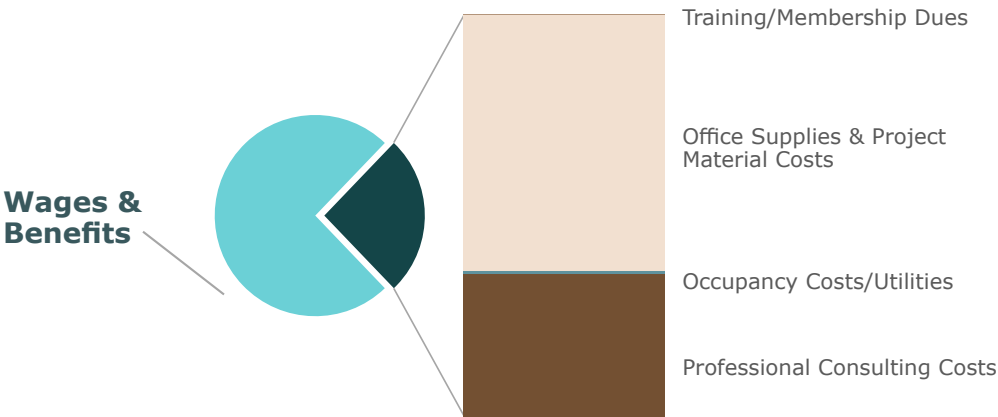
Category 3 Operating Budget by Department



Category 3 Funding Sources



Category 3 Operating Budget



Summary of Municipal Contribution

Municipality	2025 MCVA Apportionment Percentage	2026 MCVA Apportionment Percentage	2025 Operating Levy	2026 Draft Operating Levy	\$ Increase
			\$3,585,281.63	\$3,686,589.00	
Township of Adjala-Tosorontio	4.04%	4.23%	\$144,967.28	\$156,097.55	\$11,892.43
Township of Amaranth	0.22%	0.22%	\$7,826.67	\$8,165.79	\$378.99
City of Barrie	14.75%	14.74%	\$528,796.77	\$543,451.14	\$17,307.80
Town of The Blue Mountains	1.47%	1.49%	\$52,631.93	\$55,066.58	\$2,703.51
Town of Bradford West Gwillimbury	4.28%	4.27%	\$153,292.30	\$157,325.19	\$4,801.03
Clearview Township	4.93%	5.00%	\$176,897.80	\$184,395.81	\$8,398.34
Town of Collingwood	10.27%	10.29%	\$368,186.91	\$379,361.07	\$13,026.41
Township of Essa	6.80%	6.74%	\$243,627.06	\$248,490.84	\$6,077.06
Municipality of Grey Highlands	0.34%	0.34%	\$12,017.86	\$12,361.13	\$403.62
Town of Innisfil	7.30%	7.28%	\$261,851.04	\$268,483.22	\$7,943.06
Township of Melancthon	0.48%	0.47%	\$17,013.33	\$17,363.83	\$429.28
Town of Mono	3.58%	3.52%	\$128,496.49	\$129,594.66	\$1,730.92
Mulmur Township	1.59%	1.56%	\$56,851.81	\$57,599.27	\$1,028.69
Town of New Tecumseth	13.40%	13.17%	\$480,320.18	\$485,501.65	\$7,551.96
Township of Oro-Medonte	7.36%	7.26%	\$263,901.83	\$267,491.52	\$4,895.74
Town of Shelburne	2.17%	2.21%	\$77,951.19	\$81,576.84	\$4,023.95
Township of Springwater	7.76%	7.82%	\$278,117.47	\$288,457.16	\$11,748.10
Town of Wasaga Beach	9.28%	9.38%	\$332,527.70	\$345,809.42	\$14,970.16

Asset Management

The capital asset levy, which funds the Asset Management Plan (AMP), is shared by the municipal partners based on their modified apportionment percentage.

The AMP is based on the annual approval of the asset management plan by the Board of Directors.

Capital Asset Levy

Municipality	2026 MCVA Apportionment Percentage	2026 Asset Levy	Category 1	Category 3
		\$234,005.00	\$194,290.00	\$39,715.00
Township of Adjala-Tosorontio	4.23%	\$9,898.41	\$8,218.47	\$1,679.94
Township of Amaranth	0.22%	\$514.81	\$427.44	\$87.37
City of Barrie	14.74%	\$34,492.34	\$28,638.35	\$5,853.99
Town of The Blue Mountains	1.49%	\$3,486.67	\$2,894.92	\$591.75
Town of Bradford West Gwillimbury	4.27%	\$9,992.01	\$8,296.18	\$1,695.83
Clearview Township	5.00%	\$11,700.25	\$9,714.50	\$1,985.75
Town of Collingwood	10.29%	\$24,079.11	\$19,992.44	\$4,086.67
Township of Essa	6.74%	\$15,771.94	\$13,095.15	\$2,676.79
Municipality of Grey Highlands	0.34%	\$795.62	\$660.59	\$135.03
Town of Innisfil	7.28%	\$17,035.56	\$14,144.31	\$2,891.25
Township of Melancthon	0.47%	\$1,099.82	\$913.16	\$186.66
Town of Mono	3.52%	\$8,236.98	\$6,839.01	\$1,397.97
Mulmur Township	1.56%	\$3,650.48	\$3,030.92	\$619.55
Town of New Tecumseth	13.17%	\$30,818.46	\$25,587.99	\$5,230.47
Township of Oro-Medonte	7.26%	\$16,988.76	\$14,105.45	\$2,883.31
Town of Shelburne	2.21%	\$5,171.51	\$4,293.81	\$877.70
Township of Springwater	7.82%	\$18,299.19	\$15,193.48	\$3,105.71
Town of Wasaga Beach	9.38%	\$21,949.67	\$18,224.40	\$3,725.27

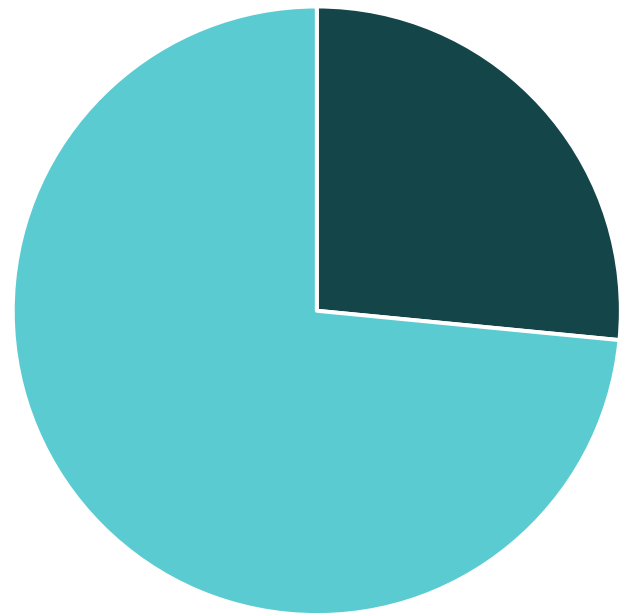
Reserves

These amounts will be put into reserves to help pay for the repair, maintenance and replacement of the assets as identified in the AMP.

Some of the 2026 expenditures as per the AMP:

- Dam safety review for Utopia Dam, urgent repair work to be completed at Tottenham and New Lowell Dams
- Parts replacement on lands, flood and monitoring equipment to extend life, as well as replacement of some end-of-life equipment, specifically some flood loggers & communicators due to cellular upgrade requirements
- Computers, server upgrades and network hardware
- Replacement of two vehicles.

Funding for 2026 Assets



■ Capital Asset Levy ■ Capital Asset Reserves

Looking Ahead to 2026

NVCA's 2026 Business Plan and Budget reflect our ongoing commitment to responsible financial management, strategic planning, and transparent operations. With targeted investments and service enhancements, we continue to protect watershed health and build resilient communities. Guided by our Board of Directors and supported by our municipal partners, NVCA is ready to deliver meaningful results for the people and ecosystems of the Nottawasaga Watershed.





Nottawasaga Valley Conservation Authority

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October 10, 2025

ERO Number: 025-0844

Ministry of Municipal Affairs and Housing

To Whom It May Concern,

Re: Comments on Proposed Updates to the Projection Methodology Guideline to Support Implementation of the Provincial Planning Statement, 2024 (PPS 2024)

This letter provides comments on the proposed guidance (the Guideline) to assist planning authorities with developing growth forecasts and assessing land needs for long-range planning. The comments are offered from the perspective of a consulting firm with more than 40 years' experience in forecasting, demographics, land needs analysis, planning policy, and municipal finance.

Of particular relevance is our extensive knowledge and understanding of population and employment forecasting in Ontario. Hemson has undertaken growth management assignments in virtually every municipality in southern Ontario, in many northern Ontario communities, and in most Census Metropolitan Areas across Canada. Over more than four decades, we have developed and refined forecasting techniques that are now widely recognized as industry standards—including assisting the Province in preparing the original Projection Methodology Guideline in 1995. From 1989 to 2020, we prepared several iterations of population and employment forecasts of the Greater Toronto Area and Hamilton and Greater Golden Horseshoe, including three forecasts for the Growth Plan for the Greater Golden Horseshoe (2005, 2012, and 2020). In addition, we have prepared dozens of land need assessments for municipal official plans and OMB/LPAT/OLT hearings.

These observations also reflect our ongoing consultation with municipal clients. Nonetheless, the views expressed below are our own.

A. COMMENTS AND RECOMMENDATIONS

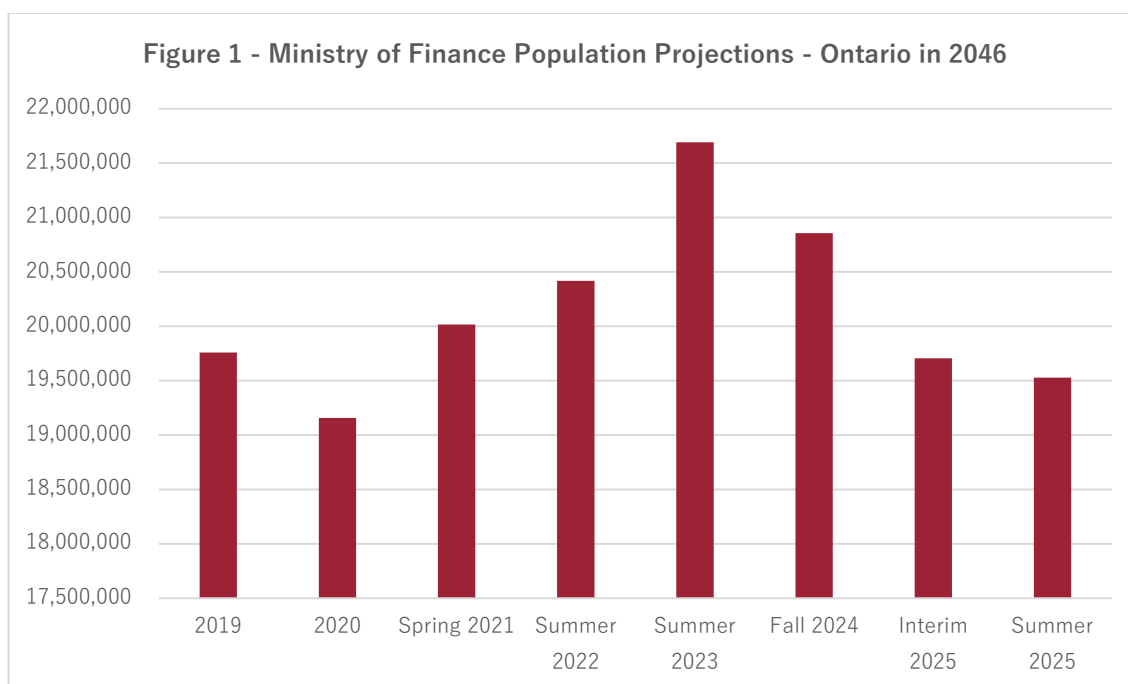
The following comments and recommendations are intended to strengthen the proposed Guideline and ensure its effective application across planning authorities. They highlight areas where greater clarity, direction, or methodological refinement would improve consistency, accuracy, and transparency in the preparation of population, housing, and employment forecasts, as well as in land needs assessments.

i. Limitations of MOF Projections Require Greater Attention

The PPS, 2024 requires that planning authorities base population and employment forecasts on the Ontario Population Projections published by the Ministry of Finance (MOF), which they may modify, as appropriate (Policy 2.1.1). The proposed Guideline highlights circumstances where such modifications may be warranted (see pages 11-12). However, aside from a textbox on page 5, the Guideline does not sufficiently address the limitations of the MOF Projections for long range planning. In particular:

- **Narrow scope of assumptions:** The MOF Projections are produced annually for Ontario and its 49 Census Divisions. They largely reflect a continuation of recent migration trends over the remainder of the projection period along with the continuing evolution of long-term fertility and mortality patterns. To that extent, they are not intended to be “forecasts” that explicitly account for long-term structural changes in the economy, a precise outlook for Federal immigration policies, and Provincial and local housing demand, land use plans, infrastructure investment, or the availability of land for development. As a result, the projections may, for example, overstate growth in Census Divisions with limited developable land or understate growth in Census Divisions targeted for major infrastructure expansion.
- **Sensitivity to federal policy changes:** In recent years, significant adjustments to Federal targets for permanent immigration and policies regarding the number and type of non-permanent residents have been reflected in the MOF Projections. As Figure 1 illustrates, projections for Ontario as a whole have varied considerably from year to year, driven by specific government policies relating to international student numbers, temporary foreign worker eligibility, and permanent immigration targets. This variability has been especially pronounced in certain Census Divisions.

In short, while the MOF Projections can provide valuable insights, they must be interpreted with caution considering their variability, sensitivity to changing Federal policies, and limited capacity to reflect local development conditions.



Source: Ontario Ministry of Finance, Population Projections 2019-2025

Accordingly, we recommend that the Guideline explicitly direct planning authorities to establish growth forecasts based on long-term economic, demographic, and structural market analysis rather than short-term demographic trends that dominate the MOF Projections in any given year.

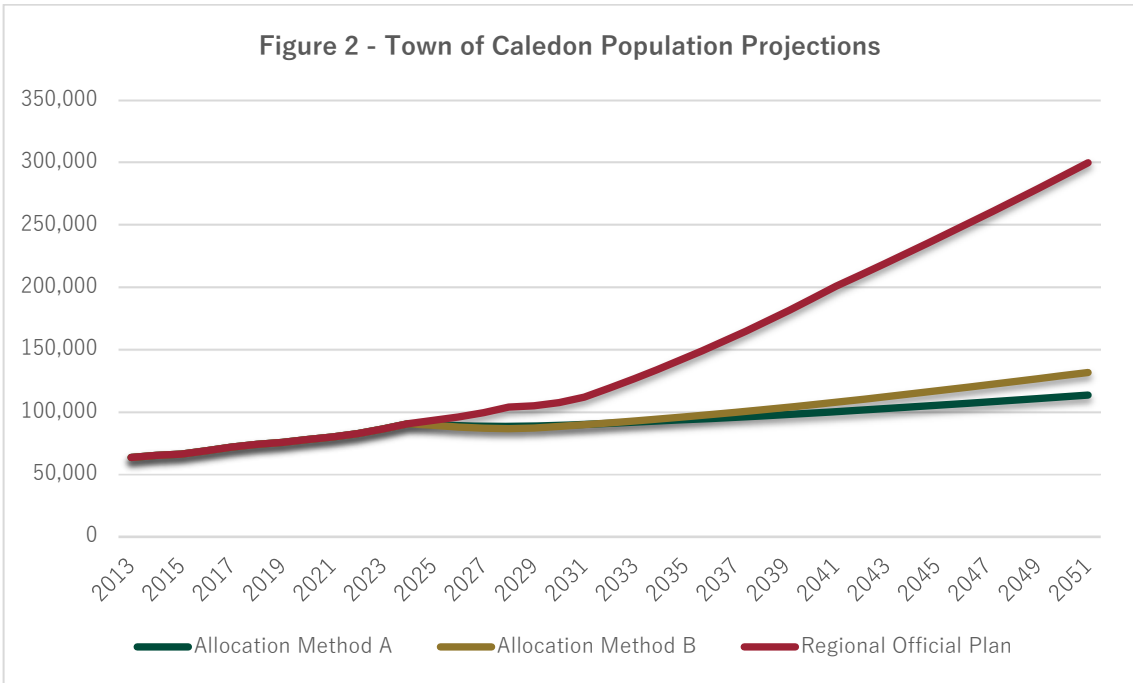
ii. Reinforce Flexibility to Modify Population Projections

The Guideline sets out two approaches for allocating a municipality's share of the MOF projected population within its Census Division.

Method A is an allocation based on a municipality's current share of the Census Division population, using the most recent Census or postcensal data.

Method B is an allocation based on a municipality's share of population growth within the Census Division over the most recent 10-year period. To address short-term variations in growth, Method B further recommends applying growth-share trends derived from consecutive five-year intervals within that period.

While these approaches provide a standardized framework, in some cases neither method will produce an appropriate result. For example, in Peel Region, the Town of Caledon is forecast to reach 300,000 residents by 2051—a significant increase from its current population. Figure 2 illustrates the significant difference between Caledon’s 2051 forecast under the former Regional Official Plan now incorporated in the Town’s plan and the allocation results produced by the Guideline’s methods.



Source: Hemson Consulting; Region of Peel Official Plan, 2022

Accordingly, we recommend that the Guideline more explicitly reinforce the flexibility afforded to municipalities to modify their projections *beyond* the projection range generated by the two allocation methods (see, for example, the second paragraph on page 12).

iii. Increase Emphasis on Regional Market Areas

The PPS 2024 requires that planning authorities provide for an appropriate range and mix of housing options and densities to meet the projected needs of current and future residents within the regional market area (Policy 2.2.1). It also recommends that a coordinated, integrated, and comprehensive approach should be used when preparing, among other planning matters, population, housing and employment projections based on regional market areas (Policy 6.2.1).

The proposed Guideline emphasizes the importance of inter-municipal collaboration and coordination throughout all stages of the forecasting and land needs assessment process (see pages 5, 51-52). However, in our view, more concrete guidance is needed to ensure consistent and coordinated approaches. Specifically, we recommend that the Guideline:

- require all planning authorities to consider population and employment forecasts, as well as residential and non-residential land needs, within the broader regional market area;
- direct municipalities within a regional market area to undertake forecasts and land needs assessments concurrently, in order to standardize approaches and assumptions and ensure regional needs, including appropriate timing of large-scale infrastructure, are met; and
- increase emphasis on the importance of considering a regional perspective when undertaking forecasting, land needs analysis, and planning for infrastructure, multimodal transportation systems, public service facilities, waste management systems, economic development, and the management of natural resources and natural heritage, consistent with Policy 6.2.1 of the PPS 2024.

iv. Provide Specific Examples or Templates for Planning Authorities

We believe that the Guideline would be strengthened by including illustrative examples or templates to help planning authorities—particularly smaller municipalities or those experiencing slow, predictable growth—apply the methodology consistently and effectively.

v. Use NAICS Rather Than NOCS Employment Data

The draft guideline (p.34) recommends that municipalities request customized National Occupation Classification (NOC) data from Statistics Canada to inform job classification by land use category. NOC data provide occupation-based information, which is useful from some perspectives, but is of limited use for forecasting employment by type. A more suitable dataset would be *place of work employment* by North American Industry Classification System (NAICS). NAICS is the widely accepted standard for classifying employment by industry, with subcategories for detailed sector analysis. Many municipal employment surveys are already structured around NAICS, making it a practical and consistent framework for forecasting.

vi. Provide Direction on Suppressed Household Formation

On page 18, the proposed Guideline identifies “suppressed household formation” as a factor to consider in determining household formation rates and household growth. While a definition is provided, limited guidance is offered on how planning authorities should incorporate this factor into their analysis. Additional direction or examples would help ensure consistent and appropriate treatment across jurisdictions.

More specifically, the Guideline directs that where a municipality’s historical headship rates are lower than those of comparable municipalities, rates should be adjusted upwards to account for suppressed household formation (see pages 20-21). We recommend that such adjustments be made only after careful consideration of the reasons underlying these differences, as a lower headship rate in one municipality versus another is not likely to be solely attributable to suppressed household formation.

This letter reflects our considered opinion on the proposed Guideline and takes account of the views of the many municipal clients with which we have discussed the matter. We thank you for the opportunity to make this submission. Should you have any questions regarding our comments, please do not hesitate to contact us.

Yours Truly,

HEMSON Consulting Ltd.



Russell Mathew
Partner



Stefan Krzeczunowicz
Partner

September 30, 2025

CL 14-2025, September 25, 2025

DISTRIBUTION LIST

SENT ELECTRONICALLY

Motion Respecting State of Emergency on Mental Health, Homelessness and Addictions

Regional Council, at its meeting held on September 25, 2025, passed the following motion:

WHEREAS Niagara Region issued three separate declarations of emergency in the areas of homelessness, mental health and opioid addiction on February 23, 2023, recognizing that the scope and scale of the crisis surpasses the Region's capacity to respond effectively; and

WHEREAS following the submission of the three declarations of emergency, the Provincial Emergency Operations Centre (PEOC) has engaged with the Region's Community Emergency Management Coordinator (CEMC); and

WHEREAS these issues have continued to intensify and add further strain to the social support system in Niagara over the past two years; and

WHEREAS municipalities across Ontario are continuing to experience similar challenges; and

WHEREAS a coordinated, province-wide approach and associated funding support is required to address the growing emergency of mental health, homelessness and opioid addiction, the scale of which falls well beyond the scope of what a municipality can address.

NOW THEREFORE BE IT RESOLVED:

1. That Niagara Region **ADVOCATES** that the Province support a coordinated approach between the Ministry of Health, the Ministry of Municipal Affairs and Housing, and the Ministry of Children, Community and Social Services to address ongoing challenges related to mental health, homelessness and opioid addiction;
2. That Niagara Region **FORMALLY ADVOCATES** for Provincial funding to address identified gaps in programs and services contributing to the state of emergency including affordable housing, supportive housing, addictions treatment, and mental health supports for vulnerable populations; and

3. That this motion **BE SENT** to the Provincial and Federal Governments, FCM, AMO and all municipalities in Ontario.

Yours truly,



Ann-Marie Norio
Regional Clerk

:kl

CLK-C 2025-109

Distribution List

Premier of Ontario
Prime Minister of Canada
Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



The Hon. Doug Ford
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

October 07, 2025

Re: Opposition to Banning Automated Speed Enforcement Cameras

Dear Premier Ford,

On behalf of the Township of Essa, I am writing to express our commitment to working collaboratively with the Province of Ontario to enhance the effectiveness, transparency, and accountability of Automated Speed Enforcement (ASE) programs.

We understand and appreciate your government's concern about ensuring that all ASE programs operate with integrity, fairness, and public confidence. However, recent public commentary regarding these initiatives has created some uncertainty among residents and municipalities about their intent and value. As such, we would like to take this opportunity to share Essa Township's experience and reaffirm our shared goal of improving road safety for all Ontarians.

Since implementing our ASE program, Essa Township has placed great emphasis on education and fairness rather than penalty. The program began with a preliminary awareness phase during which only warning letters were issued to vehicle owners to encourage voluntary compliance. Our enforcement thresholds have been established in accordance with guidance from the Ontario Traffic Council, ensuring that our approach remains consistent, measured, and just.

Additionally, the Township has adopted business rules that prevent multiple penalties being issued to the same vehicle within a defined period, and a built-in grace period helps support behavioural change rather than immediate punishment. These measures reflect our commitment to using ASE as a tool for education and deterrence — not as a source of revenue.

Our data demonstrates the program's success: monitored locations in Essa have seen an average 29% reduction in vehicle speeds. Beyond its safety benefits, the ASE program has also allowed Ontario Provincial Police (OPP) resources to be focused on other essential public safety priorities. Revenues generated through penalties are reinvested directly into local road safety initiatives, traffic calming measures and infrastructure improvements — reinforcing our commitment to transparency and community benefit.

The Township of Essa believes that with the province's partnership, the ASE framework can be further improved to ensure consistency, public trust, and accountability across all municipalities. To that end, the Township of Essa respectfully offers the following recommendations for consideration:

1. **Standardize Enforcement Thresholds**
Establish province-wide speed thresholds that trigger enforcement to ensure consistent and equitable application across all municipalities.
2. **Review Set Fines Under the Highway Traffic Act**
Reassess fine levels to ensure proportionality and fairness
3. **Reduce Provincially Mandated Surcharges**
Reassess add-on costs such as the \$8.25 licence plate look-up fee and the Victim Fine Surcharge, which are applied to each Penalty Order.
4. **Mandate Revenue Reinvestment**
Require ASE-generated revenues to be directed exclusively toward local road safety, traffic calming measures and educational initiatives.
5. **Enhance Transparency and Public Confidence**
Improve communication, signage visibility, and reporting to help residents better understand ASE's safety-driven purpose.
6. **Clarify Community Safety Zone Guidelines**
Establish clear definitions and consistent standards for enforcement within and adjacent to Community Safety Zones.
7. **Set Municipal Accountability Standards**
Define clear operational expectations and reporting standards for municipalities administering ASE programs.

The Township of Essa values its ongoing relationship with the province and welcomes the opportunity to participate and collaborate in any discussions aimed at strengthening Ontario's road safety framework. We are confident that through collaboration and open dialogue, we can continue to protect families, enhance transparency, and ensure that all ASE programs operate with fairness and integrity.

Thank you for your leadership and continued commitment to road safety in Ontario. We look forward to working together toward a consistent, transparent, and effective ASE system that reflects the best interests of all Ontarians.

Sincerely,



Sarah Corbett
Acting Manager of Legislative Services / Municipal Clerk

CC: The Hon. Prabmeet Singh Sarkaria, MPP Brian Saunderson, Township of Essa Council, Ontario Traffic Council, AMO



The Honourable Doug Ford
Premier of Ontario
Legislative Assembly of Ontario
Via email: premier@ontario.ca

Cc: Honourable Prabmeet Sarkaria
Minister of Transportation
Legislative Assembly of Ontario
Via email: minister.mto@ontario.ca

October 2, 2025

Dear Premier Ford,

We appreciate your willingness to work with municipalities in particular on matters related to public safety. When the province brought in [O. Regulation 398/19](#), which permits municipalities to use speed cameras in school and community safety zones, the province worked with municipalities to keep our residents safe. The municipal sector has heard you on the issues residents are raising and are writing today hoping to suggest a compromise related to your announcement of a total ban on ASEs. This compromise would allow municipalities to keep Automated Speed Enforcement in school zones, subject to measures that will address the concerns you have heard.

For most of us, the intention has always been to install cameras in school zones to protect our most vulnerable residents — our children. For example:

- Burlington is installing six, all in front of elementary or high schools.
- Hamilton has installed eight, all in front of elementary or high schools.
- Innisfil has four speed cameras that alternate between six elementary schools and 1 high school in both rural and urban settings.
- Lanark County is installing seven in front of elementary and high schools.

To further put safeguards and measures on ASE in school zones, the government could consider, and we would support:

- Setting cameras at a reasonable threshold of speed before a ticket is issued;
- Time of day operations tied to school and community use times;
- A warning ticket issued on first offense;
- Set fine that is not double, due to community safety zone;
- Large signs alerting drivers of the presence of ASEs; and
- A blackout on additional fines for seven days after receiving the first ticket, to alert the driver and allow them to change their behaviour.

We would further support that fees collected from speeding fines be directed to additional traffic calming measures, for example flashing speed signs, pedestrian crossovers, roundabouts, sidewalk

bump outs, pedestrian refuge islands, and even additional police enforcement. Funding traffic calming from ASE fines lifts these costs from taxpayers, and assigns them to speeders who are causing the issues in the first place. This is something that many municipalities do already.

We know that speed cameras reduce driver behaviour and save lives. A July 2025 study by SickKids and Toronto Metropolitan University confirmed what municipalities experienced on the ground: ASE cameras reduce speeding and improve road safety. In Toronto, ASE cameras led to a **45% reduction in speeding vehicles across 250 school zones**, including an **88% reduction in vehicles exceeding the speed limit by more than 20 km/h**. These are not just statistics—they represent fewer injuries, fewer fatalities, and greater peace of mind for parents and communities.

Additionally, speed is a major factor in whether a pedestrian lives or dies. A collision at 30km/hr has a 90% chance of survival for the pedestrian; that drops to 50% survival for speeds of 45km/hr, and to almost zero for speeds at 80km/hr.

Further, there is overwhelming support for ASEs among Ontario residents. A survey by CAA South Central Ontario found that nearly **three-quarters of Ontario drivers support ASE**, especially in sensitive areas like school zones and community centres. Ontarians understand that safety must come first. There is also support for ASEs among a wide range of enforcement and traffic experts, including the Ontario Association of Chiefs of Police (OACP), the Ontario Traffic Council, the Association of Municipalities of Ontario (AMO) and more.

A total ban on ASE would reverse years of progress on safety in school zones. It would place more pressure on police, increase enforcement costs, and most critically, endanger lives.

We urge you to provide a carve out to allow municipalities to continue to deploy ASE in school zones, and work with municipalities to improve understanding, effectiveness, and community engagement around ASE in these areas.

However, should a total ban on ASEs be implemented, we request that the provincial government fully reimburse all municipalities for the costs they have incurred related to the cancellation of the ASE program, which could include increases in municipal policing costs, staff severance costs, and decreases to municipal public safety programs currently funded through ASE revenues.

We know your government has been open in the past to revisiting decisions when presented with sound evidence and public support. We hope that will be the case again. Ontario's municipalities are open to making changes and stand ready to work with you to provide additional modifications to the program to address concerns, while also ensuring our communities have the tools they need to keep people safe.

Sincerely,



Mayor Meed Ward, City of Burlington



Mayor Patrick Brown, City of Brampton

Mayor Cam Guthrie, City of Guelph
Mayor Carolyn Parrish, City of Mississauga
Mayor Andrea Horwath, City of Hamilton
Mayor Dorothy McCabe, City of Waterloo
Mayor Elizabeth Roy, City of Whitby
Mayor David West, City of Richmond Hill
Mayor Mat Siscoe, City of St. Catharines
Mayor Kevin Davis, City of Brantford
Mayor Jan Liggett, Town of Cambridge
Mayor Shaun Collier, Town of Ajax
Mayor Lynn Dollin, Town of Innisfil
Mayor Jamie McGarvie, Town of Parry Sound
Mayor John Taylor, Town of Newmarket
County Warden Bonnie Clark, Peterborough County, Chair of EOWC
Mayor Darrin Canniff, Municipality of Chatham-Kent
Mayor Geneviève Lajoie, Municipality of Casselman
Mayor Christa Lowry, Municipality of Mississippi Mills
Mayor Ann Lawlor, Town of Halton Hills
Mayor Lisa Post, Town of Orangeville
Deputy Mayor Dane Nielsen, Municipality of Grey Highlands



TOWN OF AJAX
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www.ajax.ca

The Honorable Doug Ford
Premier of Ontario
Legislative Building Queen's Park
Toronto ON M7A 1A1
premier@ontario.ca

Sent by E-Mail

October 22, 2025

Re: Provincial Decision on Automated Speed Enforcement (ASE)

The following resolution was passed by Ajax Town Council at its meeting held on October 20, 2025:

Whereas, the Province of Ontario filed enabling regulations in December 2019, to prescribe the locations, fines, and signage for municipalities to utilize Automated Speed Enforcement Cameras (ASE) as a tool to address speeding and improve public safety; and

Whereas, the Province's ASE legislative framework, together with provincial encouragement in 2019, has led municipalities such as Ajax to implement ASE technology to improve safety, reduce speeding, and prevent serious collisions and fatalities; and

Whereas, the Provincial government, through the Ministry of Transportation, is responsible for the legislation, regulations and program standards governing municipal ASE programs; and

Whereas, some cities have implemented ASE programs without appropriate restraint, Ajax is part of the vast majority of municipalities who have implemented best practices endorsed by the Ministry of Transportation and the Ontario Traffic Council - including speed thresholds, advanced signage and public notification of ASE camera locations - that prioritize public safety while also ensuring transparency in the program, resulting in safer roads; and

Whereas, consistent with local, regional, national and international research, the Town of Ajax's ASE program has resulted in significant reductions in speed, increased speed compliance in Community Safety and School Zones, and

changes in driver behaviour as outlined in the October 23, 2023, Council report titled “Automated Speed Enforcement (ASE) Program Update”; and

Whereas, the Town of Ajax has not generated any net revenue from the Automated Speed Enforcement program. However, the Town has made considerable investments into resources and infrastructure to support this program, and entered into service agreements that cannot easily be cancelled; and

Whereas, despite clear evidence and proven results from municipalities like Ajax, municipalities were caught off guard by the Premier’s sudden announcement to cancel ASE programs across the province, made without adequate notice and consultation; and

Whereas, the Premier’s concerns regarding ASE can be addressed through amendments to provincial legislation, regulations and program standards that enable municipalities to utilize ASE within prescribed guidelines, without an outright ban on the technology; and

Whereas, on September 10, 2025, Mayor Collier wrote a letter to Premier Doug Ford calling on the continuation of ASE and offered to meet to highlight how these programs can be implemented with appropriate restraint and serve as valuable tools for improving safety that are supported by local residents.

Therefore, be it resolved:

1. That Ajax Council formally opposes the Province’s decision to abruptly cancel ASE, a public safety tool enabled through provincial regulations in December 2019; and
2. That Ajax Council requests the Provincial government to amend their legislation, regulations, and program standards governing ASE as follows:
 - a) Restrict the use of ASE to School locations
 - b) Use of ASE in areas that do not contain schools must be approved by the Minister of Transportation, supported by data clearly Internal demonstrating the need and a description of why alternative traffic calming measures are not suitable for the location.
 - c) Develop a revised fee schedule for ASE tickets that reduces the cost for lower speed infractions while maintaining higher penalties for excessive speeding and stunt driving
 - d) Develop new signage to include language indicating that the location is speed camera enforced

- e) Develop more visible ASE signage that includes the speed limit
- f) That the Ministry of Transportation provide greater oversight and enforcement of Municipal ASE programs through regular audits; and
- 3. That should the provincial government proceed with banning the use of ASE despite Ajax and other municipalities immediate actions to address concerns and requests to work collaboratively with the Province and other municipalities to continue these programs, the Province be requested to reimburse municipalities for all costs incurred to implement ASE program; and
- 4. That a copy of this resolution be sent to the Doug Ford, Premier of Ontario, Prabmeet Sarkaria, Minister of Transportation, Rob Cerjanec, MPP for Ajax, local MPPs across the Region of Durham, John Henry, Chair of the Regional Municipality of Durham, the Regional Municipality of Durham, all Ontario Municipalities, the Association of Municipalities of Ontario (AMO), the Ontario Association of Chiefs of Police (OACP), and the Ontario Traffic Council.

CARRIED

If you require further information please contact me at 365-885-6983 or Thomas.street@ajax.ca

Sincerely,



Thomas Street
Manager of Legislative Services/Deputy Clerk

Copy: Regional Councillor S. Lee
Councillor R. Tyler Morin
Hon. Prabmeet Sarkaria, Minister of Transportation
Rob Cerjanec, Ajax MPP
Durham Region Local MPPs
Durham Regional Chair John Henry
The Regional Municipality of Durham
All Ontario Municipalities
Association of Municipalities of Ontario
Ontario Association of Chiefs of Police
Ontario Traffic Council

[Home](#) > [About AMCTO](#) > [News & Announcements](#)
> AMCTO Resolution: Automated Speed Enforcement Advocacy

AMCTO Resolution: Automated Speed Enforcement Advocacy

Date Published: September 29, 2025

At the recent Board of Directors meeting held on Friday, September 26, 2025, the Board approved the following resolution in support of the [Association of Municipalities of Ontario \(AMO\)'s advocacy](#) around automated speed enforcement (ASE) cameras and community safety:

WHEREAS ensuring the safety of all road users, including drivers, cyclists, and pedestrians, is a common priority for all municipalities and the provincial government.

WHEREAS reducing vehicle speeds helps create calmer, safer neighbourhoods that encourage people to use active forms of transportation and to be active in their communities.

WHEREAS municipalities across Ontario are increasingly adopting provincially regulated Automated Speed Enforcement (ASE) programs as a proven tool to improve road safety, particularly in school zones and community safety zones.

as a traffic safety tool with the purpose of deterrence and prevention – helping to change driver behaviour and reduce collisions.

WHEREAS by complementing traditional police enforcement, ASE frees up police resources to focus on other pressing public safety priorities.

WHEREAS nearly three-quarters of Ontario drivers support the use of ASE in targeted areas like school zones or community centres.

WHEREAS municipalities are best placed to develop transportation plans based on their local knowledge and community input.

WHEREAS the varying approaches across municipalities presents an opportunity to promote consistency and alignment with emerging best practices province-wide.

THEREFORE, BE IT RESOLVED THAT the Province of Ontario, through the Ministry of Transportation, work collaboratively with municipalities that operate ASE programs and the Association of Municipalities of Ontario to develop improvements to the ASE program and other methods of improving road safety in municipalities across Ontario.

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; Minister of Municipal Affairs and Housing; the Minister of Transportation; the Association of Municipalities of Ontario Policy Centre; and to Good Roads.

**The Association of
Municipal Managers,
Clerks and Treasurers of**

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AMO Policy Update – Response to OPP Cost Recovery Model, Continued Automated Speed Enforcement Advocacy, and Consultation on *Aggregate Resources Act* Program

Top Insights

- The province's review of the OPP cost recovery model has resulted in new regulatory amendments to municipal payments for OPP policing, but no long-term solutions to growing cost pressures.
- AMO releases updated resources to support member advocacy on Automated Speed Enforcement.
- AMO supports efforts to modernize the aggregate management framework with the condition that the province strengthen inspection and enforcement.

Regulatory Amendments Made to Amount Payable by Municipalities for OPP Policing

Earlier this spring, the Ministry of the Solicitor General conducted a review of the OPP cost recovery model. AMO provided feedback in a [letter](#) to Minister Kerzner as part of this review. Recently, the Ministry announced regulatory amendments to [Ontario Regulation 413/23: Amount Payable by Municipalities for Policing from Ontario Provincial Police under the *Community Safety and Policing Act*, 2019](#). The amendments are now in effect and will inform the 2026 annual billing statements, which are expected in November.

In a letter to impacted Heads of Council, the Ministry has committed to:

- An 11% cap on the increase in policing costs owed by municipalities for the 2026 calendar year, and
- Lowering the threshold for qualifying for calls for service and overtime discounts to lower costs for municipalities three or more standard deviations above the average. This new threshold will apply to the 2026 billing year and future years.

Unfortunately, these changes do not provide a long-term solution to the growing policing cost pressures municipalities across Ontario are facing. In addition, preliminary analysis suggests that very few municipalities will benefit from the lower threshold levels. AMO is reviewing the amendments closely to determine their impact on municipalities and will continue to update our members as we prepare a response to the government.

AMO Continues to Advocate for Speed Cameras as an Evidence-Based Road Safety Tool

Last week, the Premier announced that he intends to introduce legislation to prohibit the use of municipal automated speed enforcement. AMO will continue advocating on behalf of the municipal sector that these tools work to reduce speeds and their use should be a local decision.

AMO has updated our communications tool kit to support municipalities in continued advocacy, including a social media toolkit ([Images](#) and [Canva Templates](#)) a template [council resolution](#), [MPP letter](#), and [key messages](#).

We will also be sharing a survey with municipalities that have ASE programs to ensure we have the best data available to support evidence-based advocacy.

AMO Responds to Provincial Consultation on Modernizing the Aggregate Management Program

AMO has [submitted comments](#) in response to the Ministry of Natural Resources [proposing to modernize](#) the delivery of the *Aggregate Resources Act* (ARA) program. The proposal is intended to streamline and provide clarity on requirements of the aggregate management program by updating, combining, and removing outdated and inaccurate policies.

AMO supports, in principle, efforts to modernize Ontario's aggregate management framework with the condition that efforts are also taken to modernize and strengthen inspection and enforcement in parallel.

An online version of this Policy Update is also available on the [AMO Website](#).

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

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155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

From: AMO Policy <policy@amo.on.ca>

Sent: Friday, October 10, 2025 9:49 AM

To: Jennifer E. Willoughby <jwilloughby@shelburne.ca>

Subject: AMO Policy Update - Criteria for Special Economic Zones, Natural Gas Expansion Program Advocacy, Updated Energy Project Guidance for Municipalities, Opposing Bill 30 at Standing Committee

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AMO Policy Update – Criteria for Special Economic Zones, Natural Gas Expansion Program Advocacy, Updated Energy Project Guidance for Municipalities, Opposing Bill 30 at Standing Committee

Top Insights

- AMO will submit feedback to consultations on the province's proposed criteria for Special Economic Zones, calling on the province to require municipal support of proposed projects.
- AMO supports Ontario's Natural Gas Expansion Program, especially to provide rural, remote and northern communities with clean, reliable and affordable energy. More broadly, AMO continues to call for a balanced approach to energy infrastructure growth that meets local needs, prioritizes cost transparency, and incentivizes clean energy.
- AMO's Municipal Electricity Procurement Toolkit has been updated, and a new tool is available to help municipal officials evaluate proposed energy projects against locally determined criteria.

- AMO looks forward to commenting on Bill 30 as part of its upcoming Standing Committee process to express our opposition to the Bill's proposal to exempt Skills Development Fund Capital Stream recipients from the *Planning Act* and exempt them, in full or part, from the *Municipal Act*.

Ontario Consulting on Criteria for Special Economic Zones

The Ministry of Economic Development, Job Creation and Trade [is consulting](#) on proposed criteria for the government to designate Special Economic Zones (SEZs) and eligible projects and proponents including:

- Limiting SEZs to only the geographic area necessary for projects likely to deliver significant, long-term economic benefits like job creation, trade diversification, or community benefits.
- Requiring proponents to have a track record of complying with Ontario laws, demonstrate Indigenous engagement, and requiring Minister's approval before projects change ownership.

AMO has [previously called](#) for SEZs to only be used with municipal support and will be commenting on the proposal, requesting that the province include a formal requirement for a project to have the support of the host municipalities, confirmed through a municipal support resolution.

AMO's Natural Gas Expansion Program Advocacy

In [comments provided](#) to the Ministry of Energy and Mines on [their consultation](#) about the Ontario Natural Gas Expansion Program (NGEP), AMO continued to advocate for a balanced approach to energy growth. AMO supports the use of the NGEP in the short-term to deliver affordable, reliable energy and to support growth and economic resilience. This is especially important in rural, remote, and northern communities where building energy infrastructure can be cost prohibitive. At the same time, transparency in costs should be prioritized as the regulatory system changes so consumers can make informed decisions about what fuel sources meets their needs.

Similarly, the growing cost of responding to severe climate events should be considered when determining the financial cost of energy infrastructure.

New Energy Project Guidance for Municipalities

AMO has updated its [Municipal Energy Procurement Toolkit](#) to better support municipal decision making on energy projects proposed for their communities. Updates include:

- More details about the second Long-Term Procurement (LT2) underway now.
- New third-party resources, including a new “Multi-Criteria Analysis Tool,” which is also on [AMO's energy resources webpage](#). This tool was developed by The Atmospheric Fund and Sustainability Solutions Group to help municipal officials evaluate how proposed projects align with local interests and criteria.

AMO to Comment Opposition to Bill 30 at Standing Committee

With the legislature resuming on October 20, AMO anticipates Bill 30, *Working for Workers Seven Act, 2025*, will proceed to Second Reading. With our Board’s full support, AMO looks forward to publicly commenting during this process to express our opposition to the Bill’s proposal to exempt Skills Development Fund (SDF) Capital Stream recipients from the *Planning Act* and exempt them, in full or in part, from the *Municipal Act*.

Municipalities understand the need to help enable fast development in light of continued economic uncertainty. However, the exemptions proposed under Bill 30 will likely put development and growth in Ontario at risk. Further encroachment into municipal approval processes proposed by Bill 30 is not justified. Any private employer in Ontario is eligible for the SDF Capital Stream – this sets a very low bar for those who can bypass the *Planning Act* and the *Municipal Act*. Further, there’s been significant public scrutiny of SDF, confirmed through recent Auditor General audit findings on the SDF Training Stream, which concluded that the selection process was not fair, transparent or accountable, and that high-ranked applications were not chosen.

An online version of this Policy Update is also available on the [AMO Website](#).

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Association of Municipalities of Ontario

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From: AMO Policy <policy@amo.on.ca>

Sent: Tuesday, October 21, 2025 3:41 PM

To: Jennifer E. Willoughby <jwilloughby@shelburne.ca>

Subject: AMO Policy Update - Bill 56 Introduced, Building Code Amendments Submission and Advocacy on Removing Building Code Enforcement from Provincial Courts

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AMO Policy Update – Bill 56 Introduced, Building Code Amendments Submission and Advocacy on Removing Building Code Enforcement from Provincial Courts

Top Insights

- The province has introduced Bill 56, a red tape reduction bill including changes to as-of-right labour mobility, speed cameras, drinking water approvals, and forest management approvals. The province has also announced a review of Ontario's economic development permit system, a "Made-in-Ontario" vehicle procurement policy and streamlined mining approvals.
- AMO provided the province with advice on how to best implement the plan to defer residential development charge payments until occupancy.
- AMO continues advocacy to reduce the burden on Provincial Offenses Courts by supporting the use of an Administrative Monetary Penalty System (AMPS) for building code enforcement.

Bill 56, *Building a More Competitive Economy Act, 2025*

Yesterday, the government tabled its newest [red tape reduction bill](#). The bill and [additional communications](#) include a number of initiatives of interest to the municipal sector including:

Items in Bill 56

- Changes to require professional regulators to deem skilled workers certified in other provinces eligible to work in Ontario within 10 days. Municipalities are listed in the *Ontario Labour Mobility Act*. While AMO found no municipally regulated professions, local licensing practices may be affected; municipalities may wish to review their local licencing practices to determine if they are impacted by this proposal.
- Changes to allow health professionals from 16 additional regulated professions to work as-of-right in Ontario up to six months while applying for registration with their regulatory College.

- Despite significant concerns from municipalities, police chiefs, schools, and health care experts, the province has moved ahead with amendments to the *Highway Traffic Act*. The changes would remove municipal authority to operate Automated Speed Enforcement systems, permit the Minister to direct municipalities to install signs in school zones, and provide authority for the province to install signs where a municipality does not comply. Red light cameras are not implicated in this change and will still be permitted.
- Changes to the *Clean Water Act* to streamline drinking water approvals by allowing source protection authorities to approve routine updates to source protection plans, and regulatory updates to simplify and accelerate the process for creating new drinking water sources.
- Changes to the *Crown Forest Sustainability Act* to reduce administrative burdens by eliminating annual wood harvest approvals and enabling the forest industry to prepare a single forest management plan spanning multiple management units.
- Amendments to the *Species Conservation Act* to address a lack of clarity and consistency of language for species-at-risk and habitat protection orders.
- Technical corrections to the *Ontario Heritage Act* to reflect the current trade agreement.

Additional Narrative Items

- Conducting a review of Ontario's economic development permits to identify duplicative, outdated, or unnecessary permits or approvals that could be removed or streamlined through a digital portal.
- Proclaiming sections of the *Mining Act* to implement the One Project One Process approvals process.
- Consulting on a "Made-in-Ontario" vehicle procurement policy for the public sector including municipalities.

Building Code Amendments Submission

AMO [submitted comments](#) to the Regulatory Registry advising the province on how to best implement the plan to defer residential development charge payments until occupancy, introduced under Bill 17 in the spring. To mitigate the risk of non-payment, top recommendations emphasized that municipalities must receive and verify the development charge payment before occupancy permit approval. AMO developed recommendations in consultation with municipal financial staff as well as Chief Building Officials.

AMO Supports Advocacy to Remove Building Code Enforcement from Provincial Courts

AMO has [sent a letter](#) to the Minister of Municipal Affairs and Housing supporting advocacy from Ontario's Building Officials and homebuilding sector calling on the province to allow municipalities to use an Administrative Monetary Penalty System for building code enforcement. This builds on AMO's broader advocacy to reduce the burden on Provincial Offences Courts to address backlogs. It would also free up the capacity of building officials to focus on issuing building permits to deliver homes faster.

An online version of this Policy Update is also available on the [AMO Website](#).

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

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THE CORPORATION OF THE TOWN OF SHELBURNE

BY-LAW #44-2025

Being a By-law to confirm certain proceedings of the Council of the Corporation of the Town of Shelburne for its Regular Council meeting held October 27, 2025

WHEREAS Section 5 (1) of the Municipal Act, 2001, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5 (3) of the Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Shelburne hereby enacts as follows:

1. All actions of the Council of the Corporation of the Town of Shelburne at its meeting held on October 27, 2025, in respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate bylaw.
2. The Mayor and the proper officers of the Corporation of the Town of Shelburne are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.
3. The Mayor and Municipal Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation of the Town of Shelburne.
4. For the purposes of the exercise of the authority of the Head of Council to veto a by-law in accordance with section 284.11 of the Municipal Act, 2001, as amended, this Confirming By-law shall be deemed to be separate Confirming By-laws for each item listed on the meeting agenda.

Passed in Open Council this 27th day of October 2025.

MAYOR

CLERK

By signing this by-law on October 27, 2025, Mayor Wade Mills will not exercise the power to veto this by-law and this by-law is deemed passed as of this date.